

**MINUTES
DELANCO SEWERAGE AUTHORITY
SEPTEMBER 12, 2006**

The meeting was called to order by Chairman Dillenbeck at 7:00 P.M.

ROLL CALL

Members present: Mr. Dragos, Mrs. Hinkle, Mr. Jenkins, Mr. Lewandowski, Mr. Dillenbeck
Also present: Thomas Coleman, Attorney, William Kirchner, Engineer,
Mr. Fred Weller, Executive Director

FLAG SALUTE

The flag salute was led by Mr. Dillenbeck.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act, P.L. 1975, Chapter 231 in the following manner. Written notice has been published in the January 26, 2006 edition of the Burlington County Times and the Courier Post. Written notice has been posted on the Official Bulletin Board of the Township of Delanco at least 48 hours prior to the meeting.

APPROVAL OF MINUTES:

Motion by Mrs. Hinkle, seconded by Mr. Dragos to approve the August 8, 2006 minutes
Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes;
Mr. Dillenbeck, yes

TREASURER'S REPORT:

Motion by Mr. Jenkins, seconded by Mr. Lewandowski to accept the Treasurer's report for August
Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes;
Mr. Dillenbeck, yes

RESOLUTION 2006-29 Overpayment refund

Motion by Mr. Lewandowski, seconded by Mr. Jenkins to adopt Resolution 2006-29 to refund an overpayment of \$102.50 to Robert Shugart, 720 Pennsylvania Ave, account 382708, tax map block 1604 lot 8 in the amount of \$102.50

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes;
Mr. Dillenbeck, yes

RESOLUTION 2006-29

A RESOLUTION OF THE DELANCO SEWERAGE AUTHORITY, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY TO REFUND A SEWER OVERPAYMENT TO ROBERT SHUGART, 720 PENNSYLVANIA AVE, ACCOUNT 382708, TAX MAP BLOCK 1604, LOT 8

WHEREAS, the Delanco Sewerage Authority has determined the following has overpaid 2006 sewer taxes due to an automatic payment system; and

WHEREAS, the following is entitled to a refund of \$102.50

NOW, THEREFORE, BE IT RESOLVED, by the Delanco Sewerage Authority of the Township of Delanco that the Authority Treasurer be authorized to send a check from the Sewer account in the following amount to:

Sewer Acct:	Robert Shugart
382708	720 Pennsylvania Ave
	Delanco, NJ 08075
	Block 1604, Lot 8
	Amount: \$102.50

PAYMENT OF BILLS:

Motion by Mr. Jenkins, seconded by Mrs. Hinkle to approve the payment of bills totaling \$104,899.71

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

<u>Check #</u>	<u>Payee</u>	<u>Amt Paid</u>
EFTPS	Electronic Federal Tax Payment System	2,543.90
EFTPS	State of New Jersey	338.73
TEPS	P.E.R.S.	717.40
TEPS	NJ State Health Benefits Program	1,137.37
TEPS	NJ State Health Benefits Program	830.16
2035	FEBA Insurance Plan	78.55
2036	Arch Wireless	16.20
2037	Bank of America Visa	77.98
2038	Beverly Sewerage Authority	80,000.00
2039	B F Molz	85.06
2040	Birdsall Engineering Inc	127.00
2041	Delanco Sewerage Authority	6,592.86
2042	Environmental Resolutions Inc	7,527.00
2043	General Code Publishers	1,840.00
2044	Joseph J. Hays	707.20
2045	Lucas Ford Motors	122.81
2046	Nextel Communications	102.60
2047	One Call Systems, Inc	34.16
2048	PSE&G	1,568.81
2049	Raymond & Coleman, LLP	237.50
2050	Shugart, Robert	102.50
2051	Verizon	111.92
	TOTAL	\$104,899.71

OLD BUSINESS

1. Infiltration Plan - Manhole Rehabilitation: Mr. Kirchner reported Terre Hill Composites would prefer to bid on just the lining of the manholes. Therefore, Mr. Kirchner is creating and processing two (2) different bid specifications for the infiltration project.
2. Pump Station Elimination Phase I: Mr. Kirchner reported the project is progressing and the deadline for responses is September 15, 2006.
3. Additional Influent Testing SIU & PCB's with BSA: Mr. Weller stated the sample was performed on September 11, 2006.
4. Traditions at Newtons Landing Clubhouse: Mr. Kirchner reported he met with Mr. Weller and Mr. Coleman to discuss this. Mr. Coleman suggested discussing this in executive session.
5. Coopertown Rd Fair share: Mr. Kirchner explained the calculation process and presented spreadsheets that included the Hovnanian project (block 2100 lot 1) which could generate about 100 homes and spreadsheets that excluded the Hovnanian project. Mr. Kirchner reported the

calculations are based on the area's potential build-out. The Authority discussed which pump station the Hovnanian project should sewer to. The Hickory Street pump station will need to be upsized, if the project sewers to that station. The Authority agreed the project should sewer to the Newtons Landing pump station, because this station is large enough to handle such flow. Mr. Weller suggested Mr. Coleman or Mr. Kirchner send a notice to Hovnanian informing them their sewer will need to flow to the Newtons Landing pump station.

Motion by Mrs. Hinkle, seconded by Mr. Jenkins to accept the current fair share calculations excluding the Hovnanian project based on EDU shares

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

5a. Mr. Kirchner reported he received a letter and plans from Dietz & Watson's (D&W) engineer, Lippincott & Jacobs. Mr. Kirchner stated after reading the letter, D&W plans to not just discharge domestic waste but also food preparation waste. Mr. Dillenbeck expressed his concern whether the plant can handle the extra capacity that food waste generates. Mr. Lewandowski stated garbage disposals are banned in Delanco for this reason and D&W should at least be required to install a grease trap.

6. Mapping: Mr. Kirchner reported he is still processing the mapping system.

7. Beverly Sewerage Authority Meeting Report: Mr. Jenkins asked if a BSA liaison was necessary since both Authorities have the same engineer and attorney. Mr. Dillenbeck stated a liaison is necessary to represent DSA at BSA's meetings. Mr. Dillenbeck stated it is a good way for the newest member to understand how the Authority works. Mr. Jenkins reported BSA adopted their budget, raised their fees and has decided to bill based on water consumption.

8. Operator's Report: Mr. Weller reported the flows increased due to the excessive rain. Mr. Weller reported the West Avenue pump station was struck by lightning which fried the circuit board. Mr. Weller stated the repairs will cost about \$3,600 and the station is now operating normally. Mr. Weller stated the station has a surge protector and system failure back-up plans, but all failed during the lightning strike.

NEW BUSINESS:

1. Cost of Code book

RESOLUTION 2006-30

Motion by Mr. Jenkins, seconded by Mrs. Hinkle to adopt Resolution 2006-30 to determine the cost of the Delanco Sewerage Authority Code Book at \$40.00

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

RESOLUTION 2006-30

A RESOLUTION OF THE DELANCO SEWERAGE AUTHORITY, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY

WHEREAS, the Delanco Sewerage Authority, hereinafter "Authority", has determined a need to calculate the cost of the Delanco Sewerage Authority Code Book; and

WHEREAS, the Authority has calculated and determined a fair cost for the Code book to

be \$40.00

NOW, THEREFORE, BE IT RESOLVED, by the Delanco Sewerage Authority that the cost of the Authority Code Book is \$40.00 payable to the Authority.

2. Waive disconnection fee

RESOLUTION 2006-31

Motion by Mrs. Hinkle, seconded by Mr. Dragos to adopt Resolution 2006-31 to waive the Township of Delanco disconnection fee of \$25 for 501 Burlington Ave

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes;

Mr. Dillenbeck, yes

RESOLUTION 2006-31

A RESOLUTION OF THE DELANCO SEWERAGE AUTHORITY, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY AUTHORIZING A WAIVER OF THE PAYMENT OF A DISCONNECTION FEE BY THE TOWNSHIP OF DELANCO FOR THE TOWNSHIP'S DISCONNECTION OF THE PROPERTY LOCATED AT 501 BURLINGTON AVENUE FROM THE AUTHORITY'S COLLECTION SYSTEM

WHEREAS, the Township of Delanco (hereinafter "Township") has purchased a property located at 501 Burlington Ave, Delanco, NJ, tax map block 1404, lot 4

WHEREAS, the Delanco Sewerage Authority ("Authority") regulations require that all improved structures that disconnect from the Authority's collection system must pay a disconnection fee of \$25.00; and

WHEREAS, the Authority wishes to waive the disconnection fee for the Township

NOW, THEREFORE, BE IT RESOLVED, by the Delanco Sewerage Authority waiving the payment by the Township of Delanco of a disconnection fee of \$25.00 for the property located at 501 Burlington Avenue.

3. Performance Escrow release for Pulte Homes-Riverwinds

RESOLUTION 2006-32

Motion by Mr. Lewandowski, seconded by Mr. Dragos to adopt Resolution 2006-32 to reject Pulte Homes-Riverwinds request to release their performance escrows and bonds

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes;

Mr. Dillenbeck, yes

RESOLUTION 2006-32

A RESOLUTION OF THE DELANCO SEWERAGE AUTHORITY, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY RECEIVED A REQUEST FROM PULTE HOMES RIVERWINDS DEVELOPMENT FOR THE RELEASE OF THEIR PERFORMANCE BONDS

WHEREAS, the Delanco Sewerage Authority received a request for a Performance Bond release from the Pulte Homes Riverwinds Development; and

WHEREAS, Birdsell Engineering Inc., performed a site observation and has determined the Bond cannot be released at this time for the following reasons:

1. The sanitary cleanup cap at #460 West Avenue needs to be replaced.
2. The sanitary cleanup cap at #462 West Avenue needs to be replaced.
3. The debris in Sanitary MH #11 must be removed.

4. The asbuilt must be revised to address the following comments:
 - a. The invert for Sanitary MH #11 must be provided.
 - b. The slope for the run of pipe downstream of Sanitary MH #11 must be labeled.
 - c. The slope for the run of pipe upstream of Sanitary MH #11 must be labeled.
 - d. The slope for the run of pipe between Sanitary MH #3 & Sanitary MH #4 is stated as 0.27%, which is less than the required minimum slope of 0.30%. The inverts and length of pipe shall be confirmed and the slope revised, if appropriate.
 - e. The slope for the run of pipe between Sanitary MH #8 and Sanitary MH #9 is stated as 0.22%, which is less than the required minimum slope of 0.30%. The inverts and length of pipe shall be confirmed and the slope revised, if appropriate.
 - f. The slope for the run of pipe between Sanitary MH #8 and Sanitary MH #10 is stated as 0.27%, which is less than the required minimum slope of 0.30%. The inverts and length of pipe shall be confirmed and the slope revised, if appropriate.

5. Documentation which demonstrates that the sewer easement has been formally deeded to the Delanco Sewerage Authority must be provided for review; and

WHEREAS, once the field and administrative issues noted hereinabove have been completed to the satisfaction of Birdsall Engineering, Inc, and the Authority, they may consider suggesting releasing the performance guarantees for this project.

NOW, THEREFORE, BE IT RESOLVED, by the Delanco Sewerage Authority denies the request for a Performance Bond release for the Pulte Homes Riverwinds Development for the reasons stated above.

BE IT FURTHER RESOLVED, this request may be reconsidered once the field and administrative issues noted hereinabove have been completed to the satisfaction of Birdsall Engineering, Inc and the Authority.

MEETING OPENED TO THE PUBLIC

Mr. Dillenbeck opened the meeting to the public.

MEETING CLOSED TO THE PUBLIC

Since there were no comments, Mr. Dillenbeck closed the meeting to the public.

Mrs. Hinkle suggested giving a 10% discount to those seniors who qualify for the State aid tax program. A discussion ensued and this will continue at the next meeting.

RESOLUTION 2006-33 EXECUTIVE SESSION

Motion by Mrs. Hinkle, seconded by Mr. Dragos to approve Resolution 2006 - 33 to go into Executive session pursuant to N.J.S.A. 10:4-12 to discuss Contract Negotiations

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

Motion by Mr. Jenkins, seconded by Mr. Dragos to return to public session

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

Motion by Mr. Jenkins, seconded by Mr. Dragos to adjourn the meeting

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes