

**MINUTES  
DELANCO SEWERAGE AUTHORITY  
NOVEMBER 14, 2006**

The meeting was called to order by Chairman Dillenbeck at 7:00 P.M.

**ROLL CALL**

Members present: Mr. Dragos, Mr. Lewandowski, Mr. Dillenbeck

Members absent: Mrs. Hinkle, Mr. Jenkins

Also present: Mr. Thomas Coleman, Attorney

**FLAG SALUTE**

The flag salute was led by Mr. Dillenbeck.

**SUNSHINE STATEMENT**

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act, P.L. 1975, Chapter 231 in the following manner. Written notice has been published in the January 26, 2006 edition of the Burlington County Times and the Courier Post. Written notice has been posted on the Official Bulletin Board of the Township of Delanco at least 48 hours prior to the meeting.

**APPROVAL OF MINUTES:**

Motion by Mr. Lewandowski, seconded by Mr. Dragos to approve the October 10, 2006 minutes

Roll Call: Mr. Dragos, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

**TREASURER'S REPORT:**

Motion by Mr. Lewandowski, seconded by Mr. Dragos to accept the Treasurer's report for October

Roll Call: Mr. Dragos, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

**PAYMENT OF BILLS:**

Motion by Mr. Dragos, seconded by Mr. Lewandowski to approve the payment of bills totaling \$25,220.83

Roll Call: Mr. Dragos, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

| <u>Check #</u> | <u>Payee</u>                          | <u>Amt Paid</u> |
|----------------|---------------------------------------|-----------------|
| EFTPS          | Electronic Federal Tax Payment System | 2,508.88        |
| EFTPS          | State of New Jersey                   | 338.60          |
| TEPS           | P.E.R.S.                              | 865.36          |
| TEPS           | NJ State Health Benefits Program      | 1,137.37        |
| TEPS           | NJ State Health Benefits Program      | 830.16          |
| 2065           | Arch Wireless                         | 16.19           |
| 2066           | Baugh Bros Fuel                       | 427.26          |
| 2067           | Burlington County Times               | 34.04           |
| 2068           | Delanco Sewerage Authority            | 6,510.55        |
| 2069           | Environmental Resolutions Inc         | 3,636.00        |
| 2070           | Harris Computer                       | 3,823.75        |
| 2071           | Joseph J. Hays                        | 777.92          |
| 2072           | Nextel Communications                 | 95.47           |
| 2073           | One Call Systems, Inc                 | 42.70           |
| 2074           | Petty Cash                            | 36.71           |
| 2075           | PSE&G                                 | 1,249.14        |
| 2076           | Raymond & Coleman, LLP                | 1,625.00        |
| 2077           | the Soundsource-Springside Commons    | 130.00          |

|      |                                   |                    |
|------|-----------------------------------|--------------------|
| 2078 | Township of Delanco               | 327.37             |
| 2079 | Township of Delanco-Tax collector | 468.95             |
| 2080 | Verizon                           | 110.51             |
| 2081 | Weller, Fred                      | 228.90             |
|      | <b>TOTAL</b>                      | <b>\$25,220.83</b> |

**2007 BUDGET PUBLIC HEARING AND ADOPTION:**

BUDGET HEARING OPEN TO THE PUBLIC

Mr. Dillenbeck opened the hearing to the public.

BUDGET HEARING CLOSED TO THE PUBLIC

Since there were no comments, Mr. Dillenbeck closed the hearing to the public.

**RESOLUTION 2006-37**

Motion by Mr. Dragos, seconded by Mr. Lewandowski to adopt Resolution 2006-37 to adopt the 2007 Budget

Roll Call: Mr. Dragos, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

**RESOLUTION 2006-37**

**RESOLUTION TO ADOPT THE 2007 BUDGET**

FISCAL YEAR: FROM JANUARY 1, 2007 TO DECEMBER 31, 2007

WHEREAS, the Annual Budget and Capital Budget/Program for the Delanco Sewerage Authority for the fiscal year beginning January 1, 2007 and ending December 31, 2007 has been presented for adoption before the governing body of the Delanco Sewerage Authority at its open public meeting of November 14, 2006; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$740,744, Total Appropriations of \$879,850, and Total Unrestricted Net Assets utilized of \$139,106; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$200,000 and Total Unrestricted Net Assets planned to be utilized of \$200,000; and

NOW THEREFORE BE IT RESOLVED, by the governing body of the Delanco Sewerage Authority, at an open public meeting held on November 14, 2006 that the Annual Budget and Capital Budget/Program of the Delanco Sewerage Authority for the fiscal year beginning January 1, 2007 and ending December 31, 2007 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

**OLD BUSINESS** - Mr. Kirchner provided a report which is on file in the sewer office.

1. Infiltration Plan - Manhole Rehabilitation: Per Mr. Kirchner's report the last manholes within bamboo area were located and inspected. The dog leg relocation is feasible and this portion of the project will be removed from the manhole rehabilitation and made a separate project. The

manhole rehabilitation will be bid beginning 2007 upon Authority approval of funding.

2. Pump Station Elimination Phase I: Per Mr. Kirchner's report the utility information was received and added to the plans. The main route was selected. Mr. Kirchner is preparing two (2) cost estimates; one with Open Cut method of construction and the second with Jack and Bore method.

3. Additional Influent Testing SIU & PCB's with BSA: no report

4. Traditions at Newtons Landing Clubhouse: Mr. Coleman stated this will be discussed in executive session.

5. Mapping: Per Mr. Kirchner's report the base maps have finally been received from the County. Two (2) maps for the Authority are being created; one using the Aerial photographic base and the other using topography base. All the available information is being included. As-built for some newer developments are not available, but design plans are being used at this time.

Miscellaneous per Mr. Kirchner's report: Reviewed Authority Ordinance to recommend changes based on NJDEP review, incorporation of local limits (Beverly Plant Permit Requirement) and experience with issues in other jurisdictions. Reviewed recommendations with Mr. Weller and will compile recommendations into a letter to be submitted at the next meeting.

Dietz & Watson: No return information has been received since letter concerning industrial discharge was sent to their attorney.

Creekside: Their engineer contacted Mr. Kirchner's office but have not answered their returned phone call.

Kennedy Trucking: After contacting the Authority regarding connection to the system, they were informed they would have to contact Jevic about tie-in to their force main.

Boggs Ditch: Receive permit application package from the Bridge Commission consultant regarding improvements to the stormwater outfalls at Boggs Ditch. Contacted them to see if they would work with the Authority on force main project; either share in permitting or construction. They responded that they were not interested since their applications had already been submitted.

6. Beverly Sewerage Authority Meeting Report: No report

7. Operator's Report: Flow report on file

8. Low-income Senior discount: Was not discussed

#### **NEW BUSINESS:**

##### **RESOLUTION 2006-38** Overpayment refund

Motion by Mr. Lewandowski, seconded by Mr. Dragos to adopt Resolution 2006-38 to refund an overpayment of \$68.00 to Trident Land Transfer regarding 227 Center Avenue, account 340482, tax map block 1002 lot 5 in the amount of \$68.00

Roll Call: Mr. Dragos, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

**RESOLUTION 2006 - 38**

**A RESOLUTION OF THE DELANCO SEWERAGE AUTHORITY, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY TO REFUND A SEWER OVERPAYMENT TO TRIDENT LAND TRANSFER FOR THE PROPERTY AT 227 CENTER AVE, ACCOUNT 340482, TAX MAP BLOCK 1002, LOT 5**

WHEREAS, the Delanco Sewerage Authority has determined the following has overpaid 2006 sewer taxes due to an automatic payment system; and

WHEREAS, the following is entitled to a refund of \$68.00

NOW, THEREFORE, BE IT RESOLVED, by the Delanco Sewerage Authority of the Township of Delanco that the Authority Treasurer be authorized to send a check from the Sewer account in the following amount to: Sewer Acct: 340482; Trident Land Transfer for 227 Center Ave Delanco, NJ 08075 Block 1002, Lot 5 Amount: \$68.00

**MEETING OPENED TO THE PUBLIC**

Mr. Dillenbeck opened the meeting to the public.

Mrs. Marlene Jass, 4 McCay Way, Newtons Landing Board of Trustee representative asked the status of the transition of the pump station. Mr. Dillenbeck responded the Authority met with Pulte and this will be discussed in executive session.

Mrs. Jass asked if the Authority will submit a maintenance agreement regarding the exterior of the Newtons Landing Pump Station. Mr. Coleman replied the Authority is responsible for the building and the Homeowners Association is responsible for the landscaping (cutting grass, etc).

Mr. Jack Hoefle, 44 Pennington Court, stated the light at the Newtons Landing pump station is out. Mr. Dillenbeck will contact Mr. Weller.

Mrs. Jass stated there are still sewer bill issues with Newtons Landing and Pulte.

**MEETING CLOSED TO THE PUBLIC**

Since there were no further comments, Mr. Dillenbeck closed the meeting to the public.

**RESOLUTION 2006 - 39 EXECUTIVE SESSION**

Motion by Mr. Dragos, seconded by Mr. Lewandowski to approve Resolution 2006 - 39 to go into Executive session pursuant to N.J.S.A. 10:4-12 to discuss Contractual Matters

Roll Call: Mr. Dragos, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

Motion by Mr. Dragos, seconded by Mr. Lewandowski to return to public session

Roll Call: Mr. Dragos, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

Motion by Mr. Dragos, seconded by Mr. Lewandowski to accept the amended agreement with Pulte regarding accepting the Newtons Landing pump station and authorize the Chairman to sign the final copy of such agreement

Roll Call: Mr. Dragos, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

Motion by Mr. Dragos, seconded by Mr. Lewandowski to adjourn the meeting

Roll Call: Mr. Dragos, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes