

**MINUTES  
DELANCO SEWERAGE AUTHORITY  
MARCH 13, 2007**

The meeting was called to order by Chairman Dragos at 7:00 pm.

**ROLL CALL**

Members present: Mr. Dillenbeck, Mr. Dragos, Mrs. Hinkle, Mr. Jenkins, Mr. Lewandowski  
Also present: Thomas Coleman, Attorney, William Kirchner, Engineer, Fred Weller, Ex Director

**FLAG SALUTE**

The flag salute was led by Mr. Dragos.

**SUNSHINE STATEMENT**

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act, P.L. 1975, Chapter 231 in the following manner. Written notice has been published in the January 12, 2007 edition of the Burlington County Times and the Courier Post. Written notice has been posted on the Official Bulletin Board of the Township of Delanco at least 48 hours prior to the meeting.

**APPROVAL OF MINUTES:**

Motion by Mr. Jenkins, seconded by Mr. Lewandowski to approve the February 13, 2007 minutes

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

**TREASURER'S REPORT:**

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to accept the Treasurer's report for February

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

**PAYMENT OF BILLS:**

Motion by Mr. Lewandowski, seconded by Mr. Dillenbeck to approve the payment of bills totaling \$116,561.59

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

<u>Check #</u>	<u>Payee</u>	<u>Amt Paid</u>
EFTPS	Electronic Federal Tax Payment System	2,210.72
EFTPS	State of New Jersey	293.08
TEPS	P.E.R.S.	733.04
TEPS	NJ State Health Benefits Program	2,184.27
TEPS	NJ State Health Benefits Program	855.97
2147	FEBA Insurance	78.55
2148	All Industrial Safety Products	180.00
2149	Arch Wireless	28.83
2150	Beverly Sewerage Authority	88,000.00
2151	Burlington County Times	66.44
2152	C. Stevenson & Son	1,780.00
2153	Courier Post	43.11
2154	Delanco Sewerage Authority	5,715.98
2155	Environmental Resolutions Inc	3,627.00
2156	Hagan-Rossi Florist	56.00
2157	Joseph J. Hays	809.16

2158	Nextel Communications	99.99
2159	One Call Systems, Inc	40.44
2160	Perfect Services Co	3,744.00
2161	Perfect Services Co	312.00
2162	Petty Cash	37.65
2163	Plumbing Services Inc	2,384.74
2164	Postmaster	160.00
2165	PSE&G	2,171.87
2166	Raymond & Coleman, LLP	387.50
2167	Township of Delanco	448.54
2168	Verizon	112.71
	<b>TOTAL</b>	<b>\$116,561.59</b>

## **OLD BUSINESS**

1. Infiltration Plan - Manhole Rehabilitation: Mr. Kirchner introduced his under engineer, Mr. Joe Hirsch. Mr. Kirchner reported he sent letters to obtain quotes for the manhole rehabilitation and responses are due back by March 23, 2007.

2. Pump Station Elimination Phase I: Mr. Kirchner requested this be discussed in executive session. Mr. Coleman stated at the last meeting the Authority requested he research the details of the easement between Conwed/Distributec and the DSA. Mr. Coleman stated he reviewed the easement and found there is no specific term period set and the easement clearly states that "The grantee (DSA) agrees that within one hundred twenty (120) days of the abandonment of the easement (discontinuance of the pump station), the grantee (DSA) will remove all the improvements previously constructed (emphasis added)". Mr. Coleman stated as long as DSA is still using the pump station, the DSA is under no time obligation to remove the same.

3. Fair Share letters: Mr. Coleman reported he is waiting for Mr. Kirchner to clarify the Burlington Avenue force main fair share amounts before the letters are sent. Mr. Coleman stated he needs detailed information on the calculations in case the property owners ask. Mr. Kirchner asked if the fair share should be collected when the property connects because the force main is not completed. Mr. Dillenbeck stated per the Authority's auditor DSA is able to collect the funds before the project is complete only if the funds are set aside for that particular project. After a lengthy discussion, this will continue in executive session.

4. Rivers Edge: Mr. Kirchner continues to perform weekly inspections with no complications at this time.

5. Beverly Sewerage Authority Meeting Report: Mr. Lewandowski reported there was no meeting due to lack of quorum.

6. Operator's Report: Mr. Weller reported the flows are stabilized.

## **MEETING OPENED TO THE PUBLIC**

Mr. Dragos opened the meeting to the public.

Karen Long, 201 Oakford Avenue, complained of the odor. Mr. Dillenbeck explained the Newtons Landing pump station is capable of over 200,000 gallons a day whereas it is only receiving about 40,000 gallons a day which is not enough flow to move the sewage. Mr.

Kirchner stated that when sewage sits it becomes septic and turns rancid which produces odor. He stated the sewage needs to keep flowing. Mr. Weller stated the Authority is doing everything to address this issue and requested the resident contact him when the odor occurs.

Mr. Jack Hoeffle, 44 Pennington Court, asked the status of the Newtons Landing Blvd project. Mr. Kirchner replied the Authority asked to relocate the easement and approvals are needed from the developer/owner. Mrs. Hinkle asked the status of the County's easement on the Coopertown/Creek Road project. Mr. Kirchner replied the plans are submitted but there is no final start date.

### **MEETING CLOSED TO THE PUBLIC**

Since there were no further comments, Mr. Dragos closed the meeting to the public.

### **NEW BUSINESS:**

Mr. Dillenbeck stated he read in the Burlington County Times that the Beverly plant is being relocated and was wondering how viable is that plan. Mr. Kirchner stated the plan needs to be comprehensive and detailed.

Mr. Dillenbeck left the meeting at 7:22 pm.

A discussion ensued resulting in the plan will not convey the financial details of the project at this time (that will need to be discussed between the Authorities and the contractor). Mr. Weller stated he is just keeping the plant going without spending a lot of money.

Mr. Jenkins asked Mr. Kirchner to revise the mapping plans. Mr. Kirchner stated he has expended the proposal amount for this project. He suggested the revisions should wait until all the manhole rehabilitations are complete and then the maps should be revised annually.

Mr. Jenkins asked Mr. Kirchner for updates for Creekside and Savannah Mews. Mr. Kirchner stated he is corresponding with Creekside and there is nothing to report for Savannah Mews. Mr. Weller stated Creekside's manhole is settling unevenly.

Mr. Jenkins requested the DSA go out to bid to install a 3" main across Burlington Avenue so the properties at 2220-2222 Burlington Ave can tie into the sewer. Mr. Coleman and Mr. Kirchner had concerns. They cautioned the Authority because the owner owns the street. They asked will the Authority do this for other owners and is the Authority responsible for the line. They suggested the Authority discuss this with the owners to see if they really want to connect before the Authority spends the money and then the owners do not connect. Mr. Lewandowski stated he needs to review and research this further.

Mr. Bob Bellan, a Delanco Sewerage Authority member from 1992 to 1997, passed away within the past week and Mrs. Hinkle thanked Mrs. Daley for sending flowers on behalf of the Authority for his funeral.

### **RESOLUTION 2007 - 19 EXECUTIVE SESSION**

Motion by Mr. Jenkins, seconded by Mrs. Hinkle to approve Resolution 2007 - 19 to go into Executive session pursuant to N.J.S.A. 10:4-12 to discuss Contractual Matters

Roll Call: Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

Motion by Mr. Jenkins, seconded by Mrs. Hinkle to return to public session.

Roll Call: Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

Motion by Mr. Jenkins, seconded by Mr. Lewandowski to authorize Mr. Kirchner to continue with the pump station elimination and to authorize Mr. Kirchner to relocate the installation of the sewer for the Newtons Landing Blvd project into the street instead of utilizing a property owner's easement.

Roll Call: Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

Motion by Mr. Lewandowski, seconded by Mr. Jenkins to authorize Mrs. Daley to schedule a meeting with the Township Committee to discuss the Coopertown Road fair share and Mr. Coleman not to send the fair share letters until after the meeting.

Roll Call: Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

Motion by Mrs. Hinkle, seconded by Mr. Lewandowski to adjourn the meeting.

Roll Call: Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

Sharlann Daley, Sec/Treas

3/13/2007 REGULAR