

**MINUTES**  
**DELANCO SEWERAGE AUTHORITY**  
**JUNE 12, 2007**

The meeting was called to order by Chairman Dragos at 7:00 pm.

**ROLL CALL**

Members present: Mr. Dillenbeck, Mrs. Hinkle, Mr. Lewandowski, Mr. Dragos

Member absent/late: Mr. Jenkins

Also present: Thomas Coleman, Attorney, William Kirchner, Engineer, Fred Weller, Ex Director

**FLAG SALUTE**

The flag salute was led by Mr. Dragos.

**SUNSHINE STATEMENT**

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act, P.L. 1975, Chapter 231 in the following manner. Written notice has been published in the January 12, 2007 edition of the Burlington County Times and the Courier Post. Written notice has been posted on the Official Bulletin Board of the Township of Delanco at least 48 hours prior to the meeting.

**APPROVAL OF MINUTES:**

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to approve the May 8, 2007 minutes

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes; Mr. Dragos abstain

**TREASURER'S REPORT:**

Motion by Mr. Lewandowski, seconded by Mr. Dillenbeck to accept the Treasurer's report for May

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

**PAYMENT OF BILLS:**

Motion by Mrs. Hinkle, seconded by Mr. Dillenbeck to approve the payment of bills totaling \$284,505.87

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

<u>Check #</u>	<u>Payee</u>	<u>Amt Paid</u>
EFTPS	Electronic Federal Tax Payment System	2,201.40
EFTPS	State of New Jersey	293.08
TEPS	P.E.R.S.	799.12
TEPS	NJ State Health Benefits Program	2,184.27
TEPS	NJ State Health Benefits Program	855.97
2196	Delanco Sewerage Authority	7,298.70
2197	Arch Wireless	42.38
2198	Beverly Sewerage Authority	88,000.00
2199	Burlington County Times	259.04
2200	C. Stevenson & Son	3,990.00
2201	Commerce Bank-NJEIT	56,437.28
2202	Commerce Bank-BCBC	110,195.01
2203	Delanco Sewerage Authority	6,617.55
2204	Environmental Resolutions Inc	1,360.00
2205	Joseph J. Hays	1,324.08
2206	Nextel Communications	120.04
2207	One Call Systems Inc	51.46

2208	Perfect Services Co	380.51
2209	Petty Cash	39.06
2210	Postmaster	41.00
2211	PSE&G	1,713.44
2212	Raymond & Coleman, LLP	162.50
2213	Verizon	139.98
	<b>TOTAL</b>	<b>\$284,505.87</b>

**CONNECTION FEE & PUBLIC HEARING**

In Mr. Stewart's absence, Mr. Coleman explained the connection fee calculated to \$1,640.26 which generates an increase from \$1,600.

**PUBLIC HEARING OPENED TO THE PUBLIC**

Mr. Dragos opened the public hearing to the public.

**PUBLIC HEARING CLOSED TO THE PUBLIC**

Since there were no comments, Mr. Dragos closed the public hearing to the public.

**RESOLUTION 2007-26**

Motion by Mr. Lewandowski, seconded by Mr. Dillenbeck to approve Resolution 2007-26 to adopt a Revision to the Connection Fees in the amount of \$1,640 for the Delanco Sewerage Authority Collection System

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

**RESOLUTION 2007-26**

**RESOLUTION ADOPTING A REVISION TO THE FEES TO BE CHARGED TO CONNECT TO THE DELANCO SEWERAGE AUTHORITY COLLECTION SYSTEM OUTLINED IN A RESOLUTION ENTITLED "A RESOLUTION PRESCRIBING CHARGES, RENTALS, RULES & REGULATIONS RELATING TO THE CONNECTION AND THE USE OF THE SEWERAGE SYSTEM OF THE DELANCO SEWERAGE AUTHORITY, ADOPTED JUNE 21, 1948 AND NUMBERED "RESOLUTION 1948-7," AS AMENDED AND SUPPLEMENTED" AS \$1,640.**

WHEREAS, the Delanco Sewerage Authority ("Authority"), as the result of a study conducted by the Authority's appointed Auditor, has determined that the current fee charged to individual residential customers who elect to connect to the Authority's connection system is inadequate to pay all of the expenses of operation and maintenance of the sewerage system, including reserves, insurance, extensions, replacements and to pay the principal and interest of its debt and to further maintain adequate reserves as may be necessary or desirable; and

WHEREAS, the Authority deems it to be proper and in the best interest of the Authority and the users of its sewerage system to make the revisions, hereinafter provided for in the service charges.

NOW, THEREFORE, BE IT RESOLVED by the Delanco Sewerage Authority as follows:

Section 1. The following sections of a Resolution of the Authority entitled "A RESOLUTION PRESCRIBING CHARGES, RENTALS, RULES & REGULATIONS RELATING TO THE CONNECTION AND THE USE OF THE SEWERAGE SYSTEM OF THE DELANCO SEWERAGE AUTHORITY, ADOPTED JUNE 21, 1948 AND NUMBERED "RESOLUTION 1948-7," AS AMENDED AND SUPPLEMENTED, and hereby further amended and supplement to read as follows:

Section 3. Hereafter, before any connection shall be made to the sewerage

system aforesaid by any owner of property along the line thereof, said owner shall make application in writing, to the Delanco Sewerage Authority and pay a connection fee \$1640.00, payable as set forth in Section 8 hereof. Such owner shall not make such connection until the permission of the Delanco Sewerage Authority is granted the permission of the necessary municipal department is obtained”;

“Section 8. The connection fee of \$1,640.00 referred to in Section 3 hereof shall be payable in advance.

Section 2. This Resolution shall take effect immediately and the connection fees affected by this Resolution shall become effective upon the date of adoption of this Resolution.

Section 3. Except as revised by this Resolution, the Resolution adopted June 21, 1948 and numbered “Resolution 1948-7” as amended and supplemented shall remain in full force and effect.

Section 4. The Secretary shall file copies of this Resolution with the Clerk and the Collector of Taxes of the Township of Delanco and its consulting Engineer and Auditor.

## **OLD BUSINESS**

1. Infiltration Plan - Manhole Rehabilitation: Mr. Kirchner reported Mr. Weller requested a repair to an additional manhole. Mr. Kirchner reported the tree at the school was removed and the manhole will be repaired after the school year ends. Mr. Kirchner reported once the concrete work is complete, the bid process for lining the manholes will begin.

2. Pump Station Elimination Phase I: Mr. Kirchner reported NJ DEP sent a letter stating an administrative incompleteness of the TWA for not submitting a USGS quad map. Mr. Kirchner stated he submitted the map and will resubmit it. Mr. Dillenbeck suggested the Authority consider donating the generator to the fire department rather than sell it. Mr. Weller stated the pumps can be stored for future use.

3. Escrow projects (Rivers Edge, Creekside, Savannah Mews): Mr. Kirchner reported nothing new for Savannah Mews; Creekside revised their plans and BSA and DSA have signed the revised TWA; Rivers Edge will not owe Hickory Street/Burlington Avenue force main fair share for their additional six (6) units.

4. Beverly Sewerage Authority Meeting Report: Mr. Lewandowski did not attend. Mr. Weller reported Mr. Kirchner presented information during executive session.

5. Operator's Report: Mr. Weller reported the flows are down to normal. He reported the meter at the Newtons Landing pump station is still being repaired. Mr. Weller reported FEMA will reimburse DSA seventy-five cents (\$0.75) on the dollar (\$1.00) for the damage to the water flow meter from the April 14-16 Nor'easter. Mr. Weller stated FEMA may reimburse for the meter upgrade. Mr. Weller stated the odor controls are in the manholes and seem to work.

6. Burlington Ave residents: Mr. Kirchner reported quote letters were sent to install the pipe and results should be in by the next meeting. Mr. Kirchner asked if he should contact the Township engineer for road restoration procedures. The Authority agreed he should contact Dave Denton of Land Engineers.

Mr. Jenkins entered the meeting at 7:23 p.m.

7. Sub-committee meeting for fair share: Mr. Dillenbeck reported that himself, Mr. Jenkins and Mr. Weller met with Township Committeeman, Mike Templeton to discuss the Township handling the fair share so the payment may be assessed over time instead of one lump payment. Mr. Dillenbeck stated Mr. Templeton was to contact the Township's attorney to discuss this. Mr. Coleman stated the Township attorney informed him of a future meeting.

Mrs. Hinkle asked Mr. Coleman if the Joint Land Use Board can deny an applicant due to sewer issues, such as fair share. Mr. Coleman replied the JLUB should approve an applicant with conditions, such as they seek approval from other entities. Mr. Dillenbeck stated DSA can deny access to the sewer line until their fair share is paid.

#### **MEETING OPENED TO THE PUBLIC**

Mr. Dragos opened the meeting to the public.

Mr. Jack Hoeffle, 44 Pennington Court, asked when the work will begin on Newtons Landing Blvd. Mr. Kirchner replied it should begin around August if the quotes/bids are approved.

#### **MEETING CLOSED TO THE PUBLIC**

Since there were no further comments, Mr. Dragos closed the meeting to the public.

#### **RESOLUTION 2007 - 27 EXECUTIVE SESSION**

Motion by Mr. Lewandowski, seconded by Mrs. Hinkle to approve Resolution 2007 - 27 to go into Executive session pursuant to N.J.S.A. 10:4-12 to discuss contractual matters

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

Mrs. Hinkle left the meeting at 7:55 p.m.

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to return to public session.

Roll Call: Mr. Dillenbeck, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to accept the fair share calculation amount of \$450.96 per EDU

Roll Call: Mr. Dillenbeck, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

Mr. Kirchner stated as per the Newtons Landing Clubhouse TWA, their water consumption is 1,500 gallons per day which calculates to 5.4 EDU's (1500 divided by 277). The Authority agreed since the office is not receiving water readings and consumptions, the Authority will charge the Clubhouse based on EDU's until the NJ American Water Company provides water readings and consumptions.

Motion by Mr. Dillenbeck, seconded by Mr. Jenkins to base the Newtons Landing Clubhouse sewer charge on 5.4 EDU's until the NJ American Water Company provides water readings and consumptions

Roll Call: Mr. Dillenbeck, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

Motion by Mr. Dillenbeck, seconded by Mr. Jenkins to adjourn the meeting.

Roll Call: Mr. Dillenbeck, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes