

MINUTES
DELANCO SEWERAGE AUTHORITY
OCTOBER 9, 2007

The meeting was called to order by Chairman Dragos at 7:00 pm.

ROLL CALL

Members present: Mr. Dillenbeck, Mr. Jenkins, Mr. Lewandowski, Mr. Dragos

Member absent: Mrs. Hinkle

Also present: Thomas Coleman, Attorney, William Kirchner, Engineer, Fred Weller, Ex Director

FLAG SALUTE

The flag salute was led by Mr. Dragos.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act, P.L. 1975, Chapter 231 in the following manner. Written notice has been published in the January 12, 2007 edition of the Burlington County Times and the Courier Post. Written notice has been posted on the Official Bulletin Board of the Township of Delanco at least 48 hours prior to the meeting.

APPROVAL OF MINUTES:

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to approve the September 11, 2007 minutes

Roll Call: Mr. Dillenbeck, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

TREASURER'S REPORT:

Motion by Mr. Dillenbeck, seconded by Mr. Jenkins to accept the Treasurer's report for September

Roll Call: Mr. Dillenbeck, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

PAYMENT OF BILLS:

Motion by Mr. Lewandowski, seconded by Mr. Dillenbeck to approve the payment of bills totaling \$23,781.96

Roll Call: Mr. Dillenbeck, yes; Mr. Jenkins, yes; Mr. Lewandowski abstain; Mr. Dragos, yes

<u>Check #</u>	<u>Payee</u>	<u>Amt Paid</u>
EFTPS	Electronic Federal Tax Payment System	2,953.58
EFTPS	State of New Jersey	429.38
TEPS	P.E.R.S.	651.97
TEPS	NJ State Health Benefits Program	2,184.27
TEPS	NJ State Health Benefits Program	855.97
TEPS	QuickBooks-Intuit	63.98
2259	AFA Protective Services	142.80
2260	C. Stevenson & Son Inc	586.70
2261	Chase Visa	259.72
2262	Delanco Sewerage Authority	6,796.58
2263	Environmental Resolutions Inc	3,373.00
2264	General Code	717.00
2265	Joseph J. Hays	882.72
2266	Nextel Communications	112.60
2267	NJ American Water Co	568.50
2268	One Call Systems Inc	7.87
2269	Perfect Services Co	234.00
2270	Postmaster	436.80
2271	PSE&G	1,814.06
2272	Raymond & Coleman, LLP	50.00
2273	Staples Credit Plan	173.85
2274	Township of Delanco	333.19

2275	USA Mobility	16.43
2276	Verizon	136.99
	TOTAL	\$23,781.96

INTRODUCTION OF 2008 BUDGET:

RESOLUTION 2007 - 33

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to adopt Resolution 2007-33 to introduce the 2008 Budget and set the public hearing for November 13, 2007.

Roll Call: Mr. Dillenbeck, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

RESOLUTION 2007-33

INTRODUCTION OF THE 2008 BUDGET

FISCAL YEAR: FROM JANUARY 1, 2008 TO DECEMBER 31, 2008

WHEREAS, the Annual Budget and Capital Budget for the Delanco Sewerage Authority for the fiscal year beginning January 1, 2008 and ending December 31, 2008 has been presented before the governing body of the Delanco Sewerage Authority at its open public meeting of October 9, 2007 at 7:00 p.m.; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$843,000 Total Appropriations including any Accumulated Deficit if any, of \$890,246 and Total Unrestricted Net Assets utilized of \$47,246; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$100,000 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$100,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program pursuant of N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Delanco Sewerage Authority, at an open public meeting held on October 9, 2007 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Delanco Sewerage Authority for the fiscal year beginning January 1, 2008 and ending December 31, 2008 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease agreements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Delanco Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 13, 2007.

OLD BUSINESS

1. Infiltration Plan - Manhole Rehabilitation: Mr. Kirchner reported Terre Hill has changed their

liner to a fused seam. Therefore, Mr. Kirchner will re-spec the bid.

2. Pump Station Elimination Phase I: Mr. Kirchner reported this project is on hold until 2009. Mrs. Daley stated she received a phone call from the US Census Bureau requesting a contact person and daily updates on this project. Mrs. Daley informed them this is on hold until 2009.

3. Escrow projects (Rivers Edge, Creekside, Savannah Mews): Mr. Kirchner reported nothing new for Creekside and Savannah Mews. Mr. Kirchner reported after sending a stronger second letter regarding repairing the laterals, Gres & Kaluzny will submit a repair schedule. Mr. Lewandowski asked about the manhole in front of Creekside that is settling unevenly. Mr. Kirchner replied that Mr. Rahenkamp will have to address that issue when he ties in and has notes on his plans stating this. Mr. Weller added that DSA doesn't own that manhole.

4. Beverly Sewerage Authority Meeting Report: Mr. Lewandowski reported the meeting with the State DEP Bureau of Tidelands Management Committee is scheduled for October 17, 2007.

5. Operator's Report: Mr. Weller reported the end-of-the-year flows for BSA shows DSA at 70% of the total flow. Mr. Weller reported the flood impacted this percentage. Mr. Weller reported the Newtons Landing pump station is back online and the flow is still under the allotment. Mr. Weller reported that LRM, Inc the company that services the NLPS will no longer service the pump station due to an outstanding bill owed by Pulte Homes. Mr. Coleman will generate and send a letter to Pulte Homes' attorney.

6. Burlington Ave residents: Mr. Kirchner reported John Wendler, lowest quote contractor, will honor the price until Mr. Kirchner can obtain approvals from Gres & Kaluzny. Mr. Kirchner contacted Mr. Kaluzny regarding access through Falcon Lane for this project. Mr. Kaluzny indicated no issues with this. Mr. Kaluzny wanted direction as to what to construct to access the one manhole. Mr. Kirchner hasn't been able to contact him since. Mr. Kirchner stated he is creating a developer's application.

7. Coopertown Road Fair Share: Mr. Coleman reported the letter still needs Township Committee approval.

MEETING OPENED TO THE PUBLIC

Mr. Dragos opened the meeting to the public.

MEETING CLOSED TO THE PUBLIC

Since there were no comments, Mr. Dragos closed the meeting to the public.

RESOLUTION 2007 - 34 EXECUTIVE SESSION

Motion by Mr. Lewandowski, seconded by Mr. Dillenbeck to approve Resolution 2007 - 34 to go into Executive session pursuant to N.J.S.A. 10:4-12 to discuss contractual matters

Roll Call: Mr. Dillenbeck, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to return to public session.

Roll Call: Mr. Dillenbeck, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

Motion by Mr. Jenkins, seconded by Mr. Dillenbeck to adjourn the meeting.

Roll Call: Mr. Dillenbeck, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes