

**MINUTES
DELANCO SEWERAGE AUTHORITY
NOVEMBER 13, 2007**

The meeting was called to order by Chairman Dragos at 7:00 pm.

ROLL CALL

Members present: Mr. Dillenbeck, Mrs. Hinkle, Mr. Dragos

Members absent: Mr. Jenkins, Mr. Lewandowski

Also present: Thomas Coleman, Attorney

FLAG SALUTE

The flag salute was led by Mr. Dragos.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act, P.L. 1975, Chapter 231 in the following manner. Written notice has been published in the January 12, 2007 edition of the Burlington County Times and the Courier Post. Written notice has been posted on the Official Bulletin Board of the Township of Delanco at least 48 hours prior to the meeting.

APPROVAL OF MINUTES:

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to approve the October 9, 2007 minutes

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, abstain; Mr. Dragos, yes

TREASURER'S REPORT:

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to accept the Treasurer's report for October

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Dragos, yes

PAYMENT OF BILLS:

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to approve the payment of bills totaling \$22,199.47

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Dragos, yes

<u>Check #</u>	<u>Payee</u>	<u>Amt Paid</u>
EFTPS	Electronic Federal Tax Payment System	2,590.08
EFTPS	State of New Jersey	356.29
TEPS	P.E.R.S.	967.52
TEPS	NJ State Health Benefits Program	2,184.27
TEPS	NJ State Health Benefits Program	855.97
2277	Delanco Sewerage Authority	6,665.55
2278	Environmental Resolutions Inc	3,553.66
2279	Hagan-Rossi Florist	28.00
2280	Joseph J. Hays	1,029.84
2281	Jenkins, Philip	75.00
2282	Nextel Communications	212.93
2283	One Call Systems Inc	37.44
2284	Perfect Services Co	1,368.00
2285	PSE&G	1,356.22
2286	Raymond & Coleman, LLP	200.00
2287	Township of Delanco	292.32
2288	USA Mobility	16.20
2289	Verizon	136.33

2290	Fred Weller	238.90
2291	Fred Weller	34.95
	TOTAL	\$22,199.47

2008 BUDGET PUBLIC HEARING AND ADOPTION:

BUDGET HEARING OPEN TO THE PUBLIC

Mr. Dragos opened the public hearing to the public.

Mr. Schofield, 400 Burlington Ave, asked what is the purpose of the Authority.

Mr. Dillenbeck explained the Authority maintains the sewer pipes and equipment for the wastewater treatment. Mr. Dillenbeck further explained that in order for the Authority to borrow funds, it needed to be its own entity.

Mr. Schofield stated it was not fair that the Authority gave the Township money to purchase the Mansion and now there's going to be a rate increase. He stated money collected should be used for sewer purposes and not for Township business.

Mr. Dillenbeck stated the funds were "loaned" to the Township not "given" and it is for the residents' benefit. Under State Law the Township could have taken the funds and not refunded it. Mr. Dillenbeck stated there has not been a rate increase in about eight (8) years and the increase is necessary because the Beverly Sewerage Authority's fees have increased each year.

Mr. Schofield asked if the stormwater runoff was the Authority's jurisdiction.

Mr. Dillenbeck explained this is Township's jurisdiction and that the Authority has improved the infiltration tremendously.

Mr. Schofield asked if the Coopertown Road fair share has been collected.

Mr. Dillenbeck stated those properties that have connected have paid.

Mr. Schofield asked if fair share funds will be collected if the Township bought vacant land and if not, will the Authority lose money.

Mr. Coleman stated the Township is responsible for half (1/2) the costs of the Coopertown Road project and those lands are calculated into the equation.

BUDGET HEARING CLOSED TO THE PUBLIC

Since there were no further comments, Mr. Dragos closed the public hearing to the public.

RESOLUTION 2007 - 35

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to adopt Resolution 2007-35 to adopt the 2008 Budget

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Dragos, yes

RESOLUTION 2007-35

RESOLUTION TO ADOPT THE 2008 BUDGET

FISCAL YEAR: FROM JANUARY 1, 2008 TO DECEMBER 31, 2008

WHEREAS, the Annual Budget and Capital Budget/Program for the Delanco Sewerage Authority for the fiscal year beginning January 1, 2008 and ending December 31, 2008 has been presented for adoption before the governing body of the Delanco Sewerage Authority at its open public meeting of November 13, 2007; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of

\$843,000, Total Appropriations of \$890,246, and Total Unrestricted Net Assets utilized of \$47,246; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$100,000 and Total Unrestricted Net Assets planned to be utilized of \$100,000; and

NOW THEREFORE BE IT RESOLVED, by the governing body of the Delanco Sewerage Authority, at an open public meeting held on November 13, 2007 that the Annual Budget and Capital Budget/Program of the Delanco Sewerage Authority for the fiscal year beginning January 1, 2008 and ending December 31, 2008 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

INTRODUCE RATE INCREASE AND SET PUBLIC HEARING

RESOLUTION 2007-36

The rate increase will be \$8.00 per year or \$2.00 a quarter on all the minimums

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to adopt Resolution 2007-36 to introduce a rate increase and set public hearing for December 11, 2007

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Dragos, yes

RESOLUTION 2007-36

RESOLUTION INTRODUCING A REVISION TO THE SERVICE FEES OR RENTALS TO BE CHARGED FOR THE USE OF ANY SEWERAGE SYSTEM OF THE DELANCO SEWERAGE AUTHORITY OUTLINED IN THE DELANCO SEWERAGE AUTHORITY CODE UNDER CHAPTER 465-6 "SERVICE CHARGES AND RENTALS" AS \$8.00 PER YEAR INCREASE OR \$2.00 PER QUARTER INCREASE ON ALL MINIMUM CHARGES

WHEREAS, the Delanco Sewerage Authority ("Authority"), as the result of a study conducted by the Authority's appointed Auditor, has determined that the current minimum fee charged to individual customers is inadequate to pay all of the expenses of operation and maintenance of the sewerage system, including reserves, insurance, extensions, replacements and to pay the principal and interest of its debt and to further maintain adequate reserves as may be necessary or desirable; and

WHEREAS, the Authority deems it to be proper and in the best interest of the Authority and the users of its sewerage system to make the revisions, hereinafter provided for in the service charges; and

WHEREAS, the Authority will increase all minimum charges by \$8.00 per year or \$2.00 per quarter

NOW, THEREFORE, BE IT RESOLVED by the Delanco Sewerage Authority that the current minimum charge is inadequate to pay all of the expenses of operation and maintenance of the sewerage system

BE IT FURTHER RESOLVED by the Delanco Sewerage Authority that all the minimum charges will be increased by \$8.00 per year or \$2.00 per quarter

OLD BUSINESS

1. Infiltration Plan - Manhole Rehabilitation: Mr. Kirchner (by report) reported the specifications have been prepared and the project is currently out to bid with bids to be received

on November 28, 2007. Three (3) contractors have picked up plans and specs so far.

2. Escrow projects (Rivers Edge, Creekside, Savannah Mews): Mr. Kirchner (by report) reported Rivers Edge has cleaned the sewer system of debris from the broken laterals. Mr. Kirchner reported given the amount of debris removed Fred and himself are evaluating if additional cleanup will be required.

3. Beverly Sewerage Authority Meeting Report: Mr. Lewandowski was absent, so Mr. Coleman stated there are items to be discussed in Executive Session.

4. Operator's Report: Flows were submitted but no report because Mr. Weller was absent.

5. Burlington Ave residents: Mr. Kirchner (by report) reported John Kaluzny has signed off on the access to Falcon Lane. Mr. Kirchner reported the contractor, John Wendler, has applied to the County for his road opening permit. Mr. Wendler anticipates starting the work either next week or the week after Thanksgiving.

6. Coopertown Road Fair Share: Mr. Coleman reported the letters are still being processed.

NEW BUSINESS:

1. Newtons Landing Farmhouse unit reduction: Mrs. Daley stated the Newtons Landing Homeowners Association submitted a letter requesting a unit reduction on the Newtons Landing Farmhouse from two (2) units down to one (1) unit. Mrs. Daley stated, as per Mr. Weller, this should not take place at this time because the HOA is not receiving water bills for the Farmhouse and therefore the office is not receiving water information. This is due to the fact that per NJ American Water Company the water account became inactive by Pulte Homes in 2004 and the HOA didn't contact the water company to put their name on the account.

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to table the NL Farmhouse unit reduction until the DSA office receives water information from NJ American Water Company

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Dragos, yes

MEETING OPENED TO THE PUBLIC

Mr. Dragos opened the meeting to the public.

Mr. Jack Hoefle, 44 Pennington Court, commented on the Farmhouse unit reduction. He stated that Pulte Homes was to put the Farmhouse in the Homeowners Association's (HOA) name.

Mrs. Daley stated Pulte probably tried to put the water account into the HOA's name but was unable to because they are not the owner. She stated it must be the property owner that contacts the water company to put their name on the account; no one else can do it for them and that is why the Farmhouse is not on the water register. Mrs. Daley also stated she did not know the HOA was not receiving any water bills for the Farmhouse until last week.

Mr. Hoefle referenced Mr. Schofield's comment that if the Township buys vacant land the Authority may lose money because they are not collecting fair share from the Township: he asked will those remaining properties have to pay more to cover the overall fair share costs. Mr. Coleman stated the Authority is just repaying itself.

MEETING CLOSED TO THE PUBLIC

Since there were no further comments, Mr. Dragos closed the meeting to the public.

RESOLUTION 2007 - 37 EXECUTIVE SESSION

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to approve Resolution 2007 - 37 to go into Executive session pursuant to N.J.S.A. 10:4-12 to discuss contractual matters

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Dragos, yes

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to return to public session

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Dragos, yes

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to adjourn the meeting

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Dragos, yes

Sharlann Daley, Sec/Treas

11/13/2007 REGULAR