

**MINUTES  
DELANCO SEWERAGE AUTHORITY  
JANUARY 8, 2008**

The meeting was called to order by Chairman Dragos at 7:00 pm.

**ROLL CALL**

Members present: Mr. Dillenbeck, Mrs. Hinkle, Mr. Jenkins, Mr. Lewandowski, Mr. Dragos  
Also present: Thomas Coleman, Attorney, William Kirchner, Engineer, Fred Weller, Ex Director

**FLAG SALUTE**

The flag salute was led by Mr. Dragos.

**SUNSHINE STATEMENT**

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act, P.L. 1975, Chapter 231 in the following manner. Written notice has been published in the January 12, 2007 edition of the Burlington County Times and the Courier Post. Written notice has been posted on the Official Bulletin Board of the Township of Delanco at least 48 hours prior to the meeting.

**APPROVAL OF MINUTES:**

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to approve the December 11, 2007 minutes

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

**TREASURER'S REPORT:**

Motion by Mr. Dillenbeck, seconded by Mr. Jenkins to accept the Treasurer's report for December

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

**PAYMENT OF BILLS:**

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to approve the payment of bills totaling \$185,994.16

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

<u>Check #</u>	<u>Payee</u>	<u>Amt Paid</u>
EFTPS	Electronic Federal Tax Payment System	3,560.94
EFTPS	State of New Jersey	486.71
TEPS	P.E.R.S.	735.89
TEPS	NJ State Health Benefits Program	2,184.27
TEPS	NJ State Health Benefits Program	855.97
2316	ABB, Inc	530.00
2317	AFA Protective Systems Inc	206.85
2318	AFA Protective Systems Inc	225.00
2319	Beverly Sewerage Authority	93,000.00
2320	Colonial Electric Inc	2,500.00
2321	Commerce Bank	14,333.39
2322	Commerce Bank	38,488.61
2323	Delanco Sewerage Authority	8,190.36
2324	Environmental Resolutions Inc	849.70
2325	Joseph J. Hays	367.80
2326	Jet Vac Inc	16,639.46
2327	Nextel Communications	104.79
2328	PSE&G	1,834.49
2329	Raymond & Coleman, LLP	395.50
2330	Staples Credit Plan	110.14

2331	Township of Delanco	239.40
2332	USA Mobility	16.31
2333	Verizon	138.58
	<b>TOTAL</b>	<b>\$185,994.16</b>

### **OLD BUSINESS**

1. Infiltration Plan - Manhole Rehabilitation: Mr. Hirsch substituted for Mr. Kirchner and reported the signed contracts are now received and work may proceed.
2. Escrow projects (Rivers Edge, Creekside, Savannah Mews): Mr. Hirsch reported there is nothing new.
3. Beverly Sewerage Authority Meeting Report: Mr. Weller reported there is nothing new.
4. Operator's Report: Mr. Weller reported the yearly flows of 110 million gallons per day have been reduced from the previous year of 112 million. Mr. Weller reported the contractual flow cost to BSA has reduced to \$3.15 per 1,000. Mr. Weller reported the flow to BSA has reduced from 70% down to 65%. Mr. Weller stated he is creating a newsletter requesting residents to not flush the Swiffer brand cleaning cloths down the sewer. He stated these are creating main line stoppages and damaging the pumps and equipment at the plant. Mr. Weller stated Pulte Homes paid for the odor control.
5. Burlington Ave residents: Mr. Hirsch reported the project is complete and recommended paying Mr. Wendler for the completed work.
6. Coopertown Road Fair Share: Mr. Coleman reported the letters have not been sent yet. Mr. Coleman stated Mr. Heinold experienced a delay with the Township Administrator. Mr. Coleman stated with the Township appointing a new solicitor, may delay this process. Mr. Coleman stated he cannot take control of this situation because the letter will be on Township letterhead. Mr. Coleman stated the original letter deleted the Hickory Street Fair Share; he asked if he should send out the Hickory Street letter or wait until the Coopertown Road letter is sent. The Authority agreed to wait until the Coopertown Road letter is sent. Mr. Lewandowski asked Mr. Coleman if the Authority can make a motion to have Mr. Heinold on for special projects. Mr. Coleman replied the Authority could do that, but it is ultimately up to the Township to agree to pay Mr. Heinold. Mr. Dillenbeck stated if there are future problems with this process which solicitor does the Authority contact. Mrs.. Hinkle stated Mr. Kearns, the Township newly appointed solicitor, asked that Mr. Heinold stay on and finish current issues.

### **NEW BUSINESS:**

1. Mr. Jenkins stated the Authority received a letter from Birdsall Engineering requesting payment for Mr. Kaluzny's escrow invoices, but the letter was addressed to the Township's Chief Financial Officer instead of the Authority. Mr. Jenkins asked Mrs. Daley if the Township paid for these invoices not knowing they are actually the Authority's. Mrs. Daley replied the Township did not pay and neither did the Authority.
2. Mr. Jenkins discussed the submitted professional proposals. He stated the following submitted proposals: Raymond and Coleman, LLC submitted for Solicitor; Inverso and Stewart submitted for Auditor; Environmental Resolutions, Inc submitted for Engineer and Alaimo Group submitted for Engineer. Mr. Jenkins stated he and Mr. Lewandowski reviewed these proposals with the following results and recommendations: since there was only one proposal submitted for solicitor and auditor, they recommend appointing those. Mr. Jenkins stated Environmental Resolutions Inc had a great deal of experience and a good reputation in the field, their costs are the lowest and they are knowledgeable in older plants. Mr. Jenkins stated Alaimo Group had experience but their costs were higher and they seemed geared to larger plants. Therefore, Mr. Jenkins and Mr. Lewandowski recommended appointing Environmental

Resolutions.

3. Mrs. Hinkle stated the Township Committee is interviewing for the new Sewerage Authority member on Monday, January 14, 2008.

4. Mr. Jenkins requested an executive session prior to reorganization meeting to discuss Authority member positions.

5. Mrs. Hinkle stated this is Mr. Dragos' last meeting and she would like to thank him for his leadership and to wish him luck in his future. Mr. Dragos thanked the Authority.

**MEETING OPENED TO THE PUBLIC**

Mr. Dragos opened the meeting to the public.

**MEETING CLOSED TO THE PUBLIC**

Since there were no comments, Mr. Dragos closed the meeting to the public.

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to adjourn the meeting.

Roll Call: Mr. Dillenbeck, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dragos, yes

Sharlann Daley, Sec/Treas

1/8/2008 REGULAR