

**MINUTES
DELANCO SEWERAGE AUTHORITY
MARCH 11, 2008**

The meeting was called to order by Chairman Dillenbeck at 7:07 pm.

ROLL CALL

Members present Mr. Fynan, Mr. Jenkins, Mr. Dillenbeck

Members absent: Mrs. Hinkle, Mr. Lewandowski

Also present: Thomas Coleman, Attorney, William Kirchner, Engineer, Fred Weller, Ex Director

FLAG SALUTE

The flag salute was led by Mr. Dillenbeck.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act, P.L. 1975, Chapter 231 in the following manner. Written notice has been published in the January 5, 2008 edition of the Burlington County Times and the Courier Post. Written notice has been posted on the Official Bulletin Board of the Township of Delanco at least 48 hours prior to the meeting.

APPROVAL OF MINUTES:

Motion by Mr. Fynan, seconded by Mr. Jenkins to approve the February 12, 2008 meeting

Roll Call: Mr. Fynan, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

TREASURER'S REPORT:

Motion by Mr. Jenkins, seconded by Mr. Fynan to accept the Treasurer's report for February

Roll Call: Mr. Fynan, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

PAYMENT OF BILLS:

Motion by Mr. Fynan, seconded by Mr. Jenkins to approve the payment of bills totaling \$131,159.79

Roll Call: Mr. Fynan, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

<u>Check #</u>	<u>Payee</u>	<u>Amt Paid</u>
EFTPS	Electronic Federal Tax Payment System	2,911.06
EFTPS	State of New Jersey	385.75
TEPS	P.E.R.S.	850.51
TEPS	NJ State Health Benefits Program	2,184.27
TEPS	NJ State Health Benefits Program	855.97
TEPS	P.E.R.S.	6,574.00
2357	Allstate Insurance	1,260.00
2358	Beverly Sewerage Authority	93,000.00
2359	Delanco Sewerage Authority	7,415.21
2360	Environmental Resolutions Inc	2,460.00
2361	FEBA Insurance	83.65
2362	Kate Fitzpatrick	37.44
2363	Joseph J. Hays	803.46
2364	Inverso & Stewart LLC	9,500.00
2365	Nextel Communications	93.79
2366	NJ American Water Co	315.60
2367	Petty Cash	23.24
2368	PSE&G	1,833.35
2369	Raymond & Coleman, LLP	62.50
2370	TC Irons Insurance Agency	40.00
2371	Township of Delanco	295.90
2372	USA Mobility	32.38
2373	Verizon	141.71
	TOTAL	\$131,159.79

OLD BUSINESS

1. Infiltration Plan - Manhole Rehabilitation: Mr. Kirchner reported the project is complete according to specifications and the contractor may be paid. Mr. Kirchner is working on the sewer maps.
2. Escrow projects (Rivers Edge, Creekside, Savannah Mews): Mr. Kirchner reported Rivers Edge has broken laterals again and he is inspecting regularly. Mr. Kirchner reported Creek Side has not posted their bonds. Mr. Kirchner reported Savannah Mews' engineer contacted him requesting a special requirement for the TWA endorsement. Mr. Kirchner informed Savannah Mews to submit a full TWA application. Mr. Jenkins stated Savannah Mews' engineer said they were trying to flow to Newtons Landing station.
3. Beverly Sewerage Authority Meeting Report: Mr. Fynan attended the meeting and reported Congressman Andrews and Saxton acknowledged receipt of the BSA letter (subject the dunes disposal site, Beverly City and Delanco Township) to David Rosenblatt, NJ DEP dated 2/7/08. both indicated a detailed response would follow. DEP had not responded to the letter as of 3/5/08. Mr. Fynan reported BSA indicated they wanted to continue the positive relationship with the DSA and he assured BSA that it is DSA's desire as well. Mr. Fynan reported that Mr. Bob Lowden, BSA chairman, would like to attend a DSA meeting to observe how they are conducted. Mr. Fynan reported BSA asked what DSA's major concern was and he responded that the "Dune Issue" and all it's ramifications are a major concern of DSA. Mr. Fynan reported Mr. Weller suggested that the wording in the recent BCT article on Beverly's redevelopment plan indicated that the "developer would move the city's sewer plant" is a misnomer and should be clarified whenever possible to indicate the complexity of rules and regulations involved.
4. Operator's Report: Mr. Weller reported the flows have increased due to heavy rain. He reported Newtons Landing flow at 29,000 gpd which is below their allocation of 35,000 gpd. Mr. Weller reported there have been numerous power outages at the stations and the phase panel has malfunctioned. Mr. Weller reported a daily and weekly cost to operate the plant.
5. Burlington Ave residents: Mr. Kirchner reported the cover has settled and the noise level has dropped.
- 5-A. Mr. Kirchner added he received a list of township road projects and requested quotes for televising and grouting.
- 5-B. Mr. Kirchner also discussed the Creek Road realignment project the County is doing. He stated the County does not own the right-of-way, is in their final design phase and submitted sewer plans.
6. Coopertown Road Fair Share: Mr. Coleman met with the township solicitor, two (2) Township Committee members (Mr. Devinney & Mr. Templeton), Mr. Kirchner, Mr. Dillenbeck and Mr. Weller this evening before this meeting because of the concerns Mrs. Hinkle expressed that the letters have not been sent yet. Mr. Coleman stated all that were present at the discussion agreed that the letter should state the property's existing EDU's and not the projected total as what is calculated currently. Mr. Coleman stated the letter will state the current EDU's and the Authority will bill in the future for additional expansions which increase EDU's. Mr. Coleman

stated the amount will remain with the property and not the owner. Mr. Jenkins asked what safeguards are in place to ensure notification of future expansions. Mr. Coleman replied there will be numerous township departments involved in hopes that someone will catch the expansion as possible additional fair share monies. Mr. Coleman stated the township auditor suggested the township bond the \$400,000 (estimated) that the township owes the Authority for its portion of the Coopertown Road project, give that money to the Authority and the Authority collect all of the fair share monies.

NEW BUSINESS:

1. Reimburse overpayment for demolished house

Mr. Dillenbeck stated the building/house located at 223 Rancocas Avenue has been demolished and the owner is requesting a refund for unused sewer from 2/12/08 through 3/31/08.

RESOLUTION 2008-11

Motion by Mr. Jenkins, seconded by Mr. Fynan to adopt Resolution 2008-11 to reimburse an overpayment of \$37.44 for Block 1306 and Lot 7 due to the demolition of the building and the sewer is capped and sealed

Roll Call: Mr. Fynan, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

RESOLUTION 2008-11

A RESOLUTION OF THE DELANCO SEWERAGE AUTHORITY, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY TO REFUND A SEWER OVERPAYMENT TO BLOCK 1306 LOT 7 IN THE TOWNSHIP OF DELANCO DUE TO DEMOLITION OF BUILDING ON PROPERTY

WHEREAS, the Delanco Sewerage Authority has determined the following have overpaid 2008 sewer taxes due to demolition of building on property; and

WHEREAS, the following is entitled to a refund:

Sewer Acct:	Kate Fitzpatrick
363170	223 Rancocas Ave
	Delanco, NJ 08075
	Block 1306, Lot 7
	Amount: \$37.44

NOW, THEREFORE, BE IT RESOLVED, by the Delanco Sewerage Authority of the Township of Delanco that the Authority Treasurer be authorized to send checks from the Sewer account in the above amounts to the above property owner

2. Perfect Services Contract for Generator: Mr. Jenkins reviewed the contract and stated the fees are the lowest, the company is local to save on mileage/fuel costs.

Motion by Mr. Jenkins, seconded by Mr. Fynan to accept the submitted proposal for the preventative maintenance contract between Perfect Services and the Authority which includes the maintenance of four (4) generators and four (4) automatic transfer switches in the amount of \$3,744.00 and to certify that funds are available.

Roll Call: Mr. Fynan, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

3. Postponement of Township payment for 2007 and 2008: This will be discussed in executive session under contractual matters.

MEETING OPENED TO THE PUBLIC

Mr. Dillenbeck opened the meeting to the public.

Mr. Jack Hoefle, 44 Pennington Court, asked if there will be any votes or decisions made during the executive session. Mr. Coleman stated any votes or decisions or agreements must be made in open session.

Mr. Hoefle asked if Mrs. Hinkle could vote as an Authority member since she already voted as a Township Committee member to postpone the Township's payments and to forego the entire loan. Mr. Coleman stated this would be up to Mrs. Hinkle and how she felt about it. Mr. Jenkins stated this is a mute point because Mrs. Hinkle is not present tonight.

Mr. Hoefle asked the time line/status of the removal of the Coopertown pump station. Mr. Kirchner replied the County funded for engineering costs only and the construction costs were not included this year. Mr. Kirchner stated the Phase I of the elimination was to get out of Newtons Landing and then Phase II would be with the County to remove the pump station, etc.

MEETING CLOSED TO THE PUBLIC

Since there were no further comments, Mr. Dillenbeck closed the meeting to the public.

RESOLUTION 2008 - 12 EXECUTIVE SESSION

Motion by Mr. Jenkins, seconded by Mr. Fynan to approve Resolution 2008 - 12 to go into Executive session pursuant to N.J.S.A. 10:4-12 to discuss Personnel & Contractual matters

Roll Call: Mr. Fynan, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

Motion by Mr. Jenkins, seconded by Mr. Fynan to return to public session.

Roll Call: Mr. Fynan, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

Motion by Mr. Fynan, seconded by Mr. Jenkins to authorize Mr. Coleman to prepare a letter addressed to the Township's auditor stating the Authority agreed to postpone the Township's payment of \$75,000 for both 2007 and 2008 years

Roll Call: Mr. Fynan, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

Motion by Mr. Fynan, seconded by Mr. Jenkins to authorize Mr. Coleman to prepare a letter to the Township suggesting securing a mortgage on the Mansion/Columns located at 531 Delaware Avenue to ensure the Authority will receive it's \$350,000 the Township borrowed

Roll Call: Mr. Fynan, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

MEETING OPENED TO THE PUBLIC

Mr. Dillenbeck opened the meeting to the public.

Mr. Hoefle stated thank you for inviting him back into the open session.

MEETING CLOSED TO THE PUBLIC

Since there were no further comments, Mr. Dillenbeck closed the meeting to the public.

Motion by Mr. Jenkins, seconded by Mr. Fynan to adjourn the meeting.

Roll Call: Mr. Fynan, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes