

**MINUTES
DELANCO SEWERAGE AUTHORITY
SEPTEMBER 9, 2008**

The meeting was called to order by Chairman Dillenbeck at 7:00 pm.

ROLL CALL

Members present Mr. Fynan, Mrs. Hinkle, Mr. Jenkins, Mr. Lewandowski, Mr. Dillenbeck
Also present: Thomas Coleman, Attorney, William Kirchner, Engineer, Fred Weller, Ex Director

FLAG SALUTE

The flag salute was led by Mr. Dillenbeck.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act, P.L. 1975, Chapter 231 in the following manner. Written notice has been published in the January 5, 2008 edition of the Burlington County Times and the Courier Post. Written notice has been posted on the Official Bulletin Board of the Township of Delanco at least 48 hours prior to the meeting.

Mr. Dillenbeck deviated from the agenda because Mrs. Hinkle has another meeting to attend and Mr. Coleman has a prior commitment to attend.

Mrs. Hinkle stated she is on the Shade Tree Commission and asked Mr. Weller to attend their August meeting to provide information regarding sewer lines and tree roots. Mrs. Hinkle praised Mr. Weller for his extensive knowledge in this area.

Mrs. Hinkle left the meeting at 7:05 pm

1. Sewer dispute for 931 Coopertown Road: Mr. Coleman stated he received a phone call from Mrs. Debolt of 931 Coopertown Road claiming DSA's Codes regarding the billing of apartment dwellings are inaccurate and that she should only be billed for two (2) units instead of three (3) for her two (2) buildings on her property. Mrs. Debolt entered the meeting therefore:

MEETING OPENED TO THE PUBLIC

Mr. Dillenbeck opened the meeting to the public.

Mrs. Carol Debolt, 931 Coopertown Road, stated she recently installed a new sewer line for her two (2) buildings on Coopertown Road: One of those buildings has two (2) apartments and the other is a single dwelling (her home). Mrs. Debolt stated there are two (2) working water meters on the property and one (1) sewer line. Mrs. Debolt requested DSA reduce her total property dwelling units to equal two (2) instead of three (3). Mr. Weller explained the Code regulations and stated the dwelling units is based on living units not how many water meters or sewer pipes there are on the property. Mr. Dillenbeck informed Mrs. Debolt the board will discuss this and notify her in writing of their decision.

MEETING CLOSED TO THE PUBLIC

Since there were no further comments, Mr. Dillenbeck closed the meeting to the public.

Mr. Coleman left the meeting at 7:15 pm.

APPROVAL OF MINUTES:

Motion by Mr. Jenkins, seconded by Mr. Lewandowski to approve the August 12, 2008 minutes after adding verbiage to the executive session minutes.

Roll Call: Mr. Fynan, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

TREASURER'S REPORT:

Motion by Mr. Jenkins, seconded by Mr. Lewandowski to accept the Treasurer's report for August

Roll Call: Mr. Fynan, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

PAYMENT OF BILLS:

Motion by Mr. Lewandowski, seconded by Mr. Jenkins to approve the payment of bills totaling \$113,738.11

Roll Call: Mr. Fynan, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

<u>Check #</u>	<u>Payee</u>	<u>Amt Paid</u>
EFTPS	Electronic Federal Tax Payment System	2,871.86
EFTPS	State of New Jersey	367.35
TEPS	P.E.R.S.	1,074.40
TEPS	NJ State Health Benefits Program	2,389.78
TEPS	NJ State Health Benefits Program	709.08
Electronic	QuickBooks-Intuit	349.00
2462	FEBA Insurance	90.60
2463	Beverly Sewerage Authority	93,000.00
2464	Delanco Sewerage Authority	7,295.65
2465	Environmental Resolutions Inc	1,175.00
2466	Joseph J. Hays	1,147.80
2467	Nextel Communications	136.75
2468	One Call Systems Inc	30.42
2469	Perfect Services Co LLC	360.93
2470	Petty Cash	42.00
2471	PSE&G	1,930.49
2472	Raymond & Coleman, LLP	75.00
2473	Staples Credit Plan	7.49
2474	Vera Taylor	96.40
2475	Township of Delanco	404.04
2476	USA Mobility	17.21
2477	Verizon	166.86
	TOTAL	\$113,738.11

OLD BUSINESS

1. Engineer's Report: Mr. Kirchner reported

Road Projects (TV and grouting): Mr. Kirchner asked the Authority if they would like more streets done because the last project's final cost was significantly less than expected. Mr. Jenkins would like to rid of the dog leg on Second Street. Mr. Kirchner stated the owner needs to submit a survey of the property.

Creek Road realignment project: Mr. Kirchner discussed the project with the County and they are proceeding with the project and will meet to acquire the right of way. Mr. Jenkins asked if the bend in the road will be blocked off and Mr. Lewandowski replied it will be blocked off; it will turn into a cul-de-sac.

Escrow projects: Rivers Edge has broken laterals again and the entire system will be jetted before it is accepted by the Authority, Creekside had nothing new, The Crossings submitted their TWA application

Other: Zurbrugg mansion's new owners, The Zurbrugg Partnership, LLC, inquired about

availability of sewerage capacity. Mr. Kirchner replied to them that the current mansion is connected and there is additional capacity in the agreement with BSA to treat additional flow on the order of 200,000 gallons per day. Mr. Kirchner informed the LLC, provided the project will not require this much additional capacity, the Authority should be able to accept the additional flow.

Mr. Jenkins asked about the manhole in Distributec's loading dock. Mr. Weller stated the Authority lined and sealed the manhole.

2. Beverly Sewerage Authority Meeting Report: Mr. Lewandowski reported nothing new.

3. Operator's Report: Mr. Weller reported the flows are down because it has been dry and there are no major upsets at this time. Mr. Weller stated he will meet with the new owners of Jevic on Friday the 12th to discuss aspects of the Authority assuming responsibility for their main. Mr. Weller stated the Authority will incur some costs to install a valve at the 600 Creek Road property. Mr. Coleman will generate a letter for the request.

NEW BUSINESS:

1. Sewer dispute for 931 Coopertown Road: The Authority discussed the situation and agreed to follow the Code regulations that are already set in place. Therefore, Mrs. Debolt will receive two (2) sewer bills, one for two (2) units and one for one (1) unit.

2. League of Municipalities Convention: The convention is scheduled for November 17, 18 and 19, 2008. Mr. Jenkins will inform Mrs. Daley if he will be attending.

MEETING OPENED TO THE PUBLIC

Mr. Dillenbeck opened the meeting to the public.

MEETING CLOSED TO THE PUBLIC

Since there were no comments, Mr. Dillenbeck closed the meeting to the public.

Motion by Mr. Jenkins, seconded by Mr. Lewandowski, to adjourn the meeting.

Roll Call: Mr. Fynan, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes