

**MINUTES
DELANCO SEWERAGE AUTHORITY
NOVEMBER 11, 2008**

The meeting was called to order by Chairman Dillenbeck at 7:00 pm.

ROLL CALL

Members present Mr. Fynan, Mrs. Hinkle, Mr. Jenkins, Mr. Lewandowski, Mr. Dillenbeck
Also present: Thomas Coleman, Attorney, William Kirchner, Engineer, Fred Weller, Ex Director

FLAG SALUTE

The flag salute was led by Mr. Dillenbeck.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act, P.L. 1975, Chapter 231 in the following manner. Written notice has been published in the January 5, 2008 edition of the Burlington County Times and the Courier Post. Written notice has been posted on the Official Bulletin Board of the Township of Delanco at least 48 hours prior to the meeting.

MOMENT OF SILENCE FOR OUR VETERANS ON THIS VETERAN'S DAY

Mr. Dillenbeck asked for a moment of silence for all of our veterans.

Mrs. Hinkle stated the service at the Methodist Church was phenomenal and encourages everyone to attend next year.

Mr. Dillenbeck stated the VFW did not perform their ceremony today. Mrs. Hinkle stated it was performed at 11:30am which is later than usual.

Mr. Dillenbeck complained that the information on the sign out front of the Municipal Building is about a food drive at Sports Paradise in Willingboro instead of events in Delanco.

APPROVAL OF MINUTES:

Motion by Mr. Jenkins, seconded by Mr. Fynan to approve the October 14, 2008 minutes

Roll Call: Mr. Fynan, yes; Mrs. Hinkle, abstain; Mr. Jenkins, yes; Mr. Lewandowski, abstain;
Mr. Dillenbeck, yes

TREASURER'S REPORT:

Motion by Mr. Jenkins, seconded by Mr. Lewandowski to accept the Treasurer's report for October

Roll Call: Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes;
Mr. Dillenbeck, yes

PAYMENT OF BILLS:

Motion by Mr. Lewandowski, seconded by Mr. Jenkins to approve the payment of bills totaling \$19,529.38

Roll Call: Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes;
Mr. Dillenbeck, yes

<u>Check #</u>	<u>Payee</u>	<u>Amt Paid</u>
EFTPS	Electronic Federal Tax Payment System	2,465.78
EFTPS	State of New Jersey	304.42
TEPS	P.E.R.S.	891.37
TEPS	NJ State Health Benefits Program	2,389.78
TEPS	NJ State Health Benefits Program	709.08

2494	Delanco Sewerage Authority	6,300.00
2495	Environmental Resolutions Inc	1,615.00
2496	Fynan, Thomas	75.00
2497	Joseph J. Hays	1,147.80
2498	Jenkins, Phil	75.00
2499	Nextel Communications	102.79
2500	One Call Systems Inc	34.41
2501	Petty Cash	42.00
2502	PSE&G	1,489.01
2503	Raymond & Coleman, LLP	400.00
2504	Vera Taylor	96.40
2505	Township of Delanco	450.36
2506	Township of Delanco Tax Collector	345.00
2507	USA Mobility	17.21
2508	Verizon	159.19
2509	Fred Weller	419.78
	TOTAL	\$19,529.38

OLD BUSINESS

1. Engineer's Report: Mr. Kirchner reported on the following

Road Projects (TV and grouting): accepting quotes for TV work on Thursday the 13th.

Creek Road realignment project: waiting for the County to acquire the right-of-way.

Jevic Force Main: Mr. Weller met with First Industrial and Mr. Coleman drew up an agreement for DSA to accept the force main line in the public right-of-way of Creek Road and to accept the pump station on the lot. Per the agreement, the Authority reserves the right to allow users along Creek Road to connect to the Line in the future. Mr. Weller stated the pump station is basically built up in the air. Mr. Weller stated once DSA acquires the Line, letters should be sent insisting residents and commercial properties connect. Mr. Dillenbeck stated the letter should inform the new customers that it would be cost effective for them to install their own line and just pay DSA the connection fee. Mr. Kirchner stated the Township enforces the septic system laws.

Escrow projects: Rivers Edge still needs to address the issue of the sewer line on Burlington Avenue. Mr. Dillenbeck stated if it is not repaired DSA can hold their maintenance bond monies. Discussion ensued and Mr. Kirchner will contact their bonding company. Creekside will close on the first house within the next two (2) weeks. The Crossings had a deficiency in their TWA permit which has been corrected.

Other: Mr. Kirchner reported the State charged DSA twice for the Generator Air Quality Permit on West Avenue. Mr. Kirchner is working on obtaining a refund and combining the two (2) permits.

2. Beverly Sewerage Authority Meeting Report: Mr. Lewandowski did not attend. Mr. Weller reported it was normal business.

3. Operator's Report: Mr. Weller reported the flows are down. Mr. Weller suggested this year's request for proposal for the engineer be a three (3) term instead of one (1) so there is not a lull time just before appointments. Mr. Weller stated the solicitor and auditor cannot be more than one (1) year. The board agreed to a three (3) year RFP for engineer and one (1) year RFP for solicitor and auditor.

4. Mr. Dillenbeck stated the budget has not been returned from the State yet so the Public Hearing and adoption has been postponed until December 9, 2008.

MEETING OPENED TO THE PUBLIC

Mr. Dillenbeck opened the meeting to the public.

Jack Hoefle, 44 Pennington Court, asked about the County right-of-way. Mr. Kirchner stated he can submit the permit as soon as he receives notice the County has the right-of-way. Mr. Kirchner stated the redesign included a less deep and less wide line and it won't go through the intersection. Mr. Hoefle stated the vegetation will be removed prior to work beginning but the work start date needs to be known. Mr. Hoefle will look at the plans on file at a later date.

John Rahenkamp, 1700 Second Street, asked why the trench method was being used instead of the jack and bore method. Mr. Kirchner replied jack and bore is costly and needs a flat slope.

MEETING CLOSED TO THE PUBLIC

Since there were no further comments, Mr. Dillenbeck closed the meeting to the public.

RESOLUTION 2008 - 26 EXECUTIVE SESSION

Motion by Mr. Jenkins, seconded by Mr. Lewandowski to approve Resolution 2008 - 26 to go into Executive session pursuant to N.J.S.A. 10:4-12 to discuss Contractual matters and personnel
Roll Call: Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes;
Mr. Dillenbeck, yes

Motion by Mrs. Hinkle, seconded by Mr. Lewandowski to return to public session.

Roll Call: Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes;
Mr. Dillenbeck, yes

RESOLUTION 2008-27

Motion by Mrs. Hinkle, seconded by Mr. Lewandowski to adopt Resolution 2008-27 to renew contracts and specify salaries for Charles F Weller III, Joseph J Hays and Sharlann Daley
Roll Call: Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes;
Mr. Dillenbeck, yes

RESOLUTION 2008-27

A RESOLUTION OF THE DELANCO SEWERAGE AUTHORITY, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY TO RENEW CONTRACTS AND SPECIFY THE SALARY OF EMPLOYEES, CHARLES F WELLER III, JOSEPH J. HAYS AND SHARLANN DALEY, OF THE DELANCO SEWERAGE AUTHORITY

WHEREAS, N.J.S.A. 40:14A-5 (e) of the Sewerage Authorities Law allows the Authority to set the annual compensation of each of its employees without regard to the provisions of Title 11 of the Revised Statutes; and

WHEREAS, the Delanco Sewerage Authority Members agreed to renew a five (5) year contract for Charles F Weller III expiring December 31, 2013; and

WHEREAS, the Delanco Sewerage Authority Members agreed to renew separate one (1) year contracts for Joseph J Hays and Sharlann Daley consecutive for five (5) years expiring December 31, 2013; and

WHEREAS, the Delanco Sewerage Authority Members agreed to increase the salaries of Charles F Weller III, Joseph J Hays and Sharlann Daley by 4% each year for the next five (5) years.

NOW, THEREFORE, BE IT RESOLVED by the Delanco Sewerage Authority of the Township of Delanco, County of Burlington, and State of New Jersey that for the year beginning January 1, 2009 the following amendments be made:

Renew a five (5) year contract for Charles F Weller III expiring December 31, 2013 with a four percent (4%) salary increase each year

Renew separate one (1) year contracts for Joseph J Hays and Sharlann Daley consecutively for five (5) years with a four percent (4%) salary increase each year

Motion by Mr. Lewandowski, seconded by Mrs. Hinkle to adjourn the meeting

Roll Call: Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes