

**MINUTES
DELANCO SEWERAGE AUTHORITY
JANUARY 13, 2009**

The meeting was called to order by Chairman Dillenbeck at 7:00 pm.

ROLL CALL

Members present Mr. Fynan, Mrs. Hinkle, Mr. Jenkins, Mr. Dillenbeck

Member absent: Mr. Lewandowski

Also present: Thomas Coleman, Attorney, William Kirchner, Engineer, Fred Weller, Exe Dir

FLAG SALUTE

The flag salute was led by Mr. Dillenbeck.

Mr. Coleman administered the oath of office to Mr. Dillenbeck for his new term expiring 1/31/2014.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act, P.L. 1975, Chapter 231 in the following manner. Written notice has been published in the January 5, 2008 edition of the Burlington County Times and the Courier Post. Written notice has been posted on the Official Bulletin Board of the Township of Delanco at least 48 hours prior to the meeting.

APPROVAL OF MINUTES:

Motion by Mrs. Hinkle, seconded by Mr. Fynan to approve the December 9, 2008 minutes

Roll Call: Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

TREASURER'S REPORT:

Motion by Mr. Jenkins, seconded by Mrs. Hinkle to accept the Treasurer's report for December

Roll Call: Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

PAYMENT OF BILLS:

Motion by Mrs. Hinkle, seconded by Mr. Jenkins to approve the payment of bills totaling \$185,509.53

Roll Call: Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

<u>Check #</u>	<u>Payee</u>	<u>Amt Paid</u>
EFTPS	Electronic Federal Tax Payment System	4,111.00
EFTPS	State of New Jersey	555.82
TEPS	P.E.R.S.	957.22
TEPS	NJ State Health Benefits Program	2,389.78
TEPS	NJ State Health Benefits Program	779.99
2531	AFA Protective Systems, Inc	216.85
2532	Beverly Sewerage Authority	98,000.00
2533	Burlington County Times	75.64
2534	C. Stevenson & Son Inc	14,029.00
2535	Delanco Sewerage Authority	13,722.76
2536	Environmental Resolutions, Inc	4,838.75
2537	Harris Computer	1,462.50
2538	Joseph J. Hays	765.20
2539	Nextel Communications	169.32
2540	One Call Systems Inc	17.10

2541	Oswald Enterprises Inc	6,000.00
2542	Perfect Services Co	633.00
2543	Postmaster	482.49
2544	PSE&G	2,131.37
2545	Raymond & Coleman, LLP	437.50
2546	Safety Auto Repair	38.67
2547	Staples Credit Plan	145.94
2548	Vera Taylor	96.40
2549	TC Irons Insurance Agency	20,053.00
2550	TC Irons Insurance Agency	375.00
2551	TD Bank	12,501.68
2552	Township of Delanco	350.87
2553	USA Mobility	17.21
2554	Verizon	155.47
	TOTAL	\$185,509.53

RESOLUTION 2009-01

Motion by Mr. Fynan, seconded by Mr. Jenkins to adopt Resolution 2009-01 to accept and approve the feasibility study and to submit a conclusion to the feasibility study to convey wastewater to neighboring facilities

Roll Call: Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

RESOLUTION 2009 - 1

A RESOLUTION OF THE DELANCO SEWERAGE AUTHORITY, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY TO SUBMIT A CONCLUSION TO A FEASIBILITY STUDY TO CONVEY WASTEWATER TO NEIGHBORING FACILITIES

WHEREAS, in June, 2008 the Beverly Sewerage Authority and the Delanco Sewerage Authority agreed to commission its executive director and authority engineer to perform a feasibility study to determine if it is feasible to convey our sewerage to a neighboring facility, and

WHEREAS, at the January 13, 2009 meeting the preliminary draft study was completed, and

WHEREAS, the cost of connection fees, cost of treatment, cost to modify collection system and pumping cost, are in excess of four million dollars, the Delanco Sewerage Authority has concluded that it would not be economical or feasible for the Authority to continue investigating alternate locations for sewerage disposal, and

WHEREAS, the Delanco or Beverly communities would have no decision making or input to control the rates for the rate payers

NOW, THEREFORE, BE IT RESOLVED, the Delanco Sewerage Authority members unanimously agree that it is not in the best interest of the community to close the Beverly plant and send the wastewater to any neighboring facility.

The authority is authorizing the executive director and authority engineer to move forward with upgrading our existing facility and to provide the authorities with a master plan for future upgrades and/or relocation of the treatment facility.

OLD BUSINESS

1. Engineer's Report: Mr. Kirchner reported

Road Projects (TV and grouting): The work is complete. The tapes are being reviewed and Mr. Kirchner will make his recommendations at the next meeting.

Creek Road realignment project: still waiting for County to obtain the right of way.

Jevic Force Main: the agreement was sent to the new owners but has not been returned

Escrow projects: Rivers Edge continue to break laterals, Creekside has many issues and Mr. Kirchner recommends no Certificates of Occupancy be released until these issues are resolved, The Crossings are waiting for their final approval from the JLUB

Other: Mr. Kirchner stated a member inquired if there was a reference to help understand sewerage. Mr. Kirchner submitted a book that explains sewerage and stated it is very useful.

2. Beverly Sewerage Authority Meeting Report: Mr. Weller stated it was business as usual.

3. Operator's Report: Mr. Weller reported the flows are down and the total for the year is five (5) million gallons less than the previous year. So even though there are additional users, the flow is down because the infiltration is working. Mr. Weller reported the electric bill at the West Avenue pump station is about \$700 less because of the lower horsepower pump that was installed. Mr. Jenkins suggested purchasing another and installing it in the other pump station. Mr. Dillenbeck stated to wait until the pump is closer to its maximum 100,000 hours of usage.

NEW BUSINESS:

1. 2009 Meeting Schedule

Motion by Mr. Jenkins, seconded by Mrs. Hinkle to approve the 2009 meeting schedule

Roll Call: Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

2. Appoint subcommittee to review professional RFP/RFQ's

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to appoint Mr. Jenkins and Mr. Fynan as subcommittee to review the professional RFP/RFQ's

Roll Call: Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

MEETING OPENED TO THE PUBLIC

Mr. Dillenbeck opened the meeting to the public.

Mr. Jack Hoefle, 44 Pennington Court, thanked Mr. Weller for painting the door on the Newtons Landing pump station.

Mr. Hoefle inquired of the ownership at the former Jevic property. Mr. Weller stated First Industrial owns 600 Creek Road but he didn't know who owned the other property.

MEETING CLOSED TO THE PUBLIC

Since there were no further comments, Mr. Dillenbeck closed the meeting to the public

Mr. Weller presented the maintenance proposal from Perfect Services Company LLC

Motion by Mr. Dillenbeck, seconded by Mr. Jenkins to approve and accept the proposal from Perfect Services Company, LLC to maintain the four (4) generators and four (4) automatic transfer switches in the amount of \$3,995.00 and certifying that funds are available

Roll Call: Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

Mrs. Hinkle stated the invoice for the televising work didn't specify the streets that were done and suggested to include these on the invoices for the future. Mr. Jenkins stated one of Mr. Kirchner's invoices didn't state who he met with. Mr. Kirchner will ensure future invoices state the client's names on them.

Discussion ensued regarding the emailing of the meeting packets.

RESOLUTION 2009-02 EXECUTIVE SESSION

Motion by Mr. Jenkins, seconded by Mrs. Hinkle to approve Resolution 2009 - 02 to go into Executive session pursuant to N.J.S.A. 10:4-12 to discuss Contractual matters

Roll Call: Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

Motion by Mr. Dillenbeck, seconded by Mr. Jenkins to return to public session

Roll Call: Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

Motion by Mr. Dillenbeck, seconded by Mr. Jenkins to adjourn the meeting

Roll Call: Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes