

MINUTES
DELANCO SEWERAGE AUTHORITY
APRIL 14, 2009

The meeting was called to order by Chairman Jenkins at 7:00 pm.

ROLL CALL

Members present: Mr. Dillenbeck, Mr. Fynan, Mrs. Hinkle, Mr. Jenkins, Mr. Lewandowski
Also present: Mr. Petrone for Mr. Coleman, Attorney, William Kirchner, Engineer,
Fred Weller, Exe Dir

FLAG SALUTE

The flag salute was led by Mr. Jenkins.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act, P.L. 1975, Chapter 231 in the following manner. Written notice has been published in the January 17, 2009 edition of the Burlington County Times and the Courier Post and posted on the Official Bulletin Board of the Township of Delanco at least 48 hours prior to the meeting.

APPROVAL OF MINUTES:

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to approve the March 10, 2009 minutes

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes;
Mr. Jenkins, yes

TREASURER'S REPORT:

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to accept the Treasurer's report for March

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes;
Mr. Jenkins, yes

PAYMENT OF BILLS:

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to approve the payment of bills totaling \$47,929.03

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes;
Mr. Jenkins, yes

<u>Check #</u>	<u>Payee</u>	<u>Amt Paid</u>
EFTPS	Electronic Federal Tax Payment System	3,532.92
EFTPS	State of New Jersey	776.37
TEPS	P.E.R.S.	976.20
TEPS	NJ State Health Benefits Program	2,508.29
TEPS	NJ State Health Benefits Program	779.99
TEPS	P.E.R.S Annual appropriation	8,867.00
2591	Daley, Sharlann	159.95
2592	Delanco Sewerage Authority	12,191.68
2593	Environmental Resolutions Inc	10,719.14
2594	Harris Computer	1,224.75
2595	Joseph J. Hays	875.16
2596	Helmrich Transportation Systems, Inc	1,815.20
2597	Nextel Communications	112.44
2598	One Call Systems Inc	38.50
2599	PSE&G	1,959.77

2600	Raymond & Coleman, LLP	550.00
2601	Staples Credit Plan	276.05
2602	Vera Taylor	96.40
2603	Township of Delanco	247.23
2604	USA Mobility	61.19
2605	Verizon	160.80
	TOTAL	\$47,929.03

OLD BUSINESS

1. Release Performance Bond:

RESOLUTION 2009-16

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to adopt Resolution 2009-16 to release the Gres & Kaluzny Performance Bond for the Rivers Edge of Delanco development in the amount of \$14,330.47

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes; Mr. Jenkins, yes

RESOLUTION 2009-16

A RESOLUTION OF THE DELANCO SEWERAGE AUTHORITY, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY TO AUTHORIZE THE AUTHORITY TREASURER TO RELEASE THE PERFORMANCE BOND FOR GRES & KALUZNY-RIVERS EDGE DEVELOPMENT TOTALING \$14,330.47

WHEREAS, the Secretary/Treasurer of the Delanco Sewerage Authority, Burlington County, State of New Jersey has received the following:

ITEM: Performance Bond
NAME OF APPLICANT: Gres & Kaluzny Land Development LLC
ADDRESS OF APPLICANT: 2733 Nottingham Way – Office #2
Hamilton, NJ 08619-1814
INSURED BANK: Beneficial Bank
IN THE AMOUNT OF: \$14,330.47
FOR: The Rivers Edge of Delanco Development

WHEREAS, the aforesaid applicant has requested release of the aforesaid Performance Bond; and

WHEREAS, the Authority Attorney, per the agreement between Gres & Kaluzny Land Development LLC and the Authority, recommended release of the aforesaid Bond;

NOW, THEREFORE, BE IT RESOLVED, by the Delanco Sewerage Authority of the Township of Delanco, County of Burlington and State of New Jersey that the aforesaid Performance Bond in the amount of \$14,330.47 be released to the above named applicant.

2. Engineer's Report:

a) Road Projects (TV and grouting): Mr. Kirchner reported the bid opening for the lateral repairs will be April 28, 2009 at 11:00 a.m. in the Municipal Building and the Authority should be able to award at the next meeting.

b) Creek Road realignment project: Mr. Kirchner reported the County has a verbal agreement to purchase the property and they will be sending a written statement.

RESOLUTION 2009-17

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to adopt resolution 2009-17 to

authorize Mr. Kirchner to go out to bid for the Creek Road realignment project
Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes;
Mr. Jenkins, yes

RESOLUTION 2009-17

A RESOLUTION OF THE DELANCO SEWERAGE AUTHORITY, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY TO AUTHORIZE MR. WILLIAM KIRCHNER OF ENVIRONMENTAL RESOLUTIONS, INC TO PROCESS THE INVITATION TO BID FOR THE CREEK ROAD REALIGNMENT PROJECT IN CONJUNCTION WITH THE COUNTY

WHEREAS, the Delanco Sewerage Authority has agreed to authorize Mr. William Kirchner, engineer, to process the invitation to bid for the Creek Road Realignment project in conjunction with the County; and

WHEREAS, Mr. Kirchner will conduct and coordinate the bid opening with the Authority Secretary; and

WHEREAS, Mr. Kirchner will return to the Authority with the results

NOW, THEREFORE, BE IT RESOLVED, by the Delanco Sewerage Authority to authorize Mr. Kirchner to process the invitation to bid for the Creek Road Realignment project in conjunction with the County and conduct and coordinate the bid opening with the Authority Secretary and return to the Authority with the results

c) Jevic Force Main: Mr. Kirchner reported nothing new.

d) Escrow projects: Mr. Kirchner reported Rivers Edge has about 12-15 more connections remaining, Creekside's manhole has been rechanneled and the issue has been resolved, The Crossings have nothing new to report.

e) Powerhouse stormwater discharge and paint booth: Mr. Weller met with their onsite engineer, Robert Kornerlock, for an inspection. After the inspection, Mr. Weller concluded their stormwater is not connected to the sanitary sewer system. Mr. Kirchner will send a letter to the Delanco Joint Land Use Board informing them of this conclusion.

3. Beverly Sewerage Authority Meeting Report: Mr. Weller reported no new business.

4. Operator's Report: Mr. Weller reported the flows have increased because of the rain.

5. Powerhouse fair share: Mr. Petrone informed the Authority the meeting with Powerhouse Equipment should be discussed in executive session because of possible litigation.

NEW BUSINESS:

Mrs. Daley would like to hire Robert Hudnell, the Township CFO, to assist in payroll.

RESOLUTION 2009-18

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to adopt Resolution 2009-18 to authorize Mrs. Daley to hire Robert Hudnell, the Township CFO, as a consultant for a one time consultation for payroll assistance with the cost not to exceed \$200

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes;
Mr. Jenkins, yes

RESOLUTION 2009 - 18

A RESOLUTION OF THE DELANCO SEWERAGE AUTHORITY, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY TO AUTHORIZE THE HIRING OF MR. ROBERT HUDNELL AS A CONSULTANT TO ASSIST WITH PAYROLL

WHEREAS, the Delanco Sewerage Authority has determined a need to hire a consultant to assist with payroll; and

WHEREAS, the Authority would like to hire Mr. Robert Hudnell, the Township Chief Financial Officer, as the consultant; and

WHEREAS, the consultation session will not last more than once; and

WHEREAS, the fee for said consultation will not exceed \$200

NOW, THEREFORE, BE IT RESOLVED, by the Delanco Sewerage Authority authorizes the hiring of Mr. Robert Hudnell as a payroll consultant for a one-time consultation session not to exceed \$200 in cost

MEETING OPENED TO THE PUBLIC

Mr. Jenkins opened the meeting to the public.

MEETING CLOSED TO THE PUBLIC

Since there was no public present, Mr. Jenkins closed the meeting to the public.

RESOLUTION 2009-19 EXECUTIVE SESSION

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to approve Resolution 2009-19 to go into Executive session pursuant to N.J.S.A. 10:4-12 to discuss Contractual matters & Personnel
Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes; Mr. Jenkins, yes

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to return to public session

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes; Mr. Jenkins, yes

RESOLUTION 2009-20

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to adopt Resolution 2009-20 to allow Mr. Weller to take his vacation time in compensation without authorization from the Authority because his payroll records are authorization enough

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes; Mr. Jenkins, yes

RESOLUTION 2009 - 20

A RESOLUTION OF THE DELANCO SEWERAGE AUTHORITY, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY AMENDS THE CONTRACT OF MR. CHARLES F. WELLER PERTAINING TO VACATION COMPENSATION

WHEREAS, the Delanco Sewerage Authority will allow Mr. Weller to take his vacation time in compensation without authorization from the Authority because his payroll records are authorization enough; and

WHEREAS, the Delanco Sewerage Authority adopted the personnel policy of the Township of Delanco with Resolution 2002-34 on November 12, 2002

NOW, THEREFORE, BE IT RESOLVED, the Authority amends the contract of Mr. Charles F. Weller allowing him to take his vacation time in compensation without authorization

from the Authority because his payroll records are authorization enough and to state the Authority adopted the personnel policy of the Township of Delanco with Resolution 2002-34 on November 12, 2002

RESOLUTION 2009-21

Motion by Mr. Dillenbeck, seconded by Mr. Fynan to adopt Resolution 2009-21 to allow Raymond and Coleman LLC to offer a settlement to Powerhouse equipment as discussed in executive session and will be made public when and if the personal privilege of privacy of all personnel is waived

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, no; Mr. Jenkins, yes

RESOLUTION 2009 - 21

A RESOLUTION OF THE DELANCO SEWERAGE AUTHORITY, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY TO ALLOW RAYMOND & COLEMAN, LLC TO OFFER A SETTLEMENT TO POWERHOUSE EQUIPMENT

WHEREAS, the Delanco Sewerage Authority has determined a need to allow Raymond and Coleman LLC to offer a settlement to Powerhouse equipment as discussed in executive session; and

WHEREAS, the information discussed in executive session will be made public when and if the personal privilege of privacy of all personnel is waived

NOW, THEREFORE BE IT RESOLVED, by the Delanco Sewerage Authority to permit Raymond and Coleman, LLC to offer a settlement as discussed in executive session to Powerhouse Equipment and the information will be made public when and if the personal privilege of privacy of all personnel is waived

Mr. Jenkins asked if West Avenue is treated for odor and Mr. Weller stated Newtons Landing is the only pump station treated.

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to send a letter to the Township stating the Authority would like two (2) payments plus interest in regards to the loan as recommended by the auditor

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, abstain; Mr. Lewandowski, yes; Mr. Jenkins, yes

Mrs. Hinkle stated she is organizing a clean-up project with the Army Corps of Engineers at Boggs Ditch. Mr. Weller stated he knows where the pipe is and can help Mrs. Hinkle locate it.

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to adjourn the meeting

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes; Mr. Jenkins, yes