

**MINUTES
DELANCO SEWERAGE AUTHORITY
NOVEMBER 10, 2009**

The meeting was called to order by Chairman Jenkins at 7:00 pm.

ROLL CALL

Members present: Mr. Dillenbeck, Mr. Fynan, Mr. Jenkins, Mr. Lewandowski

Member absent: Mrs. Hinkle

Also present: Thomas Coleman, Attorney; William Kirchner, Engineer; Fred Weller, Exe Dir

FLAG SALUTE

The flag salute was led by Mr. Jenkins.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act, P.L. 1975, Chapter 231 in the following manner. Written notice has been published in the January 17, 2009 edition of the Burlington County Times and the Courier Post and posted on the Official Bulletin Board of the Township of Delanco at least 48 hours prior to the meeting.

APPROVAL OF MINUTES:

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to approve the October 13, 2009 minutes

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mr. Lewandowski, yes; Mr. Jenkins, yes

TREASURER'S REPORT:

Motion by Mr. Dillenbeck, seconded by Mr. Fynan to accept the Treasurer's report for October

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mr. Lewandowski, yes; Mr. Jenkins, yes

PAYMENT OF BILLS:

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to approve the payment of bills totaling \$15,134.77

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mr. Lewandowski, yes; Mr. Jenkins, yes

<u>Check #</u>	<u>Payee</u>	<u>Amt Paid</u>
EFTPS	Electronic Federal Tax Payment System	\$2,570.86
EFTPS	State of New Jersey	324.72
TEPS	P.E.R.S.	919.12
TEPS	NJ State Health Benefits Program	1,188.14
2696	Postmaster	448.60
2697	A&M Products	861.56
2698	Burlington County Times	72.76
2699	Courier Post	74.58
2700	Joseph J Hays	1,272.96
2701	Helmrich Truck Repair	302.67
2702	Jenkins, Philip	75.00
2703	Nextel Communications	401.52
2704	One Call Systems Inc	32.20
2705	Perfect Services Co LLC	3,520.00
2706	PSE&G	1,573.17
2707	Raymond, Coleman, Heinold, LLP	230.00
2708	Vera Taylor	876.40
2709	Township of Delanco	199.29

2710	USA Mobility	23.09
2711	Verizon	168.13
	TOTAL	\$15,134.77

2010 BUDGET PUBLIC HEARING AND ADOPTION:

BUDGET HEARING OPEN TO THE PUBLIC

Mr. Jenkins opened the hearing to the public.

BUDGET HEARING CLOSED TO THE PUBLIC

Since there was no public, Mr. Jenkins closed the hearing to the public.

RESOLUTION 2009-34

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to adopt Resolution 2009-34 to adopt the 2010 Budget

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mr. Lewandowski, yes; Mr. Jenkins, yes

RESOLUTION 2009-34

RESOLUTION TO ADOPT THE 2010 BUDGET

FISCAL YEAR: FROM JANUARY 1, 2010 TO DECEMBER 31, 2010

WHEREAS, the Annual Budget and Capital Budget/Program for the Delanco Sewerage Authority for the fiscal year beginning January 1, 2010 and ending December 31, 2010 has been presented for adoption before the governing body of the Delanco Sewerage Authority at its open public meeting of November 10, 2009; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$913,000, Total Appropriations of \$944,290, and Total Unrestricted Net Assets utilized of \$31,290; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$100,000 and Total Unrestricted Net Assets planned to be utilized of \$100,000; and

NOW THEREFORE BE IT RESOLVED, by the governing body of the Delanco Sewerage Authority, at an open public meeting held on November 10, 2009 that the Annual Budget and Capital Budget/Program of the Delanco Sewerage Authority for the fiscal year beginning January 1, 2010 and ending December 31, 2010 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

RATE REDUCTION PUBLIC HEARING

PUBLIC HEARING OPEN TO THE PUBLIC

Mr. Jenkins opened the hearing to the public.

PUBLIC HEARING CLOSED TO THE PUBLIC

Since there was no public, Mr. Jenkins closed the hearing to the public.

RESOLUTION 2009-35

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to adopt Resolution 2009-35 to adopt a Revision to the Rate Schedule for the Delanco firehouse

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mr. Lewandowski, yes; Mr. Jenkins, yes

RESOLUTION 2009-35

RESOLUTION OF THE DELANCO SEWERAGE AUTHORITY, IN THE COUNTY OF BURLINGTON, NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 465 OF THE CODE OF THE DELANCO SEWERAGE AUTHORITY ADOPTED ON JULY 11, 2006 TO INCLUDE CERTAIN REVISIONS TO THE RATES AND CHARGES ESTABLISHED BY THE AUTHORITY

WHEREAS, the Delanco Sewerage Authority (the "Authority") on July 11, 2006 adopted a comprehensive Code containing all current effective resolutions of a general and permanent nature which established in particular a set of rules and regulations concerning the rates, fees and charges administered by the Authority; and

WHEREAS, the Authority believes that it is in the best interest of the administration of the Authority and the rate payers of the Township of Delanco that certain revisions be made to Chapter 465 of the Code; and

WHEREAS, the Section 465-6A of the Code is hereby amended to add a new subsection (9) to read as follows: Schedule I: Delanco Firehouse. The minimum quarterly charge for the Delanco Firehouse tax map block 1800 lot 2 shall be \$25 per quarter with a minimum allowance of 10,000 gallons; and

WHEREAS, consumption in excess of the water allowance within the quarter for the minimum quarterly charge will be billed at \$6 per 1,000 gallons

NOW, THEREFORE, BE IT RESOLVED by the Delanco Sewerage Authority, in the County of Burlington, State of New Jersey that:

Section 1. Section 465-6 of the Code adopted July 11, 2006 is hereby amended, revised, replaced and supplemented to add a new subsection (9) to read as follows:

Schedule I: Delanco Firehouse. The minimum quarterly charge for the Delanco Firehouse tax map block 1800 lot 2 shall be \$25 per quarter with a minimum allowance of 10,000 gallons. Consumption in excess of the water allowance within the quarter for the minimum quarterly charge will be billed at \$6 per 1,000 gallons

Section 2. Except as revised by this resolution, the Code adopted July 11, 2006 as amended and supplemented shall remain in full force and affect.

Section 3. This resolution shall take effect immediately and become effective upon the date of adoption

OLD BUSINESS

1. Engineer's Report:

a) Creek Road realignment project: Mr. Kirchner reported the project is under construction and the contractors will cross Creek Road this week. Mr. Kirchner reported the plans Birdsall Engineering submitted for the Newtons Landing development consists of errors and the sewer main is not under the island; it is next to it. Mr. Kirchner reported there is curb damage to the Newtons Landing Boulevard island that the contractor will repair/replace. Mr. Kirchner reported the Authority did not need to gain access to the sewer main through the island. Therefore, the Authority should not be responsible for the landscaping. Mr. Kirchner reported the Newtons Landing Association wanted to start planting trees when our contractor was working in that area but he was able to convince the Association to hold off for a day. Mr.

Kirchner reported the area between the trench and curb in the road is unstable and keeps collapsing. Therefore, the contractor will mill the road to a thin base, top it and it shouldn't cost anything extra. Mr. Kirchner reported the gas company didn't mark out the road but was solved by flipping the sewer line to the other side of the road.

b) Escrow projects: Rivers Edge has a manhole that is sinking and Mr. Kirchner notified them plus their escrow is depleted. Mr. Weller suggested that Mr. Coleman send a letter informing them of their depleted escrow because they are not responding to Mrs. Daley's letters. He also suggested the letter include the Authority will not accept any of their projects until the manhole is corrected and an access road exists to the manhole located on the Distributec property. Mr. Lewandowski believes the manhole was installed on an angle. Mr. Kirchner stated the channel was installed incorrectly and Creekside didn't repair it. Creekside and The Crossings have nothing new to report. Abundant Life received their TWA approval and probably are not interested in purchasing the pump station. Mr. Jenkins suggested publishing the sale of the pump station in a trade magazine. Mr. Weller suggested going out to bid for the removal and that will be the cost of the pump station purchase. Mr. Kirchner stated there is no warranty. Mr. Lewandowski suggested the Authority provide one year maintenance. Mr. Weller stated the Ridgeway School in Edgewater Park may be interested in it.

2. Beverly Sewerage Authority Meeting Report: Mr. Kirchner reported the PCP study is complete and will not be required for another three years. He reported a dentist office was possibly discharging mercury and BSA was required to test for it. Mr. Kirchner reported bids will be opened on November 24, 2009 for the upgrades to the plant due to the stimulus funds. Mr. Lewandowski asked if BSA had any debts. Mr. Kirchner replied he didn't believe so.

3. Operator's Report: Mr. Weller reported the flows have increased due to four to six inches of rain but have not increased significantly.

4. Mr. Fynan asked the cause of a possible rate increase. Mr. Weller replied the Authority pays for the loan payments but the Authority has not received funds from the fair share or the Township to offset the cost. Mr. Weller stated that all major projects would be stalled if a rate increase were to happen. Mr. Fynan suggested notifying the Township that without their payments to the Authority the cost could affect the residents.

NEW BUSINESS:

1. Mr. Jenkins stated the Harding's at 302 and 308 Orchard have connected to the sewer system. Mr. Jenkins stated the pipe to the manhole was pitched incorrectly.

MEETING OPENED TO THE PUBLIC

Mr. Jenkins opened the meeting to the public.

MEETING CLOSED TO THE PUBLIC

Since there was no public, Mr. Jenkins closed the meeting to the public.

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to adjourn the meeting

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mr. Lewandowski, yes; Mr. Jenkins, yes