

**MINUTES
DELANCO SEWERAGE AUTHORITY
DECEMBER 8, 2009**

The meeting was called to order by Chairman Jenkins at 7:00 pm.

ROLL CALL

Members present: Mr. Dillenbeck, Mr. Fynan, Mrs. Hinkle, Mr. Lewandowski, Mr. Jenkins
Also present: Thomas Coleman, Attorney; William Kirchner, Engineer; Fred Weller, Exe Dir

FLAG SALUTE

The flag salute was led by Mr. Jenkins.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act, P.L. 1975, Chapter 231 in the following manner. Written notice has been published in the January 17, 2009 edition of the Burlington County Times and the Courier Post and posted on the Official Bulletin Board of the Township of Delanco at least 48 hours prior to the meeting.

APPROVAL OF MINUTES:

Motion by Mr. Dillenbeck, seconded by Mr. Fynan to approve the November 10, 2009 minutes
Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, abstain; Mr. Lewandowski, yes;
Mr. Jenkins, yes

TREASURER'S REPORT:

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to accept the Treasurer's report for November

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes;
Mr. Jenkins, yes

PAYMENT OF BILLS:

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to approve the payment of bills totaling \$236,535.29

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes;
Mr. Jenkins, yes

<u>Check #</u>	<u>Payee</u>	<u>Amt Paid</u>
EFTPS	Electronic Federal Tax Payment System	\$2,837.52
EFTPS	State of New Jersey	381.06
TEPS	P.E.R.S.	1,061.41
TEPS	NJ State Health Benefits Program	1,188.14
2712	Burlington County Times	40.88
2713	Courier Post	41.25
2714	Environmental Resolutions Inc	10,250.65
2715	Harris Computers	675.00
2716	Joseph J Hays	1,034.28
2717	Robert Hudnell	150.00
2718	Jenkins, Philip	140.00
2719	One Call Systems Inc	139.70
2720	Petty Cash	13.02
2721	Pioneer Pipe Contractors	176,645.00
2722	Postmaster	72.00
2723	PSE&G	1,684.93
2724	Raymond, Coleman, Heinold, LLP	200.00

2725	Vera Taylor	438.20
2726	TD Bank	35,543.88
2727	Township of Delanco	145.20
2728	Township of Delanco	493.03
2729	Township of Delanco	2,600.00
2730	USA Mobility	17.21
2731	Verizon	168.68
2732	Wilson Web Services	574.25
	TOTAL	\$236,535.29

OLD BUSINESS

1. Engineer's Report:

a) Creek Road realignment project: Mr. Kirchner reported the sewer pipe is in the ground and working. There is minor clean-up and Newtons Landing Boulevard will need to be milled and paved. Mr. Kirchner would like to wait until March to do the paving and the few association members he spoke with agreed.

b) Escrow projects: Mr. Kirchner reported nothing new for Rivers Edge, Creekside and The Crossings. He reported Abundant Life's engineer will submit a breakdown of the units so the connection fees may be calculated and they are not interested in the Coopertown Road pump station. Mr. Fynan asked if the manhole at Creekside was repaired. Mr. Coleman will send a letter to Gres & Kaluzny informing them of this matter.

Other: Mr. Weller suggested Environmental Resolutions do the as-builts for Coopertown/Creek Road since the plans on file are incorrect.

Motion by Mr. Dillenbeck, seconded by Mr. Fynan to authorize Environmental Resolutions, Inc to perform correct as-builts for Coopertown/Creek Road with the cost not to exceed \$5,000

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes; Mr. Jenkins, yes

2. Beverly Sewerage Authority Meeting Report: Mr. Kirchner reported BSA accepted bids for the plant upgrades totally \$371,000 including administration fees and the State has given a verbal approval.

3. Operator's Report: Mr. Weller reported the flows have increased to 300,000 gallons per day for 68% of flow to the plant.

NEW BUSINESS:

1. Approve meeting schedule for 2010

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to approve the meeting schedule for 2010

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes; Mr. Jenkins, yes

2. Budget Transfer

RESOLUTION 2009-36

Motion by Mr. Dillenbeck, seconded by Mr. Lewandowski to adopt Resolution 2009-36 for a budget transfer

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes; Mr. Jenkins, yes

RESOLUTION 2009-36

A RESOLUTION OF THE DELANCO SEWERAGE AUTHORITY, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY AUTHORIZING THE TRANSFER OF FUNDS WITHIN THE OPERATING BUDGET

WHEREAS, a review of the 2009 Budget shows line items with insufficient unexpended balances; and

WHEREAS, it is the desire of the Authority Members to transfer funds to line items in the operating budget where needed to avoid budget overexpenditures.

NOW, THEREFORE, BE IT RESOLVED by the Delanco Sewerage Authority that the following amendments be made:

From

Salaries-Dep Sec/Treas	\$2,000
Office Expense-Software	\$3,000
Office Expense-Codification	\$1,000
Legal Expense	\$4,000
Insurance	\$6,000
Education, Training & conference	\$ 300
Engineering Services	<u>\$6,000</u>
Total	\$22,300

To

Telephone	\$ 300
BSA Contractual	<u>\$22,000</u>
Total	\$22,300

BE IT FURTHER RESOLVED, that three certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

3. Mr. Jenkins reported he attended the League of Municipalities Convention. Mr. Jenkins suggested the Authority purchase a new truck within the next two (2) years. Mr. Weller stated BSA pays for half of the purchase and will need to be notified so as to budget for it.

4. Mr. Jenkins suggested not selling the Coopertown Road pump station in pieces and to advertise the sale of it in trade magazines. Mr. Coleman stated it must be a bid for sale with a minimum bid. Mr. Lewandowski will create an advertisement for bid but will need the specifications which Mrs. Daley has on file.

5. Mr. Fynan inquired about the fair share payments and the agreement. Mr. Coleman informed Mr. Fynan of the agreement terms and when the loan payments are due the Authority is obligated to submit payment. Mr. Fynan asked if the Township is aware of these terms and Mr. Coleman replied the Township is completely aware due to many meetings. Mr. Weller suggested a land swap for the money. Another special subcommittee meeting will be scheduled.

MEETING OPENED TO THE PUBLIC

Mr. Jenkins opened the meeting to the public.

MEETING CLOSED TO THE PUBLIC

Since there was no public, Mr. Jenkins closed the meeting to the public.

RESOLUTION 2009-37 EXECUTIVE SESSION

Motion by Mrs. Hinkle, seconded by Mr. Lewandowski to approve Resolution 2009 - 37 to go into Executive session pursuant to N.J.S.A. 10:4-12 to discuss Contractual matters

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes; Mr. Jenkins, yes

Motion by Mr. Dillenbeck, seconded by Mrs. Hinkle to return to public session

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes; Mr. Jenkins, yes

Mrs. Hinkle wished everyone a Merry Christmas and a Happy New Year.

Motion by Mrs. Hinkle, seconded by Mr. Lewandowski to adjourn the meeting

Roll Call: Mr. Dillenbeck, yes; Mr. Fynan, yes; Mrs. Hinkle, yes; Mr. Lewandowski, yes; Mr. Jenkins, yes