

**MINUTES**  
**Delanco Recreation Commission**  
**January 10, 2008**

The meeting was called to Order at 7:41 p.m.

**ROLL CALL:**

Members present:

Mrs. Hildenbrand, Mrs. Jass, Mr. McFadden, Mr. Rust, & Mrs. Letizio

Members absent/Late: Mrs. DiCarlo, Ms. Fitzpatrick, Ms. Quinn & Mr. Letizio

Mrs. Ballinghoff led the flag salute.

**SUNSHINE STATEMENT:**

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act, P.L. 1975, Chapter 231 in the following manner. Written notice has been given to the *Burlington County Times* and the *Courier Post* and published in their January 7, 2008 edition. Written notice has been posted on the Official Bulletin Board of the Township of Delanco at least 48 hours prior to the meeting.

**ANNUAL REORGANIZATION:**

Nomination & election of officers

Mrs. Jass nominated Mr. Rust for the position of Chairperson.

A motion was made by Mrs. Jass seconded by Mr. McFadden to appoint Mr. Rust as Chairperson.

All were in favor and the motion was carried.

Mrs. Hildenbrand nominated Mr. McFadden for the position of Vice-Chairperson.

A motion was made by Mr. Rust seconded by Mrs. Jass to appoint Mr. McFadden as Vice-Chairperson.

All were in favor and the motion was carried.

Mrs. Jass nominated Mrs. Letizio for the position of secretary.

A motion was made by Mr. McFadden seconded by Mr. Rust to appoint Mrs. Letizio as Secretary.

All were in favor and the motion was carried.

Mrs. Hildenbrand nominated Mrs. Jass for the position of Treasurer.

A motion was made by Mr. Rust seconded by Mr. McFadden to appoint Mrs. Jass as Treasurer.

All were in favor and the motion was carried.

Committee and Task Force assignments

The Administrative Committee will consist of Mr. Rust as Chairperson, committee members will be Mr. McFadden, Mrs. Letizio and Mrs. Jass.

The Master Planning Committee will consist of Ms. Fitzpatrick as Chairperson. Mrs. Jass will be on the committee.

The Programs Committee will consist of Mr. McFadden as Chairperson. Everyone from Recreation will be on the committee.

The Facility Committee will consist of Mr. Rust as Chairperson. Mr. McFadden and Mr. Letizio will be on the committee.

The Delanco Youth Sports Association representative for Recreation will be Ms. Fitzpatrick.

The Youth Advisory Group will consist of Mr. McFadden. Mrs. Jass will help out.

The meeting was turned over to Chairperson Mr. Rust.

**CORRESPONDANCE:** Two Catalogs.

### **APPROVAL OF MINUTES**

Motion by Mr. McFadden, seconded by Mrs. Jass to accept the minutes of the 11-8-07 Recreation Commission Meetings.

All were in favor and the motion was carried.

Motion by Mr. McFadden, seconded by Mrs. Hildenbrand to accept the minutes for the 12-13-07 Recreation Commission Meetings.

All were in favor and the motion was carried.

### **APPROVAL OF BILLS**

Motion by Mr. McFadden, seconded by Mrs. Hildenbrand to accept payment of bills for December 2007 & January 2008. All were in favor and the motion was carried.

### **TREASURER'S REPORT**

Motion by Mr. McFadden, seconded by Mrs. Hildenbrand, to approve the Treasurer's report for December 2007 & January 2008. All were in favor and the motion was carried.

### **MEETING OPEN TO THE PUBLIC**

### **MEETING CLOSED TO THE PUBLIC**

Since there were no comments the meeting was closed to the public.

### **COMMITTEE REPORTS:**

**Administrative Committee:** no report Mr. Rust suggested going over the manuals.

**The Master Planning Task Force:** Mrs. Jass stated that there is a new Master Plan and she suggested everyone from Recreation look at it to see if it is sufficient. Mrs. Jass also said that there was only a Tot-Lot proposed from Hovnanian. Mrs. Jass let them know that Rec. wanted more than just a tot lot or they should collect money for every unit built to go into the builders fund account. Mr. McFadden will read the letter that was sent to the Township Meeting at the next Township Meeting.

### **The Program Operations Committee:**

1. No Accident Report submitted
2. Volleyball: going well attendance is good, 19 people and three teams
3. Mr. McFadden would like an additional carriage added to the next carriage rides. People were complaining that every year it is sold out.

4. Easter Egg Hunt will be March 22<sup>nd</sup> at 1:00 PM. Boost and pretzels will be given out.

**The Facility Operations Committee:**

1. Mr. Rust stated that the old trailer needs to be cleaned out. The Shed will need to be painted when the weather gets nicer.
2. Mr. Rust spoke with Mr. Fennimore and he needs attachments for the new tractor that the township bought. It will cost about 3 to 4 thousand. This can be taken out of the builder's fund. This will help maintain fields. Mrs. Jass made a motion to purchase the attachments for the trailer and Mr. McFadden seconded it. All were in favor and the motion was carried.
3. Mr. Rust suggested a flag pole at West Avenue. The field was originally called the William C. File Field. He donated the land for the field. Mr. Rust suggested making an area with brickwork and putting a flag with a sign with the original field name. Recreation will look into the cost. Mr. Rust would like to get it in by opening day. Mr. Rust would like to have a relative throw out the first ball if they are still around.

**Select/Ad Hoc:**

1. DYSA: No one has stepped up to replace Mrs. Zacher and Mr. Laverty.
2. Youth Advisory group: no report

**OLD BUSINESS:**

1. Budget: Mrs. Jass gave out proposed budget. Mr. McFadden suggested an additional 600.00 for the carriage rides next year.  
A motion was made to accept budget Mrs. Hildenbrand seconded. All were in favor and the motion was carried.

**NEW BUSINESS:**

**MEETING OPEN TO THE PUBLIC**

**MEETING CLOSED TO THE PUBLIC**

Since there were no comments the meeting was closed to the public.

**COMMITTEE SCHEDULES**

Administrative: TBD

Master Planning Task Force: TBD

Program operations: Easter Egg Hunt March 22<sup>nd</sup> @ 1:00 PM West Ave

Facility Operations: TBD

DYSA: February 27<sup>th</sup>, 8:00 PM at Township Building

Youth Advisory Group: TBD

**ADJOURNMENT**

Motion by Mrs. Jass, seconded by Mrs. Hildenbrand to adjourn the meeting at 8:50 p.m.  
All were in favor and the motion is carried.

Jane Ballinghoff  
Recording Secretary