

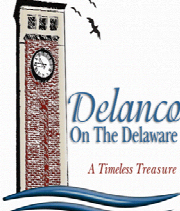
Township of Delanco Joint Land Use Board

Land Use Development Application Public Notice

Do not provide notice until you have been formally scheduled for a Joint Land Use Board hearing.

Public Notice documentation must be submitted to the Board Secretary no later than three (3) business days prior to your hearing.

- Instructions
- Notice of Hearing
- Proof of Service Certification
- Public Notice Checklist

	<p style="text-align: right;"> <i>Delanco Township</i> <i>Joint Land Use Board</i> 770 Coopertown Road, Delanco, NJ 08075 856-461-0561 x. 274 (Phone) 856-461-0685 (Fax) www.delancotownship.com </p>
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PUBLIC NOTICE INSTRUCTIONS

In accordance with N.J.S.A. 40:55D-12, notice must be published in the official newspaper of Delanco Township which is the Burlington County Times and provided to property owners within 200 feet of the subject property. Please review the following instructions regarding proper notice procedures:

1. Do not provide notice until you have been formally scheduled for a Joint Land Use Board hearing. Notice must be provided a minimum of ten (10) calendar days prior to the hearing (not including the date of the meeting) or the application will be rescheduled for a later date which will require new notice.
2. Complete the PROPERTY LIST REQUEST from Section A of the application package and submit it to the Municipal Clerk's office if you did not do so at the time you submitted your application.
3. Complete the NOTICE OF HEARING. The notice must clearly state the nature of the application and the specific variances being sought.

a. Publish the Notice of Hearing in the newspaper. The newspaper will send you an affidavit of proof of publication which must be submitted to the Board Secretary prior to your scheduled hearing date. Below is the contact information for the Burlington County Times:

<p>Greater Philadelphia Media 145 Easton Road Horsham, PA 19044 Phone: 609-871-8105/Fax: 609-871-8179 E-mail: gpmlegals@phillyburbs.com</p>	<p>LOCAL ADDRESS: Burlington County Times 4284 US Highway 130 North Willingboro, NJ 08046</p>
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b. Distribute copies of the Notice of Hearing to all persons/entities on the Property Owners List either by Certified Mail or Hand Delivery. **NOTE:** Please pay careful attention to the Additional Notices section of the cover letter accompanying the Property Owners List.

4. Complete the PROOF OF SERVICE CERTIFICATION.
5. Complete the PUBLIC NOTICE CHECKLIST and submit the checklist and required documents to the Board Secretary no later than three (3) business days prior to your hearing.

**TOWNSHIP OF DELANCO
JOINT LAND USE BOARD
NOTICE OF HEARING**

TAKE NOTICE that the undersigned has filed a Land Use Development application with the Delanco Township Joint Land Use Board requesting (provide a detailed description of your project including why you are requesting variances):

In addition, the applicant will request such variances, waivers or approvals that are deemed necessary by the Joint Land Use Board on the premises located at _____ and designated as Block(s) _____ Lot(s) _____ on the Delanco Township Tax Map.

A public hearing has been scheduled on the _____ day of _____, _____, at 7 o'clock PM at the Delanco Township Municipal Building, 770 Coopertown Road, Delanco, New Jersey. You may either appear in person or by attorney and present any objections which you may have to the granting of the relief sought. Letters will not be accepted in lieu of personal appearance at this hearing.

All plans and related papers are on file in the office of the Municipal Clerk, 770 Coopertown Road, Delanco, New Jersey, and may be inspected by interested persons during regular business hours.

TAKE FURTHER NOTICE that said Joint Land Use Board may, at its discretion, adjourn, postpone or continue the said hearings from time to time and you are hereby notified that you should make diligent inquiry of the Joint Land Use Board Secretary concerning such adjournments, postponements or continuations.

Date

Name of Applicant

PUBLIC NOTICE CHECKLIST

The following items must be submitted to the Delanco Township Joint Land Use Board Secretary no later than three (3) business days prior to the hearing date:

- Original Proof of Service Certification
- Copy of the Notice of Hearing
- Copy of Property Owners List marked up as directed in Proof of Service Certification
- Original certified mail receipts, date stamped by the post office
- Original Affidavit of Proof of Publication from the Burlington County Times

FOR OFFICE USE ONLY

BLOCK: _____ LOT: _____

APPLICANT: _____

DATE RECEIVED: _____ REVIEWED BY: _____

COMMENTS: _____

DATE REVIEW COMPLETED: _____