

**TOWNSHIP REORGANIZATION MEETING – JANUARY 4, 2008 7:00 PM
7:30 PM MUNICIPAL BUILDING 770 COOPERTOWN ROAD, DELANCO NJ**

MEETING CALLED TO ORDER BY THE MUNICIPAL CLERK

The Municipal Clerk, Mrs. Janice Lohr called the meeting to order.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Sunshine Law in the following manner. Written notice has been mailed to the Burlington County Times and the Courier Post and published in the December 31, 2007 editions. Written notice has been posted on the official bulletin board of the Township of Delanco at least 48 hours prior to the meeting.

FLAG SALUTE

The Municipal Clerk, led the flag salute.

INVOCATION by Reverend Linda Wood

CERTIFICATE OF ELECTION of Kate Fitzpatrick and Joan Hinkle to the Delanco Township Committee.

The Municipal Clerk, Mrs. Janice Lohr read the certificates of Election to the public.

OATH OF OFFICE administered to Ms. Fitzpatrick and Mrs. Hinkle by Senator Diane Allen.

APPOINTMENTS

MAYOR

Motion by Ed Devinney, seconded by Mike Templeton that Fern Ouellette be appointed Mayor of Delanco Township for 2008

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

OATH OF OFFICE administered to Mayor Fern Ouellette by Assemblyman Herbert Conaway, Jr.

MUNICIPAL CLERK TURNS MEETING OVER TO MAYOUR OUELLETTE

The Municipal Clerk, Mrs. Janice Lohr turned the meeting over to Mayor Ouellette.

MAYOR'S WELCOME

Mayor Ouellette welcomed everyone to the Delanco Township Reorganization meeting for 2008. Mayor Ouellette welcomed the attending distinguished elected officials.

DEPUTY MAYOR

Motion by Ed Devinney, seconded by Fern Ouellette that Michael Templeton be appointed Deputy Mayor of Delanco Township for 2008.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

OATH OF OFFICE administered to Deputy Mayor Templeton by Assemblyman Herbert Conaway, Jr.

Liaison to Administration, Financial and Professional Staff, Burlington County Freeholders, Civic Organization and Community Relations

Motion by Joan Hinkle, seconded by Kate Fitzpatrick that Fern Ouellette be Liaison for the groups as listed for 2008.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

Liaison to Shared Services (County & Local), grants Programs, Fire Commissioners, Washington Fire Company and the Delanco Emergency Squad

Motion by Mike Templeton, seconded by Kate Fitzpatrick that Ed Devinney be appointed as the Township Committee Liaison to the groups as listed for 2008.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

Liaison to Board of Education, Senior Citizens, Recreation Commission, DYSA, Economic Advisory Council, Historic Preservation Advisory Board and Delanco and County Libraries

Motion by Ed Devinney, seconded by Joan Hinkle that Kate Fitzpatrick be appointed as Township Committee Liaison for the groups as listed for 2008.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

Liaison to Sewerage Authority Animal Control, and Shade Tree Commission

Motion by Kate Fitzpatrick, seconded by Ed Devinney that Joan Hinkle be appointed as Township Committee Liaison for the groups as listed for 2008.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

Liaison to Joint Land Use Board, Environmental Advisory Board, Zoning/Code Official and Construction Code Official

Motion by Ed Devinney, seconded by Kate Fitzpatrick that Michael Templeton be appointed as the Township Committee Liaison to the groups as listed for 2008.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

LOCAL BOARD OF HEALTH

Motion by Joan Hinkle, seconded by Ed Devinney that Ed Devinney, Kate Fitzpatrick, Joan Hinkle, Michael Templeton and Fern Ouellette be appointed to the Local Board of Health for 2008.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

CONSENT AGENDA ITEMS:

("Consent Agenda items are considered to be routine and will be enacted with a single motion. Any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.")

Mayor Ouellette turned the meeting over to Deputy Mayor Mike Templeton. Deputy Mayor Templeton read the list of Resolutions 2008-2 through 2008-19.

*****CONSENT AGENDA FOR RESOLUTIONS 2008-2 THROUGH 2008-19*****

**RESOLUTION 2008-2
REQUIRING ADVANCE WRITTEN NOTICE OF ALL MEETINGS OF THE
TOWNSHIP OF DELANCO**

WHEREAS, the Open Public Meetings Act requires that advance written notice of all meetings of the Township Committee be posted in one public place designated by the Township Committee and mailed, telephoned, telegrammed or hand delivered to two newspapers designated by Resolution and mailed to all persons requesting a copy of same.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, and State of New Jersey, that:

Section 1. All advance written notices of the Township Committee meetings shall be posted by the Township Clerk on the bulletin board located in the Municipal Building.

Section 2. All advance written notices of the Township Committee meetings shall be given to the following two newspapers:

Burlington County Times
Courier-Post

Section 3. All advance written notices of the Township Committee meetings throughout the year shall be mailed to all persons requesting a copy of the same.

Section 4. The schedule of regular official Township Committee Meetings and regular official Township Committee work Sessions for the period from and after this reorganization meeting until the next reorganization meeting in January 2009 shall be in accordance with the notice annexed hereto, designating the dates, times and places of such meetings, which is incorporated within this resolution by reference.

**RESOLUTION 2008-3
ESTABLISHING THE REGULAR MEETING DATES OF THE TOWNSHIP OF
DELANCO**

BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey that the regular monthly meeting of the Township Committee shall be held on the first Monday of each month with the exception of January, February, June, July, September and November the meetings shall be held on the second Monday of the month. All meetings shall take place at the Delanco Township Municipal Building in said Township at 7:30 P.M.

BE IT FURTHER RESOLVED that the Township Clerk be and is hereby directed to prepare the minutes of each meeting of the Township Committee and present a copy thereof to each member of the Township Committee.

BE IT FURTHER RESOLVED that the Township Clerk shall post on the bulletin board the Municipal Building a copy of the minutes of each meeting.

**RESOLUTION 2008-4
ESTABLISHING PUBLIC OFFICIALS' BONDS FOR 2008**

WHEREAS, N.J.S.A. 40A:5-34 requires every officer or employee who by virtue of his office or position is entrusted with the receipt, custody, or expenditure of money of funds of the Local unit be bonded prior to entering upon the duties of the office, and

WHEREAS, the governing body shall be given the responsibility of determining such form and such sum and with such surety as the governing body of the Local unit shall, by resolution direct.

BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, and State of New Jersey, that the bonds of the following officials be in effect for the year 2008:

Township Collector of Taxes	\$90,000
Judge of the Municipal Court	2,000
Township Clerk, Policemen, etc. (Blanket Bond)	25,000
Court Violations Clerk/Administrator	23,000
Chief Financial Officer	10,000

**RESOLUTION 2008-5
ADOPTING CASH MANAGEMENT PLAN**

WHEREAS, N.J.S.A. 40A:5-14 requires that each local unit to annually adopt a cash management plan;

WHEREAS, it is desired by the Governing Body to comply with said statute;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Delanco, County of Burlington, that the attached cash management plan for the year ending December 31, 2008 be approved.

**RESOLUTION 2008-6
AUTHORIZING SIGNATURES ON TOWNSHIP CHECKS**

BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, and State of New Jersey that the following officials are hereby authorized to sign checks or withdrawal slips where a combination of three principal signatures are required:

AND MAYOR OR DEPUTY MAYOR
AND TOWNSHIP ADMINISTRATOR OR TOWNSHIP CLERK
AND CHIEF FINANCIAL OFFICER OR DEPUTY TREASURER

BE IT FURTHER RESOLVED, that signature cards with the signatures of the persons authorized to sign be forwarded to all Township Depositories.

**RESOLUTION 2008-7
AUTHORIZING INVESTMENT OF IDLE FUNDS AND FUND TRANSFERS**

WHEREAS, it is desirable that idle funds of the Township of Delanco be invested in legal investment vehicles at all times, and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purposes of effecting investments,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey, that it does hereby authorize the Chief Financial Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution, and

BE IT FURTHER RESOLVED, that the above named Chief Financial Officer is hereby authorized to transfer funds by wire solely for the purposes and subject to all pertinent regulations:

1. To or from Township checking or savings accounts to other Township accounts.

2. To or from Township checking or saving accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Township of Delanco.

RESOLUTION 2008-8

ESTABLISHING INTEREST RATES FOR DELINQUENT TAXES WITHIN THE TOWNSHIP OF DELANCO

BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey that:

Section 1. In accordance with the revised statutes of the State of New Jersey 54:4-67, the rate of interest charged for non-payment of taxes and assessments after the date they would become due (with a ten (10) day grace period) is hereby fixed at 8% except where the total taxes and assessments, singularly or jointly, amount to the sum of \$1,500.00, or in excess thereof, the interest rate shall be 18%. If an unpaid balance of \$10,000 or more remains at year end, an additional 6% penalty is attached.

BE IT FURTHER RESOLVED that a signed copy of this Resolution be filed with the Township Tax Collector, Chief Financial Officer, and Township Auditor.

RESOLUTION 2008-9

AUTHORIZING THE FORGIVENESS OF INTEREST ON TAX PAYMENTS PAID WITHIN TEN (10) DAYS OF THE DATE DUE

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey, that for any taxes paid on or within ten (10) days after the date in any quarter that they fall due, the Tax Collector for the Township shall waive the collection of interest on the payment received provided as above, interest shall be charged from the initial date when said payment was due.

BE IT FURTHER RESOLVED that a copy of this signed and adopted resolution be filed with the Chief Financial Officer, Township Tax Collector, and Township Auditor.

RESOLUTION 2008-10

AUTHORIZING THE ASSESSOR TO FILE WITH THE BURLINGTON COUNTY BOARD OF TAXATION SUCH APPEALS AS MAY BE NECESSARY TO MAINTAIN ACCURACY AND EQUALITY IN THE ASSESSMENT LIST OF THE TOWNSHIP OF DELANCO

WHEREAS, statutory provision is made for review and correction of errors prior to certification of an assessment list, and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of the tax rate, and

WHEREAS, changes in property ownership at times necessitates adjustment in the veteran's and/or senior citizens' deductions allowed on the assessment list, and

WHEREAS, responsibility for maintenance and correction of the assessment rests with the local assessor subject to laws and regulations,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco that the Assessor, fulfilling duties and requirements of his office, be authorized to file with the Burlington County Board of Taxation such appeals as may

be necessary to maintain accuracy and equality in the assessment list of the Township of Delanco.

BE IT FURTHER RESOLVED, that the Assessor is hereby authorized to execute Stipulations of Settlement on behalf of the Municipality.

BE IT FURTHER RESOLVED that a certified copy of this resolution accompany any appeal filed by the Assessor with the Burlington County Board of Taxation.

**RESOLUTION 2008-11
APPOINTING ROBERT PRISCO AS MUNICIPAL PUBLIC DEFENDER FOR
2008**

BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey that Robert Prisco be appointed as Municipal Public Defender for the Township of Delanco for the year 2008.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Delanco Municipal Court Judge and Municipal Court Administrator.

**RESOLUTION 2008-12
ADOPTING TEMPORARY BUDGET**

WHEREAS, N.J.S 40:4-19 provides that, where any contract, commitments, or payments are to be made prior to the adoption of the budget of any fiscal year, temporary budget appropriations may be made for the purposes and amounts required in the manner and time provided, and

WHEREAS, the date of this resolution is prior to January 31, 2008; and

WHEREAS, 26.25% of the total appropriations in the 2007 budget, exclusive of any appropriation made for debt service, capital improvement fund, and reserve for uncollected taxes in said 2007 budget is the sum of \$1,000,247.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, that the following temporary appropriations, be made, and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

OPERATIONS	2007
INSIDE CAP:	
General Administration	
Salaries and Wages	\$ 52,000
Other Expenses	15,000
Mayor and Council	
Salaries and Wages	6,000
Other Expenses	2,000
Township Clerk	
Salaries & Wages	20,100
Other expenses	5,500
Financial Administration:	
Salaries and Wages	7,700
Other Expenses	1,900
Audit Services	
Other Expenses	6,500

Computerized Data Processing	
Other Expenses	7,357
Collection of Taxes:	
Salaries and Wages	7,000
Other Expenses	1,600
Assessment of Taxes	
Salaries and Wages	5,000
Other Expenses	2,000
Legal Services and Costs:	
Other Expenses	35,000
Engineering Services	
Other Expenses	10,000
Economic Development	
Other Expenses	100
Joint Land Use Board:	
Salaries and Wages	8,000
Other Expenses	5,000
Insurance:	
Liability Insurance	47,500
Workers Compensation	56,500
Employees Group Insurance	62,000
Police:	
Salaries and Wages	270,500
Other Expenses	25,000
Township Prosecutor:	
Salaries and Wages	3,150
Streets and Road Maintenance:	
Salaries and Wages	77,000
Other Expenses	12,500
Shade Tree Commission:	
Salaries and Wages	350
Other Expenses	3,000
Solid Waste Collection	
Other Expenses	59,885
Public Building and Grounds:	
Salaries and Wages	2,000
Other Expenses	3,000
Vehicle Maintenance	
Other Expenses	9,500
Animal Control	
Other expenses	2,500
Registrar of Vital Statistics	
Salaries and Wages	250
Other Expenses	350
Board of Recreation	
Salaries and Wages	500
Other Expenses	7,000
Accumulated Sick Leave Compensation	
Salaries and Wages	2,000

Celebration of Public Events, Anniversary, or Holiday:	
Other Expenses	1,500
Utility Expenses and Bulk Purchases	
Electricity	27,400
Street Lighting:	20,000
Telephone	8,405
Water	1,350
Telecommunications	5,000
Sewerage Disposal Costs	200
Gasoline	8,000
Landfill and Solid Waste Disposal Costs	
Landfill Fees	45,000
Other Code Enforcement Functions	
Other Expenses	1,500
Statutory Expenditures	
Public Employees Retirement System	2,000
Social Security System (O.A.S.I.)	12,000
Police and Firemen's Retirement System	2,000
Municipal Court:	
Salaries and Wages	12,500
Other Expenses	2,000
Public Defender	
Salaries and Wages	650
OUTSIDE CAP:	
Aid to Library	<u>8,500</u>
	<u>\$1,000,247.00</u>

**RESOLUTION 2008-13
APPOINTING NICHOLAS J. COSTA AS MUNICIPAL PROSECUTOR FOR
2008**

WHEREAS, N.J.S.A. 2B:25-4(e) requires a municipality to appoint a municipal prosecutor to administer justice in a timely and effective manner in its municipal court; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco that Nicholas J. Costa, Esquire be and is hereby appointed as Municipal Prosecutor for the year 2008.

**RESOLUTION 2008-14
APPOINTING TEMPORARY SUBSTITUTES FOR MUNICIPAL PROSECUTOR**

WHEREAS, N.J.S.A. 2B:25-4(e) requires a municipality to appoint additional municipal prosecutors, as necessary, to administer justice in a timely and effective manner in its municipal court; and

WHEREAS, Nicholas J. Costa, Esquire has been appointed Municipal Prosecutor for a term to expire on December 31, 2007

WHEREAS, the Municipal Prosecutor may from time to time be unavailable to serve as Municipal Prosecutor at certain court sessions; and

WHEREAS, N.J.S.A. 2B:25-4(e) requires the Township Committee to appoint temporary substitutes for the Municipal Prosecutor for those occasions when the

Municipal Prosecutor is unavailable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco that Kimberly Leonardo, Esquire and any other Municipal Prosecutor currently appointed in the County of Burlington, be and are hereby appointed as temporary substitutes for the Municipal Prosecutor, on an as needed basis.

RESOLUTION 2008-15

AUTHORIZE TAX ASSESSOR TO HANDLE ROLLBACK ASSESSMENT MATTERS ON BEHALF OF THE TOWNSHIP OF DELANCO

WHEREAS, statutory provision is made for the assessment of land that is actively involved in agricultural or horticultural use and of land that was but is no longer used for such purposes; and

WHEREAS, responsibility for the assessment of such lands rests with the Township Tax Assessor subject to certain laws and regulations; and

WHEREAS, the Township Committee desires to authorize the Tax Assessor to take whatever action is necessary to handle all added and omitted rollback assessments.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, in the County of Burlington and State of New Jersey as follows:

1. That the Township Committee for the aforementioned reasons hereby authorizes the Township Tax Assessor to handle all added and omitted rollback assessments for the tax year 2008.
2. That the Township Committee hereby directs the Township Clerk to forward a certified copy of this Resolution to the Burlington County Board of Taxation and to the Township Tax Assessor.

RESOLUTION 2008-16

APPOINTING MUNICIPAL COURT JUDGE

BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington and State of New Jersey that:

Section 1. Gregory R. McCloskey is hereby appointed Municipal Court Judge for a term of three years from 1/1/08 to 12/31/10

RESOLUTION 2008-17

AUTHORIZING REPRESENTATIVES TO PARTICIPATE IN MEETINGS OF THE BURLINGTON COUNTY SHARED SERVICES FORUM

WHEREAS, the 40 municipalities within Burlington County are interested in providing cost effective and efficient delivery of governmental services to their citizens; and

WHEREAS, it is believed that jointly sharing services provided by various municipalities will be cost effective and efficient; and

WHEREAS, there is a need to facilitate the sharing of governmental services.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Delanco does actively support discussing and researching possible new and enhanced Shared Services between one or more neighboring towns, the County government and/or the local school district.

BE IT FURTHER RESOLVED that the following representative(s) of the Township of Delanco, Ed Devinney and Joan Hinkle is/are hereby authorized and encouraged to participate in all meetings of the Burlington County Shared Services Forum, and/or its subcommittees, for the purpose of reaching a consensus on the best

opportunities for Shared Services among the governmental agencies; and

BE IT FURTHER RESOLVED that the Governing Body hereby authorizes a nominal contribution to the retainer fund to pay for the facilitator/consultant services in the amount of \$300.00; based on population;

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Burlington County Board of Freeholders and the Township Manager of Maple Shade.

RESOLUTION 2008-18

RESOLUTION OF THE COMMITTEE OF THE TOWNSHIP OF DELANCO, COUNTY OF BURLINGTON, NEW JERSEY, AUTHORIZING THE TOWNSHIP'S PARTICIPATION IN A COLLABORATIVE MUNICIPAL EFFORT BETWEEN THE TOWNSHIPS OF DELANCO AND EDGEWATER PARK, THE CITY OF BEVERLY AND THE TOWNSHIP OF RIVERSIDE FOR THE MUTUAL PURPOSE OF GENERATING AND SHARING IDEAS CONCERNING MUNICIPAL COST SAVING EFFORTS FOR THE BENEFIT OF THE FOUR MUNICIPALITIES PARTICIPATING; AND AUTHORIZING THE APPOINTMENT OF DELANCOTOWNSHIP COMMITTEE MEMBERS TO REPRESENT THE TOWNSHIP OF DELANCO AT JOINT MEETINGS OF THE REPRESENTATIVES OF THE THREE MUNICIPAL ENTITIES; AND DETERMINING OTHER RELATIVE DETAILS.

WHEREAS, the governing bodies of the Townships of Edgewater Park, Delanco, the City of Beverly and the Township of Riverside recognize the vital importance of interlocal municipal sharing of services between neighboring municipalities; and

WHEREAS, the respective governing bodies have determined that their initial participation in a collaborative idea sharing process should generate specific plans to further cost savings to the municipality when public services are contracted for and ultimately provide the taxpayers of each municipality with efficient public services at reduced cost and expense; and

WHEREAS, the Committee of the Township of Delanco ("Township") wishes through this resolution to authorize the Township's participation in meetings of appointed representatives aimed at producing shared cost saving processes.

NOW, THEREFORE, BE IT RESOLVED, by the Committee of the Township of Delanco, County of Burlington, New Jersey that:

1. Participation.

a. The Township Committee hereby authorizes the duly appointed mayor of the Township to appoint members of the Township Committee to attend and participate in meetings organized and scheduled by the Towns for the sole purpose of participating in a collaborative idea sharing process aimed at generating cost savings to the Towns through the sharing of municipal services between and amongst the four towns.

b. For purposes of this resolution, the Township Committee hereby directs the duly appointed mayor of the Township to notify each of his or her appointed fellow Committeemen that they shall attend meetings as scheduled. The appointed members of the Committee shall prepare and present a written report to the Township Committee at the next public meeting of the Township Committee thereafter detailing the respective topics discussed.

c. The Township Committee hereby consents that its participation in meetings shall in no way bind or obligate the Township of Delanco to amongst the

Towns or any other municipality until the same shall have been fully discussed by the Township Committee and properly voted upon and approved by the Township Committee.

**RESOLUTION 2008-19
DESIGNATING OFFICIAL NEWSPAPER FOR LOCAL PUBLICATION FOR
THE TOWNSHIP OF DELANCO**

BE IT RESOLVED by the Township Committee of the Township of Delanco in the County of Burlington and State of New Jersey that:

Section 1. The Burlington County Times, a local newspaper published in the Township of Willingboro, in the County of Burlington, and State of New Jersey, and circulating in the Township of Delanco, be and is hereby designated as the official newspaper for the publication of legal notices, ordinances, resolutions, audits or notices of any kind.

Motion by Ed Devinney, seconded by Joan Hinkle to adopt Resolutions 2008-2 through 2008-19

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

**APPOINTMENTS – FAIR AND OPEN COMPETITIVE PROCESS
RESOLUTIONS 2008-20 THROUGH 2008-24**

**RESOLUTION 2008-20
RESOLUTION AUTHORIZING THE AMOUNT OF THE AWARD OF
CONTRACT FOR PROFESSIONAL SERVICES THROUGH THE FAIR AND
OPEN COMPETITIVE CONTRACT PROVISIONS**

WHEREAS, there exists the need for a Township Engineer, and;
WHEREAS, a temporary budget has been adopted by the governing body; and
WHEREAS, the contracts are awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, county of Burlington and State of New Jersey that:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute the agreements with David Denton of Land Engineering & Surveying Co. subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

Township Engineer – David Denton of Land Engineering & Surveying Co.

Motion by Kate Fitzpatrick, seconded by Ed Devinney to adopt Resolution 2008-20

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

**RESOLUTION 2008-21
RESOLUTION AUTHORIZING THE AMOUNT OF THE AWARD OF
CONTRACT FOR PROFESSIONAL SERVICES THROUGH THE FAIR AND
OPEN COMPETITIVE CONTRACT PROVISIONS**

WHEREAS, there exists the need for a Township Auditor, and;

WHEREAS, a temporary budget has been adopted by the governing body; and

WHEREAS, the contracts are awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, county of Burlington and State of New Jersey that:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute the agreements with Robert Stewart of Inverso and Stewart subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

Township Auditor – Robert Stewart of Inverso & Stewart

Motion by Joan Hinkle, seconded by Ed Devinney to adopt Resolution 2008-21

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

RESOLUTION 2008-22

RESOLUTION AUTHORIZING THE AMOUNT OF THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES THROUGH THE FAIR AND OPEN COMPETITIVE CONTRACT PROVISIONS

WHEREAS, there exists the need for a Township Planner, and;

WHEREAS, a temporary budget has been adopted by the governing body; and

WHEREAS, the contracts are awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, county of Burlington and State of New Jersey that:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute the agreements with Barbara Fegley of Environmental Resolutions, Inc. subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

Township Planner – Barbara Fegley of Environmental Resolutions, Inc.

The following comments were made by several Township Committee members.

Committeewoman Kate Fitzpatrick voted no and stated that she felt that under the circumstances, there was no justification in letting the planner Scott Taylor not be continued in this town. Ms. Fitzpatrick stated that Scott Taylor:

- provided great guidance during his term as Township Planner
- initiated a resolution to the long time basin problem at Newton's Landing
- he assisted the Township in obtaining a Sage Grant for \$20,000 to use in updating the Master Plan
- he assisted the Township in preparing a comprehensive redevelopment plan

Ms. Fitzpatrick stated that there has been no justification for her to justify that she change a planner that would cost the Township more money for a learning curve.

Committeewoman Joan Hinkle stated that she would have to vote no and there was no reflection to Barbara Fegley of Environmental Resolutions, Inc. Mrs. Hinkle stated that all along there had been no indication that anyone was dissatisfied with the planner that they had.

Mayor Ouellette stated that he was voting yes because he stated that they had spoken about the Master Plan and a review and they wanted a conflict planner to do the review. Mayor Ouellette stated that having Barbara Fegley as the Township Planner would give her more exposure to the Township Committee and the Township to help have a closer dialog in the review of the Master Plan that was put together by the Taylor Planning Group.

Motion by Ed Devinney, seconded by Mike Templeton to adopt Resolution 2008-21
Roll Call: Devinney, yes; Fitzpatrick, no; Hinkle, no; Templeton, yes; Ouellette, yes

RESOLUTION 2008-23

RESOLUTION AUTHORIZING THE AMOUNT OF THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES THROUGH THE FAIR AND OPEN COMPETITIVE CONTRACT PROVISIONS

WHEREAS, there exists the need for a Township Risk Management Consultant, and;

WHEREAS, a temporary budget has been adopted by the governing body; and
WHEREAS, the contracts are awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, county of Burlington and State of New Jersey that:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute the agreements with Stephen Walsh of EJA & Associates subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

Risk Management Consultant for Burlington County JIF and MEL – Stephen Walsh of EJA & Associates

Motion by Joan Hinkle, seconded by Mike Templeton to adopt Resolution 2008-23
Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

RESOLUTION 2008-24

RESOLUTION AUTHORIZING THE AMOUNT OF THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES THROUGH THE FAIR AND OPEN COMPETITIVE CONTRACT PROVISIONS

WHEREAS, there exists the need for a Township Solicitor, and;
WHEREAS, a temporary budget has been adopted by the governing body; and
WHEREAS, the contracts are awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, county of Burlington and State of New Jersey that:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute the agreements with William Kearns of Kearns Vassallo & Kearns subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

Township Solicitor – William Kearns of Kearns, Vassallo and Kearns

The following comments were made by several Township Committee members.

Committeeman Ed Devinney publicly thanked Doug Heinold (previous Township Solicitor) for his services to the Township in past years and stated that selection of a different solicitor is not necessarily a reflection on his services. Mr. Devinney stated that change is sometimes difficult but brings the opportunity for a new prospective.

Committeewoman Kate Fitzpatrick stated that she would have to vote no. Ms. Fitzpatrick stated that Doug Heinold and Parker McCay has provided excellent legal services to the Township of Delanco for a number of years; not only as the Township Solicitor but also in environmental litigation, employee relations, redevelopment plans, zoning changes and further stated that a number of their attorneys have won awards in their fields of expertise. Ms. Fitzpatrick stated that their fee schedule has not changed and she does not see any real benefit to the Township in changing from Parker McCay. Ms. Fitzpatrick again stated that the learning curve to come into what is happening in Delanco now does not justify the change.

Committeewoman Joan Hinkle stated that it is no reflection on Mr. Kearns but she voted no also. Mrs. Hinkle further stated, "the procedure that was followed for this appointment was so poorly conducted that she has no choice but to vote no."

Mayor Ouellette stated that he is voting yes. Mayor Ouellette stated that Mr. Kearns comes highly recommended, has expertise with the League of Municipalities and his resume stands on its own. Mayor Ouellette stated that his knowledge will guide and help Delanco deal with legal issues that are needed in the Township. Mayor Ouellette stated that he is more than qualified to do the job and his fee schedule is less than Parker McCay. Mayor Ouellette said that the flat rate they would charge for 2008 allows the Township Committee and administration to call without having to worry about being billed by the minute, which will result in saving the taxpayers money.

Motion by Mike Templeton, seconded by Ed Devinney to adopt Resolution 2008-24
Roll Call: Devinney, yes; Fitzpatrick, no; Hinkle, no; Templeton, yes; Ouellette, yes

*****APPOINTMENTS BY CONSENT ROLL CALL*****

TOWNSHIP ADMINISTRATOR FOR 2008 – Steven Corcoran

DEPUTY TOWNSHIP CLERK AND DEPUTY REGISTRAR FOR 2008
Karen Zimmermann

**MUNICIPAL IMPROVEMENT SEARCH OFFICER AND DEPUTY
TREASURER FOR 2008** – Janice Lohr

TAX SEARCH OFFICER FOR 2008 – Lynn Davis

PUBLIC AGENCY COMPLIANCE OFFICER FOR 2008 – Steven Corcoran

POLICE MATRONS FOR 2008 - Linda Lewis and Nancy Bray

CROSSING GUARDS FOR 2008 – Irene Faust, Nancy Jefferies, Linda M. Lewis, Tina Simon, Dorothy Lieberum, Rosemary Stahl, Diane Louder, Loretta Ash and Jacqueline

Roberts

RECREATION COMMISSION – FIVE-YEAR TERM EXPIRING 12/31/12
Two (2) Five Year Terms – Marlene Jass and Phil McFadden

ENVIRONMENTAL ADVISORY BOARD – THREE YEAR TERM EXPIRING 12/31/10 – William Matulewicz

ECONOMIC ADVISORY COUNCIL – THREE-YEAR TERM EXPIRING 12/31/10 – TWO (2) THREE-YEAR TERMS – Barbara Towell and Ken Faulkner

HISTORICAL PRESERVATION ADVISORY BOARD – TOWNSHIP COMMITTEE REPRESENTATIVE – TERM TO 12/31/10
Kate Fitzpatrick

HISTORICAL PRESERVATION ADVISORY BOARD – THREE-YEAR TERM EXPIRING 12/31/10 – TWO (2) THREE YEAR TERMS – Jay Cohen and Peter Fritz

2008 “RIVER ROUTE” ADVISORY COMMITTEE REPRESENTATIVES – ONE YEAR TERM TO 12/31/08 – TWO (2) ONE YEAR TERMS – Joan Hinkle and Marlene Jass

ZONING/CODE ENFORCEMENT OFFICER & RENTAL INSPECTOR FOR 2008 – Phillip Goffredo

RENTAL AND CODE INSPECTORS FOR 2008
John Miller and Mike Thompson

SUBSTITUTE CERTIFICATE OF HABITABILITY INSPECTOR FOR 2008 – Mike Thompson

DEPUTY ZONING OFFICERS FOR 2008 – Steven Corcoran and Janice Lohr

PLANNING BOARD – CLASS III – ONE YEAR TERM EXPIRING 12/31/08 – Michael Templeton

Motion by Kate Fitzpatrick, seconded by Mike Templeton to approve the appointments as read

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

MAYOR’S 2008 APPOINTMENTS TO THE PLANNING BOARD

PLANNING BOARD – CLASS 11 – ONE YEAR TERM EXPIRING 12/31/08 – Steve Corcoran

PLANNING BOARD – CLASS IV – FOUR-YEAR TERM EXPIRING 12/31/11
TWO (2) FOUR-YEAR TERMS – Terry Madder and Daniel Martin

PLANNING BOARD – ALTERNATE #2 – TWO YEAR TERM EXPIRING 12/31/09
Marlene Jass

PLANNING BOARD – ALTERNATE #3 – TWO YEAR TERM TO 12/31/09 –
Carl Taraschi

OATH OF OFFICE ADMINISTERED TO NEW APPOINTMENTS PRESENT

Mayor Ouellette asked the new Township Solicitor, Mr. Kearns to administer the oath to the new appointees present.

MEETING OPEN TO THE PUBLIC

Mayor Ouellette opened the meeting to the public.

MEETING CLOSED TO THE PUBLIC

Since there were no comments or questions from the public, Mayor Ouellette closed the meeting to the public.

COMMENTS – PROFESSIONALS

The Township Engineer – Mr. David Denton

Mr. Denton congratulated Mayor Ouellette as being chosen for Mayor and Mike Templeton as Deputy Mayor. Mr. Denton also congratulated Committeewoman Joan Hinkle and Committeewoman Kate Fitzpatrick. Mr. Denton stated that he enjoyed working with them during the past year and thanked them for the appointment as Township Engineer for 2008 and looked forward to working with everyone in 2008.

Township Planner – Mrs. Barbara Fegley

Mrs. Fegley thanked the Township Committee for the appointment as Township Planner for 2008. Mrs. Fegley congratulated the Mayor and Deputy Mayor and Township Committee people and stated that she looked forward to working with everyone in 2008.

Township Solicitor – Mr. William Kearns

Mr. Kearns thanked everyone for the opportunity to serve as the Delanco Township Solicitor and stated that he looked forward to working with everyone.

COMMENTS – TOWNSHIP ADMINISTRATOR – Mr. Steven Corcoran

Mr. Corcoran thanked the Township Committee for their support. Mr. Corcoran stated that Delanco is a wonderful community and he looks forward in 2008 to support it, preserve it and continue to make it such a charming place.

COMMENTS – DEPARTMENT HEADS

Township Municipal Clerk – Mrs. Janice Lohr

Mrs. Lohr thanked the Township Committee for their support. Mrs. Lohr stated that her door is always open to anyone for questions and she looks forward to a very productive year working with the Township Committee.

COMMENTS – TOWNSHIP COMMITTEE

Committeewoman Joan Hinkle –

- congratulated all the volunteers that serve in Delanco
- thanked everyone for their support and stated that she is happy to continue serving Delanco
- thanked her husband for putting up with her schedule
- announced that today is Committeewoman Kate Fitzpatrick's birthday and wished her a Happy Birthday

Committeeman Ed Devinney –

- recognized and thanked all the volunteers in Delanco Township for giving up their time and effort for service to their fellow citizens
- welcomed the new appointees and professionals to Delanco Township and stated that he is looking forward to working with them
- welcomed Committeewoman Joan Hinkle and Committeewoman Kate Fitzpatrick back to the dais and looks forward to working with all the members of the Township Committee in a nonpartisan way to deliver what they need to for the citizens of Delanco Township

Committeewoman Kate Fitzpatrick –

- thanked the residents of Delanco for affording her the privilege to serve them for a third term on the Township Committee
- thanked the volunteers in Delanco and stated that she is also a volunteer for a couple organizations in the Township
- stated that she looks forward to the challenges ahead and she hopes that the Township Committee can work together this year

Deputy Mike Templeton –

- encouraged people to get involved in civic or community groups and run for office
- goal is to leave this place a better community when his term is done

Mayor Ouellette –

- thanked the spouses and partners of the volunteers for their support
- thanked his wife and daughter for their support of him in his position
- need to get the Mansion sold this year and back on the tax records
- looking forward to completing the streetscape on Burlington Avenue
- JLUB has challenges this coming year with projects in the Township
- there will be challenges with the budget and caps in 2008
- encouraged the public to provide feedback or comments and feel free to ask any questions

BENEDICTION by Reverend Steve Elliott

Reverend Elliott expressed his appreciation to everyone for their willingness to serve the community in the way that they were elected to do.

Reverend Steve Elliott gave the benediction to the public.

ADJOURNMENT

Motion by Joan Hinkle, seconded by Ed Devinney to adjourn the meeting

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

Janice M. Lohr, RMC
Municipal Clerk
January 4, 2008