

TOWNSHIP COMMITTEE MEETING – OCTOBER 20, 2008

7:30 PM MUNICIPAL BUILDING, 770 COOPERTOWN ROAD., DELANCO, NJ 08075

ROLL CALL: Devinney, present; Fitzpatrick, present; Hinkle, present; Templeton, present; Ouellette, present

Also Present: Mr. Kearns, Twp. Solicitor; Mrs. Lohr, Municipal Clerk; Ms. Zimmermann, Deputy Municipal Clerk; Lieutenant Sacalis, Police Department

FLAG SALUTE

Mayor Ouellette led the flag salute.

SUNSHINE STATEMENT:

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act in the following manner. Written notice has been mailed to the Burlington County Times and Courier Post and published in the January 7, 2008 editions. Written notice has been posted on the official bulletin board of the Township of Delanco at least 48 hours prior to the meeting.

MOMENT OF SILENCE

Mayor Ouellette commented that someone was missing from the Township Committee Meeting tonight physically, but he is sure he is here spiritually and emotionally. Mayor Ouellette stated that Ralph McCullough referred to as “Mr. Delanco”, was born and raised in Delanco and attended most Township Committee meetings. Mayor Ouellette stated that he left us early this morning and he asked everyone to take a moment in honor of Ralph McCullough.

The Township Committee members each made a personal comment about Mr. McCullough.

*****SPECIAL PRESENTATION*****

RECOGNITION OF CONTRIBUTORS FOR EAGLE SCOUT POCKET PARK PROJECT - Mr. Steven Lohr

Mr. Lohr thanked the Township Committee for allowing him to invite all the contributors to this meeting so that he could publicly thank them for the support and help they gave to make his project a success for the Township. Mr. Lohr announced the name of each contributor and their contribution.

Mr. Lohr presented a plaque to the Township Committee that lists all the contributors' names and will be displayed in the Township Municipal Building. The plaque for the park will be installed in the Spring.

Mr. Lohr stated that he would like to finish with a PowerPoint presentation about the history of the park.

Committeewoman Kate Fitzpatrick asked Mr. Lohr to tell the public about the award he received for the park. Mr. Lohr reported that a master gardener for the Pennsylvania Horticultural Society saw the park; took pictures and entered it into the Pennsylvania Horticultural Society Greening Award Contest and the park won the award. Mr. Lohr stated that the park will be receiving an award from the Pennsylvania Horticultural Society.

Committeewoman Kate Fitzpatrick stated that she would like to make a few comments before the Troop left the Township Committee meeting. Ms. Fitzpatrick commented that this project started out as a project of hers many years ago with the old Lippincott building. Ms. Fitzpatrick stated that the Township was able to purchase the property and with the help of the Burlington County Bridge Commission, demolished the building. Ms. Fitzpatrick commented that Mr.

Lohr's Eagle Scout Project far surpassed any plans that they had and stated that the Township was very pleased with the combined efforts of everyone for the job they did on the park project.

Mayor Ouellette stated that there are some other Township residents that have volunteered their time to join various Township Commissions and asked them to come forward to be sworn in. The Township Solicitor, Mr. William Kearns administered the oath of office to the following volunteers:

*****OATHS OF OFFICE *****

Lauren Moser – Recreation Commission
Rebecca Bellan – Recreation Commission
David Atkinson – Shade Tree Commission

Mayor Ouellette announced a three minute recess so that the members of Troop 19 could leave because it is a school night.

COMMENTS – ACTING TOWNSHIP ADMINISTRATOR – Mayor Ouellette

- working on personnel matters, reviewing bills – reviewing water and sewer bills
- attended a meeting at the New Jersey Aquarium regarding aid to people who are having trouble paying bills

COMMENTS – PROFESSIONALS

Township Solicitor – Mr. William Kearns – Nothing to report

COMMENTS - DEPARTMENT HEADS

Municipal Clerk – Mrs. Lohr

- announced that the General Election is nearing and that Districts 1 and 2 now vote at the Pearson School; not the Walnut Street School
- announced that the Annual Rabies Clinic will be on Saturday, November 8, 2008 from 10:00AM to 12:00 Noon at the Public Works Garage

COMMENTS - TOWNSHIP COMMITTEE

Joan Hinkle –

- reminded everyone that next Monday, October 20, 2008 is Candidates Night that is sponsored by the Delanco Women's Civic Club
- reported that Walnut Street School had its mock election and they will be at the November 10, 2008 Township Committee Meeting
- made more connections for the solar paneling at the Municipal Building and a representative will be here for the December 1, 2008 Township Committee Meeting to explain the design and procedures for the solar panels

Deputy Mayor Mike Templeton –

- went to Trenton to follow up and retrieve documents he had submitted for an OPRA request in early September regarding the Winzinger property – noted that the Winzinger application file for a Class B license is still in progress
- sent out an email to NJ Transit regarding the parking issues at the Light Rail Station and the parking congestion along Pennsylvania Avenue
- spending time at the Municipal Building researching land and open space issues and history of the dredging in the Township – also did an inspection along with the Township Fire Marshall of the Township Municipal Building

Kate Fitzpatrick –

- attended the sub-committee regarding the COAH plan that the Township Committee is preparing – plan to have joint meeting with the full Township Committee and the full Joint Land Use Board on November 12, 2008 that will be held in Executive Session
- there was a program from the Sheriff's Office regarding home security and home safety at a recent Sr. Citizens' meeting
- attended the Library meeting and Barbara Behnke (new principal at the Pearson School) also attended and she is looking forward to working with the Library
- the Historic Preservation Advisory Board is still trying to do the oral histories in Delanco Township
- two members of the Library Board will be attending a training session for the new computer system
- was Deputy Mayor for the day on Saturday, October 12, 2008 and performed a marriage for Dave and Nancy Rust
- reported that the 5K Run was a huge success this past Saturday – had 100 people walk and run

Committeewoman Kate Fitzpatrick noted for the record; that at the last Township Committee meeting a statement was made about the property behind the Municipal Building and she felt that it was a misrepresentation to the public as well as the literature going around about two Township Committee members wanting to purchase the land behind the Municipal Building. Ms. Fitzpatrick stated that the proposal was brought to the Township Committee members by the past Township Administrator because the owner of the property was selling it. Ms. Fitzpatrick stated that the entire Township Committee voted unanimously to have appraisals done on that property. Ms. Fitzpatrick stated that the Township Committee had a meeting and the public attended and the public was not in favor of that purchase. Ms. Fitzpatrick stated that the Township Committee had no idea what the monetary amount was and they had no appraisals at the time for the property. Ms. Fitzpatrick stated that the Township Committee unanimously voted NO to the purchase. Ms. Fitzpatrick stated that the idea was revisited again; the public raised concerns about the property being contaminated. Ms. Fitzpatrick stated that the property was not contaminated, but it was thought to be. Ms. Fitzpatrick stated the Township Committee voted again NO again with the exception of Committeewoman Joan Hinkle's abstention. Ms. Fitzpatrick stated that this information; the value of the property, was never brought out to the public; the first that she heard about it was in literature going around town that the value of the property was 1.6 million; Ms. Fitzpatrick stated that she never saw the appraisals; there were two appraisals because there are two lots. Ms. Fitzpatrick further stated that she would like this put on the record that this wasn't anything that any member of the Township Committee brought forward and no member of the Township Committee voted in favor of this.

Ed Devinney –

- reported that he carried out some tasks in support to the acting Township Administrator
- walked the 5K Walk in Delanco Township
- wanted to congratulate the Washington Fire Company and EMS for the Delanco Community Day that they arranged – event was very well done and attended
- reported that he observed the Counties Hazmat apparatus and stated that we are well protected from any hazmat disaster

Police Department – Lieutenant Sacalis

- reported that Community Day was a success
- preparing for the Fall Fest this weekend

- working on the ID badges for the members of the Historical Advisory Board

ORDINANCE 2008-4

PERSONNEL PRACTICES ORDINANCE

AN ORDINANCE ESTABLISHING PROCEDURES TO ADOPT PERSONNEL PRACTICES AND AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO IMPLEMENT SAID PRACTICES WITH ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, AND INDEPENDENT CONTRACTORS OF THE TOWNSHIP OF DELANCO

CONTINUED READING BY TITLE ONLY AND CONTINUED PUBLIC HEARING

Mayor Ouellette stated that he, Committeewoman Kate Fitzpatrick and the Township Solicitor will be meeting sometime next week to finalize the changes that need to take place for the personnel policies.

Motion by Joan Hinkle, seconded by Kate Fitzpatrick to table Ordinance 2008-4 by title only and public hearing until the November 17, 2008 Township Committee Meeting .

Roll Call: Deviney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

CONSENT AGENDA ITEMS:

(“Consent Agenda items are considered to be routine and will be enacted with a single motion. Any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.”)

RESOLUTION 2008-137

RESOLUTION TO CANCEL 2008 3RD AND 4TH QUARTER AND 2009 1ST AND 2ND QUARTER TAXES DUE TO TOTAL DISABLED VETERAN EXEMPTION

BE IT RESOLVED that the Tax Collector has determined that the following has qualified for total disabled Veteran Exemption on property taxes as filed with the Township Tax Assessor; and

BE IT FURTHER RESOLVED that the following 2008 and 2009 uncollectable taxes are hereby cancelled:

<u>Block</u>	<u>Lot</u>	<u>Name</u>	<u>Amount</u>
1108	12	Robert Donahue	\$1,181.40 3 rd Qtr 2008
		310 Union Ave	1,181.39 4 th Qtr. 2008
		Delanco, NJ 08075	
			\$1,137.65 1 st Qtr. 2009
			1,137.64 2 nd Qtr. 2009

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the township Treasurer and the Township Tax Collector.

RESOLUTION 2008-138

REFUND OF TAX OVERPAYMENT

WHEREAS, the Tax Collector has determined that the following has overpaid taxes for 2008; and

WHEREAS, the following has requested that a refund be made.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of

Delanco that the Treasurer be authorized to send a check in the following amount to:

Robert W. Donahue

310 Union Ave.

Delanco, NJ 08075

Block 1108 Lot 12 Amount \$1,458.52

PAYMENT OF BILLS

<u>ACCOUNT</u>	<u>AMOUNT</u>
GENERAL	\$ 263,899.50
PAYROLL	71,091.93
CAPITAL	4,803.80
ANIMAL CONTROL	1,931.34
TRUST	14,210.19
HOUSING TRUST	1,672.60
MUNICIPAL OPEN SPACE	4,000.00

GENERAL ACCOUNT – OCTOBER 20, 2008

24698	BURLINGTON TIMES – CALKINS MEDIA	561.16
24699	BAKER EQUIPMENT ENGINEERING CO	1,020.00
24700	COLORCRAFT SIGN CO	50.00
24701	COMMERCE BANK	194,587.75
24702	COURIER POST	25.67
24703	COMCAST	105.16
24704	DELANCO SEWERAGE AUTHORITY	312.00
24705	DOCUMENT CONCEPTS INC	118.50
24706	ROBERT W DONAHUE	1,458.52
24707	ELECTRONIC SECURITY CORP	227.53
24708	FITZGERALD & CO	383.40
24709	JOHN FORCE	910.00
24710	GRIFFIN SIGNS INC	197.25
24711	GALLS INC	46.21
24712	GE CAPITAL	339.00
24713	HULSE & GERMANO ESQS LLC	6,588.00
24714	LAND ENGINEERING & SURVEYING	1,166.25
24715	MGL PRINTING SOLUTIONS	115.50
24716	NEXTEL COMMUNICATIONS	575.26
24717	OLD DOMINION BRUSH CO	701.21
24718	PEDRONI FUEL CO	4,014.83
24719	PSE&G	10,667.77
24720	PARKER MCCAY-ATTORNEYS AT LAW	6,712.69
24721	POGUE INC	348.00
24722	REGISTRARS ASSOC OF NJ	50.00
24723	SAFETY AUTO REPAIR	909.04
24724	STEWART BUSINESS SYSTEMS	393.60
24725	TERMINIX INTERNATIONAL	117.00
24726	TREASURER COUNTY OF BURLINGTON	13,486.02
24727	TREASURER, STATE OF NJ	1,916.00
24728	T M FITZGERALD & ASSOCIATES	1,497.50
24729	TAYLOR DESIGN GROUP INC	11,385.01

24730	TUCH ELECTRICAL CONTRACTING CO	124.00
24731	THIS & THAT UNIFORMS	574.00
24732	VERIZON WIRELESS	160.05
24733	W B MASON CO INC	676.68
24734	XTEL COMMUNICATIONS INC	1,368.94
TOTAL		\$263,899.50

TRUST

2026	DELANCO TWP CURRENT FUND	30.96
2037	PENNONI ASSOCIATES INC	3,954.30
2028	LAND ENGINEERING & SURVEYING	695.00
2029	TAYLOR DESIGN GROUP INC	4,467.43
2030	HULSE & GERMANO ESQS LLC	5,062.50
TOTAL		\$14,210.19

CAPITAL

1517	DELL MARKETING LP	\$4,803.80
TOTAL		\$4,803.80

DOG

1424	TOWNSHIP OF DELRAN	\$1,931.34
TOTAL		\$1,931.34

HOUSING TRUST

1027	PARKER MCCAY-ATTORNEYS AT LAW	\$1,672.60
TOTAL		\$4,672.60

MCPL OPEN SPACE

1005	TRUST ACCOUNT	\$4,000.00
TOTAL		\$4,000.00

APPROVAL OF MINUTES

9/8/08, 9/9/08 & 9/22/08

APPROVAL OF BUSINESS LICENSE 2008-63

APPROVAL OF DEPARTMENT REPORTS

APPROVAL OF CONSENT AGENDA

Motion by Ed Devinney, seconded by Kate Fitzpatrick to approve the consent agenda

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

MEETING OPEN TO THE PUBLIC

Mayor Ouellette opened the meeting to the public.

MEETING CLOSED TO THE PUBLIC

Since there were no comments or questions from the public, Mayor Ouellette closed the meeting to the public.

CORRESPONDENCE – Municipal Clerk – Mrs. Janice Lohr

• received a request from Pepper Hamilton, LLP requesting Municipal consent to install fiber optic telecommunication lines in the public right of ways. Mrs. Lohr asked the Township Solicitor to review this for his response.

DISCUSSION ITEMS:

1. RECYCLING CART PROGRAM – PROPOSED AGREEMENT WITH COUNTY

Mayor Ouellette stated that there were some minor changes made to the agreement. The Municipal Clerk stated that this is the agreement with the County for the carts. The Township Solicitor stated that he read the agreement and did not find anything that gave him real concern. A discussion ensued. The Township Solicitor suggested adopting a new resolution referencing Deputy Mayor Mike Templeton stated that he would like to see this all on one document because the paperwork from the County and recycling center has been very confusing and noted that the actual agreement does not contain any specifics. A discussion ensued. Committeewoman Kate Fitzpatrick stated that it is a different agreement attached. Ms. Fitzpatrick stated that she agreed and feels that they should start from scratch and get one agreement that spells out the costs and payments involved.

The Township Solicitor, Mr. William Kearns will notify the County for clarification on the costs and payments involved.

2. FY2009 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Mayor Ouellette stated that the Township has an early deadline of December 12, 2008 for submission for the CDBG Grant Program. A discussion ensued regarding the areas eligible for this program. The Municipal Clerk, Mrs. Janice Lohr stated that they should consider a project in one of the qualified areas and consult with the Superintendent of Public Works, Mr. John Fenimore for areas of interest. Mrs. Lohr stated that the Township is required to have a public hearing by December 1st so that the Township Engineer can submit the application by December 12, 2008 deadline.

The Municipal Clerk, Mrs. Janice Lohr, stated that she will put this on the agenda for the November 10, 2008 Township Committee Meeting as a discussion item. Mrs. Lohr stated that she will contact the Superintendent of Public Works, Mr. John Fenimore and consult with him about areas of interest for this grant.

3. BLOCK ADS FOR 2009 REORGANIZATION APPOINTMENTS

The Municipal Clerk, Mrs. Janice Lohr commented that she put a sample block ad in each of the packets for the Township Committee members. Mrs. Lohr stated that these ads would be posted in the Beverly Bee and put on the Township Bulletin Boards.

Committeewoman Kate Fitzpatrick recommended that the Municipal Clerk contact the secretaries of all the Boards to notify any members that their terms are up and to get a letter into the Township Committee with their interest to continue on the board.

The Township Committee members agreed to go ahead with the sample block ad as presented.

4. RFP PROCESS FOR APPOINTMENT OF PROFESSIONALS FOR 2009

Mayor Ouellette commented that the Township Solicitor had recommendations for the RFP process for appointment of professionals for 2009. Mr. Kearns suggested that they can be submitted in electronic format in addition to hard copy submission.

The Municipal Clerk, Mrs. Janice Lohr noted that all Township Committee members agreed to initiate the 2009 RFP process.

5. REQUEST FOR ZONING AMENDMENT FOR BLOCK 2100.01, Lot 50

Mayor Ouellette stated that this referenced correspondence that was received at the last Township Committee meeting. Mayor Ouellette commented that this was a request to change zoning and setbacks.

Committeewoman Kate Fitzpatrick recommended that a presentation be made so that the Township Committee can fully understand the proposed development.

Mayor Ouellette stated that he will respond to the applicant to prepare a presentation for the Township Committee members at a Township Committee Meeting. A discussion ensued.

MEETING OPEN TO THE PUBLIC

Mayor Ouellette opened the meeting to the public.

MEETING CLOSED TO THE PUBLIC

Since there were no comments or questions from the public, Mayor Ouellette closed the meeting to the public.

A resident from the public asked if there was a diagram of the proposed zoning change.

The Township Solicitor, Mr. William Kearns stated that the letter is public record and could be made available by the Municipal Clerk.

ADJOURNMENT

Motion by Joan Hinkle, seconded by Ed Devinney to adjourn the meeting.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

Janice M. Lohr, RMC
Municipal Clerk
October 20, 2008