

## **TOWNSHIP COMMITTEE MEETING – APRIL 17, 2006**

7:30 PM MUNICIPAL BUILDING 770 COOPERTOWN ROAD, DELANCO NJ

**ROLL CALL:** Devinney, present; DiCarlo, present; Hinkle, present; Ouellette, present; Fitzpatrick, present

**Also Present:** Twp. Administrator, absent; Municipal Clerk, Mrs. Janice Lohr; Deputy Municipal Clerk, Karen Zimmermann

### **FLAG SALUTE**

Mayor Fitzpatrick led the flag salute.

### **SUNSHINE STATEMENT**

Please be advised that proper notice of this meeting has been given in compliance with the Sunshine Law in the following manner. Written notice has been mailed to the Burlington County Times and the Courier Post and published in the January 3, 2005 editions. Written notice has been posted on the official bulletin board of the Township of Delanco at least 48 hours prior to the meeting.

### **2006 MUNICIPAL BUDGET HEARING**

Mayor Fitzpatrick reported that Delanco Township met with the Local Finance Board on Wednesday, but has not received certification from the State regarding the township's cap waiver request. Mayor Fitzpatrick stated that the Township Committee has not had the opportunity to discuss the results of the cap waiver hearing with the Township Administrator. Mayor Fitzpatrick stated that this budget meeting will be continued to the May 15th Township Committee meeting. Mayor Fitzpatrick gave a brief run down of the increases the Township is experiencing this year and speculated that she expects there may be changes in the budget.

### **BUDGET HEARING OPEN TO THE PUBLIC**

Mayor Fitzpatrick opened the hearing to the public.

1. Steve Mastalesz, 97 Shipp's Way, questioned the excessive surplus amount in the proposed budget. Mr. Mastalesz questioned the involvement of the auditor in the preparation of the budget and asked if this was a conflict of interest.
2. John Rahenkamp, 1700 Second Street, questioned the state regulations regarding the stormwater management requirements and urged the Township to delay its compliance.
3. Jean Mastalesz, 97 Shipp's Way, questioned the Township Auditor's involvement in the audit of the proposed Township budget and whether it is a conflict in Municipal Government.

### **HEARING CLOSED TO THE PUBLIC**

Since there were no further comments or questions from the public, Mayor Fitzpatrick closed this portion of the hearing to the public and noted that the budget hearing is adjourned to the May 15, 2006 Township Committee meeting.

### **RESOLUTION 2006-69**

#### **HONORING JACK TOWELL – EMT OF THE YEAR AWARD**

**WHEREAS, JACK TOWELL**, a member and President of the Delanco Township Emergency Squad, has been selected this year to receive the VFW Post 3020 EMT of the Year Award; and

**WHEREAS**, this honor is in recognition of Jack's service and dedication to the residents of Delanco as well as to the surrounding communities as a volunteer in such an important and vital service; and

**WHEREAS**, those who dedicate their lives and skills to help others are among the most valued members of a community and should not go unrecognized; and

**WHEREAS**, *JACK TOWELL* has exemplified his dedication and professionalism through his call to aid and serve others as a member of the Delanco Township of Delanco Emergency Squad.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee, on behalf of all of the citizens of the Township of Delanco, do hereby recognize *JACK TOWELL* for his outstanding service and contributions to his community as a member and leader of the Delanco Emergency Squad.

**BE IT FURTHER RESOLVED** that the Township Committee, on behalf of all of the citizens of the Township of Delanco extend our best wishes and congratulations to *JACK TOWELL* as this year's recipient of the VFW Post 3020 EMT of the Year Award.

Motion by Ed Devinney, seconded by Fern Ouellette to adopt Resolution 2006-69.

**Roll Call:** Devinney, yes; DiCarlo, yes; Hinkle, yes; Ouellette, yes; Fitzpatrick, yes

#### **PROPERTY REVALUATION UPDATE – Renwick & Associates**

Mr. Harry Renwick introduced Mr. Joe Raymond who gave the revaluation update. Mr. Raymond stated that they are continuing with land and sales analysis and the proposed date of completion for inspections is the end of June. Mr. Raymond stated that they anticipate sending out value letters in October for November tax payer review. A discussion ensued.

Mayor Fitzpatrick asked if a representative from Renwick Associates could attend a Seniors meeting to explain the revaluation process.

The Township Assessor, Marie Procacci, commented that she has been working very closely with Renwick and Associates and stated that she was very pleased with their diligence and professionalism and adherence to their contractual obligations. Ms. Procacci asked the Township Committee to extend the hours of operation for inspection for the next three months until 8:00PM.

Motion by Joan Hinkle, seconded by Jackie DiCarlo to allow Renwick and Associates to extend their hours of inspection until 8:00PM for the next three months.

**Roll Call:** Devinney, yes; DiCarlo, yes; Hinkle, yes; Ouellette, yes; Fitzpatrick, yes

#### **CONSENT AGENDA ITEMS:**

("Consent Agenda items are considered to be routine and will be enacted with a single motion. Any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.")

#### **RESOLUTION 2006-70**

##### **APPOINTING EMERGENCY MANAGEMENT COORDINATOR**

**BE IT RESOLVED** by the Township Committee of the Township of Delanco, County of Burlington and State of New Jersey that Robert Bellan is hereby appointed as Emergency Management Coordinator for the Township of Delanco for a term of three years which will expire March 17, 2009.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Burlington County Department of Emergency Management.

**RESOLUTION 2006-71**

**APPOINTING DEPUTY TAX CLERK**

BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington and State of New Jersey that Robin Mohrmann is hereby appointed as Deputy Tax Clerk for the Township of Delanco to serve in the absence of the Tax Collector.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Township Auditor, Township Tax Collector and Township Chief Financial Officer.

**RESOLUTION 2006-72**

**ENDORISING RECYCLING TONNAGE GRANT**

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L. 1987, c.102 has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to , making and keeping accurate , verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Delanco that the Township of Delanco hereby endorses the submission of the 2006 recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates John Fenimore, Recycling Coordinator, to ensure that the application is properly filed.

BE IT FURTHER RESOLVED that the monies received from the 2006 recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

**RESOLUTION 2006-73**

**RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO INCLUDE AN ITEM IN THE DEDICATION BY RIDER SECTION DURING THE YEAR 2006 AND SUBSEQUENT BUDGETS**

**Municipal Open Space, Recreation, Farmland and Historic Preservation Trust**

## **Fund**

WHEREAS , the New Jersey Department of Environmental Protection has promulgated regulations for the open space funding program which was approved by the Township voters during the general election held on November 2, 2004; and

WHEREAS, the referendum question approved at the general election held on November 2, 2004 raised an annual tax levy equal to the rate of \$.02 (two cent) per \$100 of the assessed value of real property in order to raise revenue for the acquisition and preservation of farmland, open space and recreational properties, and to annually appropriate that revenue for those purposes; and

WHEREAS, it is necessary to request approval from the Director of the Division of Local Government Services to deposit and account for such funds in a dedicated trust fund to be called "Municipal Open Space Trust Fund".

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey, that the approval of the Director of Local Government Services is hereby requested to place such revenue received by the Township in a specific trust fund and that said trust fund shall be considered a "Dedication by Rider" to the budget of the local unit per NJS 40A:4-39 for the sole purpose as stated above.

BE IT FURTHER RESOLVED, that two copies of this resolution be forwarded to the Director of Local Government Services for approval.

## **RESOLUTION 2006-74**

### **RESOLUTION REQUESTING APPROVAL OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO INCLUDE AN ITEM IN THE DEDICATED BY RIDER SECTION DURING THE YEAR 2006 AND SUBSEQUENT BUDGETS**

#### **Donated Funds for Police Expenditures**

WHEREAS N.J.S.A. 40A:4-39 provides for the dedication by rider of revenues anticipated during the year from certain sources, and of other items of like character when the revenue is not subject to reasonably accurate estimate in advance subject to the prior written consent of the Director, and

WHEREAS, the Township of Delanco, in the County of Burlington, State of New Jersey, will throughout the year collect funds for contributions towards Police expenditures and the revenue generated is proposed to be used for Police purposes within the Township, and

WHEREAS the amount of such revenue cannot be reasonably determined in advance,

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey, that the approval of the Director of Local Government Services is hereby requested to place such revenue received by the Township in a specific trust fund and that said trust fund shall be considered a "Dedication by Rider" to the budget of the local unit per NJS 40A:4-39 for the sole purpose as stated above.

BE IT FURTHER RESOLVED, that two copies of this resolution be forwarded to the Director of Local Government Services for approval.

## **RESOLUTION 2006-75**

### **AUTHORIZING ISSUANCE OF A RAFFLE LICENSE**

**WHEREAS**, the licensing laws of the Legalized Games of Chance Control Commission; specifically R.S.#5:8-25 provide that the Governing Body of any municipality may approve the issuance of Bingo or Raffles Licenses to qualified organizations who have first complied with all other rules of the Commission, and

**WHEREAS**, the Rotary Club of Beverly has applied for a Raffles License for an Off-Premise raffle to be held Tuesday, June 27, 2006 at 310 Fenimore Lane, Delanco Township, New Jersey, and has complied with all the requirements of the Commission in such application.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Delanco that application RA-01 is hereby approved; and the Township Clerk is authorized to issue license number RL-01 to the Rotary Club of Beverly for the date listed above and complete the necessary records as required and forward copies of same to the Legalized Games of Chance Control Commission.

**PAYMENT OF BILLS**

<u>ACCOUNT</u>	<u>AMOUNT</u>
GENERAL	\$ 95,230.07
PAYROLL	53,342.68
CAPITAL	29,036.99
HOUSING TRUST	695.43

**GENERAL ACCOUNT – APRIL 17, 2006**

22378	ARC FLEET SERVICES	75.00
22379	BURLINGTON COUNTY TIMES	655.00
22380	BURLCO MCPL COURT ADMIN ASSN	175.00
22381	NICHOLAS COSTA	300.00
22382	COMMERCE BANK	42,880.25
22383	CLC LOCKSMITHS	156.90
22384	ALFRED FAXON	500.00
22385	GRIFFIN SIGNS INC	72.00
22386	GALLS INC	988.89
22387	INVERSO & STEWART	17,800.00
22388	MGL FORMS SYSTEMS	208.90
22389	MATTHEW BENDER & CO INC	64.39
22390	LENORE MORAIS	50.00
22391	MILL RUN CLEARERS & TAILORS	153.00
22392	NJ STATE LEAGUE MUNICIPALITIES	25.00
22393	PEDRONI FUEL CO	2,396.77
22394	PETTY CASH-ADMINISTRATIVE	263.54
22395	PARKER MCCAY-ATTORNEYS AT LAW	5,268.12
22396	PJ CARRAFA INSPECTIONS	450.00
22397	RIVERSIDE NAPA AUTO PARTS	40.16
22398	RENWICK & ASSOCIATES	6,675.00
22399	SAFETY AUTO REPAIR	502.09
22400	SOUTH JERSEY SANITATION	9,907.44
22401	SHIPPS CONTRACTING CO	1,369.96
22402	TERMINIX INTERNATIONAL	110.00
22403	TREASURER, STATE OF NJ	2,033.00
22404	TRUEGREEN CHEMLAWN	330.00
22405	VERIZON WIRELESS	200.72

22406	W B MASON CO INC	286.68
22407	XTEL COMMUNICATIONS INC	1,291.56
<b>TOTAL</b>		<b>\$95,230.07</b>

**CURRENT**

22376	PAYROLL ACCOUNT	26,093.76
22377	PAYROLL ACCOUNT	27,248.92
<b>TOTAL</b>		<b>\$53,342.68</b>

**CAPITAL**

1476	EAGLE CONSTRUCTIONS SERV INC	19,072.59
1477	DOMENIC'S AUTO BODY & TOWING	964.40
<b>TOTAL</b>		<b>\$29,036.99</b>

**HOUSING**

119	PARKER MCCAY-ATTORNEYS AT LAW	695.43
<b>TOTAL</b>		<b>\$695.43</b>

**APPROVAL OF MINUTES 4/3/06**

**APPROVAL OF BUSINESS LICENSES**

2006-1, 2006-2, 2006-3, 2006-4, 2006-5, 2006-6, 2006-7, 2006-9, 2006-10, 2006-11, 2006-12, 2006-13, 2006-14, 2006-15, 2006-16, 2006-17, 2006-18, 2006-19, 2006-20, 2006-22, 2006-23, 2006-24, 2006-25, 2006-26, 2006-27, 2006-28, 2006-29 & 2006-30

**APPROVAL OF DEPARTMENT REPORTS**

**APPROVAL OF CONSENT AGENDA**

Motion by Joan Hinkle, seconded by Jackie DiCarlo to approve the consent agenda.

**Roll Call:** Devinney, yes; DiCarlo, yes; Hinkle, yes; Ouellette, yes; Fitzpatrick, yes

**MEETING OPEN TO THE PUBLIC**

Mayor Fitzpatrick opened the meeting to the public.

1. Marlene Jass, 4 McCay Way, thanked Mayor Fitzpatrick and the Township Committee for expediting and being proactive in setting the meeting date for Newton's Landing Homeowners Association, Delanco Township, and Pulte Homes.
2. Ralph McCullough, 308 Buttonwood Street, questioned when leaf collection would be finished. A discussion ensued. The Municipal Clerk will check with the Superintendent of Public Works for the correct date.

**MEETING CLOSED TO THE PUBLIC**

Since there were no further comments or questions from the public, Mayor Fitzpatrick closed the meeting to the public.

**DISCUSSION ITEMS:**

**1. PHASE II BURLINGTON AVE. STREETSCAPE PROJECT UPDATE**

Mayor Fitzpatrick reported that Phase II Burlington Avenue Streetscape Project plans have been completed. Mayor Fitzpatrick stated that the New Jersey DOT agreed to condense the project and they would still give Delanco Township the same funds to do one side of Burlington Avenue in total and partially on the other side. Mayor Fitzpatrick

commented that she will invite the residents in that area to the May 1, 2006 meeting to look at the plans for the project.

## **2. STREETSCAPE LIGHTING PROJECT UPDATE**

Mayor Fitzpatrick stated that she received an email that the lights are in and the lights should be installed within the next two weeks for the first phase of the project.

## **3. DEDICATION AND OPENING DAY – PENNINGTON PARK – APRIL 19<sup>TH</sup>**

Mayor Fitzpatrick announced that the Dedication and Opening Day for Pennington Park will be at 2:00PM on April 19, 2006 and encouraged everyone to attend.

## **CORRESPONDENCE –**

The Municipal Clerk, Mrs. Janice Lohr stated that she received:

- letter from NJ DEP awarding a \$4000 grant for the 2006 Clean Communities Grant

- letter from NJ DOT announcing that the DOT Grant Application for road improvements, sidewalks and curbs is due June 30, 2006

- email letter of resignation effective immediately from Steve Schofield from the Shade

Tree Commission

Motion by Jackie DiCarlo, seconded by Ed Devinney to accept Steve Schofield's letter of resignation from the Shade Tree Commission with regret.

**Roll Call:** Devinney, yes; DiCarlo, yes; Hinkle, yes; Ouellette, yes; Fitzpatrick, yes

Mayor Fitzpatrick read a letter she received from the Beverly City Police Department commending Sergeant Jesse DeSanto and Patrolman Adam Tilger for their essential collection of information and crowd control at the crime scene on Warren Street on April 4, 2006.

## **COMMENTS - DEPARTMENT HEADS**

Mayor Fitzpatrick commented that there were no Department Heads present.

## **COMMENTS – TOWNSHIP COMMITTEE**

**Fern Oullette –**

- attended EMT monthly meeting and met members – they discussed location for their squad

and that they are considering purchasing another emergency vehicle

**Jackie DiCarlo –**

- attended the Recreation Commission, Historical Advisory, JLUB and Library meetings

**Joan Hinkle –**

- contacted the American Legion regarding the services for the rededication of the monuments -

Monuments are presently being cleaned and should be at Gateway Park by May 28th – the

Legion is contacting the VFW, Korean War Vets and other Veteran groups to be represented at

the rededication

- meeting with the Principal at Walnut Street School because she is retiring – Walnut Street

School is having a mock election and the "elected officials" will take their place with the

Delanco Township Committee for a Social Studies project

**Ed Devinney** – Nothing to report

**Mayor Fitzpatrick** –

- attended sunrise services at Gateway Park – cleaned and planted flowers – encouraged more people to use the park
- announced that the Memorial Day Parade will be on Sunday, May 28, 2006 and will be re-routed (details to follow) – discussion followed regarding route, bridge and traffic pattern

John Rahenkamp announced that the Award Dinner date is June 6, 2006 in Newark, New Jersey.

Motion by Joan Hinkle, seconded by Jackie DiCarlo to adjourn the meeting.

**Roll Call:** Devinney, yes; DiCarlo, yes; Hinkle, yes; Ouellette, yes; Fitzpatrick, yes

Janice M. Lohr, RMC

Municipal Clerk

April 17, 2006