

TOWNSHIP COMMITTEE MEETING – JANUARY 23, 2006

7:30 PM MUNICIPAL BUILDING 770 COOPERTOWN ROAD, DELANCO NJ

ROLL CALL: Devinney, present; DiCarlo, present; Hinkle, present; Ouellette, present; Fitzpatrick, present

FLAG SALUTE

Mayor Fitzpatrick led the flag salute.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Sunshine Law in the following manner. Written notice has been mailed to the Burlington County Times and the Courier Post and published in the January 3, 2005 editions. Written notice has been posted on the official bulletin board of the Township of Delanco at least 48 hours prior to the meeting.

CONSENT AGENDA ITEMS:

("Consent Agenda items are considered to be routine and will be enacted with a single motion. Any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.")

Committeeman Fern Ouellette asked to have Ordinance 2006-1 removed from the consent agenda for discussion.

RESOLUTION 2006-33

SUPPORTING THE "BUCKLE UP SOUTH JERSEY" SEAT BELT INITIATIVE ENFORCEMENT GRANT – NOVEMBER 14-18, 2005

Whereas, The New Jersey Division of Highway Traffic Safety Region I consists of Atlantic, Burlington, Camden, Cape May Cumberland, Gloucester and Salem Counties; and

Whereas, the goal of the program is to increase the regional safety belt usage rate to 84%, which is the current statewide average; and

Whereas, more than 32,500 motor vehicle occupants in the United States were killed in traffic crashes in 2002 and in 2003 there were 7,313 motor vehicle fatalities in New Jersey and more than half of the motor vehicle occupants killed were not wearing a safety belt.

Whereas, safety belt use is especially important for teens and young adults as motor vehicle crashes are the leading cause of death for people age 15 to 34 in the United States.

Therefore, be is resolved that the Township Committee of the Township of Delanco declares it's Support for the *Buckle Up South Jersey* campaign from November 14-18, 2005

Be it Further Resolved, that the Township Committee hereby also supports the submission of a grant for reimbursement for enforcement costs under the project guidelines.

RESOLUTION 2006-34

2005 BUDGET RESERVE TRANSFERS

WHEREAS, there are certain 2005 budget appropriation reserves of the Township of

Delanco which are insufficient to meet the requirements of the Township affairs; and

WHEREAS, there are certain other budget appropriations where there are unexpended balances which will not be used for such; and

WHEREAS, N.J.S.40A:4-58 provides for the transfer from such accounts the unexpended balances to those accounts which are short.

NOW, THEREFORE, BE IT RESOLVED that the following transfers be made among the following accounts:

FROM:

Administration – OE	\$	233.49
Admin & Exec – S&W		83.25
Court – S&W		70.00
Police – OE		28.24
Mayor & Township Committee – OE		181.06
Tax Assessor – S&W		132.11
Tax Assessor – OE		374.90
Vehicle Maintenance – OE		1,837.04
Township Clerk – OE		426.61
Legal Services – OE		679.14
Engineering – OE		563.41
JLUB – S&W		124.07
JLUB – OE		942.78
Utilities – Water		465.11
Utilities – Gas & Diesel		<u>3,096.23</u>

Total \$ 9,237.44

TO:

Court – OE	\$	98.24
Streets & Road Maintenance – OE		388.12
Telephone – OE		616.69
Utilities – Gas & Electric		1,297.56
Landfill Costs		<u>6,836.83</u>

Total \$ 9,237.44

RESOLUTION 2006-35

APPOINTING A SUBSTITUTE FUND COMMISSIONER TO THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND AND MUNICIPAL EXCESS LIABILITY JIF

WHEREAS, the Township of Delanco is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as “BURLCOJIF”, and;

WHEREAS, it is the desire of the Township Committee to appoint a substitute Fund Commissioner to serve and attend JIF meetings in the event that the Township’s Fund Commissioner is not able to attend said meetings; and

WHEREAS, the Township Committee of the Township of Delanco recommends the appointment of Janice Lohr as Substitute Commissioner.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco that it does hereby appoint Janice Lohr as Substitute Commissioner for the BURLCOJIF for 2006.

RESOLUTION 2006-36

APPOINTING 2006 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM REPRESENTATIVE

WHEREAS, the Township Committee of the Township of Delanco desires to participate in the 2006 Community Development program; and

WHEREAS, the Township Committee of the Township of Delanco recommends the appointment of Steven Corcoran as the Township's representative for this program.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington and State of New Jersey that it does hereby appoint Steven Corcoran as the 2006 Community Development Block Grant representative for Delanco Township.

RESOLUTION 2006-37

AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS

WHEREAS, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies police, Emergency Medical Service, fire departments, fire companies or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to N.J.S.A. 40A: 14-26 and 40A: 14-156.1; and

WHEREAS, the President in Homeland Security Directive (HSPD- 5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, "The New Jersey Civilian Defense and Disaster Control Act" App.A9-33 et. seq, provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency, and

WHEREAS, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the "Fire Service Resource Emergency Deployment Act," N.J.A.C. 52:14E-11 et. seq., commonly referred to as the "Fire Service Resource Emergency Deployment Regulations" NJ.A.C. 5:75A et. seq., and

WHEREAS, it is deemed to be in the best interests of the residents of this municipality and/or fire district to enter into a mutual aid and assistance agreement with the County of Burlington and other municipalities including (but not limited to) municipal police, Emergency Medical Service or fire departments, volunteer fire companies or EMS organizations and/or fire districts to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Delanco, County of Burlington, and State of New Jersey as follows:

That the Township of Delanco is hereby authorized and directed to enter into the Burlington County Mutual Aid and Assistance Agreement Between Participating

Units, a copy of which is attached hereto and made part hereof, on the terms and conditions contained herein.

That the Mayor and Township Clerk of the Township of Delanco are hereby authorized and directed to execute said Mutual Aid and Assistance Agreement on behalf of the Township of Delanco.

Municipal Clerk is hereby authorized and directed to forthwith file a certified copy of this Resolution and an executed copy of the Agreement with the Burlington County Department of Public Safety Services, Office of Emergency Management. Said Office shall serve as the central repository and shall maintain a master listing of all Participating Units to the Mutual Aid and Assistance Agreement.

PAYMENT OF BILLS

<u>ACCOUNT</u>	<u>AMOUNT</u>
GENERAL	\$51,891.31
PAYROLL	96,045.94
CAPITAL	62,966.61
HOUSING TRUST	4,589.89

GENERAL ACCOUNT – JANUARY 23, 2006

22129	AMERICAN ASPHALT CO INC	75.00
22130	BURLINGTON COUNTY TIMES	689.92
22131	BURLCO POLICE CHIEFS ASSN	75.00
22132	BURLCO MCPL CLERKS ASSOCIATION	40.00
22133	THE BARCLAY GROUP	500.00
22134	CERTIFIED SPEEDOMETER SERV INC	136.00
22135	CLEAN RENTAL SERVICES INC	313.12
22136	COLORCRAFT SIGN CO	155.00
22137	COURIER POST	117.30
22138	CREATIVE TELECOMM SYSTEMS INC	111.00
22139	CINTAS CORP	125.10
22140	DOCUMENT CONCEPTS INC	194.72
22141	EDMUNDS & ASSOCIATES INC	7,455.00
22142	FITZGERALD & CO	332.50
22143	GLOUCESTER COUNTY POLICE ACAD	20.00
22144	HAGAN ROSSI FLORIST	100.00
22145	EDWARD G HORN	225.00
22146	KEMPTON FLAG	382.03
22147	LIBERTY PRESS OF SJ INC	144.00
22148	LAW ENFORCEMENT TRAINING	275.00
22149	MUNICIPAL CLERKS ASSN OF NJ	175.00
22150	JOHN MILLER	585.00
22151	MARCON ENGRAVING INC	99.85
22152	LENORE MORAIS	75.00
22153	NJ STATE ASSOC OF POLICE CHIEF	200.00
22154	NEW JERSEY MONTHLY	19.95
22155	NJ STATE LEAGUE MUNICIPALITIES	75.00
22156	NEXTEL COMMUNICATIONS	616.69
22157	OAKLAND FAMILY SHOE	600.00
22158	PEDRONI FUEL CO	5,963.87

22159	PSE&G	7,791.70
22160	MARIANNE PTASZENSKI	50.00
22161	PICS ON-LINE	375.00
22162	SOUTH JERSEY SANITATION	9,907.44
22163	SOUTH JERSEY POKICE CHIEFS ASN	100.00
22164	STAPLES INC	29.85
22165	SOUTH JERSEY ENERGY	1,297.56
22166	TREASURER COUNTY OF BURLINGTON	10,750.79
22167	MICHAEL W THOMPSON	585.00
22168	W B MASON CO INC	1,127.92
TOTAL		\$51,891.31

CAPITAL

1467	PSE&G	2,205.78
1468	EAGLE CONSTRUCTION SERV INC	35,860.83
1469	CLERK OF SUPERIOR COURT	24,900.00
TOTAL		\$62,966.61

CURRENT

22127	PAYROLL ACCOUNT	25,687.23
22128	PAYROLL ACCOUNT	31,589.77
TOTAL		\$57,277.00

HOUSING

114	T H P INC	3,120.51
115	PARKER MCCAY-ATTORNEYS AT LAW	1,469.38
TOTAL		\$4,589.89

APPROVAL OF DEPARTMENT REPORTS

APPROVAL OF MINUTES – 12/19/05 & 1/2/06

APPOINTMENTS:

Appointment of Marlene Jass and Michael Templeton to the River Route Advisory Committee for 2006.

Appointment of Joseph Busler to the Delanco Historical Preservation Advisory Board

APPROVAL OF CONSENT AGENDA

Motion by Joan Hinkle, seconded by Jackie DiCarlo to approve the consent agenda minus Ordinance 2006-1.

Roll Call: Devinney, yes; DiCarlo, yes; Hinkle, yes; Ouellette, yes; Fitzpatrick, yes

ORDINANCE 2006-1

AN ORDINANCE AMENDING CHAPTERS 295-4 AND 295-32 OF THE CODE OF THE TOWNSHIP OF DELANCO, COUNTY OF BURLINGTON, AND STATE OF NEW JERSEY

1ST READING BY TITLE ONLY AND SET PUBLIC HEARING DATE FOR FEBRUARY 6, 2006.

The Township Administrator, Mr. Steven Corcoran explained why and what they planned to do on Willow Street.

Motion by Ed Devinney, seconded by Fern Ouellette to set Ordinance 2006-1 for 1st reading by title only and set public hearing date for February 6, 2006.

Roll Call: Devinney, yes; DiCarlo, yes; Hinkle, yes; Ouellette, yes; Fitzpatrick, yes

DISCUSSION ITEMS:

1. PROPOSED ORDINANCE ADDRESSING "SEX OFFENDER RESIDENCY AND OTHER LIMITATIONS"

Mayor Fitzpatrick stated that the Township Committee has reviewed this ordinance and has several questions that they want to discuss with the Township Solicitor prior to making any decisions. Mayor Fitzpatrick said they will move this discussion item to the next agenda for the Township Committee meeting on February 6, 2006.

2. REQUEST FOR TAX RELIEF FOR CERTAIN COAH (AFFORDABLE HOUSING) UNITS IN DELANCO BY KENT PIPES

Mayor Fitzpatrick asked the Township Committee members for their comments.

1. Jackie DiCarlo – asked if this was a normal operating procedure in most Townships
2. Ed Devinney – stated that he did not like making special exceptions
3. Fern Ouellette – stated that he felt that the COAH program is set up to help people out but not to give them a free ride – felt that they should go to the state level for relief
4. Jackie DiCarlo – felt that the existing 40% tax relief received by COAH is sufficient
5. Joan Hinkle – read Mr. Pipes report and was concerned with the rental prices – felt that Mr. Pipes should not receive any more tax relief
6. Mayor Fitzpatrick – felt that the tax relief that exists should remain and no additional tax consideration should be given

Motion by Ed Devinney, seconded by Jackie DiCarlo to deny Mr. Pipes request for additional tax relief for certain COAH units in Delanco.

Roll Call: Devinney, yes; DiCarlo, yes; Hinkle, yes; Ouellette, yes; Fitzpatrick, yes

Mayor Fitzpatrick reported that the Township Committee received a request from Mr. Steve Schofield to fill the open position on the Shade Tree Commission.

Motion by Jackie DiCarlo, seconded by Joan Hinkle to appoint Mr. Steve Schofield to the Shade Tree Commission for a term of five years beginning January 1, 2006.

Roll Call: Devinney, yes; DiCarlo, yes; Hinkle, yes; Ouellette, yes; Fitzpatrick, yes

The Municipal Clerk, Mrs. Janice Lohr administered the oath of office to the Shade Tree Commission to Mr. Steve Schofield for the term of five years beginning January 1, 2006.

Mayor Fitzpatrick stated that the Township Committee received another request for an open position on the Sewerage Authority from Phil Jenkins for a five year term beginning on February 1, 2006

Motion by Ed Devinney, seconded by Jackie DiCarlo to appoint Phil Jenkins to the Sewerage Authority for a five year term beginning February, 1, 2006.

Roll Call: Devinney, yes; DiCarlo, yes; Hinkle, yes; Ouellette, yes; Fitzpatrick, yes

The Municipal Clerk, Mrs. Janice Lohr administered the oath of office to Joseph Busler to the Historical Preservation Advisory Board.

3. "READ ACROSS AMERICA"

Mayor Fitzpatrick stated that "Read Across America" day is March 2, 2006 and the Township Committee is endorsing this. Mayor Fitzpatrick stated that this will be published as a press release and a resolution will be adopted at the next Township Committee meeting. Mayor Fitzpatrick urged the Township Committee members to volunteer to read to the school groups.

MEETING OPEN TO THE PUBLIC

Mayor Fitzpatrick opened the meeting to the public.

1. Steve Schofield, 400 Burlington Avenue, reported that he spoke with Randy Johnson who said he had a scheduled meeting with the Township Administrator, Mr. Steven Corcoran to discuss the inspections. Mr. Corcoran stated that Mr. Johnson said that he was performing the Township inspections as required by the Township Ordinances with recommendations from the Washington Fire Company to update the fire codes. A discussion ensued.
2. Jack Hoefle, 44 Pennington Court, commented about the website. He stated that he sent an email requesting that the officials be changed for 2006. Mr. Hoefle said that the changes have been made, but they forgot to change the year. Mr. Hoefle expressed his concern for the inconsistency in the scheduled trash collection dates.
3. Ralph McCullough, 308 Buttonwood Street, commented that he received a violation letter from the Township stating that the shed on his property must be removed and he wanted to know why. A discussion ensued.
4. Steve Schofield, 400 Burlington Avenue, questioned the status of the website. The Municipal Clerk stated that the website is in the design phase and training is required. Committeeman Ed Devinney stated that he met with QSEND, the webmaster, and stated that the site should be up in the near future. A discussion ensued.

MEETING CLOSED TO THE PUBLIC

Since there were no further comments or questions from the public, Mayor Fitzpatrick closed the meeting to the public.

CORRESPONDENCE – Municipal Clerk – Mrs. Janice Lohr

- received a brochure from the US Census Bureau – Census 2010 indicating that they are starting to gear up for the 2010 Census
- received a letter from John Smith, Community Development Program Coordinator that there is a meeting, Thursday, January 26, 2006 at the Human Services Building and suggested that the Township be represented

Mayor Fitzpatrick reported that there is a seminar at BCIT on GIS on January 31, 2006.

Mayor Fitzpatrick stated that she received a letter from Judge Sweeney, the assignment judge. Judge Sweeney stated that misunderstandings exist regarding his role as assignment judge as it relates to the administration and oversight of the counties municipal courts. Judge Sweeney has scheduled Wednesday, February 22, 2006 at 3:00PM in his courtroom to discuss the common misunderstandings.

COMMENTS – TOWNSHIP ADMINISTRATOR – Mr. Steven Corcoran

- received a letter from Fire Chief Keith Mohrmann, regarding a safety issue on the 800 block of Rancocas Avenue
- reported the drastic difference in the Joint Insurance Fund percentages that has a direct result on our insurance costs due to improvement in safety training and reporting
- 2005 budget required our Tax Collector to hit a record of collection rates to meet the Township's objectives and Lynn Davis has achieved a 97% collection rate

COMMENTS – DEPARTMENT HEADS

Police Department - Lieutenant George Sacalis –

- 2006 JIF Member Specific Objectives are due on January 31, 2006

COMMENTS – TOWNSHIP COMMITTEE

Fern Ouellette - Nothing to report

Jackie DiCarlo –

- recognize Joseph Busler for applying and getting appointed to the Historical Advisory Board
- announced the Library will have their Spring Tea on April 1, 2006 with a theme they named the Spring Foolery Tea
- Pearson School is having a ladies night out – call the school or PTO for date
- Burlington County Library Board is installing a wireless access system in the Pearson School Library that will be available in February 2006

Ed Devinney –

- signed up for a few seminars (one JIF seminar for elected officials which will save the Township money on the Township liability insurance)
- working on the Township website

Joan Hinkle –

- The Sewerage Authority passed a resolution and adopted a five year capital improvement plan running from 2006 to 2010 allocating \$100,000 a year to keep things in good shape

Mayor Fitzpatrick –

- announced that Beverly is having a counsel meeting on January 24, 2006 to honor Bob Lowden and Michele Adams for their years of dedicated service to Beverly City
- attended the school board meeting last Wednesday and they honored students of the month and mentioned that Christa Ouellette received the Student of the Month for Responsibility
- announced that the school board is \$800,000 under budget and they hope to do some improvements that are on their wish list
- commented that the Green Acres Grant will be discussed at the February 6, 2006 meeting

Mayor Fitzpatrick recognized that Mike Templeton entered the meeting and advised him that he had been appointed to the River Route Advisory Committee.

Ralph McCullough thanked the Township and the Police Department for the good job they did in the last snowstorm.

Motion by Joan Hinkle, seconded by Jackie DiCarlo to adjourn the meeting.

Roll Call: Devinney, yes; DiCarlo, yes; Hinkle, yes; Hinkle, yes; Ouellette, yes; Fitzpatrick, yes

Janice M. Lohr, RMC
Municipal Clerk
January 23, 2006