

TOWNSHIP COMMITTEE MEETING – MAY 1, 2006

7:30 PM MUNICIPAL BUILDING 770 COOPERTOWN ROAD, DELANCO NJ

ROLL CALL: Devinney, present; DiCarlo, present; Hinkle, present; Ouellette, present; Fitzpatrick, present

Also Present: Twp. Administrator, Mr. Steven Corcoran; Twp. Engineer, Kathy Elliott; Twp. Solicitor, Mr. Douglas Heinold; Municipal Clerk, Mrs. Janice Lohr; Deputy Municipal Clerk, Karen Zimmermann; Supt. of Public Works, Mr. John Fenimore; Chief of Police, Chief Parsons

FLAG SALUTE

Mayor Fitzpatrick led the flag salute.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Sunshine Law in the following manner. Written notice has been mailed to the Burlington County Times and the Courier Post and published in the January 3, 2006 editions. Written notice has been posted on the official bulletin board of the Township of Delanco at least 48 hours prior to the meeting.

CONSENT AGENDA ITEMS:

(“Consent Agenda items are considered to be routine and will be enacted with a single motion. Any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.”)

RESOLUTION 2006-77

AUTHORIZING THE AWARD OF NON-COMPETITIVE AND OPEN CONTRACT FOR ENGINEERING SERVICES

WHEREAS, the Township Committee of the Township of Delanco has a need to acquire engineering services as a non-competitive and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate for improvements to Perkins Lane under a NJDOT Municipal Aid Grant; and,

WHEREAS, the Township Committee has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended at times as approved by this governing body; and

WHEREAS, Birdsall Engineering has submitted a proposal dated April 11, 2006 indicating they will provide the engineering services for \$25,200; and

WHEREAS, Birdsall Engineering has completed and submitted a Business Entity Disclosure Certification which certifies that Birdsall Engineering has not made any reportable contributions to a political or candidate committee in the Township of Delanco with the elected officials in the previous one year, and that the contract will prohibit Taylor Design Group from making any reportable contributions through the term of the contract, and

WHEREAS, funds are available for this purpose.

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Delanco authorizes the Mayor or Deputy Mayor to enter into a contract with Birdsall Engineering as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of said action shall be published in the Burlington County Times as required by law.

RESOLUTION 2006-78

AUTHORIZING EXECUTION OF ACCESS ROAD RELOCATION AGREEMENT RELATING TO PENNINGTON PARK PROJECT

WHEREAS, the Township is acquiring a portion of Block 2100, Lots 12 and 13 from the County of Burlington for open space with the intention of eventually developing same for active recreation fields (hereinafter the “Park”); and

WHEREAS, the Silvas are the owners of Block 2100, Lot 14, which has an existing access road across a portion of the Park; and

WHEREAS, the Township desires to relocate the access in order to better utilize the Park area, and in pursuit of same is filing an application with Green Acres to permit the “diversion” of existing areas of the Park for a new access route; and

WHEREAS, it is the Township’s intent and desire to provide this new access route to the Silvas in exchange for allowing the existing access road to be dedicated to park use and developed as part of the overall recreation plan; and

WHEREAS, the Township has negotiated an “Access Road Relocation Agreement” with the Silvas, which is attached hereto and incorporated herein by reference.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey that the Mayor and Township Clerk are hereby authorized to execute the Access Road Relocation Agreement in a form substantially similar to the form attached hereto, and further that the Township Engineer and Township Attorney are authorized and directed to prepare any documents and plans that may be required to effectuate the terms of this Agreement.

PAYMENT OF BILLS

<u>ACCOUNT</u>	<u>AMOUNT</u>
GENERAL	\$768,589.63
PAYROLL	69,946.33
CAPITAL	1,041.64
TRUST	8,454.72

GENERAL ACCOUNT – MAY 1, 2006

22410	TREASURER STATE OF NJ	178.00
22411	ARCH WIRELESS	22.55
22412	BURLINGTON COUNTY TREASURER	322,381.46
22413	BURLINGTON COUNTY BICYCLE CTR	899.99
22414	BELMONT & CRYSTAL SPRINGS	31.32
22415	COMCAST	155.00
22416	DELANCO TWP BOARD OF EDUCATION	359,711.00
22417	DELANCO FIRE COMMISSIONERS	17,666.67
22418	DELANCO PUBLIC LIBRARY ASSOC	2,958.67
22419	ELECTRONIC SECURITY CORP	703.30
22420	EIC INSPECTION AGENCY CORP	3,504.18

22421	JOHN FENIMORE	42.00
22422	FITZGERALD & CO	29.99
22423	FORCE FABRICATIONS	100.00
22424	GENERAL CODE PUBLISHERS	495.00
22425	GRAND HOTEL	144.00
22426	GE CAOUTAK	414.00
22427	EDWARD G HORN	44.00
22428	JANICE M LOHR	1,120.50
22429	LOWTHERS SMALL ENGINE INC	31.90
22430	JOHN MILLER	1,362.50
22431	MICHELMAN & BRICKER PC	433.09
22432	LENORE MORAIS	100.00
22433	NJ AMERICAN WATER CO	8.01
22434	NJ STATE HEALTH BENEFIT PROG	28,288.31
22435	OAKWOOD UNIFORM & EQUIP INC	19.61
22436	EDMUND T PARSONS	1,000.00
22437	PEDRONI FUEL CO	2,752.75
22438	PHILADELPHIA TURF CO	2,028.44
22439	PITNEY BOWES	168.00
22440	PSE&G	1,601.77
22441	PAYROLL ACCOUNT	5,296.50
22442	PUBLIC WORKS ASSOC OF NJ	100.00
22443	SHIPPS CONTRACTING CO	44.30
22444	STEWART BUSINESS SYSTEMS	441.90
22445	TREASURER COUNTY OF BURLINGTON	10,836.58
22446	TREASURER STATE OF NJ	178.00
22447	TRUEGREEN CHEMLAWN	250.00
22448	MICHAEL W THOMPSON	1,362.50
22449	U S S CAR WASH	600.00
22450	VERIZON	156.54
22451	ROBERT T WINZINGER INC	565.00
22452	W B MASON CO INC	540.30
TOTAL		\$768,589.63

CAPITAL

1478	FIRST MOBILE TECHNOLOGIES	1,041.64
TOTAL		\$1,041.64

TRUST

1798	DELANCO TWP CURRENT FUND	18.72
1799	BIRDSALL ENGINEERING INC	6,905.00
1800	DILWORTH PAXSON LLP	630.50
1801	TAYLOR DESIGN GROUP INC	900.50
TOTAL		\$8,454.72

APPROVAL OF CONSENT AGENDA

Motion by Joan Hinkle, seconded by Jackie DiCarlo to approve the consent agenda.

Roll Call: Devinney, yes; DiCarlo, yes; Hinkle, yes; Ouellette, yes; Fitzpatrick, yes

MEETING OPEN TO THE PUBLIC

1. Marlene Jass, 4 McCay Way, stated that the Newton's Landing HOA is having problems with the Alliance trailers. There is mud and water surrounding the trailers and they are concerned that it may present a mosquito problem. Ms. Jass asked the Township to move forward and help them to resolve this problem. The Township Solicitor, Mr. Douglas Heinold agreed to have the Township Engineer generate a follow-up letter with the concerns expressed to the governing body about the issues informing Alliance to address them as soon as possible or give them a deadline.
2. Joe Holland, 73 Shipp's Way, reiterated what Marlene Jass stated and expressed his concern that the issues created an environmental problem too. Mr. Holland reported that there was a pot hole on Newton's Landing Boulevard that should be repaired. The Superintendent of Public Works stated that he would repair the pot hole.
3. Jean Mastalesz, 97 Shipp's Way, questioned whether the Township is requiring developers to provide as built plans.
4. Jack Hoefle, 44 Pennington Court, questioned the right of way along Newton's Landing Boulevard. Mr. Hoefle is concerned about who is responsible for the irrigation along the right of way. The Township Solicitor stated that the right of way is the homeowner's responsibility. Mr. Heinold stated that their Homeowner's Association documents may indicate something else.

MEETING CLOSED TO THE PUBLIC

Since there were no further comments or questions from the public, Mayor Fitzpatrick closed the meeting to the public.

DISCUSSION ITEMS:

1. PROPOSED ORDINANCE TO INCREASE MAXIMUM PENALTY FINES TO \$2,000

The Township Administrator, Mr. Steven Corcoran, commented that the Township Solicitor, Mr. Heinold, informed him that there has been a change in State laws that allow an increase in maximum fines from \$1250 to \$2000. A discussion ensued. The Municipal Clerk, Mrs. Janice Lohr, will put this proposed ordinance on the agenda for first reading at the next Township Committee meeting on May 15, 2006.

2. "MANSION UPDATE"

The Township Administrator, Mr. Steven Corcoran, reported that he has been working on the plan and asked the Township Solicitor, Mr. Douglas Heinold for a synopsis and overview of what the timetables are for the Mansion. Mr. Heinold commented on the process for narrowing down the possibilities for the Mansion.

3. NJDOT FY 2007 MUNICIPAL AID GRANT PROGRAM

The Municipal Clerk, Mrs. Janice Lohr, stated that this is a DOT Grant Program and the applications are due June 30, 2006. The DOT Grant is used to do street improvements on streets that meet certain qualifications. The Superintendent of Public Works, Mr. John Fenimore suggested the following streets: Richards Avenue, Edwards Avenue, Second Street between Edgewood and Center Streets. The Township Engineer, Kathy Elliott, stated that they typically submit up to three applications for their consideration.

CORRESPONDENCE – Mrs. Janice Lohr

- received letter from Reverend Steven Elliott at the Dobbins Memorial United Methodist Church to the Township Committee and Mayor Fitzpatrick thanking them for allowing the use of Gateway Park for their Easter sunrise service – thanked Mayor Fitzpatrick for cleaning the Gazebo, hanging plants and planting flowers

COMMENTS – PROFESSIONALS

Township Solicitor – Mr. Douglas Heinold – nothing to report

Township Engineer – Kathy Elliott –

- revised plans and specifications have been submitted to the DOT which reflect the reduced scope of work previously discussed regarding the Burlington Avenue Phase II Streetscape Project – concrete improvements on Willow Street are still in construction documents – scheduled to advertise the project on May 19, 2006 and receiving bids on June 9, 2006 and award a contract at the Township Committee meeting on June 19, 2006 (requested an extension to award contract by August 20th but feels they will meet the deadline)
- Pine Street Community Development Block Grant Project (plans and specifications are in the process of being prepared – would like to advertise bid within six weeks – would like to take a walk through prior so everyone is on board with the improvements (new curb and sidewalk)
- Green Acres applications were submitted for the acquisition and development projects
- Developer monthly meetings:
 - met with Alliance today (May 1st) to get them moving along with their construction
 - scheduled meeting with Pulte Homes on May 2nd to review the punch list items

Mayor Fitzpatrick welcomed Kathy Elliott from Birdsall Engineering as the Township Engineer replacing Jay Kruse.

COMMENTS – TOWNSHIP ADMINISTRATOR - Mr. Steven Corcoran

- announced that the Tax Collector, Lynn Davis had an operation and everything is going well for her
- May 2, 2006 @ 8:30AM Jevic will deliver the Emergency Services vehicle that they restored
- computer proposal for items that are not completed in the new Municipal Building – servers need to be enclosed and mounted in secure cabinet – make room for new server for emails
- Green Acres application was sent and received and they feel it will be successful
- had Municipal Court Audit by the County and it was well done
- had discussion with Marlene Jass about the Memorial Day Parade and they need direction from the Township Committee regarding Burlington Avenue and the Riverside Bridge – a discussion ensued regarding the route – need ordinance to close bridge and also need to post no parking signs on both sides of Burlington Avenue, Rancocas Avenue, Buttonwood Street and Franklin Street – Mayor Fitzpatrick will work with Chief Parsons on these arrangements
- AFLAC has talked to the Township about disability and supplemental health insurance to be paid by the employees through payroll deduction (at not cost to the Township)

COMMENTS – DEPARTMENT HEADS

Chief of Police – Chief Parsons

- received letter from director Mike Morton regarding the assistance of two officers; Sergeant Jesse DeSanto and Patrolman Adam Tilger at the fatal accident in Beverly on April 4, 2006 – assisted with traffic control and gathering of information
- had a couple requests from residents for stop sign on Vine Street and Ash Streets
- received complaints about dirt bikes on Hawk Island – asked for help from residents to let Police Department know who these people are
- received bike from VFW in Delran to patrol Newton's Landing and Pennington Park
- received request from Holly Street resident for no parking sign
- sent a few officers to County for seminar on gangs
- received keys for Pennington Park
- will ask Domenic's to paint the inside of the Emergency Services vehicle
- announced that Detective Gary Pippin will be leaving as of June 1, 2006

Mayor Fitzpatrick announced that the Township Committee presented a certificate of appreciation to the VFW when they attended the Awards presentation for the contribution they made to the Police Department.

Superintendent of Public Works – Mr. John Fenimore

- announced that leaf pick-up is over until the fall
- brush pick-up (residents are mixing brush with leaves which makes it difficult to do the job)
- bulldozed area behind 7-11
- installed dog waste signs up at Rivers Edge and someone plowed them down
- back order on recycling buckets – Mayor Fitzpatrick asked about the bucket lids and their availability
- reported doing a lot of repairs on the trucks and equipment – John's pickup failed inspection because of the tires (he has less than 26,000 miles on it)

Municipal Clerk – Mrs. Janice Lohr –

- reported that the State ADA Handicap Compliance Task Force inspected the polling areas and that we fared well

COMMENTS – TOWNSHIP COMMITTEE

Fern Ouellette – Nothing to report

Jackie DiCarlo –

- attended Pennington Park ribbon cutting ceremony
- meeting with the subcommittee for the JLUB and interviewing Engineering firms and attorneys
- attended Jack Towell's EMT award dinner at the VFW in Riverside

Joan Hinkle -

- expressed her concern with the monuments being ready for the Memorial Day Parade - John Fenimore suggested that the Township Committee members look at the placement of the monuments and confirm where they should go – Mr. Corcoran suggested that the monument company put the monuments in place
- attended the VFW Community Service Awards Dinner and talked to the VFW and the American Legion and they will be attending the dedication of the monuments at Gateway Park – commented that the Service Awards was a nice affair; not only did Mr. Towell receive the EMT of the year award, but awards were given to teachers and others
- attended Pennington Park opening

- thanked the Police Department for allowing people to park for the Women's Club Fashion Show at the Mansion

Ed Devinney –

- attended the VFW Annual Community Awards Dinner and thought it was a good idea to get together with other districts
- attended the Pennington Park opening which he believes will be a great opportunity for Delanco

Mayor Fitzpatrick –

- attended the Pennington Park Cutting Ribbon ceremony and greeted everyone as Mayor of Delanco and cut the ribbon – encouraged everyone to visit the park
- attended the VFW Award Presentation and announced that there was another Delanco resident (Kevin Gammage) who was recognized as the Junior ROTC cadet officer and received an award
- announced that the National Day of Prayer is Thursday, May 4, 2006 and there will be a service at 6:30PM at Gateway Park
- liked the preliminary placement of the monuments but is concerned about the lighting – John Fenimore will take care of the lighting and provide Mayor Fitzpatrick with a new key for the lighting
- questioned the Township Administrator regarding the Lippincott property – Mr. Corcoran contacted the Bridge Commission who has given it to an engineering company who will be doing the work for us – Mayor Fitzpatrick reported that the Lippincott property will be demolished and hoped to do a resurfacing on the property for parking

Committeewoman Jackie DiCarlo questioned the street lighting. Mayor Fitzpatrick stated that on April 8th she received an email that it would be done in two weeks. Mayor Fitzpatrick announced that the Women's Club will be donating banners for the street lights on Burlington Avenue.

John Rahenkamp, 1700 Second Street, commented:

- on the Green Acres application, the state is working with a \$20 million dollar budget and feels there is not going to be much money to go around
- owner of commercial parcel that Alliance is using and has no trouble in telling them to clean up the trailers and surrounding area
- has looked for as builds for Mansion and has not been able to find them – Mr. Corcoran stated that he has them on disc and will supply Mr. Rahenkamp with the disc

Mayor Fitzpatrick announced the Second Annual Art Exhibit will be at the Library from May 23- May 26, 2006 and a reception on May 23, 2006 from 6:00 to 8:00PM.

Motion by Joan Hinkle, seconded by Jackie DiCarlo to adjourn the meeting.

Roll Call: Devinney, yes; DiCarlo, yes; Hinkle, yes; Ouellette, yes; Fitzpatrick, yes

Janice M. Lohr, RMC
Municipal Clerk
May 1, 2006