

**REORGANIZATION MEETING OF THE  
DELANCO TOWNSHIP COMMITTEE**

**JANUARY 4, 2010 - 7:00 P.M.**

**Delanco Township Municipal Building, 770 Coopertown Road, Delanco, NJ 08075**

**MEETING CALLED TO ORDER BY THE MUNICIPAL CLERK**

The meeting was called to order by the Municipal Clerk, Mrs. Janice Lohr.

**SUNSHINE STATEMENT:**

Please be advised that proper notice of this meeting has been given in compliance with the Sunshine Law in the following manner. Written notice has been mailed to the Burlington County Times and the Courier Post and published in the December 21, 2009 editions. Written notice has been posted on the official bulletin board of the Township of Delanco at least 48 hours prior to the meeting.

**FLAG SALUTE**

The Municipal Clerk, Mrs. Janice Lohr led the flag salute.

**INVOCATION – Rev. Steven Elliott**

**CERTIFICATE OF ELECTION** of Thomas Lord and Michael Templeton to the Delanco Township Committee.

**OATH OF OFFICE** administered to Mr. Lord by Freeholder Joseph Donnelly

**OATH OF OFFICE** administered to Mr. Templeton by Congressman John Adler

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**APPOINTMENTS**

**MAYOR**

Motion by Marlene Jass, seconded by Mike Templeton that Kate Fitzpatrick be appointed Mayor of Delanco Township for 2010.

**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, yes; Fitzpatrick, yes

**OATH OF OFFICE** administered to Mayor Kate Fitzpatrick by Freeholder Joseph Donnelly

**MUNICIPAL CLERK TURNS MEETING OVER TO MAYOR FITZPATRICK**

The Municipal Clerk, Mrs. Janice Lohr turned the meeting over to Mayor Fitzpatrick.

**MAYOR'S WELCOME**

Mayor Fitzpatrick welcomed everyone present this evening. Mayor Fitzpatrick recognized all former Mayors of Delanco Township that were present. Mayor Fitzpatrick thanked the Township Committee and residents of Delanco for affording her the opportunity to continue as the Mayor this year. Ms. Fitzpatrick stated that it is a privilege and honor to represent the Township as the Mayor and she enjoys the work she does.

**DEPUTY MAYOR**

Motion by Marlene Jass, seconded by Thom Lord that Joan Hinkle be appointed Deputy Mayor of Delanco Township for 2010.

**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, yes; Fitzpatrick, yes

**Liaison to Administration, Financial, Personnel and Professional Staff, Fire Company/Emergency Squad (January-June) Board of Education (July to December), Senior Citizens and Open Space/Pennington Park**

Motion by Marlene Jass, seconded by Mike Templeton that Kate Fitzpatrick be Liaison for the groups as listed for 2010.

**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, yes; Fitzpatrick, yes

**Liaison to Sewerage Authority, Shade Tree Commission, Zoning/Code Enforcement Officer & Burlco Freeholders**

Motion by Marlene Jass, seconded by Thom Lord that Joan Hinkle be appointed as Township Committee Liaison for the groups as listed for 2010.

**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, yes; Fitzpatrick, yes

**Liaison to Construction Code Official, Environmental Advisory Board, Animal Control and Municipal Court**

Motion by Thom Lord, seconded by Marlene Jass that Mike Templeton be appointed as the Township Committee Liaison to the groups as listed for 2010.

**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, yes; Fitzpatrick, yes

**Liaison to Shared Services/River Route Committee, Economic Development, Historic Preservation Advisory Board, Planning Board and Open Space/Dunes**

Motion by Mike Templeton, seconded by Thom Lord that Marlene Jass be appointed as Township Committee Liaison for the groups as listed for 2010.

**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, yes; Fitzpatrick, yes

**Liaison to Fire Company/Emergency Squad (July-December), Board of Education (January-June), Libraries, Recreation Commission/DYSA and Grants Initiative**

Motion by Marlene Jass, seconded by Mike Templeton that Thom Lord be appointed as the Township Committee Liaison to the groups as listed for 2010.

**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, yes; Fitzpatrick, yes

**LOCAL BOARD OF HEALTH**

Motion by Marlene Jass, seconded by Mike Templeton that Kate Fitzpatrick, Joan Hinkle, Michael Templeton Marlene Jass and Thom Lord be appointed to the Local Board of Health for 2010.

**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, yes; Fitzpatrick, yes

**CONSENT AGENDA ITEMS:**

(“Consent Agenda items are considered to be routine and will be enacted with a single motion. Any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.”)

**\*\*\*CONSENT AGENDA FOR RESOLUTIONS 2010-1 THROUGH 2010-21 \*\*\***

**RESOLUTION 2010-1  
RESOLUTION DESIGNATING OFFICIAL NEWSPAPER FOR LOCAL  
PUBLICATION FOR THE TOWNSHIP OF DELANCO**

BE IT RESOLVED by the Township Committee of the Township of Delanco in the County of Burlington and State of New Jersey that:

Section 1. The Burlington County Times, a local newspaper published in the Township of Willingboro, in the County of Burlington, and State of New Jersey, and circulating in the Township of Delanco, be and is hereby designated as the official newspaper for the publication of legal notices, ordinances, resolutions, audits or notices of any kind.

**RESOLUTION 2010-2  
REQUIRING ADVANCE WRITTEN NOTICE OF ALL MEETINGS OF THE  
TOWNSHIP OF DELANCO**

WHEREAS, the Open Public Meetings Act requires that advance written notice of all meetings of the Township Committee be posted in one public place designated by the Township Committee and mailed, telephoned, telegraphed or hand delivered to two newspapers designated by Resolution and mailed to all persons requesting a copy of same.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, and State of New Jersey, that:

Section 1. All advance written notices of the Township Committee meetings shall be posted by the Township Clerk on the bulletin board located in the Municipal Building.

Section 2. All advance written notices of the Township Committee meetings shall be given to the following two newspapers:

Burlington County Times  
Courier-Post

Section 3. All advance written notices of the Township Committee meetings throughout the year shall be mailed to all persons requesting a copy of the same.

Section 4. The schedule of regular official Township Committee Meetings and regular official Township Committee work Sessions for the period from and after this reorganization meeting until the next reorganization meeting in January 2011 shall be in accordance with the notice annexed hereto, designating the dates, times and places of such meetings, which is incorporated within this resolution by reference.

**RESOLUTION 2010-3  
ESTABLISHING THE REGULAR MEETING DATES OF THE TOWNSHIP OF  
DELANCO**

BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey that the regular monthly meeting of the Township Committee shall be held on the first Monday of each month with the exception of January, June, July, September and November the meetings shall be held on the second Monday of the month. All meetings shall take place at the Delanco Township Municipal Building in said Township at 7:30 P.M.

BE IT FURTHER RESOLVED that the Township Clerk be and is hereby directed to prepare the minutes of each meeting of the Township Committee and present a copy

thereof to each member of the Township Committee.

BE IT FURTHER RESOLVED that the Township Clerk shall post on the bulletin board the Municipal Building a copy of the minutes of each meeting.

**RESOLUTION 2010-4**

**ESTABLISHING PUBLIC OFFICIALS' BONDS FOR 2010**

WHEREAS, N.J.S.A. 40A:5-34 requires every officer or employee who by virtue of his office or position is entrusted with the receipt, custody, or expenditure of money of funds of the Local unit be bonded prior to entering upon the duties of the office, and

WHEREAS, the governing body shall be given the responsibility of determining such form and such sum and with such surety as the governing body of the Local unit shall, by resolution direct.

BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, and State of New Jersey, that the bonds of the following officials be in effect for the year 2009:

Township Collector of Taxes	\$90,000
Judge of the Municipal Court	2,000
Township Clerk, Policemen, etc. (Blanket Bond)	25,000
Court Violations Clerk/Administrator	23,000
Chief Financial Officer	10,000

**RESOLUTION 2010-5**

**ADOPTING CASH MANAGEMENT PLAN**

WHEREAS, N.J.S.A. 40A:5-14 requires that each local unit to annually adopt a cash management plan;

WHEREAS, it is desired by the Governing Body to comply with said statute;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Delanco, County of Burlington, that the attached cash management plan for the year ending December 31, 2010 be approved.

**RESOLUTION 2010-6**

**AUTHORIZING SIGNATURES ON TOWNSHIP CHECKS**

BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, and State of New Jersey that the following officials are hereby authorized to sign checks or withdrawal slips where a combination of three principal signatures are required:

AND MAYOR OR DEPUTY MAYOR  
AND TOWNSHIP ADMINISTRATOR OR TOWNSHIP CLERK  
AND CHIEF FINANCIAL OFFICER OR DEPUTY TREASURER

BE IT FURTHER RESOLVED, that signature cards with the signatures of the persons authorized to sign be forwarded to all Township Depositories.

**RESOLUTION 2010-7**

**AUTHORIZING INVESTMENT OF IDLE FUNDS AND FUND TRANSFERS**

WHEREAS, it is desirable that idle funds of the Township of Delanco be invested in legal investment vehicles at all times, and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purposes of effecting investments,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey, that it does hereby authorize the Chief Financial Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution, and

BE IT FURTHER RESOLVED, that the above named Chief Financial Officer is hereby authorized to transfer funds by wire solely for the purposes and subject to all pertinent regulations:

1. To or from Township checking or savings accounts to other Township accounts.

2. To or from Township checking or saving accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Township of Delanco.

**RESOLUTION 2010-8**

**ESTABLISHING INTEREST RATES FOR DELINQUENT TAXES WITHIN THE TOWNSHIP OF DELANCO**

BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey that:

Section 1. In accordance with the revised statutes of the State of New Jersey 54:4-67, the rate of interest charged for non-payment of taxes and assessments after the date they would become due (with a ten (10) day grace period) is hereby fixed at 8% except where the total taxes and assessments, singularly or jointly, amount to the sum of \$1,500.00, or in excess thereof, the interest rate shall be 18%. If an unpaid balance of \$10,000 or more remains at year end, an additional 6% penalty is attached.

BE IT FURTHER RESOLVED that a signed copy of this Resolution be filed with the Township Tax Collector, Chief Financial Officer, and Township Auditor.

**RESOLUTION 2010-9**

**AUTHORIZING THE FORGIVENESS OF INTEREST ON TAX PAYMENTS PAID WITHIN TEN (10) DAYS OF THE DATE DUE**

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey, that for any taxes paid on or within ten (10) days after the date in any quarter that they fall due, the Tax Collector for the Township shall waive the collection of interest on the payment received provided as above, interest shall be charged from the initial date when said payment was due.

BE IT FURTHER RESOLVED that a copy of this signed and adopted resolution be filed with the Chief Financial Officer, Township Tax Collector, and Township Auditor.

**RESOLUTION 2010-10**

**AUTHORIZING THE ASSESSOR TO FILE WITH THE BURLINGTON COUNTY BOARD OF TAXATION SUCH APPEALS AS MAY BE NECESSARY TO MAINTAIN ACCURACY AND EQUALITY IN THE ASSESSMENT LIST OF THE TOWNSHIP OF DELANCO**

WHEREAS, statutory provision is made for review and correction of errors prior to certification of an assessment list, and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of the tax rate, and

WHEREAS, changes in property ownership at times necessitates adjustment in the veteran's and/or senior citizens' deductions allowed on the assessment list, and

WHEREAS, responsibility for maintenance and correction of the assessment rests with the local assessor subject to laws and regulations,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco that the Assessor, fulfilling duties and requirements of his office, be authorized to file with the Burlington County Board of Taxation such appeals as may be necessary to maintain accuracy and equality in the assessment list of the Township of Delanco.

BE IT FURTHER RESOLVED, that the Assessor is hereby authorized to execute Stipulations of Settlement on behalf of the Municipality.

BE IT FURTHER RESOLVED that a certified copy of this resolution accompany any appeal filed by the Assessor with the Burlington County Board of Taxation.

**RESOLUTION 2010-11  
APPOINTING ROBERT PRISCO AS MUNICIPAL PUBLIC DEFENDER FOR  
2010**

BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey that Robert Prisco be appointed as Municipal Public Defender for the Township of Delanco for the year 2010.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Delanco Municipal Court Judge and Municipal Court Administrator.

**RESOLUTION 2010-12  
ADOPTING TEMPORARY BUDGET**

WHEREAS, N.J.S 40:4-19 provides that, where any contract, commitments, or payments are to be made prior to the adoption of the budget of any fiscal year, temporary budget appropriations may be made for the purposes and amounts required in the manner and time provided, and

WHEREAS, the date of this resolution is prior to January 31, 2010; and

WHEREAS, 26.25% of the total appropriations in the 2009 budget, exclusive of any appropriation made for debt service, capital improvement fund, and reserve for uncollected taxes in said 2009 budget is the sum of \$1,022,461.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, that the following temporary appropriations, be made, and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

OPERATIONS	2010
INSIDE CAP:	
General Administration	
Salaries and Wages	\$ 42,000
Other Expenses	10,000
Mayor and Council	
Salaries and Wages	6,000

Other Expenses	2,000
Township Clerk	
Salaries & Wages	20,100
Other expenses	5,500
Financial Administration:	
Salaries and Wages	7,700
Other Expenses	1,900
Audit Services	
Other Expenses	6,500
Computerized Data Processing	
Other Expenses	5,357
Collection of Taxes:	
Salaries and Wages	7,000
Other Expenses	1,600
Assessment of Taxes	
Salaries and Wages	5,000
Other Expenses	2,000
Legal Services and Costs:	
Other Expenses	50,000
Engineering Services	
Other Expenses	15,000
Economic Development	
Other Expenses	100
Joint Land Use Board:	
Salaries and Wages	8,000
Other Expenses	5,000
Insurance:	
Liability Insurance	44,500
Workers Compensation	56,000
Employees Group Insurance	62,000
Police:	
Salaries and Wages	280,500
Other Expenses	25,000
Township Prosecutor:	
Salaries and Wages	3,150
Streets and Road Maintenance:	
Salaries and Wages	76,000
Other Expenses	12,500
Shade Tree Commission:	
Salaries and Wages	350
Other Expenses	3,000
Solid Waste Collection	
Other Expenses	59,885
Public Building and Grounds:	
Salaries and Wages	2,000
Other Expenses	3,000
Vehicle Maintenance	
Other Expenses	9,500

Animal Control	
Other expenses	2,500
Registrar of Vital Statistics	
Salaries and Wages	250
Other Expenses	350
Board of Recreation	
Salaries and Wages	500
Other Expenses	7,000
Accumulated Sick Leave Compensation	
Salaries and Wages	5,000
Celebration of Public Events, Anniversary, or Holiday:	
Other Expenses	1,500
Utility Expenses and Bulk Purchases	
Electricity	37,400
Street Lighting:	25,000
Telephone	9,405
Water	1,309
Telecommunications	6,000
Sewerage Disposal Costs	200
Gasoline	8,755
Landfill and Solid Waste Disposal Costs	
Landfill Fees	40,000
Other Code Enforcement Functions	
Other Expenses	1,500
Statutory Expenditures	
Public Employees Retirement System	2,000
Social Security System (O.A.S.I.)	12,000
Police and Firemen's Retirement System	2,000
Municipal Court:	
Salaries and Wages	10,500
Other Expenses	2,000
Public Defender	
Salaries and Wages	650
OUTSIDE CAP:	
Aid to Library	<u>8,500</u>
	<u>\$1,022,461.00</u>

**RESOLUTION 2010-13  
APPOINTING NICHOLAS J. COSTA AS MUNICIPAL PROSECUTOR FOR  
2010**

WHEREAS, N.J.S.A. 2B:25-4(e) requires a municipality to appoint a municipal prosecutor to administer justice in a timely and effective manner in its municipal court; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco that Nicholas J. Costa, Esquire be and is hereby appointed as Municipal Prosecutor for the year 2010.

**RESOLUTION 2010-14**

**APPOINTING TEMPORARY SUBSTITUTES FOR MUNICIPAL PROSECUTOR**

WHEREAS, N.J.S.A. 2B:25-4(e) requires a municipality to appoint additional municipal prosecutors, as necessary, to administer justice in a timely and effective manner in its municipal court; and

WHEREAS, Nicholas J. Costa, Esquire has been appointed Municipal Prosecutor for a term to expire on December 31, 2010

WHEREAS, the Municipal Prosecutor may from time to time be unavailable to serve as Municipal Prosecutor at certain court sessions; and

WHEREAS, N.J.S.A. 2B:25-4(e) requires the Township Committee to appoint temporary substitutes for the Municipal Prosecutor for those occasions when the Municipal Prosecutor is unavailable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco that Kimberly Garrigues, Esquire and any other Municipal Prosecutor currently appointed in the County of Burlington, be and are hereby appointed as temporary substitutes for the Municipal Prosecutor, on an as needed basis.

**RESOLUTION 2010-15**

**AUTHORIZE TAX ASSESSOR TO HANDLE ROLLBACK ASSESSMENT MATTERS ON BEHALF OF THE TOWNSHIP OF DELANCO**

WHEREAS, statutory provision is made for the assessment of land that is actively involved in agricultural or horticultural use and of land that was but is no longer used for such purposes; and

WHEREAS, responsibility for the assessment of such lands rests with the Township Tax Assessor subject to certain laws and regulations; and

WHEREAS, the Township Committee desires to authorize the Tax Assessor to take whatever action is necessary to handle all added and omitted rollback assessments.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, in the County of Burlington and State of New Jersey as follows:

1. That the Township Committee for the aforementioned reasons hereby authorizes the Township Tax Assessor to handle all added and omitted rollback assessments for the tax year 2010.
2. That the Township Committee hereby directs the Township Clerk to forward a certified copy of this Resolution to the Burlington County Board of Taxation and to the Township Tax Assessor.

**RESOLUTION 2010-16**

**AUTHORIZING REPRESENTATIVES TO PARTICIPATE IN MEETINGS OF THE BURLINGTON COUNTY SHARED SERVICES FORUM**

WHEREAS, the 40 municipalities within Burlington County are interested in providing cost effective and efficient delivery of governmental services to their citizens; and

WHEREAS, it is believed that jointly sharing services provided by various municipalities will be cost effective and efficient; and

WHEREAS, there is a need to facilitate the sharing of governmental services.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Delanco does actively support discussing and researching possible new and

enhanced Shared Services between one or more neighboring towns, the County government and/or the local school district.

BE IT FURTHER RESOLVED that the following representative(s) of the Township of Delanco, Marlene Jass and Joan Hinkle is/are hereby authorized and encouraged to participate in all meetings of the Burlington County Shared Services Forum, and/or its subcommittees, for the purpose of reaching a consensus on the best opportunities for Shared Services among the governmental agencies; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Burlington County Board of Freeholders and the Burlington County Bridge Commission.

**RESOLUTION 2010-17**

**RESOLUTION OF THE COMMITTEE OF THE TOWNSHIP OF DELANCO, COUNTY OF BURLINGTON, NEW JERSEY, AUTHORIZING THE TOWNSHIP'S PARTICIPATION IN A COLLABORATIVE MUNICIPAL EFFORT BETWEEN THE TOWNSHIPS OF DELANCO AND EDGEWATER PARK, THE CITY OF BEVERLY AND THE TOWNSHIP OF RIVERSIDE FOR THE MUTUAL PURPOSE OF GENERATING AND SHARING IDEAS CONCERNING MUNICIPAL COST SAVING EFFORTS FOR THE BENEFIT OF THE FOUR MUNICIPALITIES PARTICIPATING; AND AUTHORIZING THE APPOINTMENT OF DELANCO TOWNSHIP COMMITTEE MEMBERS TO REPRESENT THE TOWNSHIP OF DELANCO AT JOINT MEETINGS OF THE REPRESENTATIVES OF THE THREE MUNICIPAL ENTITIES; AND DETERMINING OTHER RELATIVE DETAILS.**

WHEREAS, the governing bodies of the Townships of Edgewater Park, Delanco, the City of Beverly and the Township of Riverside recognize the vital importance of interlocal municipal sharing of services between neighboring municipalities; and

WHEREAS, the respective governing bodies have determined that their initial participation in a collaborative idea sharing process should generate specific plans to further cost savings to the municipality when public services are contracted for and ultimately provide the taxpayers of each municipality with efficient public services at reduced cost and expense; and

WHEREAS, the Committee of the Township of Delanco ("Township") wishes through this resolution to authorize the Township's participation in meetings of appointed representatives aimed at producing shared cost saving processes.

NOW, THEREFORE, BE IT RESOLVED, by the Committee of the Township of Delanco, County of Burlington, New Jersey that:

1. Participation.

a. The Township Committee hereby authorizes the duly appointed mayor of the Township to appoint members of the Township Committee to attend and participate in meetings organized and scheduled by the Towns for the sole purpose of participating in a collaborative idea sharing process aimed at generating cost savings to the Towns through the sharing of municipal services between and amongst the four towns.

b. For purposes of this resolution, the Township Committee hereby directs the duly appointed mayor of the Township to notify each of his or her appointed fellow Committeemen that they shall attend meetings as scheduled. The appointed members of

the Committee shall prepare and present a written report to the Township Committee at the next public meeting of the Township Committee thereafter detailing the respective topics discussed.

c. The Township Committee hereby consents that its participation in meetings shall in no way bind or obligate the Township of Delanco to amongst the Towns or any other municipality until the same shall have been fully discussed by the Township Committee and properly voted upon and approved by the Township Committee.

**RESOLUTION 2010-18  
MAYOR'S DESIGNEE/SUBSTITUTE AS CLASS I MEMBER OF THE  
PLANNING BOARD FOR 2010**

WHEREAS, N.J.S.A. 40:55D provides that the term of the member composing Class I shall correspond to the mayor's or manager's official tenure, or if the member is the mayor's designee in the absence of the mayor, the designee shall serve at the pleasure of the mayor during the mayor's official tenure.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, that the Township Committee does hereby recognize the Mayor's designee as the Class I member of the Joint Land Use Board, in accordance with the Mayor's schedule, as Thomas Lord for 2010.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Solicitor and Secretary of the Joint Land Use Board.

**RESOLUTION 2010-19  
APPOINTING FUND COMMISSIONER – JIF**

WHEREAS, the Township Committee of the Township of Delanco has resolved to join the Burlington County Municipal Joint Insurance Fund; and

WHEREAS, the Bylaws of the Burlington County Municipal Joint Insurance Fund require that each Municipality appoint a Fund Commissioner; and

WHEREAS, the Township Committee of the Township of Delanco recommends the appointment of Committeeman Michael Templeton as Fund Commissioner.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington and State of New Jersey that it does hereby appoint Michael Templeton as Fund Commissioner for the Burlington County Municipal Joint Insurance Fund for 2010.

**RESOLUTION 2010-20  
APPOINTING FUND COMMISSIONER – MEL**

WHEREAS, the Township Committee of the Township of Delanco has resolved to join the Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, the Bylaws of the Municipal Excess Liability Joint Insurance Fund require that each Municipality appoint a Fund Commissioner; and

WHEREAS, the Township Committee of the Township of Delanco recommends the appointment of Committeeman Michael Templeton as Fund Commissioner.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington and State of New Jersey that it does hereby appoint Michael Templeton as Fund Commissioner for the Municipal Excess Liability Joint Insurance Fund for 2010.

**RESOLUTION 2010-21**

**APPOINTING SUBSTITUTE FUND COMMISSIONER – JIF & MEL**

WHEREAS, the Township of Delanco is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as “BURLCOJIF”, and;

WHEREAS, it is the desire of the Township Committee to appoint a substitute Fund Commissioner to serve and attend JIF meetings in the event that the Township’s Fund Commissioner is not able to attend said meetings; and

WHEREAS, the Township Committee of the Township of Delanco recommends the appointment of Committeeman Thomas Lord as Substitute Commissioner.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco that it does hereby appoint Thomas Lord as Substitute Commissioner for the BURLCOJIF for 2010.

Motion by Marlene Jass, seconded by Mike Templeton to adopt Resolutions 2010-1 through 2010-21.

**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, yes; Fitzpatrick, yes

Mayor Fitzpatrick commented that Delanco Township wouldn’t be where they are today without their professionals and the residents in the Township who dedicate their time and energy in assisting everyone to make Delanco a better and safe place.

**APPOINTMENTS – FAIR AND OPEN COMPETITIVE PROCESS**  
**RESOLUTIONS 2010-22 THROUGH 2010-26**

**RESOLUTION 2010-22**

**RESOLUTION AUTHORIZING THE AMOUNT OF THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES THROUGH THE FAIR AND OPEN COMPETITIVE CONTRACT PROVISIONS**

**Township Solicitor – Douglas Heinold of Raymond Coleman Heinold, LLP**

WHEREAS, there exists the need for a Township Solicitor, and;

WHEREAS, a temporary budget has been adopted by the governing body; and

WHEREAS, the contracts are awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, county of Burlington and State of New Jersey that:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute the agreements with Douglas Heinold of Raymond Coleman Heinold subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

Motion by Marlene Jass, seconded by Mike Templeton to adopt Resolution 2010-22

**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, yes; Fitzpatrick, yes

**RESOLUTION 2010-23**

**RESOLUTION AUTHORIZING THE AMOUNT OF THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES THROUGH THE FAIR AND OPEN COMPETITIVE CONTRACT PROVISIONS**

**Township Engineer – David Denton of Land Engineering & Surveying Co.**

WHEREAS, there exists the need for a Township Engineer, and;  
WHEREAS, a temporary budget has been adopted by the governing body; and  
WHEREAS, the contracts are awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, county of Burlington and State of New Jersey that:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute the agreements with David Denton of Land Engineering & Surveying Co. subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

Motion by Thom Lord, seconded by Mike Templeton to adopt Resolution 2010-23

**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, yes; Fitzpatrick, yes

**RESOLUTION 2010-24**

**RESOLUTION AUTHORIZING THE AMOUNT OF THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES THROUGH THE FAIR AND OPEN COMPETITIVE CONTRACT PROVISIONS**

**Township Auditor – Robert Stewart of Inverso & Stewart**

WHEREAS, there exists the need for a Township Auditor, and;  
WHEREAS, a temporary budget has been adopted by the governing body; and  
WHEREAS, the contracts are awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, county of Burlington and State of New Jersey that:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute the agreements with Robert Stewart of Inverso and Stewart subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

Motion by Thom Lord, seconded by Marlene Jass to adopt Resolution 2010-24

**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, yes; Fitzpatrick, yes

**RESOLUTION 2010-25**

**RESOLUTION AUTHORIZING THE AMOUNT OF THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES THROUGH THE FAIR AND OPEN COMPETITIVE CONTRACT PROVISIONS**

**Township Planner – Scott Taylor of Taylor Design Group**

WHEREAS, there exists the need for a Township Planner, and;  
WHEREAS, a temporary budget has been adopted by the governing body; and  
WHEREAS, the contracts are awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, county of Burlington and State of New Jersey that:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute the agreements with Scott Taylor of Taylor Design Group subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

Motion by Marlene Jass, seconded by Thom Lord to adopt Resolution 2010-25  
**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, no; Fitzpatrick, yes

**RESOLUTION 2010-26**

**RESOLUTION AUTHORIZING THE AMOUNT OF THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES THROUGH THE FAIR AND OPEN COMPETITIVE CONTRACT PROVISIONS**

**Risk Management Consultant for Burl. Co. JIF and MEL – Stephen Walsh of EJA & Associates**

WHEREAS, there exists the need for a Township Risk Management Consultant, and;  
WHEREAS, a temporary budget has been adopted by the governing body; and  
WHEREAS, the contracts are awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and  
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, county of Burlington and State of New Jersey that:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute the agreements with Stephen Walsh of EJA & Associates for 2010 subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

Motion by Marlene Jass, seconded by Mike Templeton to adopt Resolution 2010-26

**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, yes; Fitzpatrick, yes

**NON-COMPETITIVE PROFESSIONAL APPOINTMENT**

**RESOLUTION 2010-27**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES – APPOINTMENT OF COAH PLANNER**

**Marybeth Lonergan of Clark Caton Hintz**

**WHEREAS**, the Township Committee wishes to retain Mary Beth Lonergan of Clarke Caton Hintz as the Township's COAH Planning Consultant to represent the Township in planning matters as they pertain to COAH

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delanco that Mary Beth Lonergan of Clarke Canton Hintz, Trenton, NJ, be and is hereby authorized to represent the Township of Delanco as its COAH Planning Consultant for 2010.

**BE IT FURTHER RESOLVED** that the Mayor and Township Clerk are hereby authorized to execute the contract for professional planning services.

Motion by Mike Templeton, seconded by Marlene Jass to adopt Resolution 2010-27

**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, yes; Fitzpatrick, yes

**\*\*\* APPOINTMENTS BY CONSENT ROLL CALL \*\*\***

**DEPUTY TOWNSHIP CLERK AND DEPUTY REGISTRAR FOR 2010**

Karen Zimmermann

MUNICIPAL IMPROVEMENT SEARCH OFFICER AND DEPUTY TREASURER FOR 2010 – Janice Lohr

TAX SEARCH OFFICER FOR 2010 - Lynn Davis

PUBLIC AGENCY COMPLIANCE OFFICER FOR 2010 – Richard Schwab

POLICE MATRONS FOR 2010 – Linda Lewis and Nancy Bray

CROSSING GUARDS FOR 2010 Irene Faust, Nancy Jefferies, Linda M. Lewis, Tina Simon, Dorothy Lieberum, Rosemary Stahl, Diane Louder, Loretta Ash

RECREATION COMMISSION – FIVE-YEAR TERM EXPIRING 12/31/14  
One (1) five year term – Kathleen Quinn

RECREATION COMMISSION - UNEXPIRED TERM TO 12/31/2010 – Lauren Moser

ENVIRONMENTAL ADVISORY BOARD – THREE YEAR TERM EXPIRING 12/31/12 – Alma Jordan

ECONOMIC ADVISORY COUNCIL – THREE-YEAR TERM EXPIRING 12/31/12  
One three-year term – Kate Fitzpatrick

ECONOMIC ADVISORY COUNCIL – UNEXPIRED TERM EXPIRING 12/31/11  
One three-year term – Township Committee Representative – Marlene Jass

SHADE TREE COMMISSION – FIVE-YEAR TERM TO 12/31/14  
Two five-year terms – Mark Schmitt & Carl Taraschi

HISTORICAL PRESERVATION ADVISORY BOARD – THREE-YEAR TERM TO 12/31/12  
Two- 3-year terms – Alma Jordan & William Hamlin

2010 “RIVER ROUTE” ADVISORY COMMITTEE REPRESENTATIVES – ONE YEAR TERM to 12/31/10  
Two (2) one year terms – Joan Hinkle and Marlene Jass

PLANNING BOARD – CLASS II – ONE YEAR TERM EXPIRING 12/31/10  
Janice Lohr

PLANNING BOARD – CLASS III – ONE YEAR TERM EXPIRING 12/31/10  
Marlene Jass

PLANNING BOARD – CLASS IV – UNEXPIRED TERM EXPIRING 12/31/12  
Carl Taraschi

SEWERAGE AUTHORITY - ONE FIVE-YEAR TERM 2/1/10 – 1/31/15  
Joan Hinkle

ZONING/CODE ENFORCEMENT OFFICER & RENTAL INSPECTOR FOR 2010

Phillip Goffredo

RENTAL AND CODE INSPECTORS FOR 2010

John Miller and Mike Thompson

SUBSTITUTE CERTIFICATE OF HABITABILITY INSPECTOR FOR 2010

Mike Thompson

DEPUTY ZONING OFFICERS FOR 2010 - Janice Lohr

Motion by Marlene Jass, seconded by Mike Templeton to approve the above appointments by consent roll call

**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, yes; Fitzpatrick, yes

**OATH OF OFFICE ADMINISTERED TO NEW APPOINTMENTS PRESENT**

The Township Solicitor, Mr. Douglas Heinold administered the oath of office to all the appointees as named previously by Mayor Fitzpatrick.

**\*\*\*\*\*SPECIAL RECOGNITIONS AND PRESENTATIONS\*\*\*\*\***

Mayor Fitzpatrick acknowledged Committeeman Ed Devinney for his dedication to Delanco Township and called he and his wife forward and read Resolution 2010-28 to them.

**RESOLUTION 2010-28**

**HONORING COMMITTEEMAN ED DEVINNEY**

**WHEREAS**, a society possesses no greater asset than the dedicated service of its people; and

**WHEREAS**, the contributions and service so graciously given by those willing to serve their community should not go unrecognized; and

**WHEREAS**, *Edward Devinney* has served this community as a member of the Delanco Township Committee for four years as Committeeman and also as Deputy Mayor for 2007; and

**WHEREAS**, the dedication, knowledge and contributions brought to the Township Committee by *Edward Devinney* have been invaluable to our community and will surely be missed.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delanco, County of Burlington, and State of New Jersey, that on behalf of the citizens of the Township of Delanco, the Township Committee does hereby express its gratitude to *Committeeman Edward Devinney* for his service to the Township of Delanco as a member of the Township Committee.

**BE IT FURTHER RESOLVED** that the Township Committee hereby extends its best wishes to Edward Devinney for continued success and happiness in all of his endeavors and travels.

**THE MUNICIPAL CLERK** is hereby directed to spread upon the minutes of the

meeting at which this resolution is adopted the comments of this resolution so that all may understand the high esteem in which *Edward Devinney* and his contributions to the Community are held.

Committeeman Ed Devinney commented that it has been a pleasure to serve Delanco Township and thanked all the people for serving their community.

Mayor Fitzpatrick stated that there were two other people they planned to honor this evening, but they were not able to attend the meeting. Mayor Fitzpatrick stated that they will be recognized at a future Township Committee Meeting.

Motion by Mike Templeton, seconded by Marlene Jass to adopt Resolution 2010-28.

**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, yes; Fitzpatrick, yes

**SPECIAL RECOGNITION – JENNIFER ESPOSITO, MUNICIPAL COURT ADMINISTRATOR 2010 STATE BOARD OFFICE HOLDER WITH THE MUNICIPAL COURT ADMINISTRATORS’ ASSOCIATION OF NEW JERSEY**

Mayor Fitzpatrick asked Jennifer Esposito to come forward and Meg on behalf of Judge Bookbinder and presented her with a plaque for her services.

Committeeman Mike Templeton added a few comments about recognition and awards and election to the State body for Mrs. Esposito.

**MEETING OPEN TO THE PUBLIC**

Mayor Fitzpatrick opened the meeting to the public.

**MEETING CLOSED TO THE PUBLIC**

Since there were no comments or questions from the public, Mayor Fitzpatrick closed the meeting to the public.

**COMMENTS - TOWNSHIP COMMITTEE**

**Thomas Lord** –

- stated that he is looking forward to serving on the Township Committee.

**Mike Templeton** –

- stated that it was a privilege to serve the Township again and welcomed all the residents to take part on committees or running for office

**Marlene Jass** –

- welcomed and congratulated Thomas Lord on his election to the Township Committee and Mike Templeton on his re-election this year

**Mayor Fitzpatrick** –

- thanked Freeholder Joe Donnelly and Congressman John Adler for participating in the Delanco Township Re-organization
- welcomed Thomas Lord to the Township Committee
- looking forward to working with Committeeman Mike Templeton again this year

**BENEDICTION – Rev. Steven Elliott**

**ADJOURNMENT**

Motion by Thom Lord, seconded by Marlene Jass to adjourn the meeting

**Roll Call:** Hinkle, absent; Jass, yes; Lord, yes; Templeton, yes; Fitzpatrick, yes

Janice M. Lohr, RMC  
Municipal Clerk  
January 4, 2010