

TOWNSHIP COMMITTEE MEETING – AUGUST 20, 2007

7:30 PM MUNICIPAL BUILDING 770 COOPERTOWN ROAD, DELANCO NJ

ROLL CALL: Devinney, present; Fitzpatrick, present; Hinkle, present; Templeton, present; Ouellette, present

Also Present: Twp. Administrator, Mr. Steven Corcoran; Municipal Clerk, Mrs. Janice Lohr; Deputy Municipal Clerk, Karen Zimmermann; Supt. of Public Works, Mr. John Fenimore; Chief of Police, Chief Parsons

FLAG SALUTE

Mayor Ouellette led the flag salute.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Sunshine Law in the following manner. Written notice has been mailed to the Burlington County Times and the Courier Post and published in the January 2, 2007 editions. Written notice has been posted on the official bulletin board of the Township of Delanco at least 48 hours prior to the meeting.

ORDINANCE 2007-10

AN ORDINANCE TO CREATE THE POSITION OF MUNICIPAL HOUSING LIAISON FOR THE PURPOSE OF ADMINISTERING THE TOWNSHIP OF DELANCO'S AFFORDABLE HOUSING PROGRAM PURSUANT TO THE FAIR HOUSING ACT

***2ND READING BY TITLE ONLY AND PUBLIC HEARING**

HEARING OPEN TO THE PUBLIC

Mayor Ouellette opened the hearing to the public.

HEARING CLOSED TO THE PUBLIC

Since there were no comments from the public, Mayor Ouellette closed the hearing to the public.

Motion by Joan Hinkle, seconded by Ed Devinney to adopt Ordinance 2007-10

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

ORDINANCE NO. 2007-10

AN ORDINANCE TO CREATE THE POSITION OF MUNICIPAL HOUSING LIAISON FOR THE PURPOSE OF ADMINISTERING THE TOWNSHIP OF DELANCO'S AFFORDABLE HOUSING PROGRAM PURSUANT TO THE FAIR HOUSING ACT.

BE IT ORDAINED by the Township Committee of the Township of Delanco in the County of Burlington and State of New Jersey that the following amendments be made to Chapter 58 of the Township of Delanco

Section 1. The Township Code, at Chapter 58, governing "Fair Housing," is hereby amended as follows:

Chapter 58-16. Municipal Housing Liaison.

§ 58-1. Purpose.

The purpose of this article is to create the administrative mechanisms needed for the execution of the Township of Delanco's responsibility to assist in the provision of affordable housing pursuant to the Fair Housing Act of 1985.

§ 58-2. Definitions.

As used in this article, the following terms shall have the meanings indicated:

MUNICIPAL HOUSING LIAISON – The employee charged by the governing body with the responsibility for oversight and administration of the affordable housing program for the Township of Delanco

ADMINISTRATIVE AGENT – The entity responsible for administering the affordability controls of some or all units in the affordable housing program for the Township of Delanco to ensure that the restricted units under administration are affirmatively marketed and sold or rented, as applicable, only to low- and moderate-income households.

§ 58-3. Establishment of Municipal Housing Liaison position and compensation; powers and duties.

- A. Establishment of position of Municipal Housing Liaison. There is hereby established the position of Municipal Housing Liaison for the Township of Delanco.
- B. Subject to the approval of the Council on Affordable Housing (COAH), the Municipal Housing Liaison shall be appointed by the Governing Body and may be a full or part time municipal employee.
- C. The Municipal Housing Liaison shall be responsible for oversight and administration of the affordable housing program for the Township of Delanco, including the following responsibilities which may not be contracted out, exclusive of item 6 which may be contracted out:
 - (1) Serving as the Township of Delanco's primary point of contact for all inquiries from the State, affordable housing providers, Administrative Agents, and interested households;
 - (2) Monitoring the status of all restricted units in the Township of Delanco's Fair Share Plan;
 - (3) Compiling, verifying, and submitting annual reports as required by COAH;
 - (4) Coordinating meetings with affordable housing providers and Administrative Agents, as applicable;
 - (5) Attending continuing education opportunities on affordability controls, compliance monitoring, and affirmative marketing as offered or approved by COAH;
 - (6) If applicable, serving as the Administrative Agent for some or all of the restricted units in the Township of Delanco as described in F. below.
- D. Subject to approval by COAH, the Township of Delanco may contract with or authorize a consultant, authority, government or any agency charged by the Governing Body, which entity shall have the responsibility of administering the affordable housing program of the Township of Delanco, except for those responsibilities which may not be contracted out

pursuant to subsection C above. If the Township of Delanco contracts with another entity to administer all or any part of the affordable housing program, including the affordability controls and Affirmative Marketing Plan, the Municipal Housing Liaison shall supervise the contracting Administrative Agent.

- E. Compensation. Compensation shall be fixed by the Governing Body at the time of the appointment of the Municipal Housing Liaison.
- F. Administrative powers and duties assigned to the Municipal Housing Liaison.
 - (1) Affordability Controls
 - (a) Creating and maintaining a file on each restricted unit for its control period, including the recorded deed with restrictions, recorded mortgage and note, as appropriate;
 - (b) Communicating with lenders regarding foreclosures; and
 - (c) Ensuring the issuance of Continuing Certificates of Occupancy or certifications pursuant to N.J.A.C. 5:80-26.10.
 - (2) Resale and rental
 - (a) Instituting and maintaining an effective means of communicating information between owners and the Administrative Agent regarding the availability of restricted units for resale or rental; and
 - (b) Instituting and maintaining an effective means of communicating information to low- and moderate-income households regarding the availability of restricted units for resale or re-rental.
 - (3) Enforcement
 - (a) Securing from all developers and sponsors of restricted units, at the earliest point of contact in the processing of the project or development, written acknowledgement of the requirement that no restricted unit can be offered, or in any other way committed, to any person, other than a household duly certified to the unit by the Administrative Agent;
 - (4) Supervising all contracting Administrative Agents.
 - (5) The Administrative Agent shall have authority to take all actions necessary and appropriate to carry out its responsibilities hereunder.

Section 2. Severability.

If any section, subsection, paragraph, sentence or other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect or invalidate the remainder of this Ordinance, but shall be confined in its effect to the section, subsection, paragraph, sentence or other part of this Ordinance directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Ordinance shall remain in full force and effect.

Section 3. Inconsistent Ordinances Repealed.

All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed, but only to the extent of such inconsistencies.

Section 4. Effective Date.

This Ordinance shall take effect immediately upon final adoption and publication in the manner prescribed by law.

CONSENT AGENDA ITEMS:

(“Consent Agenda items are considered to be routine and will be enacted with a single motion. Any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.”)

CONSENT AGENDA:

ORDINANCE 2007-11

ORDINANCE OF THE TOWNSHIP OF DELANCO, COUNTY OF BURLINGTON, NEW JERSEY, CANCELING CERTAIN FUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR VARIOUS CAPITAL PROJECTS AND REAPPROPRIATING A PORTION OF SUCH FUNDED APPROPRIATION BALANCES FOR OTHER CAPITAL PROJECTS *1ST READING BY TITLE ONLY AND SET PUBLIC HEARING DATE FOR SEPTEMBER 10, 2007

RESOLUTION 2007-104

APPOINTING A MUNICIPAL HOUSING LIASON FOR THE PURPOSE OF ADMINISTERING THE TOWNSHIP OF DELANCO’S AFFORDABLE HOUSING PROGRAM PURSUANT TO THE FAIR HOUSING ACT

WHEREAS, the Governing Body of the Township of Delanco filed a declaratory judgment action with the Superior Court of New Jersey pursuant to N.J.S.A. 52:27D-313 for judgment of compliance and repose of its Housing Element and Fair Share Plan on September 16, 2004; and

WHEREAS, Township of Delanco’s Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.) and COAH’s Third Round Substantive Rules (N.J.A.C. 5:94-1, et. seq.); and

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., Township of Delanco is required to appoint a Municipal Housing Liaison for the administration of Township of Delanco’s affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, Township of Delanco has amended Chapter 58 entitled Fair Housing to provide for the appointment of a Municipal Housing Liaison to administer Township of Delanco’s affordable housing program.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of Township of Delanco in the County of Burlington, and the State of New Jersey that Janice M. Lohr, RMC, Municipal Clerk, is hereby appointed by the Governing Body of Township of Delanco as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with Chapter 58-16 of Township of Delanco’s Code.

RESOLUTION 2007-105

AUTHORIZING RELEASE OF PERFORMANCE GUARANTEE UPON CONDITIONS FOR BUD CONCRETE, INC. FOR THE BURLINGTON AVE. STREETScape II BEND TO COOPER PHASE II PROJECT

WHEREAS, Bud Concrete, Inc. has posted performance guarantees for improvements for the Burlington Ave. Streetscape Bend to Cooper Phase II project; and

WHEREAS, Bud concrete, Inc. has notified the Township in writing and has requested that the performance guarantee posted be released.

WHEREAS, Bud Concrete, Inc. has provided a Performance Guarantee and has notified the Township in writing and in accordance with the procedures set forth in N.J.S.A. 40:55D-53.d that the required improvements have been completed which are the subject matter of the aforementioned and has requested the release of said Performance Guarantee for said project; and

WHEREAS, the Township Engineer has inspected all the improvements of which notice has been given and has filed a report in writing dated July 11, 2007 with the Township Committee and has recommended that the Township Committee approve the request to release the Performance Guarantee and accept the improvements; and

WHEREAS, the Township Committee has reviewed said request and reports and desires to act favorably, with conditions, with respect to the Engineer's recommendations in accordance with N.J.S.A.40:55D-53.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Delanco, in the County of Burlington and State of New Jersey, as follows:

1. That the Township Committee, for the aforementioned reasons, and conditioned upon compliance with the Engineer's letter report of July 11, 2007, hereby releases the aforementioned Performance Guarantee filed for Bud Concrete, Inc. for the Burlington Ave. Bend to Cooper Phase II project and accepts the public improvements which are the subject matter of the aforementioned guarantee, said public improvements being particularly described in the estimate attached to the aforementioned Performance Guarantee as set forth in the Engineer's report, provided that Bud Concrete, Inc. posts a two-year Maintenance Bond in the amount of \$227,232.09 provided that all applicable other escrow charges are current and posted.

2. That the Township Committee, for the aforementioned reasons, hereby declares that the release of the Performance Guarantee is subject to the payment of all outstanding professional review and inspection escrow fees.

RESOLUTOIN 2007-106

AWARDING OF CONTRACT TO RICHARD J. CARABELLI, JR. MAI, MARTIN APPRAISAL FOR THE APPRAISAL OF REAL PROPERTY, BLOCK 1201, LOTS 1.01 AND 1.02, ALSO REFERRED TO AS THE MANSION WATERFRONT PROPERTIES ON DELAWARE AVENUE

WHEREAS, the Township Committee of the Township of Delanco (hereinafter "Township"), previously acquired Block 1201, Lots 1.01 and 1.02, also referred to the Mansion Waterfront Properties on Delaware Avenue; and

WHEREAS, the Township, in acquiring the properties, obtained an "at risk" authorization from the State Green Acres Program and the County Open Space Program; and

WHEREAS, in order to evaluate the potential placement of thee Mansion Waterfront Properties in permanent preservation and to operate in accord with State and County funding regulations, the Township desires to obtain an appraisal of the Properties; and

WHEREAS, upon authorization from the Township Committee, the Township Attorney issued Requests for Proposals on August 10, 2007 to appraisers on the Green Acres-approved appraisal list; and

WHEREAS, Green Acres regulations, for properties that may have a value of \$250,000 or less, require one appraisal; and

WHEREAS, proposals were received as follows:

Richard J. Carabelli, Jr., MAI (Martin Appraisal)	\$3,000	45 days
Edward T. Molinari, SRA	\$4,200	60 days
Charles McCullough, SCGREA	\$5,900	60 days
Richard J. Martin, SCGREA (Depew Martin)	No Response	

WHEREAS, the Township Committee has budgeted for appraisal services sufficient to cover the cost of these appraisals and funds are available for these appraisals.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey that a contract is hereby awarded to Richard J. Carabelli, Jr., MAI, Martin Appraisal in accord with the RFP, his proposal of August 14, 2007, Green Acres regulations, and this Resolution.

PAYMENT OF BILLS

<u>ACCOUNT</u>	<u>AMOUNT</u>
GENERAL	\$89,061.92
PAYROLL	67,555.24
ANIMAL CONTROL	2,305.89
TRUST	1,767.05
HOUSING TRUST	1,557.50

GENERAL ACCOUNT – AUGUST 20, 2007

23679	ARCH WIRELESS	22.55
23680	AM PM SERVICES	368.00
23681	BIRDSALL ENGINEERING INC	1,416.72
23682	BURLINGTON COUNTY TREASURER	1,550.93
23683	COMMERCE BANK	30,888.00
23684	DELANCO YOUTH SPORTS ASSOC	6,000.00
23685	FEDERAL EMPLOYEES BENEFIT ASSN	582.55
23686	FITZGERALD & CO	179.95
23687	FORCE FABRICATIONS	625.00
23688	GOODYEAR TIRE DISTRIBUTION CTR	108.00
23689	GE CAPITAL	339.00
23690	JESCO INC	1,066.77
23691	NJ STATE LEAGUE MUNICIPALITIES	150.00
23692	NEXTEL COMMUNICATIONS	358.44
23693	PEDRONI FUEL CO	2,715.98
23694	PSE&G	10,332.13
23695	PARKER MCCAY-ATTORNEYS AT LAW	4,721.08
23695	SAFETY AUTO REPAIR	1,454.03
23697	SOUTH JERSEY SANITATION	10,454.75
23698	SURF & TURF POWERSPORTS	499.96
23699	TREASURER COUNTY OF BURLINGTON	13,476.63
23700	TEMPROL CORP	410.00
23701	TOP NOTCH TREE SERVICE	1,000.00
23702	TRUEGREEN CHEMLAWN	135.00
23703	VERIZON WIRELESS	206.45
TOTAL		\$89,061.92

TRUST		
1918	HULSE & GERMANO ESQS LLC	486.00
1919	PENNONI ASSOCIATES INC	1,204.38
1920	TAYLOR DESIGN GROUP INC	76.67
TOTAL		\$1,767.05

HOUSING		
1008	PARKER MCCAY-ATTORNEYS AT LAW	1,557.50
TOTAL		\$1,557.50

DOG		
1421	TOWNSHIP OF DELRAN	2,305.89
TOTAL		\$2,305.89

APPROVAL OF DEPARTMENT REPORTS

APPROVAL OF CONSENT AGENDA

Motion by Mike Templeton, seconded by Kate Fitzpatrick to approve the consent agenda

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

ORDINANCE 2007-11

ORDINANCE OF THE TOWNSHIP OF DELANCO, COUNTY OF BURLINGTON, NEW JERSEY, CANCELING CERTAIN FUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR VARIOUS CAPITAL PROJECTS AND REAPPROPRIATING A PORTION OF SUCH FUNDED APPROPRIATION BALANCES FOR OTHER CAPITAL PROJECTS *1ST READING BY TITLE ONLY AND SET PUBLIC HEARING DATE FOR SEPTEMBER 10, 2007

Committeeman Mike Templeton questioned whether these monies are being reallocated. The Township Administrator clarified that this is existing money that is still open. Mr. Templeton wanted to clarify for the public that the \$13,500.00 for animal control is our portion of the shared services with Delran Township and Riverside Township for the new animal control truck. Mr. Templeton read the specifics of the ordinance to the public.

Motion by Ed Devinney, seconded by Joan Hinkle to introduce Ordinance 2007-11 on first reading and set public hearing date for September 10, 2007

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

MEETING OPEN TO THE PUBLIC

Mayor Ouellette opened the meeting to the public.

1. Vera Darmo, 605 Hickory Street, asked if the removal of the basketball courts on Walnut Street field and changes made at the skateboard park were discussed by the Township Committee. A discussion ensued

Committeewoman Kate Fitzpatrick reported that the basketball backs and hoops were replaced by the skateboard park. Ms. Fitzpatrick asked Phil McFadden, a member of the Recreation Commission for his comment. Mr. McFadden questioned the Township Committee on their involvement with the school regarding the removal of the basketball

court that was replaced with a parking lot. Mr. McFadden expressed the need for recreation for the children in town, specifically the age group of 9-16.

Committeewoman Kate Fitzpatrick stated that she had information for Dave Rust and Tom Laverty regarding proposed field work and a recreation center, that they can present to their respective committees. Ms. Fitzpatrick announced that there will be a public meeting on this proposal on September 10, 2007. Ms. Fitzpatrick stated that the “Field of Dreams at Pennington Park” involves a tri-party agreement and the township cannot work on it without the other two parties. Ms. Fitzpatrick stated that the Pennington Park will not be our “Field of Dreams” because they have their own “Field of Dreams” coming up.

Mrs. Darmo further stated that the Township does not need more skateboard parks. Mrs. Darmo stated that they need activities with adults present. Mrs. Darmo stated that Delanco Township is in enough debt and she is against Delanco Township spending money for recreation activities. Mrs. Darmo feels the Township needs more parent volunteers.

2. Ralph McCullough, 308 Buttonwood Street, stated that he agreed with Mrs. Darmo but expressed his concern about getting people to run these things. A discussion ensued.
3. Marlene Jass, 4 McCay Way, asked the Township Administrator, Mr. Steven Corcoran if he would know about permits or if the Zoning Officer, Phil Goffredo would inform him of school work being done. The Township Administrator, Mr. Steven Corcoran stated that under State law a lot of things done by the school system do not come before the Township in its normal sense. Mr. Corcoran stated that he does not see permits issued by the construction officials. Mrs. Jass expressed her concern regarding a parking lot within a recreation area. Mrs. Jass requested that the Township Committee write a letter to the school board in reference to this situation. A discussion ensued. Mrs. Jass asked for clarification on Resolution 2007-106.
4. John Rahenkamp, 1700 Second Street, commented that Delanco Township agreed to pay \$80,000 for the track at Walnut Street School and the basketball courts and tennis wall. Mr. Rahenkamp stated that there was extensive conversation with Joseph Miller and the School Board at that time. Mr. Rahenkamp stated that Mr. Miller said that the basketball courts and tennis wall would be retained and maintained by the school and available to the general public and not only the children. Mr. Rahenkamp stated that these facilities would not be closed at 3:00PM, and they would be available as a recreation place for the Township. Mr. Rahenkamp stated that he feels the School Board had an absolute obligation to the Township because the Township at large funded those improvements.
5. Ralph McCullough, 308 Buttonwood Street, questioned who was responsible for insurance at the Walnut Street School recreation field.
6. Jack Hoefle, 44 Pennington Court, commented that there are no minutes posted on the Delanco Township website for the Township Committee since June 18th and no minutes posted for the Sewerage Authority since May 8th. Mr. Hoefle commented that he saw an agenda for the August 6th Township Committee meeting regarding a work session about 22 acres owned by Distributec that the Township Committee was investigating. Mayor Ouellette stated that the shift is occurring and there will be a layout of the proposal at the September 10, 2007 Township Committee meeting. Mr. Hoefle asked for the status of the Tri-Party

agreement and how it would be affected by this shift in the “Field of Dreams” project. The Township Administrator, Mr. Steven Corcoran stated that it appears that the County will eventually own and maintain the land along the creek.

7. Ralph McCullough, 308 Buttonwood Street, asked what happened to the bulletin board at the Delanco Market. Mayor Ouellette spoke with the owner and they are trying to find another place to locate the bulletin board.

Mayor Ouellette recognized the people that volunteer to help the children in Delanco Township develop and partake in sports and other activities.

MEETING CLOSED TO THE PUBLIC

Since there were no further comments or questions from the public, Mayor Ouellette closed the meeting to the public.

CORRESPONDENCE – Municipal Clerk – Mrs. Janice Lohr

- reported that she received the League of Municipalities pre-registration forms and she needs them back as soon as possible to meet the deadline for pre-registration
- received a Thank You note from Shawn Slaughter for the Brett Harris Memorial Award

Mayor Ouellette reported that he received correspondence from the Economic Development and Regional Planning Committee regarding insignia pins they provided for the River Route. Mayor Ouellette distributed the pins to people that were involved with the River Route.

DISCUSSION ITEMS:

1. MANSION UPDATE

Mayor Ouellette commented that J2 received a marketing study pertaining to the Mansion and the economics of operating a Bed and Breakfast without the townhouse support. Mayor Ouellette reported that the J2 proposal expired and that the Mansion is currently for sale. The Township Administrator, Mr. Steven Corcoran is in the process of getting the roof repaired and is waiting on a proposal. Mr. Corcoran had a mold contractor inspect the Mansion and they will submit a proposal. Mr. Corcoran stated that FEMA should repair everything except the roof. Mr. Corcoran reported that the Mansion will be placed on auction with Max Spann in early October. The Township Committee has the right to accept or reject all bids. Mr. Corcoran stated that the property will be auctioned as three individual parcels and all parcels in total. Mr. Corcoran stated that it is probable that the riverfront properties will not be included in the auction. Mr. Corcoran stated that he has received a lot of interest in the mansion.

Committeeman Mike Templeton reported that he received correspondence from a real estate agency in Bucks County. They asked for a one year exclusive contract to market the property. Mr. Templeton received a letter from Mrs. Westfield, the preservation architect who supplied contacts with names and numbers for adaptive reuse of historic properties. Mrs. Westfield offered a range of services of ideas and help at no charge to the Township.

Committeewoman Joan Hinkle reported that Care One toured the Mansion today and exhibited interest in the property.

2. REPORT ON RECEIPT OF BID FOR THE STREET SWEEPER

The Superintendent of Public Works, Mr. John Fenimore reported on the street sweeper. Mr. Fenimore stated that it performs three functions; picks up leaves, cleans storm drains and is a street sweeper. Mr. Fenimore stated that this is a used piece of equipment with a limited warranty. The Municipal Clerk, Mrs. Janice Lohr reported that there was one bid received from VSI Vacuum Sales Inc. and a resolution is attached for award of the bid subject to availability of funds certified by the Township Finance Officer.

RESOLUTION 2007-107

AUTHORIZING AWARD OF BID FOR STREET SWEEPER

WHEREAS, the Township of Delanco advertised for bid the purchase of a 2004 Demonstrator Dual Broom Vacuum “Street Sweeper” with catch basin attachments, or equivalent, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, bids were received on August 14, 2007; and

WHEREAS, the sole bidder for the sale of a street sweeper to the Township in accord with the bid specifications was Vacuum Sales, Inc., 51 Stone Road, Lindenwold, New Jersey (also referred to as “VSI”); and

WHEREAS, with a bid of \$124,000, VSI is the low bidder under the Law and its bid has been reviewed and is compliant with the bid requirements; and

WHEREAS, the Delanco Township Committee desires to award this bid
SUBJET TO the availability of funds, to be certified by the Chief Financial Officer.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Township Committee of the Township of Delanco that a Contract is hereby awarded to Vacuum Sales, Inc., of Lindenwold, New Jersey for the 2004 Demonstrator Dual Broom Vacuum “Street Sweeper” with catch basin attachments, subject to the condition precedent that the Chief Financial Officer certify that funds are available for the purchase of this Street Sweeper. Until such certification, the street sweeper cannot be accepted or purchased. In the event this certification cannot be obtained, this award shall be null and void.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk, as may be necessary, are hereby authorized to execute a Contract with Vacuum Sales, Inc. in accord with the above.

Motion by Mike Templeton, seconded by Joan Hinkle to authorize the award of bid for the street sweeper under adoption of Resolution 2007-107

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

3. NJDOT MUNICIPAL AID GRANT APPLICATION(S)

RESOLUTION 2007-108

AUTHORIZING GRANT APPLICATION UNDER NJ DEPT OF TRANSPORTATION MUNICIPAL AID PROGRAM – EDWARDS AVE.

RESOLUTION 2007-109

AUTHORIZING GRANT APPLICATION UNDER NJ DEPT OF TRANSPORTATION MUNICIPAL AID PROGRAM – SECOND STREET

**RESOLUTION 2007-110
AUTHORIZING GRANT APPLICATION UNDER NJ DEPT OF
TRANSPORTATION MUNICIPAL AID PROGRAM – RICHARDS AVENUE**

Motion by Kate Fitzpatrick, seconded by Ed Devinney to adopt Resolutions 2007-108, 2007-109, & 2007-110

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

Mayor Ouellette stated that he had a request for the use of the Municipal Building by the River Winds Homeowner's Association. The Municipal Clerk Mrs. Janice Lohr reiterated that a request was made for certain dates throughout the year. Mrs. Lohr stated that they did submit an insurance certificate for use of the municipal building.

Committeeman Mike Templeton questioned who the Township employee would be that must be present in accordance with item 5 on the application. Mayor Ouellette stated that he would make himself available for the remaining meetings for the current year. A discussion ensued. The Township Committee members decided to take turns attending the River Winds HOA meetings.

Motion by Joan Hinkle, seconded by Mike Templeton to approve the River Winds HOA use of the Municipal Building on the dates they requested.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

COMMENTS – TOWNSHIP ADMINISTRATOR – Mr. Steven Corcoran

- commented on the HVAC system in the Municipal Building – Temptrol has installed new thermostats that are controlled by the incandescent lights in the room – heating and air conditioning in the courtroom will only operate when it is in use – will monitor utility bills and hopefully see a significant difference
- announced that Streetscape II section B will going out for bid starting today – this is money left over from the original Streetscape project – plans are available for the public to view
- have been formally notified by the Police Department that they wish to start negotiations since their current contract expires on December 31, 2007
- there will be a couple ordinances within the next 30-60 days dealing with property maintenance on non-residential properties – will be asking Township Committee to consider adopting similar residential rules and regulations for the commercial and industrial properties in the Township
- will make recommendations to amend an ordinance relative to driveways
- had the court hearing Wednesday with Pulte Homes relative to the basins at Newton's Landing – had conference meeting prior to hearing – they brought landscaping architect to trial – trial was carried over to September 19, 2007 as the final date for Pulte Homes to bring in their plans for improvement to the basins or set a date for a trial to resolve this issue

COMMENTS – DEPARTMENT HEADS

Police Department – Chief Parsons –

- reported on the skateboard park – talked to children and parents at the park – seems to be a big improvement
- questioned the purpose of the blacktop at the Walnut Street School park

- acquired two quads from Surf & Turf Powersports in Lumberton and they are trying to locate a container to house the vehicles and a location near the water for easy access to Hawk Island – given to the Township under a user lender program through the company and then returned at the end of the year for a new model – officer will attend school and get teacher qualified to teach the rest of the police department – also looking at Seadoos from the same company under the same program for water assistance
- reported that the Police Blotter has not been updated for two weeks because Larry Stearns was on vacation

Committeewoman Kate Fitzpatrick commented about Gateway Park and complained about the children riding their bikes and skateboards and ruining the flowers provided by the Women's Club.

Vera Darmo, 605 Hickory Street, commented that the Walnut Street School track is a great place, but stated that the Township needs citizens and adults for these common areas to discourage vandalism.

Public Works Department – Mr. John Fenimore –

- reported that DPW employees have been hauling leaves to the compost site – County is taking our leaves – DPW dept is preparing the area for the Fall Fest in October
- removed four trees and took out seven stumps
- trying to clean up the wash out at the ends of Edgewood and Oakford Avenues

Deputy Mayor Ed Devinney asked the Superintendent of Public Works, Mr. John Fenimore for his opinion on the condition of the sea walls. Mr. Fenimore replied that they are bad. Mr. Devinney suggested that the Township try to get grant money to fix the sea walls.

Mr. Fenimore stated that he sent his employees for brush pick-up on Ash Street and they found a metal boat railing in the pile and felt it was put there purposely.

- reported that there has been a large number of trees and tree limbs coming down

Ralph McCullough, 308 Buttonwood Street, commented that large tractor trailer trucks are using the side streets in the Township and breaking branches off the trees as they travel down the streets. A discussion ensued.

COMMENTS – TOWNSHIP COMMITTEE

Kate Fitzpatrick –

- reminder that Recreation is having last concert on Thursday, August 23rd (Two Feet Pete) – rain date August 30th
- reminder that the Historic Preservation Commission is working on the Sesquicentennial scheduled for October 5th and 6th - there will be a PowerPoint presentation on Friday, October 5th at the M. Joan Pearson School for the children
- questioned the September Township Committee meeting dates – discussion ensued – recommendation to move the 17th date to the 24th and kept the date for the 10th.

Municipal Clerk – Mrs. Janice Lohr -

- The Municipal Clerk, Mrs. Janice Lohr asked Committeewoman Kate Fitzpatrick if there were any items for the Sesquicentennial that could be displayed in the lobby cabinets at the Municipal Building.

- reported that the Township Engineer, Mr. David Denton responded to the 2007 CDBG grant application and Delanco Township did receive a two year award amount of about \$72,000.00. A discussion ensued.

- announced that the Township is sponsoring a Fall town wide yard sale on Saturday, September 29, 2007

Joan Hinkle –

- commented on the article in the newspaper about putting the dredge spoils at Palmyra Cove and they mentioned Hawk Island

- reported that there is an organization called CUPHI that was started to help protect Hawk Island - announced that T-Shirts are available and can be purchased at the Clean Up Day on Hawk Island on September 22, 2007

Committeewoman Joan Hinkle called Senator Allen's office today regarding the preservation of Hawk Island. Mrs. Hinkle is meeting with Senator Allen. Mrs. Hinkle commented that CUPHI will be very involved in protecting Hawk Island.

- announced the Marrow Donor Drive to be held at the Abundant Life Church – there will be a bone marrow test performed to see if you are a match and you could save a life

Deputy Mayor Ed Devinney –

- reiterated that the Bone Marrow Drive is important and a very worthy thing to do

- commented about the Deputy Mayor's wellness campaign against skin cancer – reminded people to stay out of the sun and use sunscreen

Mike Templeton –

- reported that he and Ed Devinney have been working with the Delanco Sewerage Authority for months regarding the Coopertown Road project – would like to present a solution to recovering and fully funding the obligation to pay for that project at the September 10, 2007 Township Committee meeting

- reported that the Township Committee has agreed to place an ad in the magazine of the national trust for the historic preservation of the Zurbrugg property

- called NJ Transit regarding graffiti and its removal on the Rancocas Creek bridge

- reported that the Joint Land Use Board had a meeting on August 7th and the next scheduled meeting is September 4th - Savannah Mews is scheduled for this meeting – announced that Creekside is approved with a list of stipulations and conditions

- reported that there is a letter in each Township Committee members package from Mr. Matulewicz from the Environmental Advisory Board expressing their concerns on the property –asked the Township Committee members to consider a joint letter to the County to consider this property for Open Space

- reported that in his summer travels to the shore, he noticed a skate park in the town he was visiting and talked to the recreation Director and apparently their town has similar problems with their skate board park – this town has application forms that must be completed and signed in order to use the skateboard park facilities

MEETING OPEN TO THE PUBLIC

Mayor Ouellette opened the meeting to the public.

- The Superintendent of Public Works, Mr. John Fenimore stated that he received a call from the County Landfill and they made complaints about cardboard in regular trash

- The Township Administrator, Mr. Steven Corcoran announced that Edgewater Park will be hosting a meeting on September 12th regarding the River Line noise issues

MEETING CLOSED TO THE PUBLIC

Since there were no further comments or questions from the public, Mayor Ouellette closed the meeting to the public.

Motion by Joan Hinkle, seconded by Ed Devinney to adjourn the meeting.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

Janice M. Lohr, RMC
Municipal Clerk
August 20, 2007