

TOWNSHIP COMMITTEE MEETING – SEPTEMBER 24, 2007

7:30 PM MUNICIPAL BUILDING 770 COOPERTOWN ROAD, DELANCO NJ

ROLL CALL: Devinney, present; Fitzpatrick, present; Hinkle, present; Templeton, present; Ouellette, present

Also Present: Twp. Administrator, Mr. Steven Corcoran; Deputy Municipal Clerk, Karen Zimmermann; Supt. Of Public Works, Mr. John Fenimore; Chief of Police, Chief Parsons

FLAG SALUTE

Mayor Ouellette led the flag salute.

Mayor Ouellette announced that Renwick Associates will not be present tonight for their presentation.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Sunshine Law in the following manner. Written notice has been mailed to the Burlington County Times and the Courier Post and published in the January 2, 2007 editions. Written notice has been posted on the official bulletin board of the Township of Delanco at least 48 hours prior to the meeting.

Mayor Ouellette stated that this evening we have something different and in most situations is held in executive session dealing with a personnel matter. The Township Administrator, Mr. Steven Corcoran, who the subject matter is about, has asked to have this presented in the public and stated that it is a commendable act in this day and age. Mayor Ouellette commented that he would like to give a brief background of why we are to the point we are with Mr. Corcoran's contract. Then we will have a discussion by the Township Committee and any comments from Mr. Corcoran.

Mayor Ouellette began by stating that a year ago he noticed on the back page of the Beverly Bee that Beverly and Edgewater Park the Township Administrator and Township Clerk are combined positions. Mayor Ouellette stated that considering our financial situation; they could explore that position in Delanco Township. Mayor Ouellette stated that the idea didn't go very far because the language in Mr. Corcoran's contract indicated that Mr. Corcoran was required to receive a ninety day notice prior to the end of his contract. Mayor Ouellette stated that it is a year later and the Township Committee had signed and extended his contract for another year and his current contract will expire on 12/31/07. Mayor Ouellette stated that is what brought them here tonight; to discuss his contract and whether they wanted to consolidate or continue to have a Township Administrator and to take a look at the other finances they will deal with next year.

Mayor Ouellette stated that we will be faced with the following financial items:

- if we have to go back to the State Finance Board next year; the Township will need to go to the public for referendum to have it approved to raise more dollars to increase their taxes – it was suggested that the Township hire a company to help support this referendum
- Township owes compensation time in the neighborhood of \$400,000 that they don't have the money for
- police contracts are up for renewal

- public works – cutting people
- Township Administrator contract is up – do they want to renegotiate or restructure the Township office to make things work and provide services to the residents of Delanco?

The Township Administrator, Mr. Steven Corcoran stated that he would like to expand on some of the remarks that have been made. Mr. Corcoran stated that the Township Administrator serves at the pleasure of the Township Committee. Mr. Corcoran stated that he wanted to thank the Mayor and Township Committee members. Mr. Corcoran thanked the Mayor for throughout his tenure that he has been extremely complimentary, making outstanding comments about his performance and his recent appointment to the JLUB to represent the Township. However, he would like to expand on the pattern between himself and the Mayor on the following subject matter that is personally disturbing to him. Mr. Corcoran stated that the conversation goes back to late last year when the Mayor commented about consolidation of his position. Mr. Corcoran stated that the Mayor came to his office in December and advised him that his services would no longer be needed effective December 31, 2006. Mr. Corcoran stated that he thanked him for his services and told him that his position would be consolidated with another position. Mr. Corcoran stated that it was learned later that could not be done legally because Township Administrator's have certain protections under the law of the State of New Jersey and certain procedures have to be followed, including the notice that he received about tonight's meeting. Mr. Corcoran stated that at that time the Township Committee was advised of the legal requirements for his discharge and suggested that in the future if this was to be discussed that the Township Solicitor would like to be included so that the Township's best interest could be protected. Mr. Corcoran stated that it wasn't done then and it wasn't done tonight. Mr. Corcoran stated that when the merger fell apart, based on costs and legalities, he assumed it ended there. However, a few months later when meeting in his office with the Mayor, the Mayor stated that he still felt that Mr. Corcoran's services needed to be terminated and that his contract needed to expire and provided he received the additional seats and votes in this November's election that he would see to it that his position was terminated. Mr. Corcoran stated that he appreciated Mayor Ouellette's candor, but it was startling. However, it is reality, serving at the pleasure of the Township Committee, and in all honesty he knew that this November if he received the proper seats in the election, his contract would not be renewed and he would be leaving at the end of the year. Mr. Corcoran stated that he is willing to wait for the election to let the people participate in the process for whatever reason. Mr. Corcoran stated that in August, he asked Mayor Ouellette to lunch because he does that with the Committee members to keep the dialogue and everything open. Mr. Corcoran again thanked the Mayor for his complimentary comments about him. However, the Mayor again reminded Mr. Corcoran that with the Township Committee's support, he would be terminating his position on 12/31/2007. Mr. Corcoran stated that he pressed the Mayor because it was incredulous to have a man be president of your fan club and at the same time talk about the termination of your position. Mr. Corcoran stated the Mayor responded by saying that since most of the major obstacles to the Township were being dealt with; a person of his caliber was no longer needed. Mr. Corcoran stated that Friday he was served with the necessary legal notice that this issue would again be before the Township Committee. Mr. Corcoran stated that in nine months this has been before the Township Committee four times. Mr. Corcoran stated that this is persistent and non-stop and it is difficult to put a smile on your face and function on a daily basis knowing that lacking the additional votes, he is history, or since the position is no longer relevant

and can be merged with other functions; he is dealing sixty plus or so hours a week in irrelevancy which is probably the most difficult part for him. Mr. Corcoran stated that Mayor Ouellette proceeded without the advice and consent of the Township Solicitor and the necessary assistance, advice and consent of the fellow Township Committee members. Mr. Corcoran stated that while he serves at the Township Committee's request, there seems to be a certain obsession with relieving him of his position. Mr. Corcoran stated that he has seen a reckless disregard of the law, his rights and for those fellow Township Committee members that have not had a chance to participate in this process. Mr. Corcoran stated that the process is being usurped by making decision this evening; the residents of Delanco suffer because the process was supposed to play out as it was supposed to on Election Day. Lastly and most importantly, Mr. Corcoran stated that Delanco Township has the finest group of employees that he has ever met. Mr. Corcoran stated that he loves the town, the people, and he loves the people that work here. Mr. Corcoran stated that he has never met a more dedicated bunch. Mr. Corcoran stated that this process, over nine months, has gone on without their knowledge and their participation. Mr. Corcoran stated that this has hurt them deeply, and to the point where the Mayor has been told by some employees that they simply don't want to come to work anymore. Mr. Corcoran stated that there is diversion, people against people, and it has been said that the entire atmosphere has been poisoned, and he feels that the employees don't deserve that. Mr. Corcoran stated, "Do what you want with me, but it is sad to see what it has done to this Community and to the people that work so hard".

Mayor Ouellette asked for comments from the Township Committee members. Committeewoman Kate Fitzpatrick stated that the Mayor should open the meeting to the public before they make their comments.

MEETING OPEN TO THE PUBLIC

Mayor Ouellette opened the meeting to the public.

1. Frank Claire, 6 Russ Farm Way, asked for clarification on the termination due to a consolidation of positions and asked if this was in agreement of all members of the Township Committee.

Mayor Ouellette answered by stating that under the rice rules they are not permitted as a committee to discuss things without having noticed the employee. Mayor Ouellette stated that he is looking at the position and the consolidation and dollars and the contract.

Committeewoman Kate Fitzpatrick questioned the meaning of consolidation and asked the Mayor for an explanation. Ms. Fitzpatrick stated that Beverly and Edgewater Park do have a consolidated team. However, Edgewater Park has an assistant group of at least five people. Ms. Fitzpatrick stated that our staff would not substantiate that.

2. Jackie DiCarlo, 228 Maple Avenue, stated that she was very upset because she worked with Mr. Corcoran for three years and she does not think that he should be terminated. Ms. DiCarlo stated that she can't imagine combining the Municipal Clerk position and the Township Administrator position because they both do a tremendous amount of work.
3. Marlene Jass, 4 McCay Way, commented that she disagrees about the growth in

the Township. Mrs. Jass feels that there are many parcels of property that haven't been developed and some that are currently in the process of being developed. Mrs. Jass stated that she does not feel that it is in the best interest of the Township at this time to change the administration of the Township. Mrs. Jass stated that she feels that all the employees at the Municipal Building are taxed.

4. Len Candy, 1306 2nd Street, asked for clarification about the statement made about not needing a man of his "caliber".

Mayor Ouellette stated that the Township Administrator's contract is up at the end of the year and the Township Committee needs to address that. They have the option of renewing the contract or terminating the contract and parting ways with the Township Administrator. Mayor Ouellette stated that this has to do with the business of the Township and if he didn't bring this up, he wouldn't be serving the residents in the Township as he was elected to do.

Mr. Candy asked the Mayor if he had the authority to go to the Township Administrator and tell him his job is terminated without full support of the other Township Committee members.

Committeewoman Joan Hinkle stated that she did not know about this and was unaware of the rice notice given to the Township Administrator. Mrs. Hinkle stated that it was her understanding that as Mayor, he would call a special meeting and the Township Committee members would meet and possibly agree to what they would talk about and give him a rice notice.

Mr. Candy stated that he felt the Mayor overstepped his bounds. Mr. Candy asked the Mayor how much money he felt he would save by eliminating the Township Administrator position. Mayor Ouellette stated that it was in the neighborhood of \$50-60,000.

5. David Suter, 725 Delaware Avenue, asked if all five Township Committee members supervise the Township Administrator or does one person have that duty? Mayor Ouellette stated that it falls under his jurisdiction. Mr. Suter stated that he is not a fan of consolidating the positions but he is of having a high quality Township Administrator. Mr. Suter questioned the quality of the Township Administrator and stated that the question is who Mr. Corcoran serves; if he actually serves all five Township Committee members and the Community or not. Mr. Suter stated that one Township Committee member stated that the Township employees were overpaid. Mr. Suter stated that he pulled the contracts to see if there was something there. Mr. Suter stated that looking over all the salaries, he found only one to be egregious and that was the Township Administrators'. Mr. Suter suggested that if they wanted to save money that they drastically restructure Mr. Corcoran's contract. Mr. Suter questioned the accountability of Mr. Corcoran and his time sheet requirements. Mr. Suter stated that he noticed in an addendum to Mr. Corcoran's contract this year that we owed him a \$122,000 and change in comp time and another \$30,000 in accrued leaves and he is wondering who is watching the pocketbook.

Committeewoman Joan Hinkle commented that there have been a lot of rumors in the Township, and Mr. Suter answered that “No” he is not after his job. Mr. Suter stated that he heard it in the barber shop and stated that he is not qualified to do his job. Mr. Suter stated that, “Steve is a very skilled strategist and politician, however he believes that when you are a good public servant and a professional and have expertise; that it is your duty to advocate to the people you work for, to give them your best advice, to tell them the equipment and tools and people you need to get something done well and how to save money to accomplish your goals and purposes. Mr. Suter stated that when you advocate for something you truly believe and the people that are your bosses say no, then it is your duty to obey them. Mr. Suter stated that is what a good public servant would do but he is not sure a politician would do that. Mr. Suter stated that he has no desire for his job.

6. Victor Vittorino, 600 Pennsylvania Avenue, congratulated the Public Works Department, John Fenimore and the Police Department, Lieutenant Sacalis. Mr. Vittorino stated that they are here because of what is being proposed to do to Mr. Corcoran. Mr. Vittorino stated that he has worked with many Townships and knows that Delanco Township needs a qualified professional to do the administrative job. Mr. Vittorino stated that Delanco has the most qualified professional dedicated to this Township as a non resident in all of Burlington County. Mr. Vittorino stated that when he was Mayor of Delanco Township, he entertained the idea of combining positions and they discussed it and the he and the majority of the Township Committee at the time felt that it was not a good idea. Mr. Vittorino stated that the Township has serious financial problems, but not to undermine the Township and its residents. Mr. Vittorino stated that Steve Corcoran is the right thing for this Township and you would be remiss if you let him go.

MEETING CLOSED TO THE PUBLIC

Since there were no further comments or questions from the public, Mayor Ouellette closed the meeting to the public.

Deputy Mayor Devinney stated that he was satisfied with the comments from the public and felt that the Township Committee benefits from input from the public and thanked the public for their comments. Mr. Devinney stated that he would consider two things on this issue. (1) Is there any fiscal or substantial saving? And (2) what are they giving up to get it?

Committeewoman Joan Hinkle commented that Mr. Corcoran is probably one of the best administrators. Mrs. Hinkle told the Mayor that the business of continually telling Mr. Corcoran that his job is over; that he should let that go and try to work it out and come up with something constructive. Mrs. Hinkle asked the Mayor if he contacted the Township Solicitor and also asked him where he got the rice notice. Mrs. Hinkle questioned why he didn't ask any of the other Township Committee members for their thoughts.

Committeewoman Kate Fitzpatrick commented that she took everything that was said into consideration. Ms. Fitzpatrick gave a history of how Mr. Corcoran came to be the Township Administrator. Ms. Fitzpatrick stated that there are other ways of decreasing taxes in the Township and as a member of the Township Committee for the past six years; the Township Committee has done that. Ms. Fitzpatrick stated that you have to

consider the benefits you are giving employees when you consider an increase. Ms. Fitzpatrick stated that if the non contractual employees received a 3% increase instead of 4%, it would have been \$100,000 which would have been a couple cents off the tax rate. Ms. Fitzpatrick stated that letting a valued employee like Mr. Corcoran go would be a detriment to this town and its residents and to his employees and staff that can perform for this town. Ms. Fitzpatrick stated that Mr. Corcoran helped the Township Committee members understand the needs of this Township. Ms. Fitzpatrick stated that she was shocked that the Township Committee wasn't notified that this was going to happen. Ms. Fitzpatrick stated that she gives a lot of credit to Mr. Corcoran and she respects him entirely for the way he has conducted himself in this meeting tonight. Ms. Fitzpatrick stated that she would vote to keep him in his position because of the public's comments and her experience working with him and all of the employees in the Township.

Committeeman Mike Templeton stated that the real reason we are here tonight is because of Mr. Corcoran's contract and that they are required to have a meeting like this or have it in private and executive session. Mr. Templeton stated that according to the language in Mr. Corcoran's contract we had to decide to do whatever; whether to renew, terminate or seek a change; they have to give ninety days prior notification. Committeeman Mike Templeton stated that it was very difficult to talk about an employee's status without offending or stepping on the rights of an employee, and that is the reason Mayor Ouellette proceeded and was interested in protecting Mr. Corcoran's rights by bringing it to the Township Committee in this way. Committeeman Mike Templeton agreed that they would be remiss in their responsibilities to the Community to sit passively by and let this roll over and not do anything about it.

Mayor Ouellette stated that he was not a politician and maybe he did not do things in the proper procedure because he was concerned about Mr. Corcoran's rights with the Rice notification. Mayor Ouellette stated that maybe he was wrong in not notifying the other Township Committee members, but it still doesn't omit the fact that we still have the contract for the Township Administrator on the table and what are we going to do with it? Mayor Ouellette asked if we want to continue with it, renegotiate it or go down another avenue. Mayor Ouellette stated that from the comments heard, we should go forward with Mr. Corcoran as the Township Administrator next year. Mayor Ouellette asked if the Township Committee would like to renegotiate the contract to change a few things in the contract with Mr. Corcoran. Mayor Ouellette asked Mr. Corcoran if he would like to say anything else. Mr. Corcoran stated that he has said enough.

Deputy Mayor Ed Devinney suggested that if they are going to make changes to Mr. Corcoran's contract that they talk about it all together. Committeewoman Kate Fitzpatrick added that the Township Solicitor be present also.

- Marty Goldberg, 75 Pennington Court, made a statement regarding the conditions of Mr. Corcoran's contract.

Motion by Kate Fitzpatrick, seconded by Joan Hinkle to continue Mr. Corcoran's employment; to terminate Mr. Corcoran's existing contract as of December 31, 2007 and renegotiate a new contract to begin January 1, 2008.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, no; Ouellette, yes with conditions

Mayor Ouellette announced a five minute recess.
Mayor Ouellette called the meeting back to order.

ORDINANCE 2007-13

AN ORDINANCE OF THE TOWNSHIP OF DELANCO AMENDING CHAPTER 222 OF THE DELANCO TOWNSHIP CODE ENTITLED “PROPERTY MAINTENANCE” TO PROHIBIT CERTAIN ACTIVITIES ON VACANT LANDS

***2ND READING BY TITLE ONLY AND PUBLIC HEARING**

WHEREAS, the Township has reviewed the property maintenance code and determined that further clarification is necessary to identify prohibited activities on vacant lands; and

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey that Chapter 222 of the Delanco Township Code be and is hereby amended to supplement the code with the following new provisions:

§ 222-6 (Definitions) is amended to add the following:

VACANT LAND – land that is undeveloped, unused or unimproved by a physical structure approved by Delanco Township and issued a certificate of occupancy. Vacant land shall also included land that is not covered by nonstructural impervious surfaces.

§ 222-8 (Maintenance standards) is amended to add the following new provision:

(new paragraph) On vacant land, no storage of manmade or natural materials, whether of a temporary or permanent nature, shall be permitted without an approved site plan. By way of example, and not by way of limitations, said materials shall include stockpiles of dirt, debris, mulch, stone, gravel, rock, asphalt, concrete, and other building, construction or landscape material.

(new paragraph) No vehicles or equipment, commercial or otherwise, shall be permitted to be parked or stored on vacant lands when not associated with construction of a physical improvement accompanied by construction permit. Said prohibition shall not include agricultural equipment specifically used for farming on said premises.

Section Two. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.

Section Three. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.

Section Four. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

HEARING OPEN TO THE PUBLIC

Mayor Ouellette opened the hearing to the public.

• Marlene Jass, 4 McCay Way, asked the Mayor to read the ordinance and clarify what is prohibited and what is not. Committeeman Mike Templeton read the ordinance. Committeewoman Kate Fitzpatrick stated that the purpose of this ordinance was regarding the Winzinger property so the Township Committee has more “teeth” in the ordinance. The Township Administrator, Mr. Corcoran gave an explanation of vacant land and stated that this is an extension of the ordinance to include commercial properties. Mr. Corcoran stated that this is not a zoning change but a property

maintenance issue and no one can be grandfathered. The Superintendent of Public Works, Mr. John Fenimore asked if the Public Works Department was exempt.
 • Steve Schofield, 400 Burlington Avenue, asked if this ordinance was tabled at the last meeting.

HEARING CLOSED TO THE PUBLIC

Since there were no further comments or questions from the public, Mayor Ouellette closed the hearing to the public.

Motion by Joan Hinkle, seconded by Ed Devinney to adopt Ordinance 2007-13

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

CONSENT AGENDA ITEMS:

(“Consent Agenda items are considered to be routine and will be enacted with a single motion. Any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.”)

PAYMENT OF BILLS

<u>ACCOUNT</u>	<u>AMOUNT</u>
GENERAL	\$137,900.26
PAYROLL	67,166.72
TRUST	5,432.30
HOUSING TRUST	1,176.05

GENERAL ACCOUNT – SEPTEMBER 24, 2007

23763	ARCH WIRELESS	22.55
23764	AMERICAN LAWN IRRIGATION INC	643.00
23765	BIRDSALL ENGINEERING INC	8,408.45
23766	BURLINGTON COUTNY TIMES	306.80
23767	BELMONT & CRYSTAL SPRINGS	74.85
23768	COMMERCE BANK	66,797.50
23679	COMCAST	105.22
23770	GE CAPITAL	339.00
23771	SUSAN J LANSER	70.00
23772	MGL PRINTING SOLUTIONS	126.00
23773	JOHN MILLER	997.50
23774	MUNICIPAL CT ADMIN ASSN OF NJ	55.00
23775	LENORE MORAIS	100.00
23776	NJ LEAGUE OF MUNICIPALITIES	21.00
23777	NEXTEL COMMUNICATIONS	363.34
23778	PEDRONI FUEL CO	4,748.50
23779	PITNEY BOWES	168.00
23780	PSE&G	10,606.37
23781	PARKER MCCAY-ATTORNEYS AT LAW	17,056.07
23782	RIVERSIDE NAPA AUTO PARTS	79.03
23783	SOUTH JERSEY SANITATION	10,454.75
23784	TRAP ROCK INDUSTRIES INC	114.30
23785	TREASURER COUNTY OF BURLINGTON	13,522.30
23786	TEMPROL CORP	166.00

23787	THOMAS LAVERY PLUMBING	210.00
23788	TRUEGREEN CHEMLAWN	952.00
23789	MICHAEL W THOMPSON	997.50
23790	VERIZON CABS	190.06
23791	W B MASON CO INC	205.17
TOTAL		\$137,900.26

CURRENT

23761	PAYROLL ACCOUNT	30,932.54
23762	PAYROLL ACCOUNT	36,234.18
TOTAL		\$67,166.72

HOUSING

1009	PARKER MCCAY-ATTORNEYS AT LAW	1,176.05
TOTAL		\$1,176.05

TRUST

1926	DELANCO TWP CURRENT FUND	19.80
1927	BIRDSALL ENGINEERING	5,412.50
TOTAL		\$5,432.30

APPROVAL OF MINUTES – 8/6/07 AND 8/20/07 (Tabled from Sept. 10th)

APPROVAL OF CONSENT AGENDA

Motion by Mike Templeton, seconded by Kate Fitzpatrick to approve the consent agenda
Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

MEETING OPEN TO THE PUBLIC

Mayor Ouellette opened the meeting to the public.

MEETING CLOSED TO THE PUBLIC

Since there were no comments or questions from the public, Mayor Ouellette closed the meeting to the public.

CORRESPONDENCE – Deputy Municipal Clerk – Karen Zimmermann

- received a letter of resignation effective November 2007 from Kenneth Pawline from the Joint Land Use Board as the second alternate position

Mr. Pawline said a few words regarding his time on the Joint Land Use Board

Motion by Joan Hinkle, seconded by Ed Devinney to accept with regrets Mr. Pawline’s letter of resignation as the second alternate position on the Joint Land Use Board.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

Mayor Ouellette thanked Mr. Pawline for taking the time to serve his community.

DISCUSSION ITEMS:

- 1. ROOF REPAIR OF MANSION – Township Administrator, Mr. Steven Corcoran**

Mr. Corcoran reported that after months of searching for someone to repair the Zurbrugg Mansion roof that he has found a company, Goralski Roofing and they have given him an estimate of all repairs necessary and included the removal of the fire escape on the side of the Mansion. The estimate is for \$8,450.00 with a one year guaranty.

Motion by Ed Devinney, seconded by Kate Fitzpatrick to approve the roof repair for the Zurbrugg Mansion

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

Deputy Mayor Ed Devinney stated that he is having Goralski Roofing do some repairs on his roof and he is not profiting from this at all.

2. PROPOSED DEVELOPMENT PLAN – ABUNDANT LIFE FELLOWSHIP

Mayor Ouellette stated that this is supposed to be part of our Master Plan and the Joint Land Use Board is developing their Master Plan to see if their proposal fits into our Master Plan. Committeewoman Kate Fitzpatrick stated that it was her understanding that they were moving forward with the review of the Master Plan and those recommendations. Ms. Fitzpatrick stated that she recommended that two members of the Township Committee join the sub-committee from the Joint Land Use Board for the Master Plan so that direct input can be made on the Master Plan from the Township Committee and she feels very strongly about this. A discussion ensued with various comments from the public and Township Committee members.

3. RECEIPT OF BIDS – POLICE IN-CAR VIDEO EQUIPMENT

Lieutenant Sacalis reported that he did a lot of research on this equipment and this particular bidder appeared to have the best equipment for the Delanco Township vehicles. Lieutenant Sacalis stated that he believes the bid price does not include the cost of installation. Lieutenant Sacalis gave a brief explanation on how the equipment operates.

Motion by Joan Hinkle, seconded by Kate Fitzpatrick to accept the bid for \$25,330.00 for the in car video equipment and future installation costs.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

4. RECEIPT OF BIDS – BURLINGTON AVE. STREETScape II, CONTRACT II

Mayor Ouellette stated that Delanco Township received three bids for this project. A discussion ensued regarding the contractor. The Township Administrator, Mr. Steven Corcoran stated that the Township Engineer has reviewed the contractor and has recommended that the Township Committee award the bid. The Superintendent of Public Works, Mr. John Fenimore asked if there was tree work included in the bid because the road is owned by the County. Committeewoman Kate Fitzpatrick stated that the residents will be notified of the proposed work and will be able to comment about the trees, benches, trash cans, etc. A discussion ensued regarding the bid amount and Birdsall's engineering fees. The Township Administrator, Mr. Steven Corcoran added that the lighting will be handled as it was done on Phase I and II and that it is contracted with Public Service Electric and Gas Company for their poles and luminers on a monthly charge basis. Mr. Corcoran also suggested looking into this

section of the road to try and reduce or eliminate the existing street lighting because it is a significant expense.

Deputy Mayor Ed Devinney asked the Township Administrator if he could ask PSE&G if there is a rate difference for using sodium lighting everywhere instead of mercury lighting.

Motion by Joan Hinkle, seconded by Mike Templeton to accept the bid from Manzo, Maroba, Inc. for the Burlington Avenue Streetscape II, Contract II in the amount of \$103,506.75.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

5. PROPOSED ORDINANCE – TEMPORARY STORAGE CONTAINERS

A discussion ensued between the Township Committee members with comments from the Township Administrator. The main concern is the length of time that these containers should remain on a property. Committeeman Mike Templeton suggested combining the storage container with the construction permit and not charging a fee. Committeewoman Kate Fitzpatrick commented that she would like to see what other towns are doing about this. A discussion ensued.

6. PROPOSED ORDINANCE – LAND USE BOARD APPLICATION ESCROW FEES

Mayor Ouellette stated that it is his understanding that the current escrow fees are not covering the necessary expenses of the application. The Township Administrator, Mr. Steven Corcoran asked the Township Committee if they had any objections; that they would like to draft some changes to the escrow fee schedule for the Joint Land Use Board.

7. PROPOSED ORDINANCE – AMEND DOG & CAT LICENSE FEES

The Deputy Municipal Clerk, Karen Zimmermann stated that the Township Municipal Clerk, Mrs. Janice Lohr asked to have this tabled to the next meeting.

8. PROPOSED ORDINANCE – DRIVEWAYS

The Township Administrator, Mr. Steven Corcoran stated that this was submitted to the Joint Land Use Board for their comments. A discussion ensued regarding circular drives and the proposed ordinance in general. Mayor Ouellette stated that he was cautious of this and not to put an ordinance in place restricting someone from putting in a driveway when we are trying to get vehicles off the road.

COMMENTS – TOWNSHIP ADMINISTRATOR – Nothing to report

COMMENTS – DEPARTMENT HEADS

1. POLICE – Lieutenant George Sacalis

- thanked the Township Committee for going forward with the in car video cameras for the Township police vehicles
- reported that at the Hawk Island clean-up the officers were able to get to more locations due to the acquisition of two new quads
- Sergeant DeSanto will be attending four days of training paid for by the company that supplied the quads to the Delanco Township Police Department and will train the other officers when he returns

Deputy Mayor Ed Devinney commented that it is very rewarding that Delanco Township is a recipient of these vehicles and publicly thanked the company that supplied them – suggested some type of letter of appreciation from the Township to the supplier be sent

PUBLIC WORKS – John Fenimore

- last brush pick-up for the year
- leaf pick-up will begin last week in October – noted that leaves cannot be put in the streets – only between curb and sidewalk
- took down three trees and ground down seven stumps
- Hawk Island clean-up went well – estimated that a ton and half of debris was cleaned up and taken to the dump
- questioned when the street sweeper could be delivered
- commented that unfortunately he was not at the last meeting regarding the green acres application for proposed park and he stated that he was in favor of the proposed park – town needs two soccer fields and another ball field

A discussion ensued regarding the proposed park. Mr. Fenimore felt that the issue needs to be revisited. The Township Administrator, Mr. Steven Corcoran asked that the appraisals be completed on the proposed property. Mr. Corcoran stated that the Township Committee also needs to know the numbers for this property. Mr. Corcoran stated that he would like to have this on the agenda for the next meeting for discussion. A discussion ensued.

MUNICIPAL CLERK – Deputy Municipal Clerk – Nothing to report

COMMENTS – TOWNSHIP COMMITTEE

Joan Hinkle –

- Hawk Island cleanup was very successful – 68-70 volunteers
- attended the MIA-POW breakfast and they had a wonderful program

Ed Devinney –

- announced that he was glad to participate and thanked all the organizers for the CUPHI Hawk Island Clean-up
- attended NJLM budget update and levy cap law seminar on September 11th in Holmdel

Kate Fitzpatrick –

- attended the seniors meeting on 9/11; they had a covered dish – their November meeting will be provided by the Historic Preservation Advisory Board because they are going to present the slide presentation of the sesquicentennial
- announced that the postmaster will be at the school officially stamping the envelopes with a cache on October 5th - will also be at Community Day at Pennington Park on October 6th – will be dedicating the sign on October 7th at 400 Poplar Street at 1:00PM
- attended the library meeting – looking into universal directional signs for the library and one for out in front of the school to indicate where the library is located
- library has event at Boscov's on Tuesday October 16th (Friends Helping Friends) – will get 25% off at Boscov's
- attended the Recreation Commission's meeting – they had Fashion Show on Sunday, September 30th
- attended Economic Development Committee meeting – posted hot line on website for code enforcement for community awareness
- attended the MIA-POW breakfast and it was nice to share fellowship with others
- Hawk Island clean-up day was great to see the Township Committee working together

and it was a joint effort of everyone involved

- completed the apartment conversion project program documents and submitted them to the Township Solicitor for review
- announced that Senator Diane Allen will be having a Town Hall meeting in the Municipal Building on Wednesday at 7:00PM to discuss the lease of New Jersey toll roads
- Town-wide yard sale is Saturday, September 29th
- 5K Run is Saturday October 13th

Mike Templeton –

- attended a light rail meeting at Senator Allen's office on Thursday – discussed process to apply for quiet zones along the light rail line
- spent time organizing the Hawk Island Clean-up working with Debbie Rietzen

Mayor Ouellette –

- attended the budget and cap law seminar on the BCC campus
- attended a service for the 911 at the Moorestown church honoring firefighters and EMS
- attended the MIA-POW breakfast and it was very touching to see folks come together
- attended Hawk Island Clean-Up day – thanked the Public Works crew for their help and preparation, the Police Department and the EMS volunteers
- scheduled to attend a shared service meeting that was cancelled
- went to Trenton to discuss taxes

Committeewoman Joan Hinkle announced that they have a date for the mock election and asked Lieutenant Sacalis to order the bags for the students.

Motion by Joan Hinkle, seconded by Mike Templeton to adjourn the meeting

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

Karen E. Zimmermann
Deputy Municipal Clerk
September 24, 2007