

TOWNSHIP COMMITTEE MEETING – DECEMBER 17, 2007
7:30 PM MUNICIPAL BUILDING 770 COOPERTOWN ROAD, DELANCO NJ

ROLL CALL: Devinney, present; Fitzpatrick, present; Hinkle, present; Templeton, present; Ouellette, present

Also Present: Twp. Administrator, Mr. Steven Corcoran; Twp. Solicitor, Mr. Douglas Heinold; Municipal Clerk, Mrs. Janice Lohr; Deputy Municipal Clerk, Karen Zimmermann; Supt. Of Public Works, Mr. John Fenimore; Chief of Police, Chief Parsons; Township Planner, Mr. Scott Taylor

FLAG SALUTE

Mayor Ouellette led the flag salute.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Sunshine Law in the following manner. Written notice has been mailed to the Burlington County Times and the Courier Post and published in the January 2, 2007 editions. Written notice has been posted on the official bulletin board of the Township of Delanco at least 48 hours prior to the meeting.

ORDINANCE 2007-14

**AN ORDINANCE OF THE TOWNSHIP OF DELANCO AMENDING THE FEE FOR THE LICENSING OF DOGS AND CATS
3RD READING BY TITLE ONLY AND PUBLIC HEARING ON PROPOSED AMENDMENTS**

HEARING OPEN TO THE PUBLIC

Mayor Ouellette opened the hearing to the public.

HEARING CLOSED TO THE PUBLIC

Since there were no comments or questions from the public, Mayor Ouellette closed the hearing to the public.

Motion by Joan Hinkle, seconded by Kate Fitzpatrick to adopt Ordinance 2007-14.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

ORDINANCE No. 2007 - 14

AN ORDINANCE OF THE TOWNSHIP OF DELANCO AMENDING THE FEE FOR THE LICENSING OF DOGS AND CATS

WHEREAS, the Township is permitted by N.J.S.A. § 4:19-15.12 to register and license dogs and cats in the municipality; and

WHEREAS, the Township uses funds generate from the licensing and registration of dogs and cats to help protect the public and animals from the spread of rabies to animals and humans, to protect the public from animal-related nuisances and threats to public health, safety and welfare, to foster the objective of assuring animals owners meet their responsibility for the control and care of dogs and cats and to administer the licensing program; and

WHEREAS, the Township has evaluated the collection of fees and determined that additional funds are necessary to sustain these public purposes; and

WHEREAS, P.L. 2007, Chapter 1, Section 1 was enacted by the State of New Jersey to increase the fees for said purposes allowing a fee of up to \$21.00 per animal.

WHEREAS, state law requires additional fees amounting to \$1.20 for the licensing of dogs which are not levied against cats; and

WHEREAS, the Township desires the license fees for dogs and cats be uniform for the residents of Delanco; and

WHEREAS, the license and registration tag for each animal shall be \$12.00 with an additional \$3.00 fee if the animal is not spayed or neutered.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED, by the Township Committee of the Township of Delanco that Sections 123-12A and 123-20G of the Code of the Township of Delanco be and are hereby amended to read as follows:

ARTICLE I.

§ 123-12A of the Code is amended to read as follows:

A. A person applying for a dog license and registration tag shall pay a fee of \$10.80 for each dog.

§ 123-20G of the Code is amended to read as follows:

G. License fee schedule. A license shall be issued after payment of a fee of \$15.00 for each unneutered cat and \$12.00 for each neutered cat. Persons who fail to obtain a license as required within the time period specified in this section will be subject to a delinquent fee of \$3.00 per month.

ARTICLE II. REPEALER, SEVERABILITY AND EFFECTIVE DATE.

A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.

B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.

C. Effective Date. This Ordinance shall take effect beginning with all licenses for the calendar year 2008 upon proper passage in accordance with the law.

ORDINANCE 2007-15

AMENDING CHAPTER 205, GOVERNING "LICENSES, BUSINESS"

2ND READING BY TITLE ONLY AND PUBLIC HEARING

HEARING OPEN TO THE PUBLIC

Mayor Ouellette opened the hearing to the public.

HEARING CLOSED TO THE PUBLIC

Since there were no further comments or questions from the public, Mayor Ouellette closed the hearing to the public.

Motion by Ed Devinney, seconded by Joan Hinkle to adopt Ordinance 2007-15

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

ORDINANCE 2007-15

AMENDING CHAPTER 205, GOVERNING “LICENSES, BUSINESS”

WHEREAS, the Township Code of the Township of Delanco provides, at Chapter 205, for the licensing of businesses and establishes a fee therefore; and

WHEREAS, the Township Committee has reviewed the existing fee and determined that the fee requirements should be updated.

NOW, WHEREFORE, BE IT HEREBY ORDAINED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey that Chapter 205 is hereby amended as follows:

Section One. Amending Chapter 205-18.

Chapter 205-18 is hereby amended as follows:

§ 205-18. Fees.

A. The following shall be the fees charged annually for a business license for the business hereinafter referred to:

| Business | Fee |
|---|------------|
| Automobile sales agency, franchised | \$100 |
| Marinas | \$100 |
| Recreation facility, outdoor | \$50 |
| Service stations | |
| With bays | \$100 |
| Fuel only | \$75 |
| Use car lots | \$75 |
| Others, according to square feet of floor space | |
| Up to 4,999 | \$50 |
| 5,000 to 14,999 | \$75 |
| 15,000 – 29,999 | \$150 |
| 30,000 and over | \$300 |

Section 2. Repealer, Severability and Effective Date

- A. Repealer. Any and all ordinance inconsistent with this Ordinance are hereby repealed to the extent of the inconsistency with this ordinance.
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Council hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
- C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

CONSENT AGENDA ITEMS:

(“Consent Agenda items are considered to be routine and will be enacted with a single motion. Any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.”)

CONSENT AGENDA:

Committeeman Mike Templeton questioned Resolution 2007-149 and asked if this was the same contractor as last year.

RESOLUTION 2007-146

REFUND OF VETERAN’S TAX DEDUCTION GRANTED FOR YEAR 2007

BE IT RESOLVED that the Tax Collector has determined that the following have qualified for a Veteran’s property tax deduction in the amount of \$250.00 each for 2007 and is due a refund of said amount.

| <u>Block</u> | <u>Lot</u> | <u>Name</u> | <u>Amount</u> |
|--------------|------------|---|---------------|
| 602 | 13 | John Warner 207 Larchmont Dr. Delanco, NJ 08075 | \$250.00 |
| 1110 | 2 | Michael Templeton 621 Delaware Ave. Delanco, NJ 08075 | \$250.00 |
| 1803 | 5 | David Long 466 West Ave. Delanco, NJ 08075 | \$250.00 |
| 2100 | 5 | Donald Bramble 3 Pennington Court Delanco, NJ 08075 | \$250.00 |

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the township Treasurer and the Township Tax Collector.

RESOLUTION 2007-147

REFUND OF TAX OVERPAYMENTS

WHEREAS, the Tax Collector has determined that the following have overpaid taxes for 2007; and

WHEREAS, the following have requested that a refund be made.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco that the Treasurer be authorized to send checks in the following amounts to:

Delanco Federal Savings

615 Burlington Ave.

Delanco, NJ 08075

Block 1303 Lot 30 (234 Washington Street) Amount \$527.66

Presidential Title Agency

1546 Blackwood-Clementon Rd.

Blackwood, NJ 08012

Block 2100 Lot 37 (45 Pennington Ct.) Amount: \$134.92

Kristine Brown

312 Princeton Ave.

Delanco, NJ 08075

Block 301 Lot 2 Amount \$137.67

Madison Settlement Services

300 Frederick St. Ste 5

Hanover, PA 17331

Block 902 Lot 7 (230 Maple Ave.) Amount: \$834.04

FIS Tax Services
 Payment Processing Center
 6851 Jervicks Turnpike Ste 125
 Syosset, NY 11791
 Block 906 Lot 13 (304 Oakford Ave.) Amount: \$962.00

RESOLUTION 2007-148

2007 BUDGET APPROPRIATION TRANSFERS

WHEREAS, there are certain 2007 budget appropriations of the Township of Delanco which are insufficient to meet the requirements of the Township affairs; and

WHEREAS, there are certain other budget appropriations where there are unexpended balances which will not be used for such; and

WHEREAS, N.J.S.40A:4-58 provides for the transfer from such accounts the unexpended balances to those accounts which are short.

NOW, THEREFORE, BE IT RESOLVED that the following transfers be made among the following accounts:

TO:

| | |
|--------------------------|--------------------|
| Operations within "CAPS" | |
| Streets & Roads S&W | \$20,000.00 |
| Legal Services – OE | 16,000.00 |
| Utilities – Gas & Diesel | 6,000.00 |
| Social Security System | <u>5,000.00</u> |
| Total | <u>\$47,000.00</u> |

FROM:

| | |
|--------------------------------|--------------------|
| Operations within "CAPS" | |
| Streets & Roads OE | \$ 8,000.00 |
| Construction Code OE | 8,000.00 |
| Solid Waste/Landfill Fees | 20,000.00 |
| Utilities – Telephone | 6,000.00 |
| Utilities - Telecommunications | <u>5,000.00</u> |
| Total | <u>\$47,000.00</u> |

RESOLUTION 2007-149

RESOLUTION AUTHORIZING THE AMOUNT OF THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES

WHEREAS, there exists the need for alcohol and drug testing services as required by law; and

WHEREAS, Commerce Risk Control Services has the knowledge and expertise to coordinate drug and alcohol testing services; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the amount of this contract for the contract year is anticipated to be below the bid threshold of \$17,500 for purposes of competitive bidding for professional contracts; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires that a resolution authorizing the award of contracts for "professional services" without competitive bids and contracts must be available for public inspection; and

WHEREAS, the Township has certified that this meets the statute and regulations

governing the award of said contracts.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, county of Burlington and State of New Jersey that:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute the agreement with Commerce Risk Control Services for alcohol and drug testing services subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

Section 2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because it is a recognized profession under the laws of the State of New Jersey, and therefore, not possible to obtain competitive bids.

Section 3. The maximum amount of the contract for Alcohol and controlled substances testing is \$58.00 per CDL holder or other participants. Said funds are available in the respective appropriation within the Township temporary budget and have been certified by the Local Finance Officer.

Section 4. Notice of said action shall be published in the Burlington County Times as required by law.

RESOLUTION 2007-150

ACCEPTING CORRECTIVE ACTION PLAN FOR 2006 AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transaction, and

WHEREAS, The Annual Report of Audit of the year 2006 has been filed by the Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body, and

WHEREAS, the Township Administrator has prepared a Corrective Action Plan in connection with the recommendations included in the audit as required; and

WHEREAS, the Township Committee has reviewed said Correction Action Plan; and

WHEREAS, such Corrective Action Plan shall be submitted to and adopted by the Governing Body after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Delanco hereby states that it does hereby accept the Correction Action Plan for the 2005 Audit as prepared and submitted by the Township Administrator of the Township of Delanco and hereby directs that a copy of this resolution and the required Corrective Action Plan be submitted to the Division of Local Government Services to show evidence of said compliance.

PAYMENT OF BILLS

| <u>ACCOUNT</u> | <u>AMOUNT</u> |
|------------------|---------------|
| GENERAL | \$68,455.07 |
| PAYROLL | 68,705.69 |
| TRUST | 7,228.12 |
| ACCUM. ABSENCES | 32,298.20 |
| HOUSING TRUST | 2,278.48 |
| RECREATION DEVEL | 600.00 |

GENERAL ACCOUNT – DECEMBER 17, 2007

| | | |
|--------------|--------------------------------|--------------------|
| 23990 | ALL INDUSTRIAL SAFETY PRODUCTS | 20.05 |
| 23991 | DONALD E BRAMBLE | 250.00 |
| 23992 | BATTERIES PLUS | 149.99 |
| 23993 | KRISTINE BROWN | 137.67 |
| 23994 | BEVERLY BEE | 702.28 |
| 23995 | BELMONT & CRYSTAL SPRINGS | 46.46 |
| 23996 | CERTIFIED SPEEDOMETER SERV INC | 136.00 |
| 23997 | CLEAN RENTAL SERVI CES INC | 266.00 |
| 23998 | CONTRACTOR SERVICE | 101.28 |
| 23999 | DELL MARKETING LP | 1,606.10 |
| 24000 | DELANCO FEDERAL SAVINGS | 527.66 |
| 24001 | FIS TAX SERVICES | 962.00 |
| 24002 | HULSE & GERMANO ESQS LLC | 5,771.25 |
| 24003 | HERITAGE CLEANERS & TAILOR LLC | 150.00 |
| 24004 | JOHNNY C S TRUCK TIRE SERVICE | 353.00 |
| 24005 | LAND ENGINEERING & SURVEYING | 5,158.75 |
| 24006 | DAVID LONG | 250.00 |
| 24007 | JOHN MILLER | 707.50 |
| 24008 | MOORE WALLACE | 66.58 |
| 24009 | LENORE MORAIS | 75.00 |
| 24010 | MADISON SETTLEMENT SERVICES | 834.04 |
| 24011 | NJ AMERICAN WATER CO | 612.21 |
| 24012 | NEXTEL COMMUNICATIONS | 168.95 |
| 24013 | PEDRONI FUEL CO | 2,332.73 |
| 24014 | PSE&G | 9,069.75 |
| 24015 | PARKER MCCAY-ATTORNEYS AT LAW | 8,392.46 |
| 24016 | PRESIDENTIAL TITLE AGENCY | 134.92 |
| 24017 | RIVERSIDE NAPA AUTO PARTS | 255.14 |
| 24018 | SAFETY AUTO REPAIR | 662.12 |
| 24019 | SOUTH JERSEY SANITATION | 10,949.75 |
| 24020 | LAWRENCE STEARNS | 70.81 |
| 24021 | STEWART BUSINESS SYSTEMS | 135.25 |
| 24022 | TERMINIX INTERNATIONAL | 113.00 |
| 24023 | TREASURER COUNTY OF BURLINGTON | 13,193.11 |
| 24024 | TEMPROL CORP | 87.00 |
| 24025 | TOWNSHIP OF DELRAN | 1,066.41 |
| 24026 | MICHAEL W THOMPSON | 707.50 |
| 24027 | MICHAEL TEMPLETON | 250.00 |
| 24028 | VERIZON WIRELESS | 206.68 |
| 24029 | W B MASON CO INC | 140.26 |
| 24030 | JOHN WARNER | 250.00 |
| 24031 | XTEL COMMUNICATIONS INC | 1,385.41 |
| TOTAL | | \$68,455.07 |

CURRENT

| | | |
|--------------|-----------------|--------------------|
| 23988 | PAYROLL ACCOUNT | 37,555.13 |
| 23989 | PAYROLL ACCOUNT | 31,150.56 |
| TOTAL | | \$68,705.69 |

TRUST

| | | |
|--------------|------------------------------|-------------------|
| 1949 | PENNONI ASSOCIATES INC | 2,975.64 |
| 1950 | HULSE & GERMANO ESQS LLC | 1,545.48 |
| 1951 | LAND ENGINEERING & SURVEYING | 542.50 |
| 1952 | BIRDSALL ENGINEERING INC | 1,117.00 |
| 1953 | TAYLOR DESIGN GROUP INC | 1,047.50 |
| TOTAL | | \$7,228.12 |

ACCUM ABSENCES

| | | |
|--------------|-----------------|--------------------|
| 1000 | PAYROLL ACCOUNT | \$14,930.46 |
| 1001 | PAYROLL ACCOUNT | 17,367.74 |
| TOTAL | | \$32,298.20 |

DOG

| | | |
|--------------|------------------------|-----------------|
| 1422 | MGL PRINTING SOLUTIONS | \$403.00 |
| TOTAL | | \$403.00 |

BRICK

| | | |
|--------------|---------------------------|-----------------|
| 109 | DELANCO WOMENS CIVIC CLUB | 400.00 |
| TOTAL | | \$400.00 |

HOUSING

| | | |
|--------------|-------------------------------|-------------------|
| 1011 | PARKER MCCAY-ATTORNEYS AT LAW | \$2,278.48 |
| TOTAL | | \$2,278.48 |

RECREATION

| | | |
|--------------|------------------------|-----------------|
| 1009 | W J WALLACE PAVING INC | \$600.00 |
| TOTAL | | \$600.00 |

APPROVAL OF MINUTES

11/12/07, 11/19/07, 11/21/07 & 12/3/07

APPROVAL OF DEPARTMENT REPORTS

APPROVAL OF CONSENT AGENDA

Motion by Kate Fitzpatrick, seconded by Mike Templeton to approve the consent agenda

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

MEETING OPEN TO THE PUBLIC

Mayor Ouellette opened the meeting to the public

1. Carol Watson, 2830 Goucher Avenue, stated that she submitted a shade tree request in November 2007 reporting that there were loose limbs falling from a Township tree. Mrs. Watson stated that on December 17, 2007 a limb fell on her car creating damage to the car. Mrs. Watson asked how long and how many forms have to be filled out to get action on this tree. A discussion ensued. The Superintendent of Public Works stated that he will remove the tree tomorrow.

2. Maureen Barrett, 621 Delaware Avenue, representing the Delanco Library Board, questioned the status of the signs for the Delanco Library.

3. William Dillenbeck, 400 Pine Street, had several items:

- complimented the Township Committee for holding the pet fees to a minimum
- applauded raising the Business License fees
- upset that the lights on the flag pole at Gateway Park are still out

4. Steve Schofield, 400 Burlington Avenue, had several items:

- at October 15th meeting there was discussion concerning whether the Township could approach the County about taking over Pennington Park sooner and asked whether the Township did anything about that
- in December 13th Courier Post there was an article about the County purchasing 11 acres on Hawk Island and questioned whether this is what the Township wants for Hawk Island – A discussion ensued regarding the preservation of Hawk Island and that Delanco Township is proactive in preserving Hawk Island for passive recreation
- 12/15/07 article in Courier Post and article in Burlington County Times on 11/29 regarding the redevelopment in Beverly and the relocation of the sewer plant

5. Ralph McCullough, 308 Buttonwood Street, commented that he understood the State owned most of Hawk Island and asked how the County would purchase this land

6. Peter Fritz asked if anyone had a definitive time line of the activities that have transpired on Hawk Island.

MEETING CLOSED TO THE PUBLIC

Since there were no further comments or questions from the public, Mayor Ouellette closed the meeting to the public.

CORRESPONDENCE – Municipal Clerk – Mrs. Janice Lohr – None

PRESENTATION PROPOSALS FOR PURCHASE OF MANSION

1. Michele Iwanicki, 423 Larchmont Drive, stated that her proposal for the Mansion was a Quilters' Retreat and Inn. Mrs. Iwanicki further stated that she wants to purchase the whole block and would offer one million dollars.

2. Lee Hudson stated that his proposal for the Mansion was to completely restore the Mansion inside and out. Mr. Hudson stated that he wanted to convert it to twelve condominiums initially held as apartments for five years and then sell them off. Mr. Hudson stated that they are not accepting as part of the deal the two lots on the river side. Mr. Hudson stated that his purchase price would be \$350,000.00 and would include the Mansion property and the surrounding block, but not the two blocks on the river. A discussion ensued.

3. Northfield Antiques – Mr. Joseph Clarke stated that his proposal is to use the main part of the Mansion as a private residence and the rear wing as a “by appointment only gallery for fine art and antiques.” Mr. Clarke stated that he would like to grant easements on the rest of the property so it is never subdivided. Mr. Clarke stated that he would restore the outside back to its original state. Mr. Clarke plans to turn the grounds into an English type landscape garden. Mr. Clarke intends to restore the interior after he sells his present home. Mr. Clarke stated that his proposal is \$750,000 for the entire block and is contingent on a property tax reduction. A discussion ensued.

DISCUSSION ITEMS:

1. PROPOSAL FOR SERVICE AGREEMENT FOR COMPUTER SUPPORT SERVICES

The Township Administrator, Mr. Steven Corcoran stated that this was held over from the last meeting because it was not technically in compliance because the Township had not requested an additional quote. Mr. Corcoran stated that he requested an additional quote and did not receive a response. Mr. Corcoran urged the Township Committee to award this service agreement to the Fitzgerald Company as discussed in the last meeting.

Motion by Kate Fitzpatrick, seconded by Ed Devinney to accept the proposal for the service agreement for computer support services by Fitzgerald & Company.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

2. 2008 TOWNSHIP COMMITTEE MEETING CALENDAR

The Municipal Clerk, Mrs. Janice Lohr stated that she supplied Township Committee members with a proposed calendar of meeting dates for 2008. A discussion ensued. The Township Committee members agreed on the dates and the Municipal Clerk, Mrs. Janice Lohr will publish the dates as required by law.

3. APPROVAL OF VOUCHER FOR PAYMENT – MANZO MAROBA \$87,316.78 BURLINGTON AVE. PHASE II, CONTRACT II

The Municipal Clerk, Mrs. Janice Lohr stated that this was received after the bill list was generated and the checks were run. This bill was submitted by the Township Engineer to have them receive about 75-80% of the contract award.

Motion by Kate Fitzpatrick, seconded by Joan Hinkle to approve the voucher payment of \$87,316.78 for the Burlington Avenue, Phase II, Contract II streetscape project.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

4. ACKNOWLEDGEMENT OF INSTALLATION OF FIBER OPTIC CABLES ALONG BURLINGTON AVENUE FOR DELANCO SCHOOLS

The Municipal Clerk, Mrs. Janice Lohr asked that this be tabled because she has received additional information from the Township Engineer that this may be under the jurisdiction of the County right of way because it is on Burlington Avenue.

The Township Solicitor questioned whether there is any indication from Verizon or the Delanco Schools that this is a time sensitive issue.

COMMENTS - TOWNSHIP ADMINISTRATOR – Mr. Steven Corcoran

- sent out to everyone via email two specific bills that have been voted on in the Senate regarding contractors – urged the Township Committee to object to both these bills by formulating a letter to our legislators
- reported that the RFQ's for the mold remediation are on the Township website and has been mailed out to the five contractors identified by our Township Engineer and they are due back in mid January
- announced that the Township is prepared to handle a survey item on the Township website – Committeewoman Kate Fitzpatrick suggested using the recreation question (What additional recreational activities would you like to see in Delanco?)
- reported that Marie and Larry attended a meeting by our website service provider and we will now have access to Microsoft EarthLink satellite system

- suggested that after the first of the year, the Township should urge the State DOT to do something with the Route 130 intersection
- congratulated the State DCA finally admitted the rules for the new cap requirements and new budget criteria may be available by mid January

COMMENTS – DEPARTMENT HEADS

Public Works Department – Superintendent of Public Works – Mr. John Fenimore

- leaf season was one of the worst since he has been in Delanco – he has extended leaf pickup till January 11, 2008
- asked about the status of the salt spreader, tractor and plow – salt spreader is on order – Township Committee has to make a decision on the tractor and plow – metal pricing has gone up and the quote has gone up on the plow and tractor
Committeewoman Kate Fitzpatrick stated that these items were approved and will be purchased using the \$60,000 left over from the 2006 budget that was earmarked for Public Works and if the money is not allocated, the Township will be penalized
The Township Administrator, Mr. Steven Corcoran added that the Township has been working for years to obtain a pole barn for the Department of Public Works. Mr. Corcoran stated that he had a conversation with Mr. Miller from Distributec and they have agreed to house some of our equipment at their facilities for an annual lease of \$1.00.
- reported that he received a Post Card from Lakewood, NJ inviting him to their new facilities and he went and said that their Public Works building is incredible

Township Planner – Mr. Scott Taylor

- made a comment on the wording for the website survey question regarding recreation activities (suggested: “What recreational facilities or programs are most needed?” – should also add after the question; “Be specific”

Township Solicitor – Mr. Douglas Heinold

- is working on the sewer extension line issues with the Sewerage Authority Solicitor, Mr. Coleman and trying to get the letters out within the next few weeks
- COAH received their revised third round today and he will be doing an analysis to pass on to everyone to understand the terms of the round

COMMENTS – TOWNSHIP COMMITTEE

Joan Hinkle –

- congratulated the Recreation Commission for the Carriage Ride and said it was very successful and well attended
Committeewoman Kate Fitzpatrick added that tickets were sold out by 6:00PM – they had new entrepreneurs “Hot Diggity Dog” selling various food items and drinks
- announced that the Delanco Women’s Civic Club Holiday Home Tour was successful and the homes were beautiful
- wished everyone a “Merry Christmas and a Happy New Year”

Ed Devinney –

- commented that he lives on one of the streets that the Carriage Rides go down and it looked pretty good to him
- reported that he did go on the annual Holiday House Tour and said he saw some “pretty fine houses”

Kate Fitzpatrick –

- attended the Santa parade and tree lighting on December 7, 2007 and stayed throughout the evening and watched the children visit with Santa Claus
- attended the special executive session regarding the board appointments and professionals
- attended the senior luncheon at the Cove and their next meeting is January 8, 2008 when they will be presenting the PowerPoint presentation of the Sesquicentennial of the Delanco Post Office
- reported that she worked the Carriage Rides and they were enjoyable
- announced that the DYSA meeting is Wednesday, December 19th and encouraged everyone to attend and stated that they need volunteers
- reported that she worked the Holiday House Tour and was a steward at a home in Newton's Landing and thanked the Delanco Women's Civic Club
- wished everyone a very "Safe and Happy Holiday"

Mike Templeton –

- stopped in at the School Board meeting last week and the State announced the new school funding formulas (10% increase in State funding for Delanco) – stated that the Superintendent of Schools, Mr. Livingood feared that the numbers published in the newspapers last week would only be good for about the next two years and then the funding was forecast to drop off
- commented that the School Board has authorized purchase of an instant notification system
- reported that last Friday several people from DEP came to Delanco to take a look at some trees that appeared to have been cut down in a conservation area on the perimeter of the Rivers Edge Development
- reported that he had a discussion with the Township Engineer, Mr. Denton and he is conducting his review regarding the Creekside development regarding Chapter 65 of the Township Code flood prevention ordinance
- commented that he has had conversations with Mr. Taylor, Mr. Heinold, and Mr. Johnson (from the County) regarding the Pennington Park arrangement
- JLUB meeting will be January 9, 2008
- reported that the railroad crossing at Perkins Lane (by Distributec); the railroad track seems to be rotting

Committeewoman Kate Fitzpatrick commented that she was unable to attend the Library Meeting on Tuesday. However, the Library is putting out a newsletter every month. Ms. Fitzpatrick announced that they have a Thursday theater for the children and snacks are served. Ms. Fitzpatrick encouraged people to use the Library and its resources.

Mayor Ouellette –

- attended the tree lighting ceremony and Santa Parade
- attended the meeting for reorganization
- as part of a subcommittee worked on the Township Administrator's contract
- wished everyone a "Merry Christmas and a Happy Hanukah"

RESOLUTION 2007-051 EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Governing Body of Delanco Township has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public;

and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of Delanco Township will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: Attorney-Client COAH matter);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection.

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending litigation, the matter is:

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Township Committee hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Township Attorney advises the Township Committee that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion. That time is currently estimated as the time of the conclusion of said matter.

BE IT FURTHER RESOLVED that the Township Committee, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Township Clerk to take the appropriate action to effectuate the terms of this resolution.

Motion by Mrs. Hinkle, seconded by Mr. Devinney to adopt Resolution 2007-151

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

ADJOURNMENT

Motion by Joan Hinkle, seconded by Mr. Templeton to adjourn the meeting.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

Janice M. Lohr, RMC
Municipal Clerk
December 17, 2007