

**REORGANIZATION MEETING OF THE  
DELANCO TOWNSHIP COMMITTEE**

**JANUARY 2, 2007 – 6:30 P.M.**

**Delanco Township Municipal Building, 770 Coopertown Road, Delanco, NJ 08075**

**MEETING CALLED TO ORDER BY THE MUNICIPAL CLERK**

The Municipal Clerk, Mrs. Janice Lohr, called the 2007 Reorganization Meeting to order.

**SUNSHINE STATEMENT**

Please be advised that proper notice of this meeting has been given in compliance with the Sunshine Law in the following manner. Written notice has been mailed to the Burlington County Times and the Courier Post and published in the December 27, 2006 editions. Written notice has been posted on the official bulletin board of the Township of Delanco at least 48 hours prior to the meeting.

**FLAG SALUTE**

The Municipal Clerk, Mrs. Janice Lohr led the flag salute.

**INVOCATION by Reverend Steve Elliott**

**CERTIFICATE OF ELECTION** of Edward Devinney and Michael Templeton to the Delanco Township Committee.

The Municipal Clerk, Mrs. Janice Lohr read the certification of election of Edward Devinney and Mike Templeton to the public.

**OATH OF OFFICE** administered to Mr. Devinney and Mr. Templeton by Assemblyman Herbert Conaway

Assemblyman Herbert Conaway administered the oath of office to Mr. Devinney and Mr. Templeton.

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**APPOINTMENTS**

**MAYOR**

The Municipal Clerk, Mrs. Janice Lohr, asked the Township Committee to appoint the Mayor of Delanco Township for 2007.

Motion by Joan Hinkle, seconded by Ed Devinney that Fern Ouellette be appointed Mayor of Delanco Township for 2007.

**Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes**

The Oath of Office for the Mayor of Delanco Township for 2007 was administered to Mayor Fern Ouellette by Assemblyman Herb Conaway.

**MUNICIPAL CLERK TURNS MEETING OVER TO MAYOR OUELLETTE**

The Municipal Clerk, Mrs. Janice Lohr, turned the meeting over to Mayor Fern Ouellette.

**MOMENT OF SILENCE OBSERVED**

Mayor Ouellette announced a moment of silence for President Ford for his passing.

**MAYOR’S WELCOME**

Mayor Ouellette welcomed everyone to the reorganization meeting. Mayor Ouellette quoted a man as saying, “None of us is as good as all of us.” Mayor Ouellette stated that with the reorganization it takes many people to be involved in our Township and to make it run. This includes the citizens and the citizens who volunteer for different positions in addition to our employees. Mayor Ouellette stated that everyone has their part to do in the town. Mayor Ouellette mentioned that last year Delanco Township was named “Number One Community” in Burlington County.

**DEPUTY MAYOR**

Motion by Mike Templeton, seconded by Kate Fitzpatrick that Edward Devinney be appointed Deputy Mayor of Delanco Township for 2007.

**Roll Call:** Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

**OATH OF OFFICE** administered to Deputy Mayor Ed Devinney

Assemblyman Herb Conaway administered the oath of office to Deputy Mayor Ed Devinney.

**Liaison to Administration, Financial and Professional Staff, Burlington County Freeholders, Delanco and County Libraries, Civic Organizations and Community Relations**

Motion by Ed Devinney, seconded by Joan Hinkle that Fern Ouellette be Liaison for the groups as listed for 2007.

**Roll Call:** Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

**Liaison to Board of Education, Shared Services (County & Local), Grants Programs, Fire Commissioners, Washington Fire Company and the Delanco Emergency Squad**

Motion by Kate Fitzpatrick, seconded by Joan Hinkle that Ed Devinney be appointed as the Township Committee Liaison to the groups as listed for 2007.

**Roll Call:** Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

**Liaison to Senior Citizens, Recreation Commission, DYSA Economic Advisory Council, and Historic Preservation Advisory Board**

Motion by Ed Devinney, seconded by Joan Hinkle that Kate Fitzpatrick be appointed as Township Committee Liaison for the groups as listed for 2007

**Roll Call:** Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

**Liaison to Sewerage Authority, Animal Control, Municipal Court and Shade Tree Commission**

Motion by Ed Devinney, seconded by Mike Templeton that Joan Hinkle be appointed as Township Committee Liaison for the groups as listed for 2007.

**Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes**

**Liaison to Joint Land Use Board, Construction Code Department, Zoning/Code Enforcement Officer and Environmental Advisory Board**

Motion by Kate Fitzpatrick, seconded by Ed Devinney that Michael Templeton be appointed as the Township Committee Liaison to the groups as listed for 2007.

**Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes**

**LOCAL BOARD OF HEALTH**

Motion by Joan Hinkle, seconded by Kate Fitzpatrick that Ed Devinney, Kate Fitzpatrick, Joan Hinkle, Michael Templeton and Fern Ouellette be appointed to the Local Board of Health for 2007

**Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes**

**RESOLUTION 2007-1**

**HONORING DEPUTY MAYOR JACKIE DICARLO**

**WHEREAS**, the contributions and services so graciously given by those willing to serve their community should not go unrecognized; and

**WHEREAS**, *JACKIE DICARLO* has served this community as a member of the Township Committee and as Deputy Mayor; and

**WHEREAS**, the energy, dedication, and commitment brought to the Delanco Township Committee by *Jackie DiCarlo* will surely be missed; and

**WHEREAS**, *Jackie's* dedication to her community continues through her service and work as a member of various township and civic organizations such as the Recreation Commission, Historical Preservation Advisory Board and the Delanco Women's Civic Club, to name but a few.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delanco, County of Burlington and State of New Jersey, that on behalf of the citizens of the Township of Delanco, the Township Committee does hereby express its gratitude and sincere appreciation to *Jackie DiCarlo* for her outstanding contribution of service as a member of the Delanco Township Committee and the many community organizations on which she so graciously continues to serve.

**THE MUNICIPAL CLERK** is hereby directed to spread upon the minutes of the meeting at which this resolution is adopted the comments of this resolution so that all may understand the high esteem which *Jackie DiCarlo* and her contributions to the Community are held.

Mayor Ouellette asked Deputy Mayor Jackie DiCarlo to join the Township Committee. Mayor Ouellette read Resolution 2007-01 Honoring Deputy Mayor Jackie DiCarlo to her and the public.

Motion by Ed Devinney, seconded by Joan Hinkle to adopt Resolution 2007-01  
**Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes**

**CONSENT AGENDA ITEMS:**

(“Consent Agenda items are considered to be routine and will be enacted with a single motion. Any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.”)

**\*\*\*CONSENT AGENDA FOR RESOLUTIONS 2007-2 THROUGH 2007-19\*\*\***

**RESOLUTION 2007-2  
REQUIRING ADVANCE WRITTEN NOTICE OF ALL MEETINGS OF THE  
TOWNSHIP OF DELANCO**

WHEREAS, the Open Public Meetings Act requires that advance written notice of all meetings of the Township Committee be posted in one public place designated by the Township Committee and mailed, telephoned, telegrammed or hand delivered to two newspapers designated by Resolution and mailed to all persons requesting a copy of same.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, and State of New Jersey, that:

Section 1. All advance written notices of the Township Committee meetings shall be posted by the Township Clerk on the bulletin board located in the Municipal Building.

Section 2. All advance written notices of the Township Committee meetings shall be given to the following two newspapers:

Burlington County Times

Courier-Post

Section 3. All advance written notices of the Township Committee meetings throughout the year shall be mailed to all persons requesting a copy of the same.

Section 4. The schedule of regular official Township Committee Meetings and regular official Township Committee work Sessions for the period from and after this reorganization meeting until the next reorganization meeting in January 2008 shall be in accordance with the notice annexed hereto, designating the dates, times and places of such meetings, which is incorporated within this resolution by reference.

**RESOLUTION 2007-3  
ESTABLISHING THE REGULAR MEETING DATE OF THE TOWNSHIP OF  
DELANCO**

BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey that the regular monthly meeting of the Township Committee shall be held on the first Monday of each month with the exception of January, June, September and November the meetings shall be held on the second Monday of the month. All meetings shall take place at the Delanco Township Municipal Building in said Township at 7:30 P.M.

BE IT FURTHER RESOLVED that the Township Clerk be and is hereby directed to prepare the minutes of each meeting of the Township Committee and present a copy thereof to each member of the Township Committee.

BE IT FURTHER RESOLVED that the Township Clerk shall post on the bulletin board the Municipal Building a copy of the minutes of each meeting.

**RESOLUTION 2007-4**

**ESTABLISHING PUBLIC OFFICIALS' BONDS FOR 2007**

WHEREAS, N.J.S.A. 40A:5-34 requires every officer or employee who by virtue of his office or position is entrusted with the receipt, custody, or expenditure of money of funds of the Local unit be bonded prior to entering upon the duties of the office, and

WHEREAS, the governing body shall be given the responsibility of determining such form and such sum and with such surety as the governing body of the Local unit shall, by resolution direct.

BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, and State of New Jersey, that the bonds of the following officials be in effect for the year 2007:

Township Collector of Taxes	\$90,000
Judge of the Municipal Court	2,000
Township Clerk, Policemen, etc. (Blanket Bond)	25,000
Court Violations Clerk/Administrator	23,000
Chief Financial Officer	10,000

**RESOLUTION 2007-5**

**ADOPTING CASH MANAGEMENT PLAN**

WHEREAS, N.J.S.A. 40A:5-14 requires that each local unit to annually adopt a cash management plan;

WHEREAS, it is desired by the Governing Body to comply with said statute;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Delanco, County of Burlington, that the attached cash management plan for the year ending December 31, 2007 be approved.

**RESOLUTION 2007-6**

**AUTHORIZING SIGNATURES ON TOWNSHIP CHECKS**

BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, and State of New Jersey that the following officials are hereby authorized to sign checks or withdrawal slips where a combination of three principal signatures are required:

- MAYOR OR DEPUTY MAYOR
- AND TOWNSHIP ADMINISTRATOR OR TOWNSHIP CLERK
- AND CHIEF FINANCIAL OFFICER OR DEPUTY TREASURER

BE IT FURTHER RESOLVED, that signature cards with the signatures of the persons authorized to sign be forwarded to all Township Depositories.

**RESOLUTION 2007-7**

**AUTHORIZING INVESTMENT OF IDLE FUNDS AND FUND TRANSFERS**

WHEREAS, it is desirable that idle funds of the Township of Delanco be invested in legal investment vehicles at all times, and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purposes of effecting investments,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey, that it does hereby authorize the Chief Financial Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such

investments to the investing institution, and

BE IT FURTHER RESOLVED, that the above named Chief Financial Officer is hereby authorized to transfer funds by wire solely for the purposes and subject to all pertinent regulations:

1. To or from Township checking or savings accounts to other Township accounts.

2. To or from Township checking or saving accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Township of Delanco.

**RESOLUTION 2007-8**

**ESTABLISHING INTEREST RATES FOR DELINQUENT TAXES WITHIN THE TOWNSHIP OF DELANCO**

BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey that:

Section 1. In accordance with the revised statutes of the State of New Jersey 54:4-67, the rate of interest charged for non-payment of taxes and assessments after the date they would become due (with a ten (10) day grace period) is hereby fixed at 8% except where the total taxes and assessments, singularly or jointly, amount to the sum of \$1,500.00, or in excess thereof, the interest rate shall be 18%. If an unpaid balance of \$10,000 or more remains at year end, an additional 6% penalty is attached.

BE IT FURTHER RESOLVED that a signed copy of this Resolution be filed with the Township Tax Collector, Chief Financial Officer, and Township Auditor.

**RESOLUTION 2007-9**

**AUTHORIZING THE FORGIVENESS OF INTEREST ON TAX PAYMENTS PAID WITHIN TEN (10) DAYS OF THE DATE DUE**

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey, that for any taxes paid on or within ten (10) days after the date in any quarter that they fall due, the Tax Collector for the Township shall waive the collection of interest on the payment received provided as above, interest shall be charged from the initial date when said payment was due.

BE IT FURTHER RESOLVED that a copy of this signed and adopted resolution be filed with the Chief Financial Officer, Township Tax Collector, and Township Auditor.

**RESOLUTION 2007-10**

**AUTHORIZING THE ASSESSOR TO FILE WITH THE BURLINGTON COUNTY BOARD OF TAXATION SUCH APPEALS AS MAY BE NECESSARY TO MAINTAIN ACCURACY AND EQUALITY IN THE ASSESSMENT LIST OF THE TOWNSHIP OF DELANCO**

WHEREAS, statutory provision is made for review and correction of errors prior to certification of an assessment list, and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of the tax rate, and

WHEREAS, changes in property ownership at times necessitates adjustment in the veteran's and/or senior citizens' deductions allowed on the assessment list, and

WHEREAS, responsibility for maintenance and correction of the assessment rests with the local assessor subject to laws and regulations,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco that the Assessor, fulfilling duties and requirements of his office, be authorized to file with the Burlington County Board of Taxation such appeals as may be necessary to maintain accuracy and equality in the assessment list of the Township of Delanco.

BE IT FURTHER RESOLVED, that the Assessor is hereby authorized to execute Stipulations of Settlement on behalf of the Municipality.

BE IT FURTHER RESOLVED that a certified copy of this resolution accompany any appeal filed by the Assessor with the Burlington County Board of Taxation.

**RESOLUTION 2007-11  
APPOINTING ROBERT PRISCO AS MUNICIPAL PUBLIC DEFENDER FOR  
2007**

BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, State of New Jersey that Robert Prisco be appointed as Municipal Public Defender for the Township of Delanco for the year 2007.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Delanco Municipal Court Judge and Municipal Court Administrator.

**RESOLUTION 2007-12  
ADOPTING TEMPORARY BUDGET**

WHEREAS, N.J.S 40:4-19 provides that, where any contract, commitments, or payments are to be made prior to the adoption of the budget of any fiscal year, temporary budget appropriations may be made for the purposes and amounts required in the manner and time provided, and

WHEREAS, the date of this resolution is prior to January 31, 2007; and

WHEREAS, 26.25% of the total appropriations in the 2006 budget, exclusive of any appropriation made for debt service, capital improvement fund, and reserve for uncollected taxes in said 2006 budget is the sum of \$ 967,492.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, that the following temporary appropriations, be made, and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

OPERATIONS	2007
INSIDE CAP:	
General Administration	
Salaries and Wages	\$ 52,000
Other Expenses	13,000
Mayor and Council	
Salaries and Wages	6,000
Other Expenses	2,000
Township Clerk	
Salaries & Wages	15,100
Other expenses	5,500
Financial Administration:	
Salaries and Wages	5,700
Other Expenses	1,900

Audit Services	
Other Expenses	5,500
Computerized Data Processing	
Other Expenses	7,357
Collection of Taxes:	
Salaries and Wages	7,000
Other Expenses	1,600
Assessment of Taxes	
Salaries and Wages	5,000
Other Expenses	2,000
Legal Services and Costs:	
Other Expenses	30,000
Engineering Services	
Other Expenses	15,000
Economic Development	
Other Expenses	100
Joint Land Use Board:	
Salaries and Wages	8,000
Other Expenses	5,000
Insurance:	
Liability Insurance	42,500
Workers Compensation	51,500
Employees Group Insurance	56,000
Police:	
Salaries and Wages	267,500
Other Expenses	25,000
Township Prosecutor:	
Salaries and Wages	3,150
Streets and Road Maintenance:	
Salaries and Wages	75,000
Other Expenses	11,500
Shade Tree Commission:	
Salaries and Wages	350
Other Expenses	3,000
Solid Waste Collection	
Other Expenses	59,130
Public Building and Grounds:	
Salaries and Wages	2,000
Other Expenses	3,000
Vehicle Maintenance	
Other Expenses	9,500
Animal Control	
Other expenses	2,500
Registrar of Vital Statistics	
Salaries and Wages	250
Other Expenses	350
Board of Recreation	
Salaries and Wages	500
Other Expenses	7,000

Accumulated Sick Leave Compensation	
Salaries and Wages	2,000
Celebration of Public Events, Anniversary, or Holiday:	
Other Expenses	1,500
Utility Expenses and Bulk Purchases	
Electricity	27,400
Street Lighting:	20,000
Telephone	8,405
Water	1,350
Telecommunications	5,000
Sewerage Disposal Costs	200
Gasoline	8,000
Landfill and Solid Waste Disposal Costs	
Landfill Fees	45,000
Other Code Enforcement Functions	
Other Expenses	1,500
Statutory Expenditures	
Public Employees Retirement System	2,000
Social Security System (O.A.S.I.)	12,000
Police and Firemen's Retirement System	2,000
Municipal Court:	
Salaries and Wages	12,500
Other Expenses	2,000
Public Defender	
Salaries and Wages	650
OUTSIDE CAP:	
Aid to Library	<u>8,500</u>
	\$967,492

**RESOLUTION 2007-13  
APPOINTING NICHOLAS J. COSTA AS MUNICIPAL PROSECUTOR FOR  
2007**

WHEREAS, N.J.S.A. 2B:25-4(e) requires a municipality to appoint a municipal prosecutor to administer justice in a timely and effective manner in its municipal court; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco that Nicholas J. Costa, Esquire be and is hereby appointed as Municipal Prosecutor for the year 2007.

**RESOLUTION 2007-14  
APPOINTING TEMPORARY SUBSTITUTES FOR MUNICIPAL PROSECUTOR**

WHEREAS, N.J.S.A. 2B:25-4(e) requires a municipality to appoint additional municipal prosecutors, as necessary, to administer justice in a timely and effective manner in its municipal court; and

WHEREAS, Nicholas J. Costa, Esquire has been appointed Municipal Prosecutor for a term to expire on December 31, 2007

WHEREAS, the Municipal Prosecutor may from time to time be unavailable to serve as Municipal Prosecutor at certain court sessions; and

WHEREAS, N.J.S.A. 2B:25-4(e) requires the Township Committee to appoint temporary substitutes for the Municipal Prosecutor for those occasions when the Municipal Prosecutor is unavailable.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco that Kimberly Leonardo, Esquire and any other Municipal Prosecutor currently appointed in the County of Burlington, be and are hereby appointed as temporary substitutes for the Municipal Prosecutor, on an as needed basis.

**RESOLUTION 2007-15  
AUTHORIZE TAX ASSESSOR TO HANDLE ROLLBACK ASSESSMENT  
MATTERS ON BEHALF OF THE TOWNSHIP OF DELANCO**

WHEREAS, statutory provision is made for the assessment of land that is actively involved in agricultural or horticultural use and of land that was but is no longer used for such purposes; and

WHEREAS, responsibility for the assessment of such lands rests with the Township Tax Assessor subject to certain laws and regulations; and

WHEREAS, the Township Committee desires to authorize the Tax Assessor to take whatever action is necessary to handle all added and omitted rollback assessments.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, in the County of Burlington and State of New Jersey as follows:

1. That the Township Committee for the aforementioned reasons hereby authorizes the Township Tax Assessor to handle all added and omitted rollback assessments for the tax year 2007.
2. That the Township Committee hereby directs the Township Clerk to forward a certified copy of this Resolution to the Burlington County Board of Taxation and to the Township Tax Assessor.

**RESOLUTION 2007-16  
APPOINTING MAYOR'S SUBSTITUTE AS A CLASS I MEMBER OF THE  
JOINT LAND USE BOARD PURSUANT TO N.J.S.A.40:55D**

WHEREAS, N.J.S.A. 40:55D provides that the term of the member composing Class I shall correspond to the mayor's or manager's official tenure, or if the member is the mayor's designee in the absence of the mayor, the designee shall serve at the pleasure of the mayor during the mayor's official tenure.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, County of Burlington, that the Township Committee does hereby recognize the Mayor's designee as the Class I member of the Joint Land Use Board, in accordance with the Mayor's schedule, as Terry Mader for 2007.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Solicitor and Secretary of the Joint Land Use Board.

**RESOLUTION 2007-17  
AUTHORIZING REPRESENTATIVES TO PARTICIPATE IN MEETINGS OF  
THE BURLINGTON COUNTY SHARED SERVICES FORUM**

WHEREAS, the 40 municipalities within Burlington County are interested in providing cost effective and efficient delivery of governmental services to their citizens; and

WHEREAS, it is believed that jointly sharing services provided by various municipalities will be cost effective and efficient; and

WHEREAS, there is a need to facilitate the sharing of governmental services.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Delanco does actively support discussing and researching possible new and enhanced Shared Services between one or more neighboring towns, the County government and/or the local school district.

BE IT FURTHER RESOLVED that the following representative(s) of the Township of Delanco, Ed Devinney and Joan Hinkle is/are hereby authorized and encouraged to participate in all meetings of the Burlington County Shared Services Forum, and/or its subcommittees, for the purpose of reaching a consensus on the best opportunities for Shared Services among the governmental agencies; and

BE IT FURTHER RESOLVED that the Governing Body hereby authorizes a nominal contribution to the retainer fund to pay for the facilitator/consultant services in the amount of \$300.00; based on population;

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Burlington County Board of Freeholders and the Township Manager of Maple Shade.

#### **RESOLUTION 2007-18**

**RESOLUTION OF THE COMMITTEE OF THE TOWNSHIP OF DELANCO, COUNTY OF BURLINGTON, NEW JERSEY, AUTHORIZING THE TOWNSHIP'S PARTICIPATION IN A COLLABORATIVE MUNICIPAL EFFORT BETWEEN THE TOWNSHIPS OF DELANCO AND EDGEWATER PARK, THE CITY OF BEVERLY AND THE TOWNSHIP OF RIVERSIDE FOR THE MUTUAL PURPOSE OF GENERATING AND SHARING IDEAS CONCERNING MUNICIPAL COST SAVING EFFORTS FOR THE BENEFIT OF THE FOUR MUNICIPALITIES PARTICIPATING; AND AUTHORIZING THE APPOINTMENT OF DELANCO TOWNSHIP COMMITTEE MEMBERS TO REPRESENT THE TOWNSHIP OF DELANCO AT JOINT MEETINGS OF THE REPRESENTATIVES OF THE THREE MUNICIPAL ENTITIES; AND DETERMINING OTHER RELATIVE DETAILS.**

WHEREAS, the 40 municipalities within Burlington County are interested in providing cost effective and efficient delivery of governmental services to their citizens; and

WHEREAS, it is believed that jointly sharing services provided by various municipalities will be cost effective and efficient; and

WHEREAS, there is a need to facilitate the sharing of governmental services.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Delanco does actively support discussing and researching possible new and enhanced Shared Services between one or more neighboring towns, the County government and/or the local school district.

BE IT FURTHER RESOLVED that the following representative(s) of the Township of Delanco, Ed Devinney and Joan Hinkle is/are hereby authorized and encouraged to participate in all meetings of the Burlington County Shared Services Forum, and/or its subcommittees, for the purpose of reaching a consensus on the best opportunities for Shared Services among the governmental agencies; and

BE IT FURTHER RESOLVED that the Governing Body hereby authorizes a nominal contribution to the retainer fund to pay for the facilitator/consultant services in the amount of \$300.00; based on population;

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Burlington County Board of Freeholders and the Township Manager of Maple Shade.

**RESOLUTION 2007-19  
DESIGNATING OFFICIAL NEWSPAPER FOR LOCAL PUBLICATION FOR THE TOWNSHIP OF DELANCO**

BE IT RESOLVED by the Township Committee of the Township of Delanco in the County of Burlington and State of New Jersey that:

Section 1. The Burlington County Times, a local newspaper published in the Township of Willingboro, in the County of Burlington, and State of New Jersey, and circulating in the Township of Delanco, be and is hereby designated as the official newspaper for the publication of legal notices, ordinances, resolutions, audits or notices of any kind.

Motion by Kate Fitzpatrick, seconded by Ed Devinney to adopt Resolutions 2007-2 through 2007-19

**Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes**

**\*\*\*CONSENT AGENDA FOR RESOLUTIONS FOR 2007 PROFESSIONAL APPOINTMENTS – FAIR AND OPEN COMPETITIVE PROCESS RESOLUTIONS 2007-20 THROUGH 2007-24\*\*\***

**RESOLUTION 2007-20  
RESOLUTION AUTHORIZING THE AMOUNT OF THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES THROUGH THE FAIR AND OPEN COMPETITIVE CONTRACT PROVISIONS**

**Township Engineer – David Denton of Land Engineering & Surveying Co.**

WHEREAS, there exists the need for a Township Engineer, and;  
WHEREAS, a temporary budget has been adopted by the governing body; and  
WHEREAS, the contracts are awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, county of Burlington and State of New Jersey that:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute the agreements with David Denton of Land Engineering & Surveying Co. subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

**RESOLUTION 2007-21  
RESOLUTION AUTHORIZING THE AMOUNT OF THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES THROUGH THE FAIR AND OPEN COMPETITIVE CONTRACT PROVISIONS**

**Township Auditor – Robert Stewart of Inverso & Stewart**

WHEREAS, there exists the need for a Township Auditor, and;  
WHEREAS, a temporary budget has been adopted by the governing body; and  
WHEREAS, the contracts are awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, county of Burlington and State of New Jersey that:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute the agreements with Robert Stewart of Inverso and Stewart subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

**RESOLUTION 2007-22**

**RESOLUTION AUTHORIZING THE AMOUNT OF THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES THROUGH THE FAIR AND OPEN COMPETITIVE CONTRACT PROVISIONS**

**Township Planner – Scott Taylor of Taylor Design Group**

WHEREAS, there exists the need for a Township Planner, and;

WHEREAS, a temporary budget has been adopted by the governing body; and

WHEREAS, the contracts are awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, county of Burlington and State of New Jersey that:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute the agreements with Scott Taylor of Taylor Design Group subject to review of the rate schedules and approval by the Township Committee as to the respective contract

**RESOLUTION 2007-23**

**RESOLUTION AUTHORIZING THE AMOUNT OF THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES THROUGH THE FAIR AND OPEN COMPETITIVE CONTRACT PROVISIONS**

**Risk Management Consultant for Burl. Co. JIF and MEL – Stephen Walsh of EJA & Associates**

WHEREAS, there exists the need for a Township Planner, and;

WHEREAS, a temporary budget has been adopted by the governing body; and

WHEREAS, the contracts are awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, county of Burlington and State of New Jersey that:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute the agreements with Scott Taylor of Taylor Design Group subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

**RESOLUTION 2007-24**

**RESOLUTION AUTHORIZING THE AMOUNT OF THE AWARD OF CONTRACT FOR PROFESSIONAL SERVICES THROUGH THE FAIR AND OPEN COMPETITIVE CONTRACT PROVISIONS**

**Township Solicitor – Douglas Heinold of Parker McCay**

WHEREAS, there exists the need for a Township Solicitor, and;

WHEREAS, a temporary budget has been adopted by the governing body; and

WHEREAS, the contracts are awarded through a fair and open process pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delanco, county of Burlington and State of New Jersey that:

Section 1. The Mayor and Township Clerk are hereby authorized and directed to execute the agreements with Douglas Heinold of Parker McCay subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

Motion by Joan Hinkle, seconded by Kate Fitzpatrick to adopt Resolutions 2007-20 through 2007-24

**Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes**

**\*\*\*APPOINTMENTS BY CONSENT ROLL CALL\*\*\***

**TOWNSHIP ADMINISTRATOR FOR 2007** - Steven Corcoran

**DEPUTY TOWNSHIP CLERK AND DEPUTY REGISTRAR FOR 2007** - Karen Zimmermann

**MUNICIPAL IMPROVEMENT SEARCH OFFICER AND DEPUTY TREASURER FOR 2007** – Janice Lohr

**TAX SEARCH OFFICER FOR 2007** – Lynn Davis

**PUBLIC AGENCY COMPLIANCE OFFICER FOR 2007** – Steven Corcoran

**POLICE MATRONS FOR 2007** – Linda Lewis and Nancy Bray

**CROSSING GUARDS FOR 2007** – Irene Faust, Nancy Jefferies, Linda M. Lewis, Lynn Davis, Tina Simon, Dorothy Lieberum, Rosemary Stahl, Diane Louder and Jacqueline Roberts

**RECREATION COMMISSION - FIVE-YEAR TERM EXPIRING 12/31/11**  
Two (2) five year terms – Jackie DiCarlo and David Rust

**JOINT LAND USE BOARD - CLASS II – ONE YEAR TERM EXPIRING 12/31/07** - John Fenimore

**JOINT LAND USE BOARD – CLASS III – ONE YEAR TERM EXPIRING 12/31/07** - Michael Templeton

**JOINT LAND USE BOARD – CLASS IV – FOUR-YEAR TERM EXPIRING 12/31/10** -Two (2) four-year terms – Laurie vanGenderen and Ann Moore

**JOINT LAND USE BOARD – ALTERNATE #1 – TWO YEAR TERM EXPIRING 12/31/08** – John Denlinger

**JOINT LAND USE BOARD – ALTERNATE #3 – UNEXPIRED TERM TO 12/31/07** - Marlene Jass

**ENVIRONMENTAL ADVISORY BOARD – THREE YEAR TERM EXPIRING 12/31/09** – Alma Jordan

**SEWERAGE AUTHORITY – FIVE-YEAR TERM EXPIRING 1/31/12**

Thomas Lewandowski

**ECONOMIC ADVISORY COUNCIL – TOWNSHIP COMMITTEE**

**REPRESENTATIVE – UNEXPIRED TERM TO 12/31/08** – Fern Ouellette

**ECONOMIC ADVISORY COUNCIL – THREE-YEAR TERM EXPIRING**

**12/31/09** – Two (2) three-year terms – Kate Fitzpatrick and John Pfautz

**SHADE TREE COMMISSION – FIVE-YEAR TERM EXPIRING 12/31/11** –

William Matulewicz

**SHADE TREE COMMISSION – UNEXPIRED TERM TO 12/31/10** – Mark Schmitt

**HISTORICAL PRESERVATION ADVISORY BOARD – TOWNSHIP**

**COMMITTEE REPRESENTATIVE – UNEXPIRED TERM TO 12/31/07** – Kate

Fitzpatrick

**HISTORICAL PRESERVATION ADVISORY BOARD – THREE-YEAR TERM**

**EXPIRING 12/31/09** – Two (2) three-year terms – Jackie DiCarlo & Alma Jordan

**2007 “RIVER ROUTE” ADVISORY COMMITTEE REPRESENTATIVES – ONE**

**YEAR TERM** - Two (2) one year terms – Kate Fitzpatrick and Marlene Jass

**ZONING/CODE ENFORCEMENT OFFICER & RENTAL INSPECTOR FOR**

**2007** – Phillip Goffredo

**RENTAL AND CODE INSPECTORS FOR 2007**

John Miller and Mike Thompson

**DEPUTY ZONING OFFICERS FOR 2007** – Steven Corcoran and Janice Lohr

Motion by Kate Fitzpatrick, seconded by Ed Devinney to approve the appointments as read

**Roll Call:** Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

**OATH OF OFFICE ADMINISTERED TO NEW APPOINTMENTS PRESENT**

Assemblyman Herb Conaway administered the oath of office to the new appointments present.

**MEETING OPEN TO THE PUBLIC**

Mayor Ouellette opened the meeting to the public.

1. David Denton of Land Engineering & Surveying Company, congratulated Committeeman Templeton, Deputy Mayor Ed Devinney and Mayor Ouellette, and to the Township Committee as a whole for the appointment of Township Engineer.

## **MEETING CLOSED TO THE PUBLIC**

Since there were no further comments or questions from the public, Mayor Ouellette closed the meeting to the public.

Mayor Ouellette thanked outgoing Mayor Fitzpatrick for the past year. Mayor Ouellette said he learned a lot from her and he hopes he is able to do as fine a job as she did.

Mayor Ouellette stated that Joan Hinkle has much wisdom to share and he looks forward to working with her this year.

Mayor Ouellette acknowledged Ed Devinney and welcomed Mike Templeton to the Township Committee.

## **COMMENTS – TOWNSHIP COMMITTEE**

### **Joan Hinkle –**

- congratulated and welcomed Mike Templeton to Municipal Government
- stated that there are two people she felt had very good leadership qualities; Jackie in her third year term and Kate's two year term as Mayor

### **Ed Devinney –**

- stated how important it is to work with colleagues who have experience and expressed how important it is give your time to the community and how rewarding it can be
- stated to all that were appointed and elected to office that it is our privilege to serve and work for the public

### **Kate Fitzpatrick –**

- announced that this is her sixth year on Township Committee and she has truly enjoyed working for the residents, and volunteers and the Township Committee
- stated that Joan Hinkle has been an inspiration to her and helped temper her in some situations
- thanked Deputy Mayor Jackie DiCarlo because she didn't have to worry about anything if she had to go out of town because she knew the Township was covered
- welcomed Joe and Sue Miller back to Delanco and announced the dedication for the Joe Miller wing on the Joan Pearson School
- welcomed Mike Templeton to the Township Committee

### **Mike Templeton –**

- stated that he appreciated all the support and help from neighbors and friends and thanked the public for the opportunity – will try to direct the community and quoted someone as saying that you should “leave it a better place than you found it”

### **Mayor Ouellette –**

- invited everyone in attendance to join them at the Castle on River Road to join in the refreshments, camaraderie, and just being people together.

## **BENEDICTION**

Reverend Steve Elliott gave the benediction.

## **ADJOURNMENT**

Motion by Joan Hinkle, seconded by Kate Fitzpatrick to adjourn the meeting.

**Roll Call:** Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

Janice M. Lohr, RMC  
Municipal Clerk  
January 2, 2007