

**\*\*\*ADOPTED SEPTEMBER 8, 2008\*\*\***

**TOWNSHIP OF DELANCO**

**ORDINANCE 2008-9**

**AN ORDINANCE AMENDING CHAPTER 50, SECTION 63 OF THE CODE OF THE  
TOWNSHIP OF DELANCO CONCERNING LAND USE CHECKLIST  
REQUIREMENTS FOR ALL APPLICANTS**

**WHEREAS**, N.J.S.A. § 40:55D-10.3 requires that municipalities establish land use application checklists by ordinance so that potential applications can be deemed complete or incomplete with the statutory timelines; and

**WHEREAS**, the Township has reviewed Section 50-63 of the Code concerning checklists and desires to readopt said section, as modified, to further define the official checklists available in the Township.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED**, by the Township Committee of the Township of Delanco that pursuant to N.J.S.A. § 40:55D-10.3, Section 50-63 of the Township Code be and is hereby repealed and replaced with a new Section 50-63 to read as follows:

§ 50-63 Land Development Checklists

- A. Definitions – the following terms shall have the following meaning when use in this section:

**CHECKLIST** — A list or lists of application and plan submission requirements developed, prepared and approved by the Township of Delanco by Ordinance to assist the applicant and the reviewing agency in determining if an application is complete.

- B. Use of Checklists.

Applicants to the Joint Land Use Board shall be required to complete the checklist and submit same with all other application requirements. Before any application for development is deemed complete by a reviewing authority of this Township, the applicant shall provide all of the information indicated on the applicable checklist, a copy of which will be provided to the applicant for use in preparing the application. If information indicated on the checklist is not applicable to the particular application, such information may be omitted and noted on the checklist as non-applicable. If a waiver from a checklist item is requested, the applicant shall mark the space indicating the request for a waiver of an individual submission item and provide detailed information as to why the waiver is requested. The date for hearing by the reviewing authority shall be set after it is determined that the application is complete.

C. The following checklist, attached hereto as Appendix A, are hereby deemed the official checklists for the Township of Delanco:

1. Application Submittal check off form
2. Completeness check list for Informal Application
3. Completeness check list for Minor Subdivision
4. Completeness check list for Use Variance/ “d” variance
5. Completeness check list for Bulk Variance/ “c” variance
6. Completeness check list for Preliminary Major Subdivision
7. Completeness check list for Preliminary Major Site Plan
8. Completeness check list for Final Major Site Plan
9. Completeness check list for Final Major Subdivision
10. Completeness check list for Conditional Use
11. Completeness check list for Appeal of Decision by Zoning Officer
12. Completeness check list for Interpretation of Zoning Ordinance, or decision on special question
13. Completeness check list for Variance to build on a lot that does not front an improved street.

**ARTICLE II. REPEALER, SEVERABILITY AND EFFECTIVE DATE.**

- A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
- C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.