

**TOWNSHIP OF DELANCO**  
**County of Burlington**

**Report of Audit of Financial Statements**

**For the Year Ended December 31, 2019**

**TOWNSHIP OF DELANCO**  
**COUNTY OF BURLINGTON**

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**TOWNSHIP OF DELANCO**

**PART I**

**Report of Audit of Financial Statements**

**For the Year Ended December 31, 2019**

# ***INVERSO & STEWART, LLC***

**Certified Public Accountants**

651 Route 73 North, Suite 402  
Marlton, New Jersey 08053  
(856) 983-2244  
Fax (856) 983-6674  
E-Mail: rinverso@inversocpa.com

-Member of-  
American Institute of CPAs  
New Jersey Society of CPAs

## **INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and  
Members of the Township Committee  
Township of Delanco  
County of Burlington  
Delanco, New Jersey

### ***Report on the Financial Statements***

I have audited the accompanying statements of assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Township of Delanco, in the County of Burlington, State of New Jersey, as of December 31, 2019 and 2018, and the related statements of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis, statement of expenditures - regulatory basis, and statement of general fixed assets group of accounts for the year ended December 31, 2019 and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

### ***Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles***

As described in Note 1 of the financial statements, the financial statements are prepared by the Township on the basis of the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### ***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In my opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Township of Delanco, in the County of Burlington, State of New Jersey, as of December 31, 2019 and 2018, or the results of its operations and changes in fund balance for the years then ended.

### ***Opinion on Regulatory Basis of Accounting***

In my opinion, the financial statements referred to previously present fairly, in all material respects, the assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Township of Delanco, in the County of Burlington, State of New Jersey, as of December 31, 2019 and 2018, and the results of its operations and changes in fund balance – regulatory basis of such funds for the years then ended, and the revenues - regulatory basis, expenditures - regulatory basis of the various funds, and general fixed assets, for the year ended December 31, 2019 in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

### ***Other Information***

My audits were conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township’s basic financial statements. The supplemental financial statements presented for the various funds are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and are not a required part of the basic financial statements

The supplementary financial statements presented for the various funds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information described in the previous paragraph is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, I have also issued my report dated July 31, 2020 on my consideration of the Township of Delanco's, in the County of Burlington, State of New Jersey, internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of Delanco's internal control over financial reporting.

Respectfully submitted,

***INVERSO & STEWART, LLC***

Certified Public Accountants

A handwritten signature in black ink, appearing to read 'R. Inverso', is positioned above the printed name.

Robert P. Inverso

Certified Public Accountant

Registered Municipal Accountant

Marlton, New Jersey  
July 31, 2020

# ***INVERSO & STEWART, LLC***

**Certified Public Accountants**

651 Route 73 North, Suite 402  
Marlton, New Jersey 08053  
(856) 983-2244  
Fax (856) 983-6674  
E-Mail: rinverso@inversocpa.com

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## **REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

### **INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and  
Members of the Township Committee  
Township of Delanco  
County of Burlington  
Delanco, New Jersey

I have audited, in accordance with the auditing standards generally accepted in the United States of America: the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey of the Township of Delanco, in the County of Burlington, State of New Jersey, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements, and have issued my report thereon dated July 31, 2020. That report indicated that the Township of Delanco's financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America, but were prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

#### ***Internal Control Over Financial Reporting***

In planning and performing my audit of the financial statements, I considered the Township of Delanco's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, I do not express an opinion on the effectiveness of the Township of Delanco's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



### ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Township of Delanco's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards or audit requirements as prescribed by the Division of Local Governments Services, Department of Community Affairs, State of New Jersey.

### ***Purpose of this Report***

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

***INVERSO & STEWART, LLC***  
Certified Public Accountants

A handwritten signature in black ink, appearing to read 'R. Inverso', is positioned above the printed name.

Robert P. Inverso  
Certified Public Accountant  
Registered Municipal Accountant

Marlton, New Jersey  
July 31, 2020

## TOWNSHIP OF DELANCO

## CURRENT FUND

**Statement of Assets, Liabilities, Reserves, and Fund Balance -- Regulatory Basis  
For the Years Ended December 31, 2019 and 2018**

	<u>Reference</u>	<u>2019</u>	<u>2018</u>
<hr/> <b>ASSETS</b> <hr/>			
<b>Regular Fund:</b>			
Cash - Treasurer	A-4	\$ 4,530,774.82	\$ 4,174,567.87
Cash - Change Fund	A-5	<u>500.00</u>	<u>500.00</u>
Total		<u>4,531,274.82</u>	<u>4,175,067.87</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Property Taxes Receivable	A-7	163,167.78	177,761.53
Tax Title Liens Receivable	A-8	52,615.86	48,055.92
Other Receivables		40,745.48	65,055.50
Property Acquired for Taxes - Assessed Valuation	A-9	57,500.00	57,500.00
Revenue Accounts Receivable	A-10	4,610.79	22,214.76
Due from Other Trust Fund	B	<u>1,352.71</u>	<u>1,352.71</u>
Total		<u>319,992.62</u>	<u>371,940.42</u>
Total Regular Fund		<u>4,851,267.44</u>	<u>4,547,008.29</u>
<b>Federal and State Grant Fund:</b>			
Cash	A-4	85,454.21	56,240.60
State Grants Receivable	A-19	238,903.05	336,055.16
Due from Trust Fund	B	<u>30,828.00</u>	<u>30,828.00</u>
Total Federal and State Grant Fund		<u>355,185.26</u>	<u>423,123.76</u>
Total		<u><u>\$ 5,206,452.70</u></u>	<u><u>\$ 4,970,132.05</u></u>

Continued

## TOWNSHIP OF DELANCO

## CURRENT FUND

**Statement of Assets, Liabilities, Reserves, and Fund Balance -- Regulatory Basis  
For the Years Ended December 31, 2019 and 2018**

	<u>Reference</u>	<u>2019</u>	<u>2018</u>
<b><u>LIABILITIES, RESERVES AND FUND BALANCE</u></b>			
<b>Regular Fund:</b>			
Liabilities:			
Appropriation Reserves	A-3	\$ 448,765.14	\$ 427,729.93
Reserve for Encumbrances	A-3	42,781.93	66,754.53
Due to State of NJ:			
Senior Citizen & Veteran Deductions	A-6	3,195.94	4,218.16
Construction Code Training Fees	A-17	2,343.00	3,226.00
Reserve for Revaluation	A-18	11,511.00	11,511.00
Reserve for POAA			-
Prepaid Taxes	A-13	70,265.46	87,127.14
Local District School Tax Payable	A-14	1,851,430.56	1,757,047.56
Due County for Added Taxes	A-15	14,090.69	6,560.49
Tax Overpayments	A-12	6,343.10	57,790.80
Due to Trust Other Fund	B	1,912.06	5,131.83
Due to Open Space Trust	B	5,573.67	
Due to General Capital Fund	C	187,884.28	94.15
 Total Liabilities		 2,646,096.83	 2,427,191.59
 Reserve for Receivables and Other Assets	 A	 319,992.62	 371,940.42
Fund Balance	A-1	1,885,177.99	1,747,876.28
 Total Regular Fund		 4,851,267.44	 4,547,008.29
<b>Federal and State Grant Fund:</b>			
Reserve for Encumbrances	A-21	124,722.12	-
Unappropriated Reserves	A-20	9,245.62	-
Appropriated Reserves	A-21	221,217.52	423,123.76
 Total Federal and State Grant Fund		 355,185.26	 423,123.76
 Total		 <u>\$ 5,206,452.70</u>	 <u>\$ 4,970,132.05</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

## TOWNSHIP OF DELANCO

## Current Fund

**Statement of Operations and Changes in Fund Balance -- Regulatory Basis**  
**For the Years Ended December 31, 2019 and 2018**

	2019	2018
<b>Revenue and Other Income Realized:</b>		
Fund Balance Utilized	\$ 1,100,000.00	\$ 900,000.00
Miscellaneous Revenue Anticipated	962,664.50	1,196,321.62
Receipts from Delinquent Taxes	173,206.90	161,138.00
Receipts from Current Taxes	12,994,298.21	12,610,229.23
Nonbudget Revenues	445,428.84	328,794.02
Other Credits to Income:		
Interfunds Returned	-	99,581.35
Liquidation of Receivable	-	1,749.39
Tax Overpayments Cancelled	251.57	-
Unexpended Balance of Appropriation Reserves	382,518.36	174,858.74
Total Revenue and Other Income Realized	<u>16,058,368.38</u>	<u>15,472,672.35</u>
<b>Expenditures:</b>		
Operations Within "CAPS":		
Salaries and Wages	2,374,866.00	2,264,085.00
Other Expenses	2,020,544.00	2,040,700.00
Deferred Charges and Statutory Expenditures Within "CAPS"	469,300.00	411,467.00
Operations Excluded from "CAPS":		
Salaries and Wages	48,617.00	48,617.00
Other Expenses	232,766.87	255,846.73
Capital Improvements Excluded from "CAPS"	240,000.00	275,000.00
Municipal Debt Service Excluded from "CAPS"	545,555.91	554,362.72
Deferred Charges Excluded from "CAPS"	-	24,000.00
County Taxes	1,675,129.97	1,688,958.17
Due County for Added Taxes	14,090.69	6,560.49
Local District School Tax	6,672,390.00	6,283,626.00
Special District Tax	441,292.00	404,500.00
Municipal Open Space Tax	80,130.98	79,395.52
Other Debits to Income:		
Prior Year Tax Overpayments Created	6,383.25	14,695.50
Prior Year Senior Citizen Deductions Disallowed	-	1,674.31
Total Expenditures	<u>14,821,066.67</u>	<u>14,353,488.44</u>
Excess in Revenue	1,237,301.71	1,119,183.91
Adjustments to Income Before Surplus:		
Expenditures Included Above which are by Statute Deferred		
Charges to Budget of Succeeding Year	<u>-</u>	<u>-</u>
Excess in Revenue & Statutory Excess to Fund Balance	1,237,301.71	1,119,183.91
Fund Balance January 1	<u>1,747,876.28</u>	<u>1,528,692.37</u>
	2,985,177.99	2,647,876.28
Decreased by Utilization as Anticipated Revenue	<u>1,100,000.00</u>	<u>900,000.00</u>
Balance December 31	<u><u>\$ 1,885,177.99</u></u>	<u><u>\$ 1,747,876.28</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

## TOWNSHIP OF DELANCO

## Current Fund

Statement of Revenues -- Regulatory Basis  
For the Year Ended December 31, 2019

	Budget	NJS 40A:4-87	Realized	Excess (Deficit)
Fund Balance Anticipated	\$ 1,100,000.00	\$ -	\$ 1,100,000.00	\$ -
Miscellaneous Revenues:				
Fees and Permits - Other	20,000.00	-	38,517.10	18,517.10
Fines and Costs - Municipal Court	65,500.00	-	49,754.57	(15,745.43)
Interest and Costs on Taxes	44,500.00	-	41,947.96	(2,552.04)
Apartment Rental Registration Fee	45,000.00	-	46,490.00	1,490.00
Contribution From Delance Sewerage Authority	50,000.00		50,000.00	
Consolidated Municipal Property Tax Relief Aid	3,156.00	-	3,156.00	-
Energy Receipts Tax	400,666.00	-	400,666.00	-
Construction Code Fees	100,000.00	-	117,566.00	17,566.00
Miscellaneous Revenues Offset with Appropriations:				
Recycling Tonnage Grant	7,893.00		7,893.00	-
Body Armor Grant	1,592.00		1,592.00	-
Bullet Proof Vest	478.00	2,389.20	2,867.20	-
Clean Communities Program		9,893.67	9,893.67	-
Distracted Driver Statewide Crackdown Grant		2,970.00	2,970.00	-
NJ Transportation Trust Fund		189,000.00	189,000.00	-
Library Aid		351.00	351.00	-
Total	738,785.00	204,603.87	962,664.50	19,275.63
Receipts from Delinquent Taxes	160,000.00	-	173,206.90	13,206.90
Amount to be Raised by Taxes for Support of				
Municipal Budget - Local Tax for Municipal Purposes	4,198,996.00	-	4,581,805.57	382,809.57
Budget Totals	6,197,781.00	204,603.87	6,817,676.97	\$ 415,292.10
Nonbudget Revenues	-	-	445,428.84	
Total	\$ 6,197,781.00	\$ 204,603.87	\$ 7,263,105.81	

(Continued)

## TOWNSHIP OF DELANCO

## Current Fund

**Statement of Revenues -- Regulatory Basis  
For the Year Ended December 31, 2019**

**Analysis of Realized Revenues****Allocation of Current Tax Collections:**

Revenue from Collections		\$ 12,994,298.21
Allocated to School, Fire District, County Taxes and Municipal Open Space Taxes		<u>8,883,033.64</u>
Balance for Support of Municipal Budget Appropriations		4,111,264.57
Add Appropriation - Reserve for Uncollected Taxes		<u>470,541.00</u>
Amount for Support of Municipal Budget Appropriations		<u><u>\$ 4,581,805.57</u></u>

**Receipts from Delinquent Taxes:**

Delinquent Tax Collections		<u><u>\$ 173,206.90</u></u>
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**Miscellaneous Revenue Not Anticipated:**

Revenue Accounts Receivable:		
Cable T.V. Franchise Fee	\$ 16,680.22	
Payments In Lieu of Taxes	<u>242,808.19</u>	<u>259,488.41</u>
		259,488.41

**Treasurer:**

Refund of Prior Year Expense	31,922.57	
Other refunds	2,774.00	
Interest on Investments	86,501.06	
Administration Fee	944.56	
Sewer Line Fair Share	50,000.00	
Sale of Property	12,500.00	
Miscellaneous	<u>1,298.24</u>	
		<u>185,940.43</u>

Total		<u><u>\$ 445,428.84</u></u>
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**TOWNSHIP OF DELANCO**  
**Current Fund**  
Statement of Expenditures - Regulatory Basis  
For the Year Ended December 31, 2019

	Appropriations		Expended			Unexpended Balance Canceled
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	
<b>GENERAL APPROPRIATIONS:</b>						
<b>Operations Within "CAPS":</b>						
General Government:						
General Administration						
Salaries and Wages	\$ 137,000.00	\$ 141,100.00	\$ 135,757.23	\$ -	\$ 5,342.77	\$ -
Other Expenses	34,400.00	30,300.00	24,383.19	3,790.37	2,126.44	
Mayor & Township Committee						
Salaries and Wages	15,000.00	15,000.00	15,000.00			
Other Expenses	1,700.00	1,700.00	1,336.79	179.30	183.91	
Township Clerk						
Salaries and Wages	96,000.00	97,006.00	97,006.00			
Other Expenses	26,800.00	25,794.00	13,973.06	37.92	11,783.02	
Financial Administration:						
Salaries and Wages	38,500.00	38,500.00	38,353.12		146.88	
Other Expenses	3,600.00	3,600.00	2,420.10	255.30	924.60	
Audit Services						
Other Expenses	29,000.00	29,000.00	29,000.00			
Computerized Data Processing						
Other Expenses	46,000.00	46,000.00	38,709.24		7,290.76	
Collection of Taxes:						
Salaries and Wages	34,000.00	34,000.00	31,656.18		2,343.82	
Other Expenses	9,450.00	9,450.00	4,764.59		4,685.41	
Assessment of Taxes						
Salaries and Wages	29,100.00	29,100.00	28,951.68	100.00	48.32	
Other Expenses	3,850.00	3,850.00	3,048.08		801.92	
Legal Services and Costs						
Other Expenses	80,000.00	60,000.00	48,356.48		11,643.52	
Engineering Services and Costs						
Other Expenses	85,000.00	145,000.00	67,791.02		77,208.98	
Planning Services						
Other Expenses	15,000.00	15,000.00	9,973.17		5,026.83	
Aid to Library						
Other Expenses	77,200.00	77,200.00	77,200.00			

**TOWNSHIP OF DELANCO**  
**Current Fund**  
Statement of Expenditures - Regulatory Basis  
For the Year Ended December 31, 2019

	Appropriations		Expended			Unexpended
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	Balance Canceled
<b>GENERAL APPROPRIATIONS:</b>						
<b>Operations Within "CAPS":</b>						
Land Use Adminsitration:						
Joint Land Use Board						
Salaries and Wages	\$ 45,000.00	\$ 35,000.00	\$ 32,424.56	\$ -	\$ 2,575.44	\$ -
Other Expenses	25,000.00	25,000.00	19,392.46	514.84	5,092.70	
Insurance:						
Group Insurance	500,000.00	500,000.00	418,405.46	500.00	81,094.54	
Liability Insurance	41,000.00	41,000.00	39,239.80		1,760.20	
Workers Compensation	88,000.00	88,000.00	87,262.70		737.30	
Municipal Court						
Salaries and Wages	55,000.00	55,000.00	52,019.36		2,980.64	
Other Expenses	8,200.00	8,200.00	7,405.45	480.17	314.38	
Police						
Salaries and Wages	1,540,000.00	1,538,000.00	1,451,307.59		86,692.41	
Other Expenses	117,000.00	117,000.00	96,845.21	4,374.77	15,780.02	
Municipal Prosecutor						
Salaries and Wages	9,300.00	9,300.00	8,300.00		1,000.00	
Aid to Volunteer Ambulance Organization						
Other Expenses	14,000.00	14,000.00	14,000.00			
Office of Emergency Management						
Salaries and Wages	2,160.00	2,160.00	2,160.00			
Other Expenses	1,100.00	1,100.00			1,100.00	
Fire						
Other Expenses						
Streets and Roads Maintenance						
Salaries and Wages	325,000.00	305,000.00	299,926.53		5,073.47	
Other Expenses	33,000.00	33,000.00	23,325.80	4,988.94	4,685.26	
Shade Tree Commission						
Salaries and Wages	1,650.00	1,650.00	1,648.32		1.68	
Other Expenses	28,000.00	28,000.00	8,251.90	7,975.00	11,773.10	
Solid Waste Collection						
Other Expenses	119,000.00	119,000.00	112,524.27		6,475.73	



**TOWNSHIP OF DELANCO**  
**Current Fund**  
Statement of Expenditures - Regulatory Basis  
For the Year Ended December 31, 2019

	Appropriations			Expended		Unexpended
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	Balance Canceled
GENERAL APPROPRIATIONS:						
Operations Within "CAPS":						
Public Buildings and Grounds						
Salaries and Wages	\$ 17,250.00	\$ 17,250.00	\$ 17,222.40	\$ -	\$ 27.60	\$ -
Demolition of Building						
Other Expenses	32,000.00	32,000.00	30,140.80	506.88	1,352.32	
Vehicle Maintenance						
Other Expenses	34,000.00	36,000.00	30,571.28	2,074.38	3,354.34	
Health and Human Services						
Animal Control						
Other Expenses	5,000.00	5,225.00	5,217.25		7.75	
Registrar of Vital Statistics						
Salaries and Wages	4,500.00	4,500.00	4,435.08		64.92	
Other Expenses	1,400.00	1,175.00	573.16		601.84	
Parks and Recreation Functions						
Recreation Services and Programs						
Salaries and Wages	2,200.00	2,200.00	2,192.84		7.16	
Other Expenses	26,850.00	26,850.00	26,850.00			
Delanco Youth Sports Association						
Other Expenses	6,000.00	6,000.00	6,000.00			
Accumulated Sick Leave Compensation						
Salaries and Wages	100.00	100.00	100.00			
Utility and Bulk Purchases						
Electricity	51,000.00	51,000.00	46,994.77	4.86	4,000.37	
Street Lights	90,000.00	90,000.00	70,737.11		19,262.89	
Telephone	24,000.00	24,000.00	22,456.89	1,036.63	506.48	
Water	12,000.00	12,000.00	8,633.45	346.60	3,019.95	
Gasoline	48,000.00	48,000.00	37,738.95	2,908.52	7,352.53	
Sewerage Disposal Costs	100.00	100.00			100.00	
Landfill and Solid Waste Disposal						
Landfill Fees	175,000.00	175,000.00	153,567.56	12,707.45	8,724.99	
Uniform Construction Code						
State Uniform Construction Code						
Construction Code Official						
Salaries and Wages	44,000.00	44,000.00	43,859.66		140.34	
Other Expenses	80,000.00	70,000.00	43,661.93		26,338.07	

**TOWNSHIP OF DELANCO**  
**Current Fund**  
Statement of Expenditures - Regulatory Basis  
For the Year Ended December 31, 2019

	Appropriations		Paid or Charged	Expended		Unexpended Balance Canceled
	Budget	Budget After Modification		Encumbered	Reserved	
<b>GENERAL APPROPRIATIONS:</b>						
<b>Operations Within "CAPS":</b>						
Inspection of Rentals						
Other Expenses	\$ 22,000.00	\$ 22,000.00	\$ 17,795.00	\$ -	\$ 4,205.00	\$ -
Housing Officer						
Salaries and Wages	6,000.00	6,000.00			6,000.00	
<b>Total Operations Including Contingent - Within "CAPS"</b>	<u>4,395,410.00</u>	<u>4,395,410.00</u>	<u>3,910,867.47</u>	<u>42,781.93</u>	<u>441,760.60</u>	
Detail:						
Salaries and Wages	2,401,760.00	2,374,866.00	2,262,320.55	100.00	112,445.45	
Other Expenses	1,993,650.00	2,020,544.00	1,648,546.92	42,681.93	329,315.15	
<b>Deferred Charges and Statutory Expenditures -</b>						
<b>Municipal - Within "CAPS":</b>						
STATUTORY EXPENDITURES:						
Contribution to:						
Public Employees Retirement System	102,590.00	102,590.00	102,590.00			
Police & Fireman's Retirement System	268,410.00	268,410.00	268,407.00		3.00	
Social Security System (O.A.S.I.)	96,300.00	95,800.00	94,093.56		1,706.44	
Defined Contribution Retirement Plan	2,000.00	2,500.00	2,411.94		88.06	
<b>Total Deferred Charges and Statutory Expenditures -</b>						
<b>Municipal Within "CAPS"</b>	<u>469,300.00</u>	<u>469,300.00</u>	<u>467,502.50</u>		<u>1,797.50</u>	
<b>Total General Appropriations -</b>						
<b>For Municipal Purposes Within "CAPS"</b>	<u>4,864,710.00</u>	<u>4,864,710.00</u>	<u>4,378,369.97</u>	<u>42,781.93</u>	<u>443,558.10</u>	

**TOWNSHIP OF DELANCO**  
**Current Fund**  
Statement of Expenditures - Regulatory Basis  
For the Year Ended December 31, 2019

	Appropriations		Expended		Unexpended Balance Canceled
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved
<b>GENERAL APPROPRIATIONS:</b>					
<b>Operations Excluded from "CAPS":</b>					
Recycling Tax	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ -	\$ -
NJPDES Stormwater Permit [NJSA 40A:4-45.3(cc)]:					
Streets and Roads					
Salaries and Wages	48,617.00	48,617.00	48,617.00		
Other Expenses	10,000.00	10,000.00	4,792.96		5,207.04
<b>Total Other Operations Excluded from "CAPS":</b>	65,117.00	65,117.00	59,909.96		5,207.04
<b>GENERAL APPROPRIATIONS:</b>					
<b>Operations Excluded from "CAPS":</b>					
<b>Public and Private Programs Offset by Revenues:</b>					
Body Armor	1,592.00	1,592.00	1,592.00		
Recycling Tonnage	7,893.00	7,893.00	7,893.00		
Bullet Proof Vest	478.00	2,867.20	2,867.20		
Distracted Driving		2,970.00	2,970.00		
Library Aid		351.00	351.00		
Clean Communities		9,893.67	9,893.67		
NJ Transportation Trust Fund		189,000.00	189,000.00		
SFSP Fire District Payment	1,700.00	1,700.00	1,700.00		
<b>Total Public and Private Programs Offset by Revenues</b>	11,663.00	216,266.87	216,266.87		
<b>Total Operations - Excluded From "CAPS"</b>	76,780.00	281,383.87	276,176.83		5,207.04
Detail:					
Salaries and Wages	48,617.00	48,617.00	48,617.00		
Other Expenses	28,163.00	232,766.87	227,559.83		5,207.04
<b>GENERAL APPROPRIATIONS:</b>					
<b>Capital Improvements - Excluded From "CAPS"</b>					
Capital Improvement Fund	240,000.00	240,000.00	240,000.00		
<b>Total Capital Improvements - Excluded From "CAPS"</b>	240,000.00	240,000.00	240,000.00		

**TOWNSHIP OF DELANCO**  
**Current Fund**  
Statement of Expenditures - Regulatory Basis  
For the Year Ended December 31, 2019

	Appropriations		Expended		Unexpended Balance Canceled
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved
<b>Municipal Debt Service - Excluded From "CAPS"</b>					
Payment of Bond Principal	\$ 450,000.00	\$ 450,000.00	\$ 450,000.00	\$ -	\$ -
Interest on Bonds	18,000.00	18,000.00	18,000.00		
Payment of Bond Anticipation Notes and Capital Notes	52,250.00	52,250.00	52,250.00		
Interest on Notes	25,500.00	25,500.00	25,305.91		194.09
<b>Total Municipal Debt Service - Excluded From "CAPS"</b>	<u>545,750.00</u>	<u>545,750.00</u>	<u>545,555.91</u>		<u>194.09</u>
<b>Total General Appropriations for Municipal Purposes Excluded From "CAPS"</b>	<u>862,530.00</u>	<u>1,067,133.87</u>	<u>1,061,732.74</u>		<u>5,207.04</u>
Subtotal General Appropriations	5,727,240.00	5,931,843.87	5,440,102.71	42,781.93	448,765.14
Reserve for Uncollected Taxes	<u>470,541.00</u>	<u>470,541.00</u>	<u>470,541.00</u>		
<b>TOTAL GENERAL APPROPRIATIONS</b>	<u>\$ 6,197,781.00</u>	<u>\$ 6,402,384.87</u>	<u>\$ 5,910,643.71</u>	<u>\$ 42,781.93</u>	<u>\$ 448,765.14</u>

**Budget After Modification**

Original Budget	\$ 6,197,781.00
Appropriation by NJSA 40A:4-87	<u>204,603.87</u>
	<u>\$ 6,402,384.87</u>

**Analysis of Expended - Paid or Charged:**

Federal and State Grant Fund - Appropriated Reserves	\$ 214,566.87
Reserve for Uncollected Taxes	470,541.00
Cash Disbursed	<u>5,225,535.84</u>
	<u>\$ 5,910,643.71</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

## TOWNSHIP OF DELANCO

## Trust Fund

Statement of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis  
For the Years Ended December 31, 2019 and 2018

	Reference	2019	2018
<b><u>ASSETS</u></b>			
<b>Animal Control Fund:</b>			
Cash - Treasurer	B-1	\$ 113.03	\$ 329.38
Total Animal Control Funds		113.03	329.38
<b>Other Funds:</b>			
Cash - Treasurer	B-1	691,222.09	670,014.66
Due from Current Fund	A	7,485.73	5,131.83
Total Other Funds		698,707.82	675,146.49
Total		\$ 698,820.85	\$ 675,475.87
<b><u>LIABILITIES AND RESERVES</u></b>			
<b>Animal Control Fund:</b>			
Reserve for Animal Control Fund Expenditures	B-2	\$ 113.03	\$ 329.38
Total Animal Control Fund		113.03	329.38
<b>Other Funds:</b>			
Due to Current Fund	A	1,352.71	1,352.71
Due to Grant Fund	A	30,828.00	30,828.00
Due to Criminal Disposition		2,181.58	2,181.58
Reserve for:			
Open Space	B-5	72,523.33	97,841.92
Unemployment Compensation Trust	B-6	86,201.81	81,645.47
Tax Sale Premiums	B-3	33,350.00	49,850.00
Escrow Deposits	B-3	200,002.94	135,648.04
Gateway Park Brick Fund	B-3	64.33	126.55
Housing Trust	B-3	85,783.54	94,883.30
Special Law Enforcement	B-3	1,595.96	1,976.99
Public Defender	B-3		191.12
Tax Collector Redemption	B-3	1,380.16	1,380.16
Accumulated Absences	B-3	174,676.25	174,946.98
Cops Care	B-3	7,186.39	1,112.36
Flexible Spending	B-3	1,316.82	957.31
POAA	B-7	264.00	224.00
Total Other Funds		698,707.82	675,146.49
Total		\$ 698,820.85	\$ 675,475.87

The accompanying Notes to the Financial Statements are an integral part of this statement.

## TOWNSHIP OF DELANCO

## General Capital Fund

Statement of Assets, Liabilities, Reserves and Fund Balance -- Regulatory Basis  
December 31, 2019 and 2018

	Reference	2019	2018
<b><u>ASSETS</u></b>			
Cash	C-2	\$ 103,890.53	\$ 582,613.34
Deferred Charges to Future Taxation:			
Funded	C-4	217,202.93	681,697.98
Unfunded	C-5	1,440,200.00	957,600.00
Due from Current Fund	A; C-11	187,884.28	94.15
Total		<u>\$ 1,949,177.74</u>	<u>\$ 2,222,005.47</u>
<b><u>LIABILITIES, RESERVES AND FUND BALANCE</u></b>			
Serial Bonds	C-9	\$ -	\$ 450,000.00
Bond Anticipation Notes Payable	C-10	905,350.00	957,600.00
Green Acres Loan Trust Payable	C-7	217,202.93	231,697.98
Reserve to Pay Debt		187,790.13	-
Improvement Authorizations:			
Funded	C-8	273,856.24	107,393.31
Unfunded	C-8	350,658.50	453,244.24
Capital Improvement Fund	C-6	13,759.58	21,509.58
Fund Balance	C-1	560.36	560.36
Total		<u>\$ 1,949,177.74</u>	<u>\$ 2,222,005.47</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

## TOWNSHIP OF DELANCO

## General Capital Fund

Statement of Operations and Changes in Fund Balance -- Regulatory Basis  
For the Year Ended December 31, 2019

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Balance December 31, 2019 and 2018

\$ 560.36

The accompanying Notes to Financial Statements are an integral part of this statement.

## TOWNSHIP OF DELANCO

## ACCOUNT GROUP

**Statement of General Fixed Assets Group of Accounts**  
**For the Year Ended December 31, 2019**

	Balance December 31, 2018	Additions / Adjustments	Retirements / Adjustments	Balance December 31, 2019
<b>General Fixed Assets:</b>				
Land	\$ 438,900.00		\$ 48,490.00	\$ 390,410.00
Buildings and Improvements	4,249,300.00	147,240.00		4,396,540.00
Vehicles	1,175,410.00	142,627.00		1,318,037.00
Equipment	391,000.00	78,000.00		469,000.00
 Total General Fixed Assets	 <u>\$ 6,254,610.00</u>	 <u>\$ 367,867.00</u>	 <u>\$ 48,490.00</u>	 <u>\$ 6,573,987.00</u>
 <b>Total Investment in General Fixed Assets</b>	 <u>\$ 6,254,610.00</u>	 <u>\$ 367,867.00</u>	 <u>\$ 48,490.00</u>	 <u>\$ 6,573,987.00</u>

The accompanying Notes to Financial Statements are an integral part of this statement.



**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Description of Financial Reporting Entity** - The Township of Delanco (hereafter referred to as the "Township") is located in the western portion of the County of Burlington, State of New Jersey. The present population according to the 2010 census is 4,287.

The Township was incorporated in 1924 and is governed by a Committee form of government which consists of five members elected at large by the voters. The Committee members serve three-year terms that are staggered. Two members are elected in two successive years and one member is elected in the third year. The Mayor is selected annually by the Committee and acts as the Chief Executive Officer of the Township. The legislative powers rest with the Township Committee. The Township Administrator, Township Clerk and Township Treasurer are appointed by the Township Committee and monitor the daily administrative and financial responsibilities, including but not limited to, staffing and personnel issues and budget preparation and implementation.

**Component Units** – GASB Statement No. 14, *The Financial Reporting Entity* and GASB Statement No. 39, *Determining Whether Certain Organizations are Component Unit*, provide guidance that all entities associated with a primary government are potential component units and should be evaluated for inclusion in the financial reporting entity. A primary government is financially accountable not only for the organizations that make up its legal entity, but also for legally separate organizations that meet the criteria established by GASB Statements No. 14 and No. 39. In addition, GASB Statement No. 61, provides additional guidance for organizations that do not meet the financial accountability criteria for inclusion as component units but that nevertheless should be included because the primary government's management determines that it would be misleading to exclude them. GASB Statement No. 80, *Blending Requirements for Certain Component Units* - an Amendment of GASB Statement No. 14 amends the blending requirements for the financial statement presentation of component units of all state and local governments. The additional criteria requires blending of a component unit incorporated as a not-for-profit corporation in which the primary government is the sole corporate member. Based on the application of these criteria, the following organization is considered to be a component unit; however, the Township has determined that it is not significant and, therefore, has not been included in the basic financial statements:

Delanco Township Sewerage Authority  
770 Coopertown Road  
Delanco, New Jersey 08075

Requests for financial information should be addressed to the organization listed above.

**Basis of Accounting, Measurement Focus and Basis of Presentation** - The financial statements of the Township contain all funds and account groups in accordance with the "Requirements of Audit" as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the "Requirements" are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these "Requirements". In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this Note.

In accordance with the "Requirements", the Township accounts for its financial transactions through the use of separate funds which are described as follows.

**Current Fund** - The Current Fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grant funds.

**Trust Funds** - The various Trust Funds account for receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

**General Capital Fund** - The General Capital Fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Budgets and Budgetary Accounting** - The Township must adopt an annual budget for its current fund in accordance with N.J.S.A. 40A:4et seq. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the Township. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9. Amendments to the adopted budgets, if any, are detailed in the statements of revenues and expenditures. An extension of the statutory dates for introduction, approval and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Township's financial statements.

**Cash, Cash Equivalents and Investments** - Cash and cash equivalents, for all funds, include petty cash, change funds, cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost. Consequently, unrealized gain or loss on investments has not been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local utilities and other state agencies.

N.J.S.A. 17:9-41et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the Township requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

**Interfunds** - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

**Inventories of Supplies** - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balances.

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**General Fixed Assets** - Accounting for Governmental Fixed Assets, as required by N.J.A.C. 5:30-5.6, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and Budget Circular A-87 (Attachment B, Section 19), except that the useful life of such property is at least five years. The Township has adopted a capitalization threshold of \$5,000 the maximum amount allowed by the Circular.

Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. Donated general fixed assets are recorded at their estimated fair market value on the acquisition date. Donated general fixed assets are recorded at their estimated fair market value on the acquisition date. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation. The Township is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements and transfers of fixed assets. In addition, a Statement of General Fixed Assets, reflecting the activity for the year, must be included in the Township's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that includes accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage or theft. No depreciation of general fixed assets is recorded.

**Foreclosed Property** - Foreclosed property is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason, the value of foreclosed property has not been included in the General Fixed Assets Account Group. If such property is converted to a municipal use, it will be recorded in the General Fixed Assets Account Group.

**Deferred Charges** - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

**Liens Sold for Other Governmental Units** - Liens sold on behalf of other governmental units are not recorded on the records of the Township until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

**Fund Balance** - Fund Balance included in the Current Fund represent amounts available for anticipation as revenue in future years' budgets, with certain restrictions.

**Appropriation Reserves** - Appropriation reserves covering unexpended appropriation balances are automatically created at year end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income.

**Compensated Absences and Postemployment Benefits** - Compensated absences for vacation and sick leave are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis.

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Revenues** - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from Federal and State grants are realized when anticipated as such in the Township's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities reserves and fund balance of the Township's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Township which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

**Property Tax Revenues** - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the Township's annual budget, but also the amounts required in support of the budgets of the Delanco Township School District, Delanco Township Fire District, and the County of Burlington. Unpaid property taxes are subject to tax sale in accordance with the statutes.

**School Taxes** - The Township is responsible for levying, collecting and remitting school taxes for the Delanco Township School District. Operations is charged for the full amount required to be raised from taxation to operate the local school district for the period from July 1 to June 30, increased by the amount deferred at December 31, 2018 and decreased by the amount deferred at December 31, 2019.

**County Taxes** - The Township is responsible for levying, collecting and remitting county taxes for the County of Burlington. Operations is charged for the amount due the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of Added and Omitted Taxes certified to the County Board of Taxation by October 10 of the current year and due to be paid to the County by February 15 of the following year.

**Fire District** - The Township is responsible for levying, collecting and remitting the fire district taxes to the Delanco Township Fire District. Operations is charged for the full amount required to be raised from taxation to support the fire district for the year.

**Reserve for Uncollected Taxes** - The inclusion of the "Reserve for Uncollected Taxes" appropriation in the Township's annual budget protects the Township from taxes not paid currently. The Reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

**Expenditures** - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with N.J.A.C. 5:30-5.2. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Outstanding encumbrances are offset by an account entitled "Reserve for Encumbrances". The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.

Appropriations for principal payments and interest payments on outstanding general capital bonds and notes are provided on the cash basis.

**Long-Term Debt** - Long-Term Debt, relative to the acquisition of capital assets, is recorded as a liability in the General Capital Fund. Where an improvement is a "local improvement", i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the Trust Fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Interest on Delinquent Taxes** – It is the policy of the Township to collect interest for the nonpayment of taxes or assessments on or before the date when they would become delinquent. The Tax Collector is authorized to charge eight percent (8%) per annum on the first \$1,500 of taxes becoming delinquent after due date and eighteen percent (18%) per annum on any amount of taxes in excess of \$1,500 becoming delinquent after the due date and if a delinquency is in excess of \$10,000 and remains in arrears beyond December 31<sup>st</sup>, an additional penalty of six percent (6%) shall be charged against the delinquency. There is a ten (10) day grace period.

**Comparative Data** – Comparative total data for the prior year have been presented in the accompanying statements of assets, liabilities, reserves and fund balance and statement of operations in order to provide an understanding of changes in the Township's financial position. However, comparative (i.e., presentation of prior year totals by fund type) data have not been presented in the statement of revenues – regulatory basis and the statement of expenditures – regulatory basis since their inclusion would make the statements unduly complex and difficult to read.

**NOTE 2. CASH AND CASH EQUIVALENTS**

**Custodial Credit Risk Related to Deposits** – Custodial credit risk refers to the risk that, in the event of a bank failure, the Municipality's deposits may not be recovered. Although the Municipality does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Unit. Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings or funds that may pass to the Municipality relative to the happening of a future condition. Such funds are shown as uninsured and uncollateralized. Of the Municipality's amount on deposit of \$5,455,413 as of December 31, 2019, \$250,000 was insured under FDIC and the remaining balance of \$5,205,413 was collateralized under GUDPA.

**NOTE 3. PROPERTY TAXES**

The following is a comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four years ending December 31.

<u>Comparative Schedule of Tax Rates</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Total Tax Rate	<u>\$ 3.290</u>	<u>\$ 3.224</u>	<u>\$ 3.163</u>	<u>\$ 3.070</u>	<u>\$ 3.019</u>
Apportionment of Tax Rate:					
Municipal	1.056	1.033	1.021	0.980	0.942
County	0.423	0.428	0.436	0.438	0.447
Local School	1.679	1.640	1.593	1.549	1.527
Fire District	0.112	0.103	0.093	0.083	0.083
Municipal Open Space	0.020	0.020	0.020	0.020	0.020

**Township of Delanco  
Notes to Financial Statements  
December 31, 2019**

**NOTE 3. PROPERTY TAXES (Continued)**

**Assessed Valuation**

2019	\$	397,325,696
2018		395,445,795
2017		395,754,800
2016		393,669,194
2015		391,641,394

**Comparison of Tax Levies and Collections**

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2019	\$ 13,177,717	\$ 12,994,298	98.61%
2018	12,796,954	12,610,229	98.54%
2017	12,547,196	12,346,713	98.40%
2016	12,138,547	11,901,972	98.05%
2015	12,014,020	11,620,721	96.73%

**Delinquent Taxes and Tax Title Liens**

<u>Year</u>	<u>Tax Title Liens</u>	<u>Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2019	\$ 52,616	\$ 163,168	\$ 215,784	1.64%
2018	48,056	177,762	225,818	1.76%
2017	43,587	162,345	205,932	1.64%
2016	49,189	216,079	265,268	2.19%
2015	51,415	373,147	424,562	3.53%

The following comparison is made of the number of tax title liens receivable on December 31, of the current year and previous four years.

<u>Year</u>	<u>Number</u>
2019	5
2018	5
2017	5
2016	6
2015	8

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 4. PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION**

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, for the current and previous four years was as follows:

<u>Year</u>	<u>Amount</u>
2019	\$ 57,500
2018	57,500
2017	57,500
2016	57,500
2015	57,500

**NOTE 5. FUND BALANCES APPROPRIATED**

The following schedule details the amount of fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets.

<u>Year</u>	<u>Balance December 31,</u>	<u>Utilized in Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Used</u>
<b><u>Current Fund</u></b>			
2019	\$ 1,885,178	\$ 1,050,000	55.70%
2018	1,747,876	1,100,000	62.93%
2017	1,528,692	900,000	58.87%
2016	1,552,063	950,000	61.21%
2015	1,134,704	850,000	74.91%

**NOTE 6. INTERFUND RECEIVABLES AND PAYABLES**

The following interfund balances were recorded on the various statements of assets, liabilities, reserves and fund balances as of December 31, 2019:

<u>Fund</u>	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
Current Fund	\$ 1,353	\$ 195,370
Federal & State Grant Fund	30,828	
Trust Fund:		
Other Trust Funds	7,486	32,181
General Capital Fund	187,884	
	<u>\$ 227,551</u>	<u>\$ 227,551</u>

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 7. PENSION PLANS**

Substantially all of the Township's employees participate in one of the following pension plans which have been established by State statute, and are administered by the New Jersey Division of Pensions and Benefits (Division): the Police and Firemen's Retirement System (PFRS), the Public Employees' Retirement System (PERS) or the Defined Contribution Retirement Program (DCRP). Each plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the State of New Jersey, Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey, 08625-0295.

**Police and Firemen's Retirement System (PFRS)**

*Plan Description* - The Police and Firemen's Retirement System is a cost sharing multiple-employer defined benefit pension plan established in 1944. The PFRS provides retirement, death and disability, and medical benefits to qualified members. Vesting and benefit provisions are established by N.J.S.A. 43:16A and 43:3B.

*Vesting and Benefit Provisions* - The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement, death and disability benefits. All benefits vest after ten years of service, except disability benefits, which vest after four years of service.

The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to May 22, 2010
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year of creditable service over 25 years, but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

*Contributions* - The contribution requirements of plan members are determined by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate is 10.0%. Employers' contributions are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability.

*Special Funding Situation Component* - Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68, and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to record in the government-wide financial statements or to disclose in the notes to the financial statements of the local participating employer related to this legislation.

The Township's contractually required contribution rate for the year ended December 31, 2018 was 28.12% of the Township's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, including an additional amount to finance any unfunded accrued liability.



**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 7. PENSION PLANS (Continued)**

**Police and Firemen's Retirement System (PFRS) (Continued)**

Based on the most recent PFRS measurement date of June 30, 2019, the Township's contractually required contribution to the pension plan for the year ended December 31, 2019 is \$330,374 and is payable by April 1, 2020. Due to the basis of accounting described in Note 1, no liability has been recorded in the financial statements for this amount. Based on the PFRS measurement date of June 30, 2018, the Township's contractually required contribution to the pension plan for the year ended December 31, 2018 was \$268,407, which was paid by April 1, 2019. Employee contributions to the pension plan during the year ended December 31, 2018 were \$117,473.

The amount of contractually required contribution for the State of New Jersey's proportionate share, associated with the Township, for the year ended December 31, 2019 was 3.63% of the Township's covered payroll.

Based on the most recent PFRS measurement date of June 30, 2019, the State's contractually required contribution, on-behalf of the Township, to the pension plan for the year ended December 31, 2019 is \$42,585 and is payable by April 1, 2020. Based on the PFRS measurement date of June 30, 2018, the State's contractually required contribution, on-behalf of the Township, to the pension plan for the year ended December 31, 2018 was \$29,886, which was paid on April 1, 2019.

The Township is billed annually for its normal contributions plus any accrued liability. These contributions, equal to the required contributions are detailed below.

<b>Fiscal Year</b>	<b>Normal Contributions</b>	<b>Accrued Liability</b>	<b>Non Contributory Life</b>	<b>Employer Retro</b>	<b>Total Liability Paid by Township</b>
2019	\$ 84,245	\$ 173,966	\$ 10,196	\$ -	\$ 268,407
2018	68,675	142,964	8,912	1,455	222,006
2017	80,619	145,937	10,297		236,853

*Pension Liabilities, Pension Expense, and Deferred Outflow of Resources and Deferred Inflows of Resources Related to Pensions* – For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the PFRS and additions to/deductions from PFRS fiduciary net position have been determined on the same basis as they are reported by PFRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

For the year ended December 31, 2019, the Township's proportionate share of pension expense is \$73,435. This expense is not recognized by the Township because of the regulatory basis of accounting as described in Note 1. At December 31, 2019, the Township proportionate share of the net pension liability is \$4,002,589 and deferred outflows of resources related to PFRS from the following sources:

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 7. PENSION PLANS (Continued)**

**Police and Firemen's Retirement System (PFRS) (Continued)**

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 33,787	\$ 25,341
Changes of assumptions	137,150	1,293,600
Net Difference between projected and actual earnings on pension plan investments		54,234
Changes in proportion	1,170,132	300,872
Township contributions subsequent to the measurement date	330,374	
Total	\$ 1,671,443	\$ 1,674,047

\$330,374 included in deferred outflows of resources, will be included as a reduction of the net pension liability in the year ending December 31, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

For the year ended:	Net Deferred Outflows (Inflows) of Resources
2020	\$ (4,314)
2021	(4,314)
2022	(281,674)
2023	(54,435)
2024	11,759
Total	\$ (332,978)

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 7. PENSION PLANS (Continued)**

**Police and Firemen's Retirement System (PFRS) (Continued)**

The amortization of the above other deferred outflows of resources and deferred inflows of resources related to pensions will be over the following number of years:

	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>
Differences between expected and actual experience		
Year of Pension Plan Deferral:		
June 30, 2014	-	-
June 30, 2015	-	5.53
June 30, 2016	-	5.58
June 30, 2017	5.59	
June 30, 2018	5.73	
June 30, 2019		5.92
Changes of assumptions		
June 30, 2014	6.17	-
June 30, 2015	5.53	-
June 30, 2016	5.58	-
June 30, 2017	-	5.59
June 30, 2018	-	5.73
June 30, 2019		5.92
Differences between projected and actual investment earnings on pension plan investments		
June 30, 2015	5.00	5.00
June 30, 2016	5.00	5.00
June 30, 2017	5.00	5.00
June 30, 2018	5.00	5.00
June 30, 2019	5.00	5.00

**Additional Information**

Collective balances at June 30, 2019 and 2018 are as follows:

	<u>6/30/2019</u>	<u>6/30/2018</u>
Collective deferred outflows of resources	\$ 1,198,936,924	\$ 1,988,215,695
Collective deferred inflows of resources	\$ 4,874,748,912	\$ 4,286,994,294
Collective net pension liability	\$ 14,170,193,618	\$ 15,369,699,278
Township's Proportion	.0327067156%	.0274543786%

*Actuarial assumptions* – The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. This actuarial valuation used the following actuarial assumptions:

**Township of Delanco  
Notes to Financial Statements  
December 31, 2019**

**NOTE 7. PENSION PLANS (Continued)**

**Police and Firemen's Retirement System (PFRS) (Continued)**

*Actuarial assumptions* – The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. This actuarial valuation used the following actuarial assumptions:

Inflation rate:	
Price	2.75%
Wage	3.25%
Salary Increases:	
Through all future years	3.25 – 15.25% based on years of service
Investment Rate of Return:	7.00%

**Additional Information**

Pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and a 102.5% adjustment for females, and with future improvement from base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and a 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries (contingent annuitants), the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from base year of 2010 on a generational basis. Disability rates were based on the Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and 109.3% adjustment for females, and with improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2013 to June 30, 2018.

*Long-Term Expected Rate of Return* - In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 7. PENSION PLANS (CONTINUED)**

**Police and Firemen's Retirement System (PFRS) (Continued)**

Best estimates of arithmetic real rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2019 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	3.00%	4.67%
Cash equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
U.S. Equity	28.00%	8.26%
Non-U.S Developed Markets Equity	12.50%	9.00%
Emerging Markets Equity	6.50%	11.37%
Private Equity	12.00%	10.85%
	<u>100.00%</u>	

*Discount rate.* The discount rate used to measure the State's total pension liability was 6.85% as of June 30, 2019. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.50% as of June 30, 2019, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be based on 70% of the actuarially determined contributions for local employers. That state employer contributed 50% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions for the State employer and 100% of actuarially determined contributions for local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2076. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2076, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

*Sensitivity of the Township's proportionate share of the net pension liability to changes in the discount rate.* The following presents the Township's and State's proportionate share of the net pension liability measured as of June 30, 2019, calculated using the discount rate of 6.85%, as well as what the Township's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (5.85%) or 1 percentage point higher (7.85%) than the current rate:

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 7. PENSION PLANS (CONTINUED)**

**Police and Firemen's Retirement System (PFRS) (Continued)**

	<b>1% Decrease (5.85%)</b>	<b>Current Discount Rate (6.85%)</b>	<b>1% Increase (7.85%)</b>
Township's proportionate share of the net pension liability	\$ 5,410,042	\$ 4,002,589	\$ 2,837,719
State's proportionate share of the net pension liability associated with the Township	739,219	632,016	543,358
	<u>\$ 6,149,260</u>	<u>\$ 4,634,605</u>	<u>\$ 3,381,077</u>

*Pension Plan fiduciary net position.* Detailed information about the pension plan's fiduciary net position is available in the separately issued State of New Jersey Division of Pensions and Benefits financial report.

**Public Employees' Retirement System (PERS)**

*Plan Description* - The Public Employees' Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established on January 1, 1955. The PERS provides retirement, death and disability, and medical benefits to certain qualified members. Vesting Membership in the PERS is mandatory for substantially all full-time employees of the Authority, provided the employee is not required to be a member of another state-administered retirement system or other state pension fund or local jurisdiction's pension fund. The PERS's Board of Trustees is primarily responsible for the administration of the PERS. For additional information about PERS, please refer to Division's Comprehensive Annual Financial Report (CAFR), which can be found at <http://www.nj.gov/treasury/pensions/financial-reports.shtml>.

*Vesting and Benefit Provisions* – The vesting and benefit provisions are set by N.J.S.A. 43:15A. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

The following represents the membership tiers for PERS:

Tier	Definition
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 or more years of service credit before age 62, and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for their respective tier.

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 7. PENSION PLANS (Continued)**

**Public Employees' Retirement System (PERS) (Continued)**

*Contributions* - The contribution requirements of plan members are determined by N.J.S.A 43:15A and requires contributions by active members and contributing employers. Members contribute at a uniform rate. The member contribution rate was 7.50% in State fiscal year 2019. Employers' contribution amounts are based on an actuarially determined rate. The Authority's contribution amounts are based on an actuarially determined rate which included the normal cost and unfunded accrued liability.

The Township's contractually required contribution rate for the year ended December 31, 2019 was 12.75% of the Township's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, including an additional amount to finance any unfunded accrued liability.

Based on the most recent PERS measurement date of June 30, 2019, the Township's contractually required contribution to the pension plan for the fiscal year ended December 31, 2019 was \$93,928 and is payable by April 1, 2020. Based on the PERS measurement date of June 30, 2018, the Township's contractually required contribution to the pension plan for the year ended December 31, 2018 was \$102,115, which was paid by April 1, 2019. Employee contributions to the pension plan during the year ended December 31, 2019 were \$55,503.

The Township is billed annually for its normal contributions plus any accrued liability. These contributions, equal to the required contributions are detailed below.

<b>Fiscal Year</b>	<b>Normal Contributions</b>	<b>Accrued Liability</b>	<b>Non Contributory Life</b>	<b>Long-term Disability</b>	<b>Employer Retro</b>	<b>Total Liability Paid by Township</b>
2019	\$ 12,761	\$ 84,711	\$ 4,643	\$ 475	\$ -	\$ 102,590
2018	11,979	74,595	4,436	561	889	92,460
2017	13,630	69,366	4,142	-	-	87,138

*Pension Liabilities, Pension Expense, and Deferred Outflow of Resources and Deferred Inflows of Resources Related to Pensions* – For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the PERS and additions to/deductions from PERS fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

At December 31, 2019, the Township's proportionate share of the PERS net pension liability was \$1,739,931. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The Township's proportion of the of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

For the year ended December 31, 2019, the Township's proportionate share of the PERS pension expense, calculated by the plan as of the June 30, 2019 measurement date is \$45,576. This expense is not recognized by the Township because of the regulatory basis of accounting as described in note 1.

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 7. PENSION PLANS (Continued)**

**Public Employees' Retirement System (PERS) (Continued)**

At December 31, 2019, the Township proportionate share of the PERS net pension liability was \$1,739,931 and deferred outflows of resources related to PERS from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 31,229	\$ 7,686
Changes of assumptions	173,738	603,924
Net Difference between projected and actual earnings on pension plan investments		27,465
Changes in proportion	69,952	159,083
Township contributions subsequent to the measurement date	93,928	
Total	\$ 368,847	\$ 798,158

\$93,928 included in deferred outflows of resources, will be included as a reduction of the net pension liability in the year ending December 31, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

For the year ended:	Net Deferred Outflows (Inflows) of Resources
2020	\$ (104,287)
2021	(67,935)
2022	(191,026)
2023	(147,317)
2024	(12,674)
Total	\$ (523,239)



**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 7. PENSION PLANS (Continued)**

**Public Employees' Retirement System (PERS) (Continued)**

The amortization of the above other deferred outflows of resources and deferred inflows of resources related to pensions will be over the following number of years:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience		
Year of Pension Plan Deferral:		
June 30, 2015	5.72	-
June 30, 2016	5.57	-
June 30, 2017	5.48	-
June 30, 2018	-	5.63
June 30, 2019	5.21	
Changes of assumptions		
Year of Pension Plan Deferral:		
June 30, 2014	6.44	-
June 30, 2015	5.72	-
June 30, 2016	5.57	-
June 30, 2017	-	5.48
June 30, 2018	-	5.63
June 30, 2019	-	5.21
Differences between projected and actual earnings on pension plan investments		
Year of Pension Plan Deferral:		
June 30, 2015	5.00	5.00
June 30, 2016	5.00	5.00
June 30, 2017	5.00	5.00
June 30, 2018	5.00	5.00
June 30, 2019	5.00	5.00

**Additional Information**

Collective balances at June 30, 2019 and 2018 are as follows:

	<u>6/30/2019</u>	<u>6/30/2018</u>
Collective deferred outflows of resources	\$ 3,149,522,616	\$ 4,684,852,302
Collective deferred inflows of resources	\$ 7,645,087,574	\$ 7,646,736,226
Collective net pension liability	\$ 18,143,832,135	\$ 19,689,501,539
Township's Proportion	.0096563663%	.0102661475%

*Actuarial assumptions* – The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019.

**Township of Delanco  
Notes to Financial Statements  
December 31, 2019**

**NOTE 7. PENSION PLANS (Continued)**

**Public Employees' Retirement System (PERS) (Continued)**

This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation rate:	
Price	2.75%
Wage	3.25%
Salary Increases:	
Through 2026: 2.00 – 6.00% based on years of service	
Thereafter: 3.00 – 7.00% based on years of service	
Investment Rate of Return:	7.00%

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

*Long-Term Expected Rate of Return* - In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Best estimates of arithmetic real rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2019 are summarized in the following table:

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Long-Term Expected Real Rate of Return</b>
Risk Mitigation Strategies	03.00%	04.67%
Cash Equivalents	05.00%	02.00%
U.S. Treasuries	05.00%	02.68%
Investment Grade Credit	10.00%	04.25%
High Yield	02.00%	05.37%
Private Credit	06.00%	07.92%
Real Assets	02.50%	09.31%
Real Estate	07.50%	08.33%
US Equity	28.00%	08.26%
Non-U.S. Developed Markets Equity	12.50%	09.00%
Emerging Markets Equity	06.50%	11.37%
Private Equity	12.00%	10.85%
Total	100.00%	

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 7. PENSION PLANS (CONTINUED)**

**Public Employees' Retirement System (PERS) (Continued)**

*Discount rate.* The discount rate used to measure the State's total pension liability was 6.28% as of June 30, 2019. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.50% as of June 30, 2019, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on 70% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

*Sensitivity of the Township's proportionate share of the net pension liability to changes in the discount rate.* The following presents the Township's proportionate share of the net pension liability measured as of June 30, 2019, calculated using the discount rate of 6.28%, as well as what the Township's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (5.28%) or 1 percentage point higher (7.28%) than the current rate:

	<b>1% Decrease (5.28%)</b>	<b>Current Discount Rate (6.28%)</b>	<b>1% Increase (7.28%)</b>
Township's proportionate share of the net pension liability	\$ 2,197,816	\$ 1,739,931	\$ 1,354,098

*Pension Plan fiduciary net position.* Detailed information about the pension plan's fiduciary net position is available in the separately issued State of New Jersey Division of Pensions and Benefits financial report.

**Defined Contribution Retirement Program (DCRP)**

The Defined Contribution Retirement Program was established in 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 (N.J.S.A.43:15C-1 et. seq), and expanded under the provisions of Chapter 89, P.L. 2008 and Chapter 1, P.L. 2010. The Defined Contribution Retirement Program Board oversees the DCRP, which is administered by Prudential Financial on behalf of the Divisions of Pensions and Benefits. The DCRP provides eligible members, and their beneficiaries, with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting and benefit provisions are established by N.J.S.A. 43:15C-1 et. seq.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. Pursuant to the provisions of Chapter 78 P.L. 2011, the active member contribution rate was increased to 6.5% plus an additional 1.0% phased-in over seven years beginning in the first year. The phase-in of the additional incremental member contribution amount will take place in July of each subsequent year. The State Treasurer has the right under the current law to make temporary reductions in rates based on the existence of surplus pension assets in the retirement system; however, state statute also requires the return to the normal rate when such surplus pension assets no longer exist. The employee contributions along with the Township's contribution for each pay period are transmitted to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period.

**Township of Delanco  
Notes to Financial Statements  
December 31, 2019**

**NOTE 7. PENSION PLANS (CONTINUED)**

**Defined Contribution Retirement Program (DCRP) (Continued)**

The Township's contributions, equal to the required contribution for each fiscal year, were as follows:

	<u>Employer</u>
2019	\$ 2,412
2018	1,344
2017	714

**Related Party Investments** – The Division of Pensions and Benefits does not invest in securities issued by the Township.

**NOTE 8. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)**

**Plan Description**

The Township contributes to the State Health Benefit Program (SHBP), a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) administered by the State of New Jersey Division of Pensions and Benefits. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The plan meets the definition of an equivalent arrangement as defined in paragraph 4 of (GASB Statement No. 75), therefore, assets are accumulated to pay associated benefits. For additional information about the Plan, please refer to the State of New Jersey {the State}, Division of Pensions and Benefits' (the Division) Comprehensive Annual Financial Report (CAFR), which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

The Plan provides medical and prescription drug to retirees and their covered dependents of the participating employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective-negotiations agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52:14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

The Municipality has adopted a resolution to participate in the SHBP.

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 8. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONTINUED)**

Funding policy - Participating employers are contractually required to contribute based on the amount of premiums attributable to their retirees. Postretirement medical benefits under the plan have been funded on a pay-as-you-go basis since 1994. Prior to 1994, medical benefits were funded on an actuarial basis.

Contributions to pay for the health premiums of participating retirees in the SHBP are billed to the Municipality monthly. Premiums are funded entirely by the Municipality and are based on the type of coverage selected by the employee. The Municipality's contributions to the SHBP for post-retirement benefits for the years ended December 31, 2019 and 2018 were \$114,216 and \$191,203 respectively, which equaled the required benefit contribution for each year. There were ten retired participants eligible at December 31, 2019 and 2018.

**Allocation Methodology**

GASB Statement No. 75 requires participating employers in the Plan to recognize their proportionate share of the collective net OPEB liability, collective deferred outflows of resources, collective deferred inflows of resources, and collective OPEB expense. The special funding situation's and nonspecial funding situation's net OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB expense are based on separately calculated total OPEB liabilities. For the special funding situation and the nonspecial funding situation, the total OPEB liabilities for the year ended June 30, 2019 and June 30, 2018 were \$3,391,665 and \$4,084,444, respectively. The nonspecial funding situation's net OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB expense are further allocated to employers based on the ratio of the plan members of an individual employer to the total members of the Plan's nonspecial funding situation during the measurement period July 1, 2018 through June 30, 2019.

**Components of net OPEB liability**

The components of the collective net OPEB liability of the participating employers in the SHBP as of December 31, 2019 and 2018 were as follows:

	2019	2018
Total OPEB liability	\$ 2,224,346	\$ 2,777,676
Plan fiduciary net position	43,970	54,661
Net OPEB liability	<u>\$ 2,180,376</u>	<u>\$ 2,723,015</u>

Plan fiduciary net position as a percentage of the

total OPEB liability	1.98%	1.97%
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*Actuarial assumptions and other imputes* - The total OPEB liability as of the June 30, 2019 was determined by an actuarial valuation as of June 30, 2018, which was rolled forward to June 30, 2019. The actuarial assumptions vary for each plan member depending on the pension plan the member enrolled in.

This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation	2.50%
Salary increases*	
Rate through 2026	2.00% to 6.00%
Rate thereafter	3.00% to 7.00%

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 8. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONTINUED)**

Mortality:

PERS	Pub-2010 General classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2019.
PFRS	Pub-2010 Safety classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2019.

*Health Care Trend Assumptions* - For pre-Medicare medical benefits, the trend rate is initially 5.7% and decreases to a 4.5% long-term trend rate after eight years. For post-65 medical benefits, the actually fully-insured Medicare Advantage trend rates for fiscal year 2020 are reflected. The assumed post-65 medical trend is 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.5% and decreases to a 4.5% long-term trend rate after eight years.

*Discount Rate* - The discount rate for June 30, 2019 was 3.50%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

*Retirees' Share of Benefit Related Costs* - Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retirees will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

*Sensitivity of the Net OPEB liability to changes in the discount rate* - The following presents the net OPEB liability to the Municipality as of December 31, 2019, calculated using a discount rate as disclosed above as well as what the net OPEB liability to the Municipality would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current discount rate:

<b>December 31, 2019</b>	<u><b>(2.50%)</b></u>	<u><b>(3.50%)</b></u>	<u><b>(4.50%)</b></u>
Proportionate Share Attributable to the Municipality	\$ 2,521,069	\$ 2,180,376	\$ 1,903,518

*Sensitivity of the net OPEB liability to changes in the healthcare cost trend rates* - The following presents the net OPEB liability as of June 30, 2019, calculated using the healthcare trend rate as disclosed above as well as what the net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage point lower or 1-percentage point higher than the current healthcare cost trend rates:

<b>December 31, 2019</b>	<u><b>1% Decrease</b></u>	<u><b>Healthcare cost trend rate</b></u>	<u><b>1% Increase</b></u>
Proportionate Share Attributable to the Municipality	\$ 1,839,969	\$ 2,180,376	\$ 2,614,623

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 8. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONTINUED)**

At December 31, 2019 and 2018, the Municipality reported deferred outflows of resources and referred inflows of resources related to OPEB from the following sources:

	2019		2018	
	Deferred Outflows	Deferred Inflows	Deferred Outflows	Deferred Inflows
Net differences between projected and actual investment earnings on OPEB plan investments	\$ 1,796	\$ -	\$ 1,439	\$ -
Changes in proportion Differences between expected and actual experience		637,627		552,869
Changes of assumptions		772,677		690,728
Changes in proportion		993,783		867,267
Total	<u>\$ 1,796</u>	<u>\$ 2,404,087</u>	<u>\$ 1,439</u>	<u>\$ 2,110,864</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to the OPEB will be recognized in OPEB expense as follows:

For the year ended:	
2020	\$ (391,256)
2021	(391,256)
2022	(391,497)
2023	(391,883)
2024	(392,239)
Thereafter	(444,160)
Total	<u>\$ (2,402,291)</u>

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 8. POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONTINUED)**

The components of allocable plan OPEB expense, which exclude OPEB expense related to specific liabilities of individual employers, and total OPEB expense for the year ended December 31, 2019 and 2018 are as follows:

	2019	2018
Service cost	\$ 107,292	\$ 155,775
Interest on total OPEB liability	102,384	132,805
Expected investment return	(1,817)	(1,632)
Administrative expense	1,526	1,425
Change of Benefit Terms	(306)	
Current period recognition (amortization) of deferred		
inflows/outflows of resources	(99,699)	(77,433)
Changes of assumptions	(130,277)	(105,360)
Differences between projected and actual		
investment earnings on OPEB plan investments	575	399
Total Allocable Plan OPEB expense	(20,322)	105,979
Net amortization of deferred amounts from		
changes in proportion	(166,634)	(130,218)
Total OPEB expense	\$ (186,956)	\$ (24,239)

This expense is not recognized by the Township because of the regulatory basis of accounting as described in note 1.

**Special Funding Situation**

Under N.J.S.A. 43:3C-24 the Township is responsible for their own OPEB contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State to make contributions if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 330, P.L. 1997 and Chapter 271, P.L., 1989. Under Chapter 330, P.L. 1997, the State pays the premiums or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80 percent of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L. 1989. The amounts contributed on behalf of the Township by the State under this legislation is considered to be a special funding situation as defined by GASB Statement No. 75 and the State is treated as a nonemployer contributing entity. Accordingly, the Township's proportionate share percentage of the net pension liability, deferred outflows and inflows determined under GASB Statement No. 75 is zero percent and the State's proportionate share is 100% of OPEB under this legislation.

At December 31, 2019 and 2018, the State's proportionate share of the net OPEB liability attributable to the Township for the OPEB special funding situation is \$3,336,318 and \$4,373,490 respectively. For the years ended December 31, 2019 and 2018 the plan has determined the State's proportionate share of the OPEB expense attributable to the Township for the OPEB special funding situation is \$44,224 and \$132,391 respectively. The State's proportionate share attributable to the Township was developed based on eligible plan members subject to the special funding situation. This data takes into account active members from both participating and non-participating employer locations and retired members currently receiving OPEB benefits.



**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 9. COMPENSATED ABSENCES**

Township administration employees are entitled to fifteen paid sick leave days and vacation days in varying amounts as outlined in the Township's employee handbook. Unused sick leave may be accumulated and carried forward to the subsequent year, and, upon resignation or retirement the employee will be compensated for one-half of their accumulated unused sick leave, or six months' salary, whichever is less. Unused vacation days may be carried forward to the subsequent year. Vacations days carried forward must be used in the next succeeding year or be forfeited.

Public works department employees are entitled to fifteen paid sick leave days and vacation days in varying amounts as outlined in the Township's employee handbook. Unused sick leave may be accumulated and carried forward to the subsequent year, and, upon retirement the employee will be compensated for one-half of their accumulated unused sick leave. Unused vacation days may be carried forward to the subsequent year. Vacations days carried forward must be used in the next succeeding year or be forfeited.

Police officers are entitled to fifteen paid sick leave days and vacation days in varying amounts as outlined in the Township's negotiated agreement. Upon separation from the Township the officer will be compensated for any accumulated unused sick leave at 50% of their final hourly pay rate with a maximum of \$15,000 for any member hired after January 1, 1995.

The Township does not record accrued expenses related to compensated absences. However, it is estimated that, at December 31, 2019, accrued benefits for compensated absences are valued at \$191,099.

The Township has established a Compensated Absences Trust Fund to set aside funds for the future payments of compensated absences. At December 31, 2019, the balance of the fund is \$174,676.

**NOTE 10. JOINT INSURANCE POOL**

The Township is a member of the Burlington County Municipal Joint Insurance Fund. The Fund provides its members with the following coverage:

- Public Employees Bond
- Public Official Bonds
- Business Automobile
- Workers' Compensation and Employer's Liability
- Environmental Liability
- Property Damage

Annual contributions to the Fund, including a reserve for contingencies, are payable in two installments and are based on actuarial assumptions determined by the Fund's actuary. The Commissioner of Insurance may order additional assessments to supplement the Fund's claim, loss retention or administrative accounts to assure the payment of the Fund's obligations.

The Fund publishes its own financial report which can be obtained by writing to: Arthur J. Gallagher Assoc., PO Box 489, Marlton, NJ 08053.

**NOTE 11. NEW JERSEY UNEMPLOYMENT COMPENSATION INSURANCE**

The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State.

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 11. NEW JERSEY UNEMPLOYMENT COMPENSATION INSURANCE (CONTINUED)**

The following is a summary of Township contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the Township's trust fund for the current and previous two years:

<u>Fiscal Year</u>	<u>Interest</u>	<u>Employee Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2019	\$ 1,349	\$ 3,289	\$ 81	\$ 86,202
2018	997	3,185	84	81,645
2017	628	3,072	86	77,547

**NOTE 12. CAPITAL DEBT**

**Summary of Municipal Debt**

	<u>Year 2019</u>	<u>Year 2018</u>	<u>Year 2017</u>
<b><u>Issued:</u></b>			
General Bonds and Notes	\$ 905,350	\$ 1,407,600	\$ 1,909,850
Loans	217,203	231,698	245,907
Total Issued	1,122,553	1,639,298	2,155,757
<b><u>Authorized But Not Issued:</u></b>			
General Bonds and Notes	534,850	-	-
Net Debt	<u>\$ 1,657,403</u>	<u>\$ 1,639,298</u>	<u>\$ 2,155,757</u>

**Summary of Statutory Debt Condition - Annual Debt Statement**

The summarized statement of debt condition which follows is prepared in accordance with required method of setting up the Annual Debt Statement and indicates a statutory net debt of .396%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District Debt	\$ 4,005,000	\$ 4,005,000	\$ -
General Debt	1,657,403		1,657,403
Total	<u>\$ 5,662,403</u>	<u>\$ 4,005,000</u>	<u>\$ 1,657,403</u>

Net Debt, \$1,657,403 divided by Equalized Valuation Basis per N.J.S.A. 40A:2-2, as amended, \$419,030,811 equals .396%.

**Equalized Valuation Basis:**

2017	\$ 417,859,571
2018	413,602,866
2019	<u>425,629,995</u>
Average	<u>\$ 419,030,811</u>

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 12. CAPITAL DEBT (Continued)**

**Borrowing Power Under N.J.S.A. 40A:2-6**

3 1/2% of Equalized Valuation Basis (Municipal)	\$ 14,666,078
Net Debt	<u>1,657,403</u>
Remaining Borrowing Power	<u><u>\$ 13,008,675</u></u>

The foregoing debt information is in agreement with the Annual Debt Statement filed by the Chief Financial Officer.

**Bond Anticipation Notes Payable**

The Township issues bond anticipation notes to temporarily fund various capital projects prior to the issuance of serial bonds. The term of the notes can not exceed one year from the date of issuance however the Notes may be renewed from time to time for a period not to exceed one year. Generally, such notes must be paid no later than the first day of the fifth month following the close of the tenth fiscal year following the date of the original notes. The State of New Jersey also prescribes that on or before the third anniversary date of the original note a payment of an amount at least equal to the first legally payable installment of the bonds in anticipation of which such notes were issued be paid or retired.

As of December 31, 2019, the Township had the following outstanding Bond Anticipation Notes:

	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Amount</u>
General Capital Fund	06/06/2020	2.21%	<u><u>\$ 905,350</u></u>

**Green Trust Loan Payable**

The Township received 2% loan in the amount of \$300,000 from the State of New Jersey Green Trust Loan Program for the redevelopment of Pennington Farm Park.

**Green Trust Loan Payable**

	<u>General</u>		
<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 14,786	\$ 4,271	\$ 19,057
2021	15,084	3,973	19,057
2022	15,387	3,670	19,057
2023	15,696	3,361	19,057
2024	16,011	3,045	19,056
2025-2029	85,017	10,268	95,285
2309-2032	<u>55,222</u>	<u>1,949</u>	<u>57,171</u>
Total	<u><u>\$ 217,203</u></u>	<u><u>\$ 30,537</u></u>	<u><u>\$ 247,740</u></u>

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 13. SCHOOL TAXES**

Local District School Tax has been raised and liabilities deferred by statute, resulting in the school taxes payable set forth in the Current Fund Liabilities as follows:

	<b>Local District School Tax</b>	
	<b>Balance December 31,</b>	
	<b><u>2019</u></b>	<b><u>2018</u></b>
Balance of Tax	\$ 3,294,722.00	\$ 3,200,339.00
Deferred	<u>1,443,291.44</u>	<u>1,443,291.44</u>
School Tax Payable	<u>\$ 1,851,430.56</u>	<u>\$ 1,757,047.56</u>

**NOTE 14. LEASE OBLIGATIONS**

At December 31, 2019, the Township had the following lease agreements in effect:

Capital leases – Four Police Vehicles

Operating leases – Photocopiers

Capital Leases – The following capital fixed assets were acquired by capital leases.

	<b>Balance</b>	
	<b><u>Dec. 31, 2019</u></b>	<b><u>Dec. 31, 2018</u></b>
Vehicles	<u>\$ 11,481</u>	<u>\$ 45,087</u>

Future minimum lease payments under capital lease agreements are as follows:

<b><u>Year</u></b>	<b><u>Principal</u></b>	<b><u>Interest</u></b>	<b><u>Total</u></b>
2020	<u>\$ 11,481</u>	<u>\$ 618</u>	<u>12,099</u>
Vehicles	<u>\$ 11,481</u>	<u>\$ 618</u>	<u>\$ 12,099</u>

Operating Leases - Future minimum rental payments under operating lease agreements are as follows:

<b><u>Year</u></b>	<b><u>Total</u></b>
2020	<u>\$ 3,840</u>
Total	<u>\$ 3,840</u>

Rental payments under operating leases for the year 2019 and 2018 were \$3,840 and \$3,840, respectively.

**Township of Delanco**  
**Notes to Financial Statements**  
**December 31, 2019**

**NOTE 15. TAX ABATEMENT PROGRAM**

In accordance with Chapter 441, Public Law 1991, N.J.S.A. 40A:21-1, the Township adopted various resolutions which provided for tax exemption and abatement for commercial and industrial improvements and projects. The following is a comparison of tax abatement billings and collections for the current and previous two years:

<u>Year</u>	<u>Billings</u>	<u>Collections</u>
2019	\$ 242,808	\$ 242,808
2018	199,095	199,095
2017	193,573	193,573

**NOTE 16. CONTINGENCIES**

The Township participates in a number of state and federally assisted grant programs. The programs are subject to compliance audits under the single audit approach. Such audits could lead to requests for reimbursement by the grantor agency for expenditures disallowed under terms of the grants. Management believes that the amount from future audits, if any, would not be material

**NOTE 17. SUBSEQUENT EVENTS**

Subsequent to December 31, 2019, the Township of Delanco authorized additional Bonds and Notes as follows:

<u>Purpose</u>	<u>Date</u>	<u>Amount</u>
Purchase of Real Property	1/13/2020	\$ 247,000
Renovation/Construction of Police Facilities, Improvement of Drainage Facilities and Repair or Demolition of a Building	6/22/2020	582,825

**SUPPLEMENTAL EXHIBITS**

**CURRENT FUND**

## TOWNSHIP OF DELANCO

## Current Fund

Statement of Cash - Treasurer  
For the Year Ended December 31, 2019

	Current Fund	Federal and State Grant Fund
Balance December 31, 2018	\$ 4,174,567.87	\$ 56,240.60
Receipts:		
Taxes Receivable	\$ 13,012,376.09	\$ -
Tax Title Liens Receivable	-	
2020 Taxes Prepaid	70,265.46	
Tax Overpayments	15,915.99	
Revenue Accounts Receivable	748,097.63	
Reserve for POAA	40.00	
Due from State of New Jersey - Senior Citizens and Veterans Deductions	47,227.78	
Federal and State Grants Receivable		311,718.98
Federal and State Grants Unappropriated Reserves		9,245.62
Due to State of NJ - Construction Code Fees	6,538.00	
Due to General Capital Fund	187,790.13	
Miscellaneous Revenue Not Anticipated	447,076.90	
Budget Refunds	244,960.69	
Petty Cash	500.00	
Contra	16,492.21	
Total Receipts	14,797,280.88	320,964.60
Forward	18,971,848.75	377,205.20
Disbursements:		
2019 Appropriations	5,225,535.84	
2018 Appropriation Reserves and Encumbrances	111,966.10	
County Taxes Payable	1,675,129.97	
Due County for Added Taxes	6,560.49	
Local District School Tax	6,578,007.00	
Fire District Tax	441,292.00	
Municipal Open Space Tax	79,465.14	
Reserve for Federal & State Grants - Appropriated		291,750.99
Due to State of NJ - Construction Code Fees	7,421.00	
Refund of Tax Overpayments	53,743.49	
Budget Refunds	244,960.69	
Petty Cash	500.00	
Contra	16,492.21	-
Total Disbursements	14,441,073.93	291,750.99
Balance December 31, 2019	\$ 4,530,774.82	\$ 85,454.21



## TOWNSHIP OF DELANCO

## Current Fund

Schedule of Change Funds  
December 31, 2019

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	<u>Office</u>	Balance December 31, 2019
Tax Collector		\$ 100.00
Clerk's Office		300.00
Municipal Court		<u>100.00</u>
Total		<u><u>\$ 500.00</u></u>

## TOWNSHIP OF DELANCO

## Current Fund

**Schedule of Due To/From State of New Jersey -  
Senior Citizen and Veterans' Deductions  
For the Year Ended December 31, 2019**

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Balance December 31, 2018 (Due From)		\$ 4,218.16
Increased by:		
Collected		<u>47,227.78</u>
		51,445.94
Decreased by:		
Accrued in 2019:		
Senior Citizens' Deductions per Tax Billings	\$ 9,000.00	
Veterans' Deductions per Tax Billings	39,750.00	
Senior Citizens' and Veterans' Deductions Allowed by Tax Collector	<u>500.00</u>	
Total	49,250.00	
Less:		
Senior Citizens' and Veterans' Deductions Disallowed by Tax Collector	1,000.00	
Senior Citizens' and Veterans' Deductions Disallowed by Tax Collector - Prior Year	<u>-</u>	
Subtotal		<u>48,250.00</u>
Balance December 31, 2019 (Due From)		<u><u>\$ 3,195.94</u></u>

## TOWNSHIP OF DELANCO

## Current Fund

Schedule of Taxes Receivable and Analysis of Property Tax Levy  
For the Year Ended December 31, 2019

Year	Balance	2019 Levy	Added Taxes	COLLECTIONS BY CASH		State Share of 2019 Senior Citizens and Veterans Deductions Allowed	Overpayments Applied	Transferred to Tax Title Lien	Canceled	Balance
	Dec. 31, 2018			2018	2019					Dec. 31, 2019
2017	\$ 1,949.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,949.99	\$ -
2018	175,811.54		1,522.22		173,206.90				4,126.86	-
Subtotal	177,761.53	-	1,522.22	-	173,206.90	-	-	-	6,076.85	-
2019	-	13,177,716.81		87,127.14	12,839,169.19	48,250.00	19,751.88	4,559.94	15,690.88	163,167.78
Total	\$ 177,761.53	\$ 13,177,716.81	\$ 1,522.22	\$ 87,127.14	\$ 13,012,376.09	\$ 48,250.00	\$ 19,751.88	\$ 4,559.94	\$ 21,767.73	\$ 163,167.78

Analysis of Property Tax Levy

## Tax Yield:

General Purpose Tax	\$ 13,023,265.40
Added Taxes	105,701.41
Senior Citizens and Veterans Deductions Allowed Per Original Levy	48,750.00
Total	<u>\$ 13,177,716.81</u>

## Tax Levy:

Local School Tax (Abstract)	\$ 6,672,390.00
Municipal Open Space Tax (Abstract)	\$ 79,465.14
Municipal Open Space Added Tax	665.84
Fire District Tax	80,130.98
County Tax (Abstract)	441,292.00
County Library Tax (Abstract)	1,416,513.19
County Open Space Tax (Abstract)	132,377.99
County Added Taxes	126,238.79
	<u>14,090.69</u>
Local Tax for Municipal Purposes	1,689,220.66
Additional Tax Levies	4,198,996.00
	<u>95,687.17</u>
Total	<u>\$ 13,177,716.81</u>

**TOWNSHIP OF DELANCO**  
**Current Fund**  
**Schedule of Tax Title Liens**  
**For the Year Ended December 31, 2019**

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Balance December 31, 2018	\$ 48,055.92
Increased by:	
Transfers from Taxes Receivable	<u>4,559.94</u>
Balance December 31, 2019	<u><u>\$ 52,615.86</u></u>

**Schedule of Property Acquired for Taxes - Assessed Valuation**  
**For the Year Ended December 31, 2019**

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Balance December 31, 2019 and 2018	<u><u>\$ 57,500.00</u></u>
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## TOWNSHIP OF DELANCO

## Current Fund

Schedule of Revenue Accounts Receivable  
For the Year Ended December 31, 2019

	Balance December 31, 2018	Accrued In 2019	Collected	Balance December 31, 2019	Remarks
Clerk:					
Fees and Permits	\$ 908.00	\$ 38,896.51	38,517.10	\$ 1,287.41	Rec'd 1/2020
Municipal Court:				-	
Fines and Costs	4,626.54	48,451.41	49,754.57	3,323.38	Rec'd 1/2020
Interest and Costs on Taxes	-	41,947.96	41,947.96	-	
Apartment Rental Registration Fee	-	46,490.00	46,490.00	-	
Contribution From Delance Sewerage Authority	-	50,000.00	50,000.00	-	
Construction Code Fees	-	117,566.00	117,566.00	-	
Cable TV Franchise Fees (MRNA)	16,680.22		16,680.22	-	
Consolidated Municipal Property					
Tax Relief	-	3,156.00	3,156.00	-	
Energy Receipts Tax	-	400,666.00	400,666.00	-	
Payments in Lieu of Taxes (MRNA)	-	242,808.19	242,808.19	-	
Total	<u>\$ 22,214.76</u>	<u>\$ 989,982.07</u>	<u>\$ 1,007,586.04</u>	<u>\$ 4,610.79</u>	
Miscellaneous Revenue			\$ 748,097.63		
Miscellaneous Revenue Not Anticipated			<u>259,488.41</u>		
			<u>\$ 1,007,586.04</u>		

## TOWNSHIP OF DELANCO

## CURRENT FUND

Statement of 2018 Appropriation Reserves  
For the Year Ended December 31, 2019

	Balance Per Audit Report December 31, 2018		Balance After Transfers	Paid or Charged	(Overexpended) Balance Lapsed
	Encumbrances	Appropriation Reserves			
<b>Operations within "CAPS":</b>					
<b>Salaries and Wages:</b>					
General Administration	\$ -	\$ 17,679.34	\$ 17,679.34	\$ 3,958.67	\$ 13,720.67
Police	-	61,496.39	61,496.39	425.00	61,071.39
Road Repairs & Maintenance	-	35,550.54	35,550.54	(8,365.00)	43,915.54
Salary Accounts - No Change		7,348.08	7,348.08		7,348.08
<b>Other Expenses:</b>					
General Administration	651.79	3,654.77	4,306.56	1,527.99	2,778.57
Mayor and Township Committee	-	909.94	909.94		909.94
Township Clerk	186.08	13,722.68	13,908.76	3,548.92	10,359.84
Financial Administration	-	894.09	894.09		894.09
Computerized Data Processing	-	3,912.50	3,912.50	3,660.00	252.50
Collection of Taxes	1,300.64	2,533.79	3,834.43	1,300.64	2,533.79
Assessment of Taxes	-	613.01	613.01		613.01
Legal Services and Costs	-	48,828.15	48,828.15	14,136.06	34,692.09
Engineering Services and Costs	-	14,406.40	14,406.40	(24,332.50)	38,738.90
Planning Services	-	19,829.25	16,679.39	120.00	16,559.39
Aid to Library	-	265.10	265.10	50.80	214.30
Joint Land Use Board	-	11,903.84	11,903.84	2,776.99	9,126.85
Group Insurance	43,700.85	58,787.24	102,488.09	45,233.09	57,255.00
Liability Insurance	-	-	-		-
Workers' Compensation	-	1,155.58	1,155.58		1,155.58
Municipal Court	335.70	228.95	856.08	856.08	-
Police	13,209.80	4,738.51	17,948.31	17,940.58	7.73
Office of Emergency Management	-	230.47	230.47		230.47
Road Repairs & Maintenance	120.58	9,784.33	9,904.91	2,139.82	7,765.09
Demolition of Building	194.90	359.61	554.51		554.51
Shade Tree	-	14,569.48	14,569.48	13,795.00	774.48
Garbage and Trash Collection	-	1,225.00	1,225.00		1,225.00
Public Buildings and Grounds	-	32,000.00	32,000.00	297.56	31,702.44
Vehicle Maintenance	-	1,408.00	1,473.64	1,473.45	0.19
Animal Control	-	1,300.00	1,300.00		1,300.00
Registrar of Vital Statistics	-	1,046.42	1,046.42		1,046.42
Electricity	4.74	1,960.69	4,758.22	4,758.22	-
Street Lighting	-	7,426.87	7,426.87	6,577.11	849.76
Telephone	1,501.08	804.95	2,306.03	1,898.28	407.75
Water	270.61	1,333.41	1,604.02	323.13	1,280.89
Gasoline	4,159.96	4,032.90	8,192.86	(981.65)	9,174.51
Sewer	-	100.00	100.00		100.00
Landfill fees	-	19,451.56	19,451.56	11,743.40	7,708.16
Construction Code Officer	1,117.80	7,003.40	8,121.20	5,224.46	2,896.74
Inspection of Rentals	-	2,805.00	2,805.00	1,880.00	925.00
Public Employees Retirement System	-	889.00	889.00		889.00
Police & Firemen's Retirement System	-	1,456.00	1,456.00		1,456.00
Social Security System	-	3,180.06	3,180.06		3,180.06
Defined Contribution Retirement Plan	-	224.62	224.62		224.62
<b>Operations excluded from "CAPS":</b>					
<b>Other Expenses:</b>					
Road Repairs & Maintenance	-	6,680.01	6,680.01		6,680.01
	<u>\$ 66,754.53</u>	<u>\$ 427,729.93</u>	<u>\$ 494,484.46</u>	<u>\$ 111,966.10</u>	<u>\$ 382,518.36</u>

**TOWNSHIP OF DELANCO**  
**Current Fund**  
**Schedule of Tax Overpayments**  
**For the Year Ended December 31, 2019**

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Balance December 31, 2018		\$ 57,790.80
Increased by:		
Prior Year Overpayments Created	\$ 6,383.25	
Collected	<u>15,915.99</u>	<u>22,299.24</u>
Subtotal		80,090.04
Decreased by:		
Applied to 2019 Taxes	19,751.88	
Refund of Tax Overpayments	53,743.49	
Cancelled	<u>251.57</u>	<u>73,746.94</u>
Balance December 31, 2019		<u><u>\$ 6,343.10</u></u>

**Schedule of Prepaid Taxes**  
**For the Year Ended December 31, 2019**

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Balance December 31, 2018		\$ 87,127.14
Increased by:		
Collected		<u>70,265.46</u>
Subtotal		157,392.60
Decreased by:		
Applied to 2019 Taxes		<u>87,127.14</u>
Balance December 31, 2019		<u><u>\$ 70,265.46</u></u>

## TOWNSHIP OF DELANCO

## Current Fund

Schedule of Local District School Tax Payable  
For the Year Ended December 31, 2019

<hr/>		
Balance December 31, 2018:		
School Tax Payable	\$ 1,757,047.56	
School Tax Deferred	<u>1,443,291.44</u>	\$ 3,200,339.00
Increased by:		
Levy - School Year July 1, 2019 to June 30, 2020		<u>6,672,390.00</u>
Subtotal		9,872,729.00
Decreased by:		
Payments		<u>6,578,007.00</u>
Balance December 31, 2019:		
School Tax Payable	1,851,430.56	
School Tax Deferred	<u>1,443,291.44</u>	<u>\$ 3,294,722.00</u>
2019 Liability for Local District School Tax:		
Tax Paid		\$ 6,578,007.00
Tax Payable December 31, 2019		<u>1,851,430.56</u>
Subtotal		8,429,437.56
Less:		
Tax Payable December 31, 2018		<u>1,757,047.56</u>
Amount Charged to 2019 Operations		<u>\$ 6,672,390.00</u>



## TOWNSHIP OF DELANCO

## Current Fund

**Schedule of County Taxes Payable  
For the Year Ended December 31, 2019**

Balance December 31, 2018		\$	6,560.49
Increased by:			
2019 Levy:			
General County	\$	1,416,513.19	
County Library		132,377.99	
County Open Space		126,238.79	
Added and Omitted Taxes		14,090.69	
			<u>1,689,220.66</u>
Subtotal			1,695,781.15
Decreased by:			
Disbursed to County of Burlington			<u>1,681,690.46</u>
Balance December 31, 2019		\$	<u><u>14,090.69</u></u>

**Schedule of Fire District Taxes Payable  
For the Year Ended December 31, 2019**

Balance December 31, 2018		\$	-
Increased by:			
2019 Levy			<u>441,292.00</u>
Subtotal			441,292.00
Decreased by:			
Disbursed to Delanco Township Fire District No. 1			<u>441,292.00</u>
Balance December 31, 2019		\$	<u><u>-</u></u>

## TOWNSHIP OF DELANCO

## Current Fund

**Schedule of Due to State of NJ - UCC Fees  
For the Year Ended December 31, 2019**

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Balance December 31, 2018	\$ 3,226.00
Increased by:	
Cash Received	<u>6,538.00</u>
	9,764.00
Decreased by:	
Cash Disbursed	<u>7,421.00</u>
Balance December 31, 2019	<u><u>\$ 2,343.00</u></u>

**Schedule of Reserve For Revaluation  
For the Year Ended December 31, 2019**

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Balance December 31, 2019 and 2018	<u><u>\$ 11,511.00</u></u>
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## TOWNSHIP OF DELANCO

## Federal and State Grant Fund

Schedule of Federal and State Grants Receivable  
For the Year Ended December 31, 2019

	Balance December 31, 2018	Accrued	Received	Balance December 31, 2019
<b>Federal Grants:</b>				
Transportation Trust Fund Authority Act:				
2014 Road Program - Maple Avenue	\$ 4,134.00	\$ -	\$ -	\$ 4,134.00
Various	90,563.55			90,563.55
Washington St and Orchard St.	3,749.18			3,749.18
Ash and Franklyn	-	189,000.00	189,000.00	-
Community Development Block Grant	12.00			12.00
Total Federal Grants	98,458.73	189,000.00	189,000.00	98,458.73
<b>State Grants:</b>				
Clean Energy Audit Program	860.25			860.25
Library Aid	-	351.00	351.00	-
Body Armor Grant	-	1,592.00	1,591.98	0.02
Bullet Proof Vest Program	-	2,867.20	2,867.20	-
Distracted Driving Statewide Crackdown	-	2,970.00	2,970.00	-
Recycling Tonnage Grant	-	7,893.00	7,893.00	-
County Park Development Grant	236,736.18		97,152.13	139,584.05
Clean Communities Grant	-	9,893.67	9,893.67	-
Total State Grants	237,596.43	25,566.87	122,718.98	140,444.32
Total All Grants	\$ 336,055.16	\$ 214,566.87	\$ 311,718.98	\$ 238,903.05
Original Budget		\$ 9,963.00		
NJS 40A:4-87		204,603.87		
		\$ 214,566.87		

## TOWNSHIP OF DELANCO

## Federal and State Grant Fund

**Schedule of Reserve for Federal and State Grants - Unappropriated**  
**For the Year Ended December 31, 2019**

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	Balance December 31, 2018	Received	Realized As Revenue In 2019	Canceled	Balance December 31, 2019
<b>State Grants:</b>					
Recycling Tonnage Grant	\$ -	\$ 5,945.62	\$ -	\$ -	\$ 5,945.62
DWI Grant		3,300.00			3,300.00
Total State Grants	<u>\$ -</u>	<u>\$ 9,245.62</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 9,245.62</u>

## TOWNSHIP OF DELANCO

## Federal and State Grant Fund

**Schedule of Reserve for Federal and State Grants - Appropriated  
For the Year Ended December 31, 2019**

	Balance December 31, 2018	Transferred From 2019 Budget Appropriation	Expended	Balance December 31, 2019
<b>Federal Grants:</b>				
Transportation Trust Fund Authority Act:				
Maple Avenue	\$ 1,822.67	\$ -	\$ -	\$ 1,822.67
Various Roads	255,000.00		211,415.16	43,584.84
Washington St. and Orchard St.	23,749.18			23,749.18
Ash and Franklyn	-	189,000.00	178,466.79	10,533.21
Community Development Block Grant	12.00			12.00
Click It or Ticket	-			-
Total Federal Grants	<u>280,583.85</u>	<u>189,000.00</u>	<u>389,881.95</u>	<u>79,701.90</u>
<b>State Grants:</b>				
Alcoholic Education Rehab. Fund	2,705.52			2,705.52
Body Armor Grant	-	1,592.00		1,592.00
Bullet Proof Vest Program	-	2,867.20		2,867.20
Library Aid	-	351.00	351.00	-
Clean Communities Grant	7,903.83	9,893.67	4,795.54	13,001.96
County Park Development Grant	121,305.00			121,305.00
Drunk Driving Enforcement Grant	-			-
Recycling Tonnage Grant	10,581.62	7,893.00	18,474.62	0.00
Sustainable NJ Grants Program	43.94			43.94
NJ Distracted Driver	-	2,970.00	2,970.00	-
Total State Grants	<u>142,539.91</u>	<u>25,566.87</u>	<u>26,591.16</u>	<u>141,515.62</u>
Total All Grants	<u>\$ 423,123.76</u>	<u>\$ 214,566.87</u>	<u>\$ 416,473.11</u>	<u>\$ 221,217.52</u>
Original Budget		\$ 9,963.00		
NJS 40A:4-87		<u>204,603.87</u>		
		<u>\$ 214,566.87</u>		
		Cash Disbursed	\$ 291,750.99	
		Encumbered	<u>124,722.12</u>	
			<u>\$ 416,473.11</u>	

**TRUST FUND**

## TOWNSHIP OF DELANCO

## Trust Fund

Schedule of Cash - Treasurer  
For the Year Ended December 31, 2019

	Animal Control	Total Other Trust Funds	Trust Other	Gateway Park Brick Fund	Housing Trust	Special Law Enforcement	Public Defender	Unemployment Compensation	Open Space	Tax Collector Redemption	Accumulated Absences	Flexible Spending	Cops Care	Payroll
Balance December 31, 2018	\$ 329.38	\$ 670,014.66	\$ 135,648.04	\$ 126.55	\$ 94,883.30	\$ 1,976.99	\$ 2,372.70	\$ 81,645.47	\$ 123,762.09	\$ 51,230.16	\$ 174,946.98	\$ 2,310.02	\$ 1,112.36	\$ -
Receipts:														
Animal Control License Fees:														
Dog Licenses	3,758.40	-												
Miscellaneous	1,201.00	-												
Escrow Deposits		191,888.04	191,888.04											
Gateway Park Brick Fund		64.00		64.00										
Housing Trust		555,000.00			555,000.00									
Police Forfeited Property		94.00				94.00								
Public Defender		1,282.50					1,282.50							
Employee Withholdings		3,288.94						3,288.94						
Open Space Tax Levy		79,465.14							79,465.14					
Tax Title Lien Redemption		137,988.75								137,988.75				
Tax Sale Premiums		38,100.00								38,100.00				
Due to Current Fund		-												
Budget Appropriation		100.00									100.00			
Flexible Spending		5,700.00										5,700.00		
Cops Care Trust		6,666.00											6,666.00	
Payroll Deductions Payable		925,696.97												925,696.97
Net Payroll		1,600,285.34												1,600,285.34
Interest Earned	29.36	11,771.35	2,529.05	1.78	1,571.52	24.97	28.32	1,348.40	1,493.62	923.34	2,821.03	28.50	74.55	926.27
Total Receipts	4,988.76	3,557,391.03	194,417.09	65.78	556,571.52	118.97	1,310.82	4,637.34	80,958.76	177,012.09	2,921.03	5,728.50	6,740.55	2,526,908.58
Disbursements:														
Expenditures Under RS4:19-15.11	5,175.75	-												
Reserve for Escrow		127,533.14	127,533.14											
Gateway Park Brick Fund		128.00		128.00										
Housing Trust		565,671.28			565,671.28									
Police Forfeited Property		500.00				500.00								
Public Defender		1,501.94					1,501.94							
Unemployment Claims		81.00						81.00						
Reserve for Open Space		106,943.19							106,943.19					
Tax Title Lien Redemption		137,988.75								137,988.75				
Tax Sale Premiums		54,600.00								54,600.00				
Accumulated Absences - Due Payroll		3,191.76									3,191.76			
Flexible Spending		5,368.99										5,368.99		
Cops Care Trust		666.52											666.52	
Payroll Deductions Payable		925,696.97												925,696.97
Net Payroll		1,600,285.34												1,600,285.34
Due to Current Fund	29.36	6,026.72	2,529.05				1,648.06			923.34				926.27
Total Disbursements	5,205.11	3,536,183.60	130,062.19	128.00	565,671.28	500.00	3,150.00	81.00	106,943.19	193,512.09	3,191.76	5,368.99	666.52	2,526,908.58
Balance December 31, 2019	\$ 113.03	\$ 691,222.09	\$ 200,002.94	\$ 64.33	\$ 85,783.54	\$ 1,595.96	\$ 533.52	\$ 86,201.81	\$ 97,777.66	\$ 34,730.16	\$ 174,676.25	\$ 2,669.53	\$ 7,186.39	\$ -

## TOWNSHIP OF DELANCO

## Animal Control Fund

**Schedule of Reserve for Animal Control Fund Expenditures  
For the Year Ended December 31, 2019**

Balance December 31, 2018		\$	329.38
Increased by:			
2019 Animal License Fees Collected:			
Dog Licenses	\$	3,758.40	
Cat Licenses		642.00	
Late Fees/Miscellaneous		559.00	4,959.40
Total			5,288.78
Decreased by:			
Expenditures Under R.S. 4:19-15.11:			5,175.75
Balance December 31, 2019		\$	113.03

**License Fees Collected**

<u>Year</u>	
2017	\$ 4,903.62
2018	4,482.00
Total	\$ 9,385.62



## TOWNSHIP OF DELANCO

## Trust - Other Funds

Schedule of Reserve Balances  
For the Year Ended December 31, 2019

Account Title	Reserve Balance December 31, 2018	Received	Expended	Reserve Balance December 31, 2019
Reserve for Trust Other:				
Escrow Deposits				
Abundant Life Escrow	\$ 7,765.71	\$ -	\$ -	\$ 7,765.71
AC Power LLC	8,240.00	13,980.00	15,181.25	7,038.75
Alliance HSP Burlington LLC	1,140.00	-	-	1,140.00
Boise Cascade	1,518.48	4,000.00	3,146.00	2,372.48
BSP Management LLC	-	1,500.00	-	1,500.00
Cambridge Properties LLC	-	500.00	335.25	164.75
Dolan Contractors	-	12,500.00	2,399.03	10,100.97
DR Horton Inc	-	45,401.14	4,166.43	41,234.71
Delanco Renaissance - Cash Guarantee	400.00	-	-	400.00
Drive Time Car Sales Co.	3,153.08	-	3,153.08	-
GPG Properties, Lowthers	1,624.60	-	-	1,624.60
Gravelly Horrow RD Assoc.	20.00	645.00	665.00	-
Gres Paving Escrow	79,515.54	-	-	79,515.54
House of Fire Ministry	-	2,500.00	1,127.00	1,373.00
Hovbros Savannah Mews	453.80	9,507.73	9,527.18	434.35
Jenkins, Phil	65.00	-	-	65.00
Kennedy, Fred	-	3,826.75	3,826.75	-
Meara, Kevin & Garofola, Thomas	2,438.52	-	-	2,438.52
Morgan, Lori	281.00	-	281.00	-
NJ American Water	-	8,000.00	7,520.00	480.00
Panarocco Property Co. LLC	0.01	-	-	0.01
PSE&G	127.50	-	-	127.50
Ribgird, Maria	500.00	1,043.50	1,543.50	-
Robert T. Winzinger	764.50	2,514.67	3,279.17	(0.00)
Riggs Distler & Co, Inc	-	620.00	-	620.00
Rivers Edge HOA	-	2,553.75	2,553.75	-
Root 24hrs Plumbing Inc	-	500.00	-	500.00
Rusty Nails Investments - Street Opening	500.00	-	-	500.00
Stafford Contracting	6,367.50	26,560.75	32,928.25	-
Stanker & Galetto, Inc	5,986.13	13,779.25	10,235.86	9,530.00
Stanker & Galetto, Inc Bl 1900 Lot 8	-	18,850.00	79.50	18,770.50
Stinger, Michael or Debra	500.00	-	500.00	-
Stylex Inc	-	2,500.00	1,858.20	641.80
Traditions at Newtons Landing	1,000.00	4,535.50	5,535.50	-
Warehouse Bl 1900 Lot 5.03	-	12,500.00	1,335.25	11,164.75
Wurzburg, Robert A	-	500.00	-	500.00
YargnInvestments LLC	-	2,500.00	2,500.00	-
Zurbrugg Partnership	13,286.67	570.00	13,856.67	-
Subtotal	135,648.04	191,888.04	127,533.14	200,002.94
Reserve for Gateway Park Brick Fund	126.55	65.78	128.00	64.33
Reserve for Housing Trust	94,883.30	556,571.52	565,671.28	85,783.54
Reserve for Special Law Enforcement	1,976.99	118.97	500.00	1,595.96
Reserve for Public Defender	191.12	2,958.88	3,150.00	-
Reserve for Unemployment Compensation	81,645.47	4,637.34	81.00	86,201.81
Reserve for Open Space	97,841.92	81,624.60	106,943.19	72,523.33
Reserve for Tax Collector Redemption	1,380.16	137,988.75	137,988.75	1,380.16
Reserve for Tax Sale Premiums	49,850.00	38,100.00	54,600.00	33,350.00
Reserve for Accumulated Absences	174,946.98	2,921.03	3,191.76	174,676.25
Reserve for Cops Care	1,112.36	6,740.55	666.52	7,186.39
Reserve for Flexible Spending	957.31	5,728.50	5,368.99	1,316.82
Total	\$ 640,560.20	\$ 1,029,343.96	\$ 1,005,822.63	\$ 664,081.53

**EXHIBIT B-4****TOWNSHIP OF DELANCO****Trust - Other Funds****Schedule of Net Payroll and Payroll Deductions  
For the Year Ended December 31, 2019**

Balance December 31, 2018		\$	-
Increased by:			
Net Payroll	\$	1,600,285.34	
Payroll Deductions Withheld		925,696.97	
Interest Earned		<u>926.27</u>	
			<u>2,526,908.58</u>
Subtotal			2,526,908.58
Decreased by:			
Net Payroll		1,600,285.34	
Payroll Deductions Disbursed		925,696.97	
Due to Current Fund		<u>926.27</u>	
			<u>2,526,908.58</u>
Balance December 31, 2019		\$	<u><u>-</u></u>

**EXHIBIT B-5****Schedule of Reserve for Open Space  
For the Year Ended December 31, 2019**

Balance December 31, 2018		\$	97,841.92
Increased by:			
Interest Earned on Investments	\$	1,493.62	
Tax Levy		79,465.14	
Due from Current Fund - Added Taxes		<u>665.84</u>	
			<u>81,624.60</u>
Subtotal			179,466.52
Decreased by:			
Open Space Expenditures			<u>106,943.19</u>
Balance December 31, 2019		\$	<u><u>72,523.33</u></u>

**EXHIBIT B-6****TOWNSHIP OF DELANCO****Trust - Other Funds****Schedule of Reserve for Unemployment Compensation Trust  
For the Year Ended December 31, 2019**

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Balance December 31, 2018		\$ 81,645.47
Increased by:		
Employee Withholdings	\$ 3,288.94	
Interest Earned	<u>1,348.40</u>	
		<u>4,637.34</u>
Total		86,282.81
Decreased by:		
State Payments		<u>81.00</u>
Balance December 31, 2019		<u><u>\$ 86,201.81</u></u>

**EXHIBIT B-7****Schedule of Reserve For POAA  
For the Year Ended December 31, 2019**

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Balance December 31, 2018	\$ 224.00
Increased by:	
Cash Received	<u>40.00</u>
Balance December 31, 2019	<u><u>\$ 264.00</u></u>

**GENERAL CAPITAL FUND**

## TOWNSHIP OF DELANCO

## General Capital Fund

Schedule of Cash - Treasurer  
For the Year Ended December 31, 2019

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Balance December 31, 2018		\$	582,613.34
Receipts:			
Interest Earned - Due to Current Fund	\$	7,894.45	
Refunds		18,209.19	
Capital Improvement Fund		240,000.00	
			<u>266,103.64</u>
Sub-Total			848,716.98
Disbursements:			
Improvement Authorizations		736,932.00	
Due to Current Fund		7,894.45	
			<u>744,826.45</u>
Balance December 31, 2019		\$	<u><u>103,890.53</u></u>

## TOWNSHIP OF DELANCO

## General Capital Fund

**Analysis of General Capital Cash and Investments  
For the Year Ended December 31, 2019**

Fund Balance		\$	560.36
Capital Improvement Fund			13,759.58
Due from Current Fund			(187,884.28)
Reserve for Debt Service			187,790.13
Improvement Authorizations:			
<u>Ordinance</u>			
<u>Number</u>			
2004-12	Multi-purpose:		
	Renovations to Municipal Facilities		11,638.04
2012-07	Installation of Various Capital Improvements		-
2015-05	Multi-purpose:		
	Acquisition of Two (2) Dump Trucks		157.24
2017-10	Multi-purpose:		
	Acquisition of Multi-Purpose Vehicle		64,201.74
	Construction of Vehicle Storage Building		7,485.00
	Construction and/or Repair of Seawall		-
2017-11	Multi-purpose:		
	Improvements of Various Roads		27,933.75
	Improvements to the Municipal Building		-
	Improvements to Drainage Facilities		-
	Improvements to Sidewalks		16,779.11
	Installation of Crosswalk Lighting		5,000.00
2019-06	Multi-purpose:		
	Acquisition of PW Vehicles & Equipment		3,900.00
	Acquisition of Police Vehicles & Equipment		(117,153.19)
	Supplemental Construction of Seawall		(104,500.00)
	Construction of Drainage Facilities		(4,898.41)
2019-07	Multi-Purpose:		
	Construction of Roads		186,505.34
	Supplemental Improvement of Sidewalks		9,600.00
	Supplemental for installation of Crosswalk		10,000.00
2019-10	Multi-Purpose:		
	Construction of Sidewalks, Curbing & Ramps		2,500.00
	Supplemental Construction of Seawall		(9,528.94)
2019-20	Multi-Purpose:		
	Purchase of Real Property		(19,954.94)
Total			<u>\$ 103,890.53</u>

## TOWNSHIP OF DELANCO

## General Capital Fund

Schedule of Deferred Charges to Future Taxation - Funded  
For the Year Ended December 31, 2019

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Balance December 31, 2018		\$	681,697.98
Decreased by:			
Payment of Serial Bonds	\$	450,000.00	
Payment of Green Trust Loan		<u>14,495.05</u>	<u>464,495.05</u>
Balance December 31, 2019		\$	<u><u>217,202.93</u></u>

## TOWNSHIP OF DELANCO

## General Capital Fund

Schedule of Deferred Charges to Future Taxation - Unfunded  
For the Year Ended December 31, 2019

Ordinance Number	Improvement Description	Balance December 31, 2018	2019 Authorizations	Notes Paid By Budget Appropriation	Balance December 31, 2019	Analysis of Balance		
						Financed by Bond Anticipation Note	Disbursed	Unexpended Improvement Authorizations
2013-5	Cooperstown Road Sewer Coll Line	\$ 293,250.00	\$ -	\$ 20,250.00	\$ 273,000.00	\$ 273,000.00	\$ -	\$ -
2015-5	Various Capital Improvements	196,000.00		32,000.00	164,000.00	164,000.00		
2017-10	Various Capital Improvements	468,350.00			468,350.00	468,350.00		
2019-06	Various Capital Improvements	-	387,600.00		387,600.00		226,551.60	161,048.40
2019-10	Sidewalks, Curbs, Ramps	-	123,500.00		123,500.00		9,528.94	113,971.06
2019-20	Purchase of Property	-	23,750.00		23,750.00		19,954.94	3,795.06
	Total	<u>\$ 957,600.00</u>	<u>\$ 534,850.00</u>	<u>\$ 52,250.00</u>	<u>\$ 1,440,200.00</u>	<u>\$ 905,350.00</u>	<u>\$ 256,035.48</u>	<u>\$ 278,814.52</u>
				Improvement Authorizations Unfunded				\$ 350,658.50
				Less Unexpended Proceeds of Bond Anticipation Notes Issued:				
				Ord. 2015-5				\$ 157.24
				Ord. 2017-10				<u>71,686.74</u>
								<u>71,843.98</u>
								<u>\$ 278,814.52</u>



## TOWNSHIP OF DELANCO

## General Capital Fund

Statement of Capital Improvement Fund  
For the Year Ended December 31, 2019

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Balance December 31, 2018	\$ 21,509.58
Increased by:	
Budget Appropriation	240,000.00
	<u>261,509.58</u>
Decreased by:	
Appropriated to Finance Improvement Authorizations	247,750.00
	<u>247,750.00</u>
Balance December 31, 2019	<u>\$ 13,759.58</u>

## EXHIBIT C-7

Statement of Green Acres Trust Loan Proceeds Payable  
For the Year Ended December 31, 2019

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Balance December 31, 2018	\$ 231,697.98
Decreased by:	
Retirements	14,495.05
	<u>14,495.05</u>
Balance December 31, 2019	<u>\$ 217,202.93</u>

Analysis of Balance - December 31, 2019

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 14,786.40	\$ 4,270.50	\$ 19,056.90
2021	15,083.61	3,973.29	19,056.90
2022	15,386.79	3,670.11	19,056.90
2023	15,696.07	3,360.83	19,056.90
2024	16,011.56	3,045.34	19,056.90
2025	16,333.38	2,723.51	19,056.89
2026	16,661.69	2,395.21	19,056.90
2027	16,996.59	2,060.30	19,056.89
2028	17,338.22	1,718.68	19,056.90
2029	17,686.72	1,370.18	19,056.90
2030	18,042.22	1,014.68	19,056.90
2031	18,404.87	652.03	19,056.90
2032	18,774.81	282.07	19,056.88
	<u>\$ 217,202.93</u>	<u>\$ 30,536.73</u>	<u>\$ 247,739.66</u>

## TOWNSHIP OF DELANCO

## General Capital Fund

Schedule of Improvement Authorizations  
For the Year Ended December 31, 2019

Ordinance Number	Improvement Description	Ordinance		Balance December 31, 2018		2019 Authorizations			Paid or Charged	Reallocation	Balance	
						Capital Improvement Fund	Capital Fund Balance	Deferred Charges To Future Taxation Unfunded			December 31, 2019	
											Funded	Unfunded
2004-12	Multi-Purpose: Renovations to Municipal Facilities	07/12/04	\$ 500,000.00	\$ 13,773.04	\$ -	\$ -	\$ -	\$ -	\$ 2,135.00	\$ -	\$ 11,638.04	\$ -
2012-07	Installation of Various Capital Improvements	06/11/12	45,000.00	2,689.08					2,689.08		-	
2015-05	Multi-Purpose: Acquisition of Computer Equipment	04/20/15	10,000.00		157.24							157.24
2017-10	Multi-Purpose: Acquisition of Multi-Purpose Vehicle	05/15/17	250,000.00	12,500.00	237,500.00				60,798.26	(125,000.00)		64,201.74
	Construction of Vehicle Storage Building	05/15/17	85,000.00	4,250.00	80,750.00				202,515.00	125,000.00		7,485.00
	Construction and/or Repair of Seawall	05/15/17	158,000.00	-	134,837.00				134,837.00			-
2017-11	Multi-Purpose: Improvements of Various Roads	05/15/17	200,000.00	38,982.33					11,048.58		27,933.75	
	Improvements to the Municipal Building	05/15/17	10,000.00	1,771.00					1,771.00		-	
	Improvements to Drainage Facilities	05/15/17	25,000.00	11,248.75					11,248.75		-	
	Improvements to Sidewalks	05/15/17	25,000.00	17,179.11					400.00		16,779.11	
	Installation of Crosswalk Lighting	05/15/17	5,000.00	5,000.00							5,000.00	
2019-06	Multi-Purpose: Acquisition of PW Vehicles & Equipment	05/06/19	78,000.00			3,900.00		74,100.00			3,900.00	74,100.00
	Acquisition of Police Vehicles & Equipment	05/06/19	125,000.00			6,250.00		118,750.00	123,403.19			1,596.81
	Supplemental Construction of Seawall	05/06/19	110,000.00			5,500.00		104,500.00	110,000.00			-
	Construction of Drainage Facilities	05/06/19	95,000.00			4,750.00		90,250.00	9,648.41			85,351.59
2019-07	Multi-Purpose: Construction of Roads	05/06/19	200,000.00			200,000.00			13,494.66		186,505.34	-
	Supplemental Improvement of Sidewalks	05/06/19	9,600.00			9,600.00					9,600.00	-
	Supplemental for installation of Crosswalk	05/06/19	10,000.00			10,000.00					10,000.00	-
2019-10	Multi-Purpose: Construction of Sidewalks, Curbing & Ramps	06/10/19	50,000.00			2,500.00		47,500.00			2,500.00	47,500.00
	Supplemental Construction of Seawall	06/10/19	80,000.00			4,000.00		76,000.00	13,528.94			66,471.06
2019-20	Multi-Purpose: Purchase of Real Property	09/23/19	25,000.00			1,250.00		23,750.00	21,204.94			3,795.06
Total				\$ 107,393.31	\$ 453,244.24	\$ 247,750.00	\$ -	\$ 534,850.00	\$ 718,722.81	\$ -	\$ 273,856.24	\$ 350,658.50

## TOWNSHIP OF DELANCO

## General Capital Fund

Schedule of General Serial Bonds  
For the Year Ended December 31, 2019

Purpose	Date of Issue	Amount of Original Bonds	Maturities of Bonds Outstanding December 31, 2019		Interest Rate	Balance December 31, 2018	Issued	Paid by Budget Appropriation	Balance December 31, 2019
			Date	Amount					
General Bonds of 2004	10/01/04	\$ 1,975,000	N/A	N/A	N/A	\$ 450,000.00	\$ -	\$ 450,000.00	\$ -
Total						<u>\$ 450,000.00</u>	<u>\$ -</u>	<u>\$ 450,000.00</u>	<u>\$ -</u>

**TOWNSHIP OF DELANCO**  
**General Capital Fund**  
Schedule of Bond Anticipation Notes  
For the Year Ended December 31, 2019

Ordinance Number	Improvement Description	Date of Issue of Original Note	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2018	Increased	Decreased	Balance Dec. 31, 2019
2013-5	Coopertown Road Sewer Collection Line	5/22/2013	6/8/2018	6/7/2019	2.65%	\$ 293,250.00	\$ -	\$ 293,250.00	\$ -
2013-5	Coopertown Road Sewer Collection Line	5/22/2013	06/07/19	06/06/20	2.21%	-	273,000.00	-	273,000.00
2015-5	Various Equipment Purchases	6/10/2015	6/8/2018	6/7/2019	2.65%	196,000.00	-	196,000.00	-
2015-5	Various Equipment Purchases	6/10/2015	06/07/19	06/06/20	2.21%		164,000.00	-	164,000.00
2017-10	Various Capital Improvements	6/9/2017	6/8/2018	6/7/2019	2.65%	468,350.00		468,350.00	-
2017-10	Various Capital Improvements	6/9/2017	06/07/19	06/06/20	2.21%	-	468,350.00	-	468,350.00
						<u>\$ 957,600.00</u>	<u>\$ 905,350.00</u>	<u>\$ 957,600.00</u>	<u>\$ 905,350.00</u>
Renewals							\$ 905,350.00	\$ 905,350.00	
Paid by Budget Appropriation							-	52,250.00	
Total							<u>\$ 905,350.00</u>	<u>\$ 957,600.00</u>	

## TOWNSHIP OF DELANCO

## General Capital Fund

**Statement of Amount Due to/(from) Current Fund  
For the Year Ended December 31, 2019**

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Balance December 31, 2018 (Due from)		\$	(94.15)
Increased by:			
Interest Earned on Investments			<u>7,894.45</u>
			7,800.30
Decreased by:			
Interest Remitted to Current Fund	7,894.45		
Reserve for Debt Service	<u>187,790.13</u>		
			<u>195,684.58</u>
Balance December 31, 2019 (Due from)		\$	<u><u>(187,884.28)</u></u>

## TOWNSHIP OF DELANCO

## GENERAL CAPITAL FUND

**Statement of Bonds and Notes Authorized But Not Issued  
For the Year Ended December 31, 2019**

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Balance December 31, 2018</u>	<u>2019 Authorizations</u>	<u>Bond Anticipation Note Issued</u>	<u>Balance December 31, 2019</u>
2019-06	Various Capital Improvements	\$ -	\$ 387,600.00	\$ -	\$ 387,600.00
2019-10	Sidewalks, Curbs, Ramps		123,500.00		123,500.00
2019-20	Purchase of Property		23,750.00		23,750.00
	Total	<u>\$ -</u>	<u>\$ 534,850.00</u>	<u>\$ -</u>	<u>\$ 534,850.00</u>

**TOWNSHIP OF DELANCO**

**PART II**

**Schedule of Findings and Recommendations**

**For the Year Ended December 31, 2019**

**TOWNSHIP OF DELANCO  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED DECEMBER 31, 2019**

***Section 1 -- Summary of Auditor's Results***

**Financial Statement Section**

Type of auditor's report issued: \_\_\_\_\_ Unmodified \_\_\_\_\_

Internal control over financial reporting:

1) Material weaknesses identified? \_\_\_\_\_ yes \_\_\_\_\_ X no

2) Were reportable conditions identified that were  
not considered to be material weaknesses? \_\_\_\_\_ yes \_\_\_\_\_ X none reported

Noncompliance material to financial statements noted? \_\_\_\_\_ yes \_\_\_\_\_ X no

**Federal Awards**

A Federal Single Audit was not required

**State Awards**

A State Single Audit was not required



**TOWNSHIP OF DELANCO**  
**Schedule of Findings and Questioned Costs**  
**For the Year Ended December 31, 2019**

**Schedule of Financial Statement Findings**

This section identifies the reportable conditions, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards* and with requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

No Findings Identified.

**TOWNSHIP OF DELANCO**  
**Schedule of Findings and Questioned Costs**  
**For the Year Ended December 31, 2019**

**Schedule of Federal Awards and State Financial Assistance**  
**Findings and Questioned Costs**

This section identifies the significant deficiencies, material weaknesses and instances of noncompliance, including questioned costs, related to the audit of major federal and state programs, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and New Jersey Circular 15-08-OMB.

**FEDERAL AWARDS**

A federal single audit was not required.

**STATE AWARDS**

A state single audit was not required.

**TOWNSHIP OF DELANCO**  
**Summary Schedule of Prior Year Audit Findings**  
**And Recommendations as Prepared by Management**

This section identifies the status of prior year findings related to the financial statements and federal and state grant awards that are required to be reported in accordance with *Government Auditing Standards* and New Jersey OMB's Circular 15-08.

**FINANCIAL STATEMENT FINDINGS**

There were no financial statement findings in the prior year.

**FEDERAL AWARDS**

A Federal Single Audit was not required.

**STATE AWARDS**

A State Single Audit was not required.

## OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office at December 31, 2019

<u>Name</u>	<u>Term expires</u>	<u>Title</u>	<u>Amount of Bond</u>	<u>Name of Corporate Surety</u>
Kate Fitzpatrick	2019	Mayor		
John Browne	2021	Deputy Mayor		
Robert Dovey	2019	Committeeperson		
Fern Ouelette	2020	Committeeperson		
Michael Templeton	2021	Committeeperson		
Richard Schwab		Township Administrator	\$ 1,000,000	(A)
Janice Lohr		Assistant Administrator, Deputy Treasurer Township Clerk, Dog License Clerk, Municipal Improvement Search Officer, Registrar of Vital Statistics, Municipal Housing Liason	1,000,000	(A)
Katherine Martin		Deputy Municipal Clerk	1,000,000	(A)
Teresa Hamlin		Emergency Management Coordinator		
Robert Hudnell		Chief Financial Officer	1,000,000	(B)
Jennifer Della Valle		Tax Collector, Tax Search Officer	1,000,000	(B)
Jennifer Esposito		Court Administrator	1,000,000	(A)
Corey E. Ahart		Municipal Magistrate	1,000,000	(A)
Thomas Casey		Construction Code Official	1,000,000	(A)
Joseph Rahman		Assessor		
Christopher Noll		Engineer		
Douglas Heinold		Solicitor		
Scott Taylor		Planner		
Jesse DeSanto		Police Chief		
Daniel Gee		Prosecutor		

All Bonds were examined and properly executed.

(A) Burlington County Municipal Joint Insurance Fund/ Municipal Excess Liability Joint insurance Fund.

(B) Burlington County Municipal Excess Liability Joint Insurance Fund - Seperate Bond.

### ACKNOWLEDGMENT

I express my appreciation for the assistance and courtesies extended to the audit team by the Township Officials during the course of the audit.

Respectfully submitted,

**INVERSO & STEWART, LLC**  
Certified Public Accountant



Robert P. Inverso  
Certified Public Accountant  
Registered Municipal Accountant

July 31, 2020